HOME OCCUPATION PERMIT

TOWN OF LOS GATOS - COMMUNITY DEVELOPMENT DEP	**9HOMEOCC / E2:**	**$154.00**
Civic Center: 110 E. Main Street, Los Gatos, CA 95030	**9PRMTTRACK / PLTRACK:**	**6.16**
Phone: (408) 354-6874 FAX: (408) 354-7593	**TOTAL:**	**$160.16**

Please Type or Print Clearly

Section 29.10.020 of the Los Gatos Town Code defines a home occupation as "The use of a dwelling unit for a non-residential purpose, but in a limited manner both subordinate to the residential use and not discernible from the exterior of the dwelling unit so used." The Community Development Director, following investigation of this request for approval of a Home Occupation Permit, including but not limited to, the following information, shall not approve such request where he finds that the Home Occupation will not comply with this definition as well as the provisions of Section 29.10.09025 of the Town Code.

1. Full name of Applicant/Business _____
   Address: _____ Phone: _____
2. Is the application for use of a single family residence, duplex or apartment? _____
3. Describe the nature of the occupation applied for in a complete and detailed manner: _____
4. Describe the nature and amount of equipment, vehicles, machinery and other items which will be used in the home occupation: _____
5. If articles or services are to be sold, describe the nature of such sales and methods of delivery: _____
6. Will vehicles (other than passenger cars) be used in this home occupation, be parked on the premises or on the street adjacent? If so, describe the number and nature of such vehicles, their use and where they will be parked. _____
7. Describe the nature and amount of any storage of anything used in connection with the home occupation and where on the premises such storage will be: _____
8. Describe the rooms or area (including square footage) of the premises which will be devoted to the home occupation: _____
9. Will anyone be employed in the home occupation who is not a member of your immediate family residing regularly in the home? If so, state the number of employees and describe the type of work to be performed by them: _____
10. Describe the nature and extent of any maintenance or repairs of equipment or vehicles which will occur on these premises in connection with the home occupation and the exact location on the premises where such maintenance and repairs will be made: _____
11. Will any portion of the operation of the home occupation be visible from neighboring properties or from the streets or other public right-of-way adjacent to the premises? If so, describe in detail: _____
12. I certify under penalty of perjury that I have read and understand Section 29.10.020 (located above) and Section 29.10.09025 (located on the back of this form) of the Los Gatos Town Code regarding the regulation of home occupations and I agree that upon approval of the application I shall abide fully by these regulations as well as any additional special conditions, requirements or restrictions which may be attached to and made a part thereof. I hereby authorize the Town Community Development Director, the Director of Parks and Public Works, Santa Clara County Fire Marshall, or any other official designated by the Town Manager to inspect the premises for which application is hereby made, both within the residence and any part of the exterior premises, prior to the approval of this application and at any time during the duration of the approval, between the hours of 9 A.M. and 6 P.M. I further understand and agree that any violation of the regulations governing home occupations, or violation of any building, electrical, mechanical, or fire code or statute of any other code, ordinance or statute applicable thereto, is ground for revocation of this approval by the Town Community Development Director, and I agree that upon receipt of written notification of such revocation that I will cease the home occupation immediately. If applicant is not the owner of the property then a written authorization from the owner is required prior to the issuance of this permit.

Applicant's Signature _____ **Date:** _____

(FOR COMMUNITY DEVELOPMENT DEPARTMENT AUTHORIZATION)

Approval granted: Yes _____ No _____ Zone _____ Permit No. _____

Receipt No. _____

_____ _____

Planning Division Authorization Date

ARTICLE I, DIVISION 1.
Home Occupations

Section 29.10.09025: SCOPE

Home occupations are allowed in any dwelling, in any zone, even if the dwelling is nonconforming subject to the following regulations:

No premises shall be used for a home occupation unless the user has a home occupation permit.

There shall be no employees other than members of the resident family.

There shall be no materials or mechanical equipment used which are not such as would be employed in normal household or hobby activities.

The home occupation shall not involve the presence of more than one customer on the premises at any time.

The home occupation shall not cause pedestrian or vehicular traffic or the parking of vehicles either on the premises or on public or private streets or sidewalks adjacent to the premises in numbers or volumes which exceed that which is usual in Los Gatos at comparable places of residences where there is no home occupation.

There shall be no use of commercial vehicles for delivery of materials to or from the premises.

There shall be no storage of materials or supplies indoors or outdoors in a manner which is visible from adjacent premises or public ways.

There shall be no advertising signs or structures.

The home occupation shall not be conducted in such way as to decrease the total number of required or available off-street parking spaces for the premises.

The home occupation shall not alter the single family residential character of any portion of the premises.

The home occupation shall not result in the emission of noise, dust, smoke, odor or radiation which results in interference with radio or television reception.

The foregoing subsections (2) through (11) expressly prohibiting acts and conditions, are not an exclusive listing of the limitations on the conduct of home occupations, and no home occupations shall be conducted in a manner inconsistent with the definition of "home occupation" set out in Section 29.10.020 of the Town Code to the effect that the use shall not be discernible from the exterior of the dwelling unit.

(Amended by Ord. 1337, 11-1-76)

Please read and Initial Initial_____