

**TOWN OF LOS GATOS
TRANSPORTATION AND PARKING COMMISSION
REGULAR MEETING
THURSDAY, MAY 9, 2019
RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA
7:30 A.M.**

*Robert Buxton, Chair
Megan Crummett, Vice Chair
Peter Hertan, Commissioner
Maria Ristow, Commissioner
Sasha Ryu, Primary Youth Commissioner
Isabella Scott, Alternate Youth Commissioner
Vacant, Commissioner
Vacant, Commissioner*

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Commission or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve Transportation & Parking Commission Regular Minutes of April 11, 2019.
Staff Report

VERBAL COMMUNICATIONS (Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Recommend consolidation of the BPAC and TPC to the Town Council (action)
3. Commission Adopted Priorities 2019
 - A. Possible Additional Priority (to be determined at meeting)
 - B. Bus: Current School Bus Pilot Program (update)

C. Parking: Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral).

4. Police Department Update

5. PPW Director's Report

A. Transportation and Parking Projects Update 18/19

- I. Hwy 9 Corridor
- II. Traffic Signal Upgrade

B. Ongoing Projects/ Programs of Interest List (Updates)

- I. Parklets
- II. Parking
- III. Cut Through Traffic
- IV. Traffic around schools
- V. Senior R.Y.D.E. Program (speaker - Tyler Taylor)
- VI. One-Way Street Pilot
- VII. General Plan Update

6. Town BPAC Liaison (verbal report)

7. Safe Routes to Schools Liaison (verbal report)

8. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
TRANSPORTATION AND
PARKING COMMISSION
REPORT**

MEETING DATE: 05/09/2019
REGULAR MEETING
ITEM NO: 1

MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING

April 11, 2019

The Transportation and Parking Commission of the Town of Los Gatos conducted a Regular Meeting on Thursday, April 11, 2019 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Commissioners Peter Hertan and Maria Ristow and Sasha Ryu.
Absent: Vice Chair Megan Crummett (arrived at 7:55 a.m.)

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Transportation and Parking Commission Regular Meeting Minutes of March 14, 2019 and Special Joint Minutes.

MOTION: Motion by Maria Ristow, Commissioner, to approve Consent Item 1.
Seconded by Peter Hertan, Commissioner.

VOTE: Motion passed. 4/0
Megan Crummett, Commissioner, not present at vote.

OTHER BUSINESS

2. Discussion on LGHS Busing Editorial

Sasha Ryu, Youth Commissioner, verbally reported on this item. Commission discussed this item.

3. Commission Adopted Priorities

A. Possible Additional Priority (to be determined at meeting)

Peter Hertan, Commissioner, verbally reported on the Ad Hoc's Priorities handout. Commission discussed this item and indicated that the consolidation of the TPC and BPAC Commissions should be added to May's agenda.

MOTION: **Motion** by Maria Ristow, Commissioner, to retain the following priorities:

- Bus Pilot Program
- Consolidate Parking Items (3.C. & D)
- Complete Streets with achievable plans

Seconded by Peter Hertan, Commissioner.

Discussion of the motion. Motion amended to include:

- Bus Pilot Program
- Consolidate Parking Items (3.C. & D.)
- Have discussion on third priority at the next meeting.

Bill Ehlers, BPAC member, in favor of consolidation of the BPAC and TPC Commissions.

VOTE: **Motion passed unanimously, 5-0.**

B. Bus: Current School Bus Pilot Program (Update)

Ying Smith, Transportation and Mobility Manager, thanked Robert Buxton, Chair, for speaking at the March 19th Town Council Meeting. She then verbally reported on this item and reviewed the Pilot Survey handout. Commission discussed this item.

C. Parking: Review and recommend actions for time limited parking in the downtown (Town Council Referral)

Matt Morley, PPW Director, verbally reported on Items 3.C. & D.

D. Parking: Review and recommend actions for paid parking in the downtown (Town Council Referral)

Already discussed.

4. Police Department Update

Deferred to May's meeting.

5. PPW Director's Report

A. Transportation & Parking Projects Update 18/19

- I. Hwy 9 Corridor
- II. Traffic Signal Upgrade

Matt Morely, PPW Director, verbally reported on these items.

B. Ongoing Projects/ Programs of Interest List (Status Update)

- I. Parklets
- II. Parking
- III. Cut Through Traffic
- IV. Traffic around Schools
- V. Senior R.Y.D.E. Program
- VI. One-Way Street Pilot on N. Santa Cruz Avenue
- VII. General Plan Update (Attachment 1)

Matt Morley, PPW Director, verbally reported on these items.

MOTION: Motion by Maria Ristow, Commissioner, to approve the General Plan Memo, consolidating the comments from both TPC and BPAC and to forward it to the Town Council.

Seconded by Megan Crummett, Commissioner.

VOTE: Motion passed unanimously, 5-0.

6. Town BPAC Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

7. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

8. VTA BPAC Liaison (verbal update)

Peter Hertan, Commissioner, verbally reported on this item.

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SUBJECT: TRANSPORTATION AND PARKING MEETING MINUTES

DATE: April 11, 2019

COMMISSIONER REPORTS

Maria Ristow, Commissioner, verbally reported that she had co-led the SJ Ride event with the Silicon Valley Bike Coalition.

Robert Buxton, Chair, verbally reported that he attended and addressed the Town Council at the March 19th meeting. He also got involved in volunteer driver programs for older adults through the County.

ADJOURNMENT

The meeting adjourned at 8:45 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 11, 2019 meeting as approved by the Transportation and Parking Commission.

/s/ Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary

Priorities

- Parking
 - ◆ Support Town Parking Needs Study
 - ◆ Recommend Employee Parking solution(s)
 - ✓ All-day parking supply for down-town zone
 - ◆ High School Parking needs
 - ✓ Catalog Requirements
 - ✓ Develop Options, including mode shifts
 - ◆ Plan for Ride-on-demand pick-up locations policy
 - ◆ *Review/Update Framework for Residential parking permits*

- Complete Streets
 - ◆ Implementation Plan recommendations

- Busing for Students
 - ◆ Increase ridership or terminate the program
 - ◆ Buy-in from school districts or terminate the program
 - ◆ Establish Framework and Metric (i.e. Cost-Benefit Analysis)

- Consolidate TPC & BPAC commissions
 - ◆ Review Pros & Cons

- Policy for Dockless shared mobility devices

Mission/Objectives of the TPC

- Ensure that the LG Transportation Network is
 - ◆ Safe
 - ◆ Welcoming/User Friendly/Inviting/Attractive
 - ◆ Connects to major interfaces
 - ✓ Public Transit, Trails, Arteries, Most popular destinations, ...
 - ◆ Convenient for access from all neighborhoods
 - ◆ Efficient routes for users
 - ◆ Provides Across Barrier Connections

- Parking Framework
 - ◆ Establish a Metric for measuring needs vs supply
 - ◆ Understand the needs of residents and visitors
 - ◆ Should not interfere with Transportation Network Mission/Objectives
 - ◆ Provide for transition to widespread adoption of Automobiles (Vehicles) as a Service (AaaS = VaaS)

Los Gatos School Bus Pilot Survey

Introduction

The Town launched a school bus pilot service begun in January this year with a goal of reducing traffic congestion near schools. From the very start the program has received strong support from the community and a robust number of subscribers, creating a potential for taking 200 vehicle trips off of the road every day.

The Town Council continues to support the pilot service through the next school year starting in August 2019. Your input is valuable in helping the Town improve the service quality and finding solutions to make this service sustainable in the long term.

Please complete one survey per student. We encourage you to fill out multiple surveys if you have more than one student attending one of the schools listed in the survey. Thank you in advance for your time.

1. Do you have a child attending one of the following schools in the next school year 2019/20?

- Blossom Hill Elementary School
- Louise Van Meter Elementary School
- Daves Avenue Elementary School
- R.J. Fisher Middle School
- Lexington Elementary School
- Los Gatos High School
- Other (please specify)

*** 2. Is your child currently subscribed to the Los Gatos School Bus service?**

- Yes
- No

3. How do you rate the service on a scale of 1 – 5, with 5 being the highest score.

	5 stars	4 stars	3 stars	2 stars	0 or 1 star
Overall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Value for the money	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bus schedule	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bus stop location	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pricing and flexibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safety of vehicles and drivers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Real time tracking of bus	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 4. On average, how often does your child ride the school bus?

- 5 days a week
- 3 - 4 days a week
- 2 days a week
- A few times a week
- Only in the morning
- Only in the afternoon

* 5. On the days your child does not ride the school bus, what was the primary reason?

- I felt more comfortable dropping off and picking up my child
- My child couldn't make it to the bus stop on time.
- Schedule conflicts, such as doctor's appointments
- Inclement weather
- After/before school activities
- Day care issues at school site
- Bus schedule doesn't work for us.
- The bus takes too long.
- Other (please specify)

6. Do you have suggestions for making the service work better for you? (check all answers that apply)

- | | |
|--|--|
| <input type="checkbox"/> No improvement necessary | <input type="checkbox"/> Afternoon schedule to accommodate after school activities |
| <input type="checkbox"/> Provide AM/PM only passes | <input type="checkbox"/> Improve customer service |
| <input type="checkbox"/> Provide day passes | <input type="checkbox"/> Improve student behavior management |
| <input type="checkbox"/> Lower the price | <input type="checkbox"/> Other |
| <input type="checkbox"/> Morning schedule for Period 0 | |

Los Gatos School Bus Pilot Survey

In school year 2019/20 we are envisioning the service will have the same routes and at the same price. The information is available on the School Bus Website:

<https://www.losgatosca.gov/schoolbus>

* 7. Assuming the service stays the same as described on the website, how likely will you use the service again?

- Likely
- Somewhat likely or not likely

Los Gatos School Bus Pilot Survey

8. Which route will your child use?

- Route A: North Los Gatos to Fisher and Blossom Hill
- Route B: Mountains to Los Gatos High School and Fisher

* 9. To encourage early commitment, we are considering these prices. Which one will you choose:

- Early payment by May 27 for \$350
- Pay the regular price on and after May 28 for \$390
- We will decide later

Los Gatos School Bus Pilot Survey

Pricing Scenarios

The Town is interested in getting feedback on pricing scenarios to make the program sustainable in the long term. Potentially in future years, the annual subscription price may increase at these different rates:

5% annual increase to keep up with the cost increase

10% annual increase to increase the cost sharing by the customers

20% annual increase to increase the cost sharing by the customers

School Year	2019/20	2020/21	2021/22	2022/23
5% Annual Increase	\$350	\$370	\$390	\$410
10% Annual Increase	\$350	\$390	\$430	\$480
20% Annual Increase	\$350	\$420	\$510	\$620

* 10. At which price changes scenario would you start to re-evaluate your choice for the school bus service?

- 5% annual increase
- 10% annual increase
- 20% annual increase
- The above price increases would not impact my choice for using the school bus.

Los Gatos School Bus Pilot Survey

11. You indicated that you are somewhat likely or not likely to use the school bus service next year. Would you tell us the reason(s)?

- We would like to have more flexibility in the pricing, for example, use only morning or afternoon, use only a few days a week, in order to sign up.
- The bus takes too long.
- The schedule doesn't meet our needs
- We are open to the idea but we are concerned about student behavior on the bus and how they are handled.
- The proposed route does not go to the school my child will be attending
- The price is too high.
- We will sign up again if something changes. Please specify

Los Gatos School Bus Pilot Survey

12. We are not using the service this year, however, we would like to express our comments. Please select any or all that apply.

- We support a school bus program to ease traffic congestion and improve public safety. We are concerned that the buses will create more traffic and safety problems.
- In the next few years we will have a child or children who may benefit from a school bus service. We wish the service is available to all schools in Los Gatos.
- We are concerned about the potential cost to local taxpayers.

Other (please specify)

Los Gatos School Bus Pilot Survey

**In school year 2019/20 we are envisioning the service will have the same routes and at the same price. The information is available on the School Bus Website:
<https://www.losgatosca.gov/schoolbus>**

* 13. Assuming the service stays the same, how likely will you use the service in the new school year?

- Likely
- Somewhat likely or not likely

Los Gatos School Bus Pilot Survey

14. Which route will your child use?

- Route A: North Los Gatos to Fisher and Blossom Hill Elementary School
- Route B: Mountains to Los Gatos High School and Fisher

Los Gatos School Bus Pilot Survey

* 15. To encourage early commitment, we are considering these prices. Which one will you choose:

- Early payment by May 27 for \$350
- Pay the regular price on and after May 28 for \$390
- We will decide later

Pricing Scenarios

The Town is interested in getting feedback on pricing scenarios to make the program sustainable in the long term. Potentially in future years, the annual subscription price may increase at these different rates:

5% annual increase to keep up with the cost increase

10% annual increase to increase the cost sharing by the customers

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School Year	2019/2020	2020/21	2021/22	2022/23
5% Annual Increase	\$350	\$370	\$390	\$410
10% Annual Increase	\$350	\$390	\$430	\$480
20% Annual Increase	\$350	\$420	\$510	\$620

* 16. At which price changes scenario would you start to re-evaluate your choice for the school bus service?

- 5% annual increase
- 10% annual increase
- 20% annual increase
- The above price increases would not impact my choice for using the school bus.

17. You indicated that you are somewhat likely or not likely to use the school bus service next year. Would you tell us the reason(s)?

- We would like to have more flexibility in the pricing, for example, use only morning or afternoon, use only a few days a week, in order to sign up.
- The schedule does not meet our needs.
- We are open to the idea but we are concerned about student behaviors on the bus with the student and how they are handled.
- The route does not go to the school my child will be attending.
- The price is too high.
- My child walks or bikes to school so we will not need the bus service.
- The bus takes too long.

We will sign up if something changes. Please specify

Los Gatos School Bus Pilot Survey

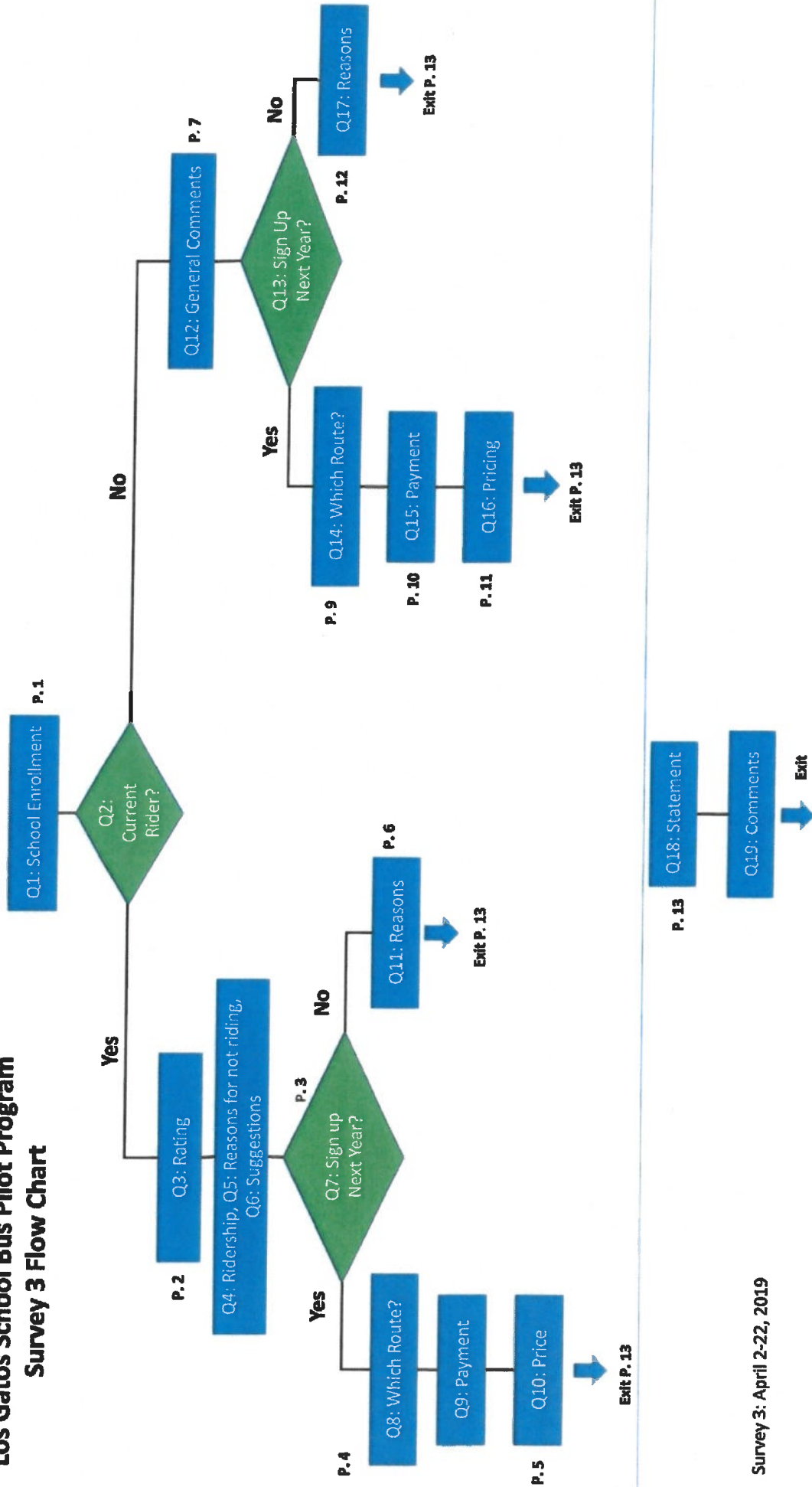
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18. Please tell us whether you agree with the following statements.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The service relieves or will relieve me from the stress of driving my child(ren) to school.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The service saves or will save me time.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The service saves or will save me money.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Riding the bus gives or will give my child an opportunity to become more independent and responsible.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Riding the bus helps the environment.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The service is safe and reliable.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The service helps reduce traffic congestion around schools.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

19. Do you have other comments you would like to share?

Los Gatos School Bus Pilot Program Survey 3 Flow Chart



Survey 3: April 2-22, 2019



TOWN OF LOS GATOS
PARKS AND PUBLIC WORKS DEPARTMENT
PHONE (408) 399-5770
FAX (408) 354-8529

SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

April 17, 2019

General Plan Advisory Committee

The Transportation and Parking Commission and the Bicycle and Pedestrian Advisory Commission have been actively following the General Plan 2040 Update process. In the interest of fulfilling their role as representatives of the Town's residents and advisory to the Town Council, the Commissions have worked together to provide input into the process. The following recommendations reflect several months of deliberation.

The following Goals (TRA-#) from the General Plan 2020 continue to be relevant, with the noted emphasis:

TRA-1 To develop transportation systems that meet current and future needs of residents and businesses.

- Improve multi-modal connectivity across Highway 17 to link east and west Los Gatos.
- Provide for innovative traffic and parking management systems and approaches.
- Provide wayfinding guidance for through traffic.
- Support regional policy and infrastructure to relieve local cut through traffic.

TRA-2 To create and maintain a safe, efficient, and well-designed roadway network.

- Utilize context sensitive traffic control devices such as electronic speed signs and RRFBs.
- Develop complete streets within the Town that include landscaping and shared space for bicycles, cars, pedestrians, and transit.
- Integrate unincorporated county pockets and program safety improvements to bring these areas up to Town standards.
- Ensure signalized intersections utilize current technologies for efficiency.
- All thoroughfares to have traffic calming structures installed every 500 meters.
- Collaborate with adjoining jurisdictions for a balanced regional transportation network.

TRA-3 To prevent and mitigate traffic impacts from new development.

- Ensure ongoing measurement and reporting for conditions of approval associated with new development.
- Leverage new development to improve existing transportation infrastructure.

TRA-5 To ensure that Los Gatos streets are safe for all users, including drivers, cyclists, and pedestrians.

- Create or update crosswalks with enhanced lighting, view angles, and traffic calming.
- Enhance nighttime safety in heavily used pedestrian areas through street lighting.
- Enhance Safe Routes to Schools Cyclists and similar users have appropriately placed push-to-cross buttons or detection sensors at all traffic signals.
- Major thoroughfares will have Class IV Bikeways.
- Widen Blossom Hill Bridge over 17 as well as the connecting roads to include dedicated bikeways.
- Refurbish the pedestrian bridge over Highway 17 between Main Street and Highway 9, including enhanced signage and improved approaches.
- Class IV bikeways and sidewalks on all streets within 1000 meters of a school.
- Prioritize improved bicycle infrastructure on Lark Avenue, Roberts Road East, Main Street, and University Avenue.
- Design driveway and alley crossings of sidewalks so that pedestrians and drivers can see one another 2 meters before the actual intersection.

TRA-6 To improve traffic flow in the downtown and reduce the effect of downtown traffic on nearby commercial and residential areas.

- Ensure Los Gatos High School and local business engage to mitigate impacts from traffic and parking from business, school, and event use.
- Provide for access to Los Gatos High School through access from Highway 9 at Alberto Way.

TRA-8 To improve mass transit within Los Gatos

- Encourage and incentivize the use of transit.
- Support VTA Light Rail (or alternative transit) Vasona Extension to Los Gatos.

TRA-9 To reduce reliance on the personal automobile by promotion alternative modes of transportation in the transportation system.

- Accommodate vehicle sharing, including dedicated pick up and drop off locations.
- Allow for innovative solutions for first mile – last mile connections.
- Install protected bike lanes where they can facilitate multi-modal transportation.
- Explore community bussing, shuttles, or other transit alternatives.
- Incorporate last mile solutions.

TRA-10 To encourage increased levels of all active transportation modes.

- Incorporate the Town's Bicycle and Pedestrian Master Plan into the General Plan
- Actively fund implementation of the Town's Bicycle and Pedestrian Master Plan
- Regulate prominent placement of bike racks and vehicle charging locations.
- Fully fund and implement the Bicycle and Pedestrian Master Plan.
- Permit all users to utilize the sidewalk for bicycle riding where bike lanes are insufficient.

TRA-11 To provide a safe and efficient system of bicycle and multiple use trails throughout the Town, creating a non-motorized connection to recreational commuting destinations.

- Improve wayfinding for non-vehicle modes. LG Creek Trail to be on both sides of the creek north of Lark Ave to provide access to Light Rail.
- Class IV bikeways on Winchester Blvd north of Highway 85 to serve active transportation users connection to San Tomas Expressway.
- Increase safe dedicated bicycle and pedestrian crossings over Highway 17, including dedicated bicycle and pedestrian bridges.
- Convert the Los Gatos Creek Trail to a 24/7 paved multi-use path that is lit at night.
- Reconstruct the Highway 9 at Highway 17 interchange including accommodation for bikes and peds including access to the Los Gatos Creek Trail.

TRA-12 To ensure a well-designed and well-maintained system of trails that connects the Town and open space areas.

TRA-13 To provide adequate parking for existing and proposed uses, and to minimize impacts on surrounding residential neighborhoods.

- Balance parking restrictions with traffic flow, safety, and parking supply.
- For new development, encourage underground parking and discourage surface lot parking.
- Encourage parking at remote locations adjacent to highways and transit.

TRA-14 To ensure that there is adequate parking in Downtown to meet the needs of Los Gatos residents and visitors.

- Explore adjustments to time limited parking.
- Explore paid parking.
- Utilize technology like parking information systems to communicate the availability of spaces.
- Size public parking availability to transportation trends.

These additional insights are provided outside of the previous goals:

- Utilize the input of Commissions for guiding Council decisions.
- Prioritize greenhouse gas reducing opportunities.

- Increase residential density downtown.
- Promote design that enhances conflict-free pedestrian access to commercial buildings.
- Prohibit commercial drive-throughs.
- Enhance downtown sidewalk width to allow for sidewalk dining and cafes.
- Set a town-wide maximum speed limit of 25 MPH.
- Increase the use of speed limit signage.
- Increase enforcement of traffic laws focusing on speed limits, stop signs, signals.
- Integrate traffic cameras at intersections.
- Minimize pedestrian wait time at intersections, targeting a maximum of two minutes.
- Limit school hours to daylight hours.
- Prioritize aspects of the General Plan that increase safety for bicyclists and pedestrians.

Sincerely,

/s

Matt Morley
Director of Parks and Public Works