



**TOWN OF LOS GATOS
REGULAR MEETING OF THE
COMPLETE STREETS & TRANSPORTATION COMMISSION
AGENDA
AUGUST 13, 2020
7:30 A.M.**

**IMPORTANT NOTICE REGARDING THE AUGUST 13, 2020
COMPLETE STREETS & TRANSPORTATION COMMISSION MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID-19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting online and not in the RJ Bryant Service Center.**

PARTICIPATION

If you are interested in viewing the meeting or in providing oral comments real-time during the meeting, here is the Zoom Video Conference link for this meeting:

Password: Not needed
Meeting URL: <https://losgatosca-gov.zoom.us/j/97794002354>
Or Telephone:
Dial:
USA 215 446 3657
USA 8883634735 (US Toll Free)
Conference code: 160548

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom.
- If you are participating by phone on the Zoom app, press *2 on your telephone keypad to raise your hand.
- If you are participating by calling in, without a Zoom app, you must notify the Parks and Public Works Department at PPWComment@losgatosca.gov which item(s) you would like to speak on prior to 3:00 p.m. the day before the meeting.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Complete Streets & Transportation Commission meeting.

If you are unable to participate in real-time, and would like to submit Public Comment, you may email PPWComment@losgatosca.gov with the subject line “Public Comment Item #__” (insert the item number relevant to your comment) or “Verbal Communications – Non-Agenda Item.” Comments will be reviewed and distributed before the meeting if received prior to 3:00 p.m. the day before the meeting. All comments received will become part of the record.

REMOTE LOCATION PARTICIPANTS

The following Commission Members are listed to permit them to appear electronically or telephonically at the Commission meeting: CHAIR ROBERT BUXTON, VICE-CHAIR JEFF THOMPSON, COMMISSIONERS BILL EHLERS, PETER HERTAN, MARIA RISTOW, GILLIAN VERGA AND YOUTH COMMISSIONER ADAM MOORE. All votes during the teleconferencing session will be conducted by roll call vote.

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Commission or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Transportation & Parking Commission Regular Minutes of July 9, 2020.
Staff Report

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted for each comment on any of the following items consistent with the Participation Instructions contained on page 1 of this agenda.)*

2. Commission Adopted Priorities 2020 (Staff Report)
 - A. Identify Infrastructure Repairs
 - B. Los Gatos Creek Trail Improvements
 - C. Walk Audits
3. Youth Commissioner
4. Bike to Work Day – September 24 – Ad Hoc Report
5. Police Department Update (verbal report) – Sgt. Borromeo
 - A. Parking Study Update (verbal report) - Jim Renelle

6. PPW Director's Report
 - A. Beach Traffic (verbal report)
 - B. Capital Project Update (verbal report)
 - C. Senior R.Y.D.E. (verbal report)
 - D. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>
 - I. Bicycle and Pedestrian Master Plan Update
(Staff Report & Attachments 1 & 2)
[Attachment 1](#)
[Attachment 2](#)
 - II. Bicycle & Pedestrian Overcrossing over Highway 17 (Staff Report)
 - III. Hwy 9 at Massol Avenue (Verbal Report)
7. Safe Routes to Schools Liaison (verbal report)
8. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

Next meeting scheduled: September 10, 2020

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 08/13/2020
REGULAR MEETING
ITEM NO: 1

DRAFT MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION MEETING

July 9, 2020

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, July 9, 2020 at 7:30 a.m. via video conferencing.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Jeff Thompson, Commissioners Bill Ehlers, Peter Hertan, Maria Ristow, Gillian Verga and Youth Commissioner Adam Moore.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Complete Streets & Transportation Regular Minutes of June 11, 2020.

MOTION: **Motion by Commissioner Verga** to approve Consent Item 1 with two corrections; Item 6. "come up with" to "clarify the" & Item 8.F. "Tabled due to time, no report on this."
Seconded by Commissioner Ristow.

VOTE: **Motion passed unanimously by roll call.**

OTHER BUSINESS

2. Commission Adopted Priorities 2020

- A. Bike Valet

Maria Ristow, Commissioner, verbally reported on this item. Move to Passive list. Commission discussed this item.

- B. General Plan Update

Gillian Verga, Commissioner, verbally reported on this item. Commission discussed this item. Move to Passive List. Matt Morley, PPW Director, will provide a memo to the Commission outlining the Active and Passive priorities.

2. Commission Adopted Priorities 2020

C. Identify Infrastructure Repairs

Jeff Thompson, Vice Chair, verbally reported on this item. Ad hoc was established; Jeff Thompson and Maria Ristow. Commission discussed this item.

D. Los Gatos Creek Trail Improvements

Matt Morley, PPW Director, verbally reported on this item. Ad hoc was established; Bill Ehlers and Gillian Verga. Commission discussed this item.

E. Walk Audits

Maria Ristow, Commissioner, verbally reported on this item. Ad hoc was established; Maria Ristow and Jeff Thompson. Commission discussed this item.

3. Bike to Work Day September 24, 2020

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item.

4. Police Department Update

Police Department not present. No report

5. PPW Director's Report

A. School Bus Pilot Project (verbal report)

[Reference June 16, 2020 Council Meeting Agenda Item 15](#)

Ying Smith, Mobility and Transportation Manager, verbally reported on this item. Bob Buxton, Chair, thanked Ying Smith. Maria Ristow, Commissioner, thanked Ying Smith, Bob Buxton and previous Commissioner Megan Crummett for their efforts and hard work.

B. Beach Traffic (verbal report)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

5. PPW Director's Report

C. Capital Project Update

I. Downtown COVID-19 Recovery (verbal report)

[Reference June 8, 2020 Special Council Meeting Agenda Item 1](#)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

II. Annual Paving Projects (verbal report)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

D. Senior R.Y.D.E. (verbal report) <https://www.sascc.org/ryde>

Bob Buxton, Chair, verbally reported on this item.

E. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

I. Bicycle and Pedestrian Master Plan Update (Attachment)

Ying Smith, Mobility and Transportation Manager presented the staff report and attachments and Savannah Van Akin, Intern, presented the Story Map. Commission discussed this item and thanked Savannah Van Akin for a great presentation.

II. Bicycle & Pedestrian Overcrossing over Highway 17

Jaggi Bhandal, BKF Consultant, presented a power point presentation on this item. Commission asked questions and thanked Jaggi Bhandal for a great presentation.

6. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item. No new meeting.

7. VTA BPAC Liaison (verbal report)

Peter Hertan, Commissioner, verbally reported on this item. No new meeting.

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SUBJECT: COMPLETE STREETS & TRANSPORTATION MEETING MINUTES

DATE: July 9, 2020

COMMISSIONER REPORTS

Adam Moore, Youth Commissioner, verbally reported, the meeting was about future meetings and nothing else to report on.

Bill Ehlers, Commissioner, commented on the detour for Los Gatos Creek Trail.

Maria Ristow, Commissioner, verbally report, August 7th and 8th Silicon Valley Bike Coalition Summit will be held virtually. Good stuff like infrastructure and laws.

Bob Buxton, Chair, verbally reported he attended the June 11, 2020 General Plan meeting and would like to acknowledge John Housley. He was on the Library Board in the 1990's and passed away on June 29, 2020.

Jeff Thompson, Vice Chair, appreciated the links for additional material in the agenda and wanted to recognize PPW Staff on Connect LG Grants.

ADJOURNMENT

The meeting adjourned at 9:32 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the July 9, 2020 meeting as approved by the Complete Streets & Transportation Commission.

/s/: Matt Morley, PPW Director

Prepared by Natalie Hawkins, Recording Secretary

MEETING DATE: 07/09/2020
REGULAR MEETING
ITEM NO: 5.C.I.





PEDESTRIAN CROSSING

30









SPEED
LIMIT
35
BICYCLE

Hillbrook
Blossom Hill



HILL POOL



**PROTECT
LOS GATOS**

IT'S EASY!

← 6 FEET →

WEAR A MASK



LOS GATOS TOGETHER

PATENT 5,458,434



15889





TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 07/09/2020

ITEM NO: 5.E.I.

DATE: July 1, 2020
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Bicycle and Pedestrian Master Plan Update - Connect Los Gatos Project List

RECOMMENDATION:

Review and comment on the draft Connect Los Gatos Project List, a list of prioritized bicycle and pedestrian improvements in the Bicycle and Pedestrian Master Plan Update.

BACKGROUND:

At the June 11 meeting, the Complete Streets and Transportation Commission received a verbal report from staff on the Bicycle and Pedestrian Master Plan (BPMP) update. The goal of the focused update is to better reflect the Connect Los Gatos Projects and ensure that there is consistency between the current bike and pedestrian priorities and the Town's long range goals. It will also provide meaningful context to support future funding opportunities and decision making.

Since the adoption of the BPMP in 2017 the Town has continuously made progress in implementing priority projects identified by the community. Projects that have been completed will be documented in the BPMP update.

DISCUSSION:

The Connect Los Gatos Project List is an update from the prioritized bicycle and pedestrian projects in the BPMP and an expansion of the first six Connect Los Gatos projects. These projects are aimed at expanding access to key destination points in the community, improving the Town's existing network by closing connectivity gaps and providing safe access and crossings. The draft list not only reflects the Town's current bicycle and pedestrian improvement priorities, but also provides a comprehensive geographic coverage.

At the July 9 meeting, staff will present the draft Connect Los Gatos Project List (Attachment 1) and solicit feedback from the Commission. Tables 4.9 and 4.9 of the 2017 BPMP, the prioritized bicycle and pedestrian project lists, are included for reference as Attachment 2.

One exciting product from the update is an online platform that includes interactive maps and project information. This platform will provide a user-friendly approach for the community to

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SUBJECT: Bicycle and Pedestrian Master Plan Update - Connect Los Gatos Project List

DATE: July 1, 2020

identify the projects by location and have access to project information and updates. Staff will demonstrate a test version of the online map at the July 9 meeting.

NEXT STEPS:

As a way to engage the community and increase awareness for the Connect Los Gatos Program, PPW staff is conducting an Active Transportation Survey to:

- Better understand how residents are using the streets to meet their needs
- Hear suggestions on improvements what will make biking and walking safer for all
- Understand how the community travels
- Help inform the Bike and Pedestrian Master Plan Update

In contrast to several past school-related survey and polling activities, this one is open to everyone in the community. Interested individuals can find the link via the social media posts or from the Connect Los Gatos website. The survey will remain open until July 24th.

Staff will continue to provide progress reports to the Commission and Town Council in the summer, targeting a completion date in the fall.

Attachments:

1. Draft Connect Los Gatos Project List
2. Prioritized Bicycle and Pedestrian Projects in the 2017 Bicycle and Pedestrian Master Plan

Attachment 1- Draft Connect Los Gatos Project List

Table 4.2 Connect Los Gatos Projects - Prioritized Bicycle and Pedestrian Improvement Projects				
4.2a BIKE AND PEDESTRIAN PROJECTS				
Original Project Number	Project Name	Location	From	To
B5	Bicycle and Pedestrian Overcrossing over Highway 17	South of Blossom Hill Road over Highway 17	Roberts Road East	Roberts Road West
Townwide 4	Kennedy Sidewalk and Class II Bike Lane	Kennedy Road	Los Gatos Boulevard	Englewood Avenue
B3	BPOC connecting Los Gatos Creek Trail to Farley Road	_____	Los Gatos Creek Trail	Farley Road
B6	Los Gatos Creek Trail Connector to Highway 9	Los Gatos Creek Trail / Highway 9	_____	_____
Townwide 4	Shannon Road Multi Use Path	Shannon Road	Los Gatos Boulevard	Cherry Blossom Lane
B33 & 36	Winchester Blvd Complete Streets	Winchester Boulevard	Knowles Drive	Blossom Hill Road
B9	Pollard Road Complete Streets	Pollard Road	Knowles Drive	Quito Road
B7	Class I Multi Use Connection from Creek Trail to Los Gatos Saratoga Road	In the back of LGHS	Along East side of Highway 17 (just north of Main Street)	Via north side of Helm Field Los Gatos Saratoga Road
4.2b BIKE PROJECTS				
Original Project Number	Project Name	Location	From	To
22	Sharrows and Class III bike lane on University Avenue	University Avenue	Highway 9	Lark Avenue
35	Class IV bike path Los Gatos Boulevard from Lark Avenue to Blossom Hill Road	Los Gatos Boulevard	Lark Avenue	Blossom Hill Road
20	Enhance existing Class II bike lanes on Los Gatos Boulevard	Los Gatos Boulevard	Blossom Hill Road	Pleasant Street/Jackson Street
8	Improve existing Class I bike path on Los Gatos Creek Trail	Los Gatos Creek Trail	Main Street	Lexington Reservoir
34	Class IV bike path on Lark Avenue	Lark Avenue	Winchester Boulevard	Los Gatos Boulevard
19	Class I or IV bike path on Los Gatos Saratoga Road (Highway 9) from University Avenue to Los Gatos Boulevard	Los Gatos Saratoga Road (Highway 9)	University Avenue	Los Gatos Boulevard
11	Knowles Drive Class II Bike Lanes	Knowles Drive	Pollard Road	Los Gatos Creek Trail
4.2c PEDESTRIAN PROJECTS				
Original Project Number	Project Name	High Visibility Crosswalks	Pedestrian Flashing Beacons	Remove Free Right Turns
9	University Avenue at Los Gatos Saratoga Road (Highway 9)	X		
8	Santa Cruz Avenue at Los Gatos Saratoga Road (Highway 9)	X		X
18	Santa Cruz Avenue at Main Street	X		X
26, 27, 28	E. Main Street at Villa Avenue, High School Court & Chicago Avenue	X	X	
3	Santa Cruz Avenue at Blossom Hill Road	X		X
5	Santa Cruz Avenue at Roberts Road	X	X	
19	Santa Cruz Avenue at Broadway	X	X	
23	University Avenue at Main Street	X		

Attachment 2- Prioritized Bicycle and Pedestrian Projects in the 2017 Bicycle and Pedestrian Master Plan

Table 4.8: Prioritized Bicycle Projects - Bicycle and Pedestrian Advisory Commission

PROJECT NUMBER AND DESCRIPTION	FACILITY TYPE	ENHANCES SAFETY	DIRECT ACCESS TO KEY DESTINATIONS/TRAILS	IDENTIFIED AS A CROSS COUNTY CORRIDOR	CLOSES EXISTING NETWORK GAPS	IMPROVES SAFE ROUTES TO SCHOOL ACCESS	IMPROVES EXISTING INFRA-STRUCTURE	EXISTING HIGH-ACTIVITY AREA
TOP 4 PRIORITIZED PROJECTS								
6	Trailhead connection from Los Gatos Creek Trail to Los Gatos Saratoga Road (Highway 9)	Class I	X	X	X		X	X
22	Sharrows on University Avenue between Main Street and Lark Avenue	Class III	X	X	X			X
35	Los Gatos Boulevard from Lark Avenue to Blossom Hill Road	Class IV	X	X	X			
37	Enhance Blossom Hill Road from Class II Bike Lanes to Class IV Cycle Tracks from Roberts Road West to Los Gatos Boulevard	Class IV	X	X		X ¹	X	X
OTHER PRIORITIZED PROJECTS								
3	Bicycle/Pedestrian Bridge connecting Los Gatos Creek Trail to Farley Road	Class I	X	X	X			
7	Connection from Los Gatos Creek Trail alongside east side of Highway 17 (just north of Main Street) to north side of Helm Field to Bella Vista Ave	Class I	X	X	X	X ¹		X
8	Improve existing Los Gatos Creek Trail from Main Street to Lexington Reservoir with an enhanced unpaved surface	Class I	X	X	X		X	X
20	Enhance existing Class II bike lanes on Los Gatos Boulevard from Los Gatos Saratoga Road (Highway 9) to Pleasant Street/Jackson Street ²	Class II	X	X		X ¹	X	X
34	Lark Avenue from Winchester Boulevard to Los Gatos Boulevard	Class IV	X					
36	Enhance Winchester Boulevard from Class II Bike Lanes to Class IV Cycle Tracks between Shelburne Way and Albright Way	Class IV	X	X	X	X ¹	X	

¹ Identified in Safe Routes to School Study and project is along a designated School Walking Route.

² Includes roadway widening in key spots in order to accommodate full-size bike lanes on either side of roadway.

PROJECT NUMBER	INCREASES BIKE ACTIVITY	LENGTH (MILES)	PRELIMINARY COST ESTIMATE ³	EASE OF IMPLEMENTATION	POTENTIAL LOCAL/ REGIONAL COLLABORATION	IMPLEMENTATION PHASE
6	X	200 ft	\$1,200,000	Moderate	<ul style="list-style-type: none"> • Caltrans • Santa Clara Valley Water District 	1 ⁴
22	X	2.4	\$67,200	Moderate	None required	1
35	X	1.0	\$200,000	Moderate	<ul style="list-style-type: none"> • Properties along Los Gatos Boulevard 	1 ⁴
37	X	0.6	\$120,000	Moderate	<ul style="list-style-type: none"> • Properties along Blossom Hill Road 	1 ⁴
3	X	0.1	\$6,000,000	Complex	<ul style="list-style-type: none"> • California Department of Transportation (Caltrans) • Santa Clara Valley Water District • Properties on Farley Road 	3
7	X	0.5	\$380,000	Moderate	<ul style="list-style-type: none"> • Santa Clara Valley Water District • San Jose Water Company • Los Gatos Lodge • Properties on Bella Vista Avenue 	2
8	X	1.8	\$216,000	Moderate	<ul style="list-style-type: none"> • Midpeninsula Open Space District • County of Santa Clara • Santa Clara Valley Water District • San Jose Water Company 	1 ⁴
20	X	0.4	\$250,000	Moderate	<ul style="list-style-type: none"> • Adjacent properties 	1
34	X	0.7	\$140,000	Moderate	<ul style="list-style-type: none"> • Caltrans • Properties along Lark Avenue 	1 ⁴
36	X	1.4	\$240,000	Moderate	<ul style="list-style-type: none"> • Properties along Winchester Boulevard 	1 ⁴

³ Preliminary cost estimates provided are to help determine order-of-magnitude for planning-level purposes and do not include right of way acquisition, major environmental impacts, major changes to curb and gutter, utilities, and landscaping or other project amenities. Engineering-level estimates will need to be prepared prior to the start of each individual project listed in the Plan to account for site conditions and other project characteristics.

⁴ Routes are designated as part of the town's Backbone Bikeway Network. These projects should be prioritized over other Phase 1 projects if possible.

Table 4.9: Prioritized Pedestrian Projects - Bicycle and Pedestrian Advisory Commission

PROJECT NUMBER AND LOCATION		HIGH-VISIBILITY CROSSWALK(S)	PEDESTRIAN FLASHING BEACONS	REMOVE FREE RIGHT TURN(S) (# REMOVED)	ENHANCES SAFETY	IMPROVES SAFE ROUTES TO SCHOOL ACCESS	DIRECT ACCESS TO KEY DESTINATIONS/TRAILS
TOP 4 PRIORITIZED PROJECTS							
8	Santa Cruz Avenue at Los Gatos-Saratoga Road (Highway 9)	X		X	X	X	X
9	University Avenue at Los Gatos Saratoga Road (Highway 9)	X			X	X	X
18	Santa Cruz Avenue at Main Street	X		X	X		X
26 27 28	Main Street at Villa Avenue; Main Street between High School Court and Chicago Avenue; Main Street at Pleasant Street/Jackson Street ²	X	X		X	X ¹	X
OTHER PRIORITIZED PROJECTS							
3	Santa Cruz Avenue at Blossom Hill Road	X		X	X	X	X
5	Santa Cruz Avenue at Roberts Road	X	X		X	X	X
7	Los Gatos Saratoga Road (Highway 9) at Massol Avenue ²	X	X	X	X	X ¹	X
19	Santa Cruz Avenue at Broadway	X	X		X		X
23	University Avenue at Main Street (includes new crosswalks with curb bulbouts)	X			X	X	X
31	Los Gatos Boulevard at Shannon Road/Roberts Road	X		X	X	X ¹	X
32	Roberts Road East at Fisher Avenue ²			X ⁵	X	X ¹	X
34	Los Gatos Boulevard at Blossom Hill Road ²	X		X	X	X ¹	X
35	Blossom Hill Road at Cherry Blossom Lane ²	X		X	X	X ¹	X

¹ Identified in Safe Routes to School Study and project is along a designated School Walking Route.

² Incorporates other modifications as discussed in the Safe Routes to School Study and in Appendix H.

⁵ Roberts Road East at Fisher Avenue improvements involve adjustments to turning movements to increase sight distance

PROJECT NUMBER	IMPROVES ACCESS FOR MOBILITY IMPAIRED	IMPROVES EXISTING INFRA-STRUCTURE	EXISTING HIGH-ACTIVITY AREA	INCREASES PEDESTRIAN ACTIVITY	PRELIMINARY COST ESTIMATE ³	EASE OF IMPLEMENTATION	POTENTIAL LOCAL/ REGIONAL COLLABORATION	IMPLEMENTATION PHASE
8	X	X	X	X	\$120,000	Moderate	• Caltrans	1
9		X	X		\$18,000	Easy	• Caltrans	2
18	X	X	X	X	\$68,500	Moderate	None required	1
26 27 28	X	X	X	X	\$49,500	Easy	• Los Gatos-Saratoga Union High School District	1
3	X	X		X	\$31,000	Moderate	None required	1
5	X	X		X	\$15,000	Easy	None required	2
7	X	X		X	\$62,000	Moderate	• Caltrans	2
19	X	X	X	X	\$21,000	Easy	None required	1
23		X	X		\$59,000	Moderate	None required	1
31	X	X		X	\$750,000 ⁴	Moderate	None required	2
32	X	X	X	X	\$8,500	Easy	• Los Gatos Union School District	1
34	X	X		X	\$500,000 ⁴	Moderate	• Los Gatos Union School District	2
35	X	X	X	X	\$650,000 ⁴	Moderate	None required	2

³ Preliminary cost estimates provided are to help determine order-of-magnitude for planning-level purposes and do not include right of way acquisition, major environmental impacts, major changes to curb and gutter, utilities, and landscaping or other project amenities. Engineering-level estimates will need to be prepared prior to the start of each individual project listed in the Plan to account for site conditions and other project characteristics.

⁴ Estimate includes improvements proposed in the Safe Routes to School Study

connect SKATE *stay*
BIKES **LOS GATOS**
MJOG *gather* **PLAY** *walk*

Highway 17 Bicycle & Pedestrian Feasibility Study

Complete Streets and Transportation Commission Meeting

July 9th, 2020
7:30 A.M

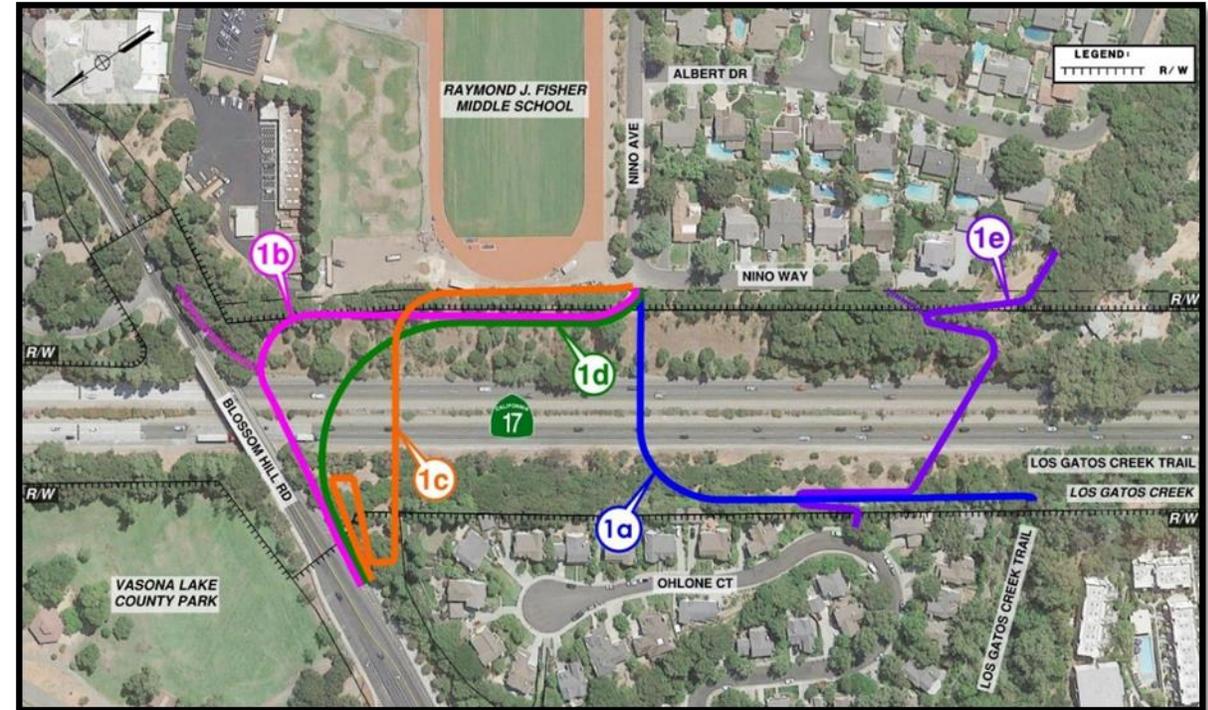


- **Alternative 1** – A new bicycle and pedestrian bridge connecting to Nino Avenue
- **Alternative 2** – A separate bicycle and pedestrian bridge along Blossom Hill Road
- **Alternative 3** – Widening the existing Blossom Hill Road Bridge for bicyclists and pedestrians



INITIAL ALIGNMENT SCREENING

- 1a. **Los Gatos Creek Trail Connector to Nino Ave** – A perpendicular crossing that provides a direct connection between Los Gatos Creek Trail on the west side and Nino Way on the east side.
- 1b. **Blossom Hill Rd Skewed Connector to Nino Ave** – A skewed main span crossing with a point of connection at Blossom Hill Rd to the West and Nino Way to the East. Additionally, the option of a second connection to East Blossom Hill Rd was studied, and is shown in the Figure.
- 1c. **Blossom Hill Rd Perpendicular Connector to Nino Ave** – A perpendicular main span crossing that provides the same points of connection as Alternative 1b (with the exception of the optional second landing along East Blossom Hill Rd). A switchback alignment is required along the west approach to provide enough distance to conform to existing grades along Blossom Hill Rd with a profile grade of 5% or less that meets ADA requirements.
- 1d. **Blossom Hill Rd Curved Connector to Nino Ave** – A curved main span crossing that provides the same points of connection as Alternative 1c.
- 1e. **Ohlone Ct Connector to Pine Ave** – A skewed main span crossing that connects Ohlone Ct with Pine Ave. The option of a second connection to Nino Ave was studied, and is shown in the Figure.
- 2. **Blossom Hill Rd Separate Bridge** – (Pictured in Figure 11) provides a second parallel crossing with Blossom Hill Rd for bicyclists and pedestrians.
- 3. **Blossom Hill Rd Bridge Widening** – (Pictured in Figure 11) widens the existing Blossom Hill Rd Bridge for bicyclists and pedestrians.



Evaluation Criteria

- Community Feedback
- Caltrans Coordination
- Origin/Destination Study
 - Existing travel patterns
 - Future demand (how well will the improvements serve the different user groups and destinations)
- User Experience
- Utility Impacts
- Right of Way Impacts
- Geotechnical Considerations
- Environmental Constraints (Trees, Visual, etc)
- Cost

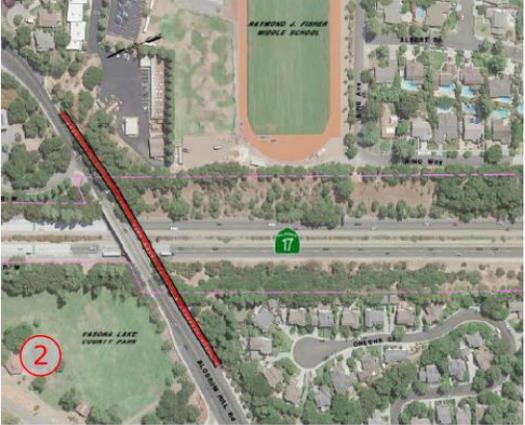
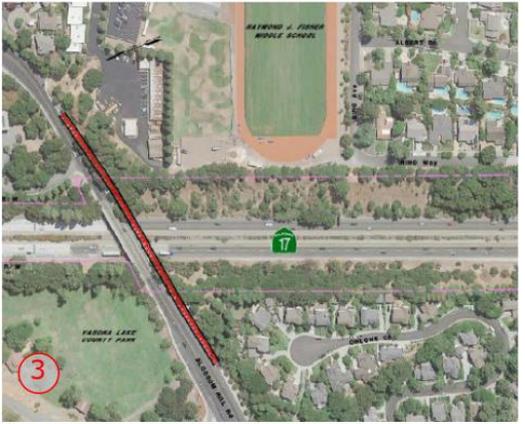


FEASIBLE ALTERNATIVES – Nino Avenue

ALTERNATIVES	BENEFITS	CONSIDERATIONS
	<ul style="list-style-type: none"> • Provides connection to Los Gatos Creek Trail • Greatest Design Flexibility <ul style="list-style-type: none"> ○ Horizontal alignment is more direct of a connection to Nino Way ○ Required vertical clearance can easily be achieved. ○ Pier in Highway 17 median may not be required • Safe and direct route to Fisher Middle School with connection at Nino Ave. • Better user experience with a separated Class 1 BPOC. 	<ul style="list-style-type: none"> • Introduces a visual obstruction and privacy issue to the residents of Ohlone Ct. • Incorporate mitigation measures such as railings, downward or dimmed lighting, sound barriers and or privacy screening. • Modification to existing sound walls at the Los Gatos Creek Trail and along Highway 17 would need to occur.
	<ul style="list-style-type: none"> • Maintains existing bike and pedestrian traffic patterns on the West side of Blossom Hill Road • Safe and direct route to Fisher Middle School with connection at Nino Ave. • Better user experience with a separated Class 1 BPOC. 	<ul style="list-style-type: none"> • Potential right of way impacts on East side. • Slightly constrains future Blossom Hill Road widening • Changes bike and pedestrian traffic patterns on East side.
	<ul style="list-style-type: none"> • Maintains existing bike and pedestrian traffic patterns on the West side of Blossom Hill Road • Safe and direct route to Fisher Middle School with connection at Nino Ave. • Better user experience with a separated Class 1 BPOC. 	<ul style="list-style-type: none"> • Potential right of way impacts on East side. • Slightly constrains future Blossom Hill Road widening • Changes bike and pedestrian traffic patterns on East side. • Impacts to Ohlone Ct. residences similar to Alternative 1A. • More costly due to longer route. • Tight radii create potential conflict points for bicyclists and pedestrians



FEASIBLE ALTERNATIVES – Blossom Hill

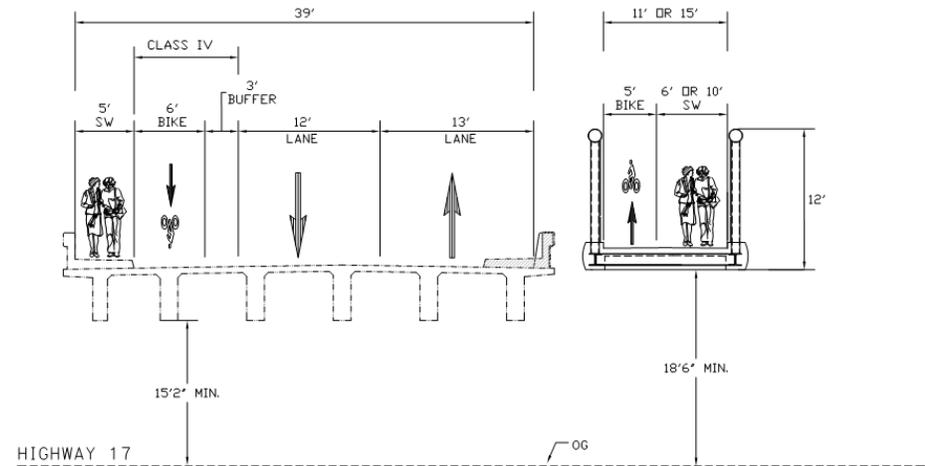
ALTERNATIVES	BENEFITS	CONSIDERATIONS
	<ul style="list-style-type: none"> • Potential to provide a two-way Class I facility • Allows for sidewalk removal on south side of Blossom Hill Road and would provide the following: <ul style="list-style-type: none"> ◦ Room for wider existing vehicular lanes ◦ Room for a Class IV westbound bike lane in addition to BPOC • Provides greater user experience than Alternative 3 with the BPOC separated from vehicles 	<ul style="list-style-type: none"> • Limits Future Widening Options due to proximity to existing Blossom Hill Road Bridge • Additional modifications will be necessary for a two-way path at the conforms on Blossom Hill Road • Aesthetic limitations due to adjacent bridge. A more intricate bridge design may visually conflict with the existing Bridge.
	<ul style="list-style-type: none"> • The Least initial construction cost is anticipated with this alternative. • Allows for sidewalk removal on south side of Blossom Hill Road and would provide the following: <ul style="list-style-type: none"> ◦ Room for wider existing vehicular lanes ◦ Room for a Class IV westbound bike lane. 	<ul style="list-style-type: none"> • Limits future widening options greatly due to overlap with the existing bridge. • Vertical clearance is limited to existing Blossom Hill Road Profile. • Greatly reduced Aesthetic options due to adjacent bridge.



SECTION ALTERNATIVES

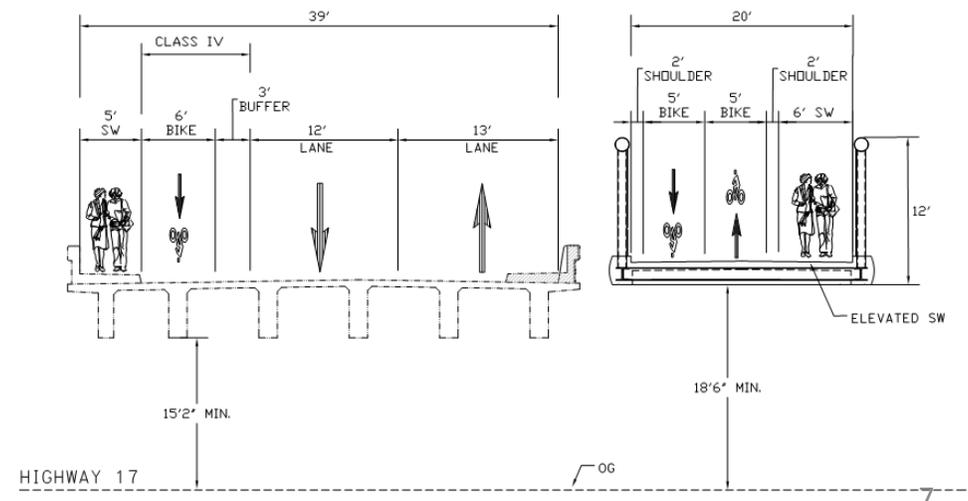
- Narrow Cross-Section**

- One-way EB Class 1 Bike Path with sidewalk.
- Overall width is reduced providing less impacts to trees and adjoining intersections.



- Wide Cross-Section**

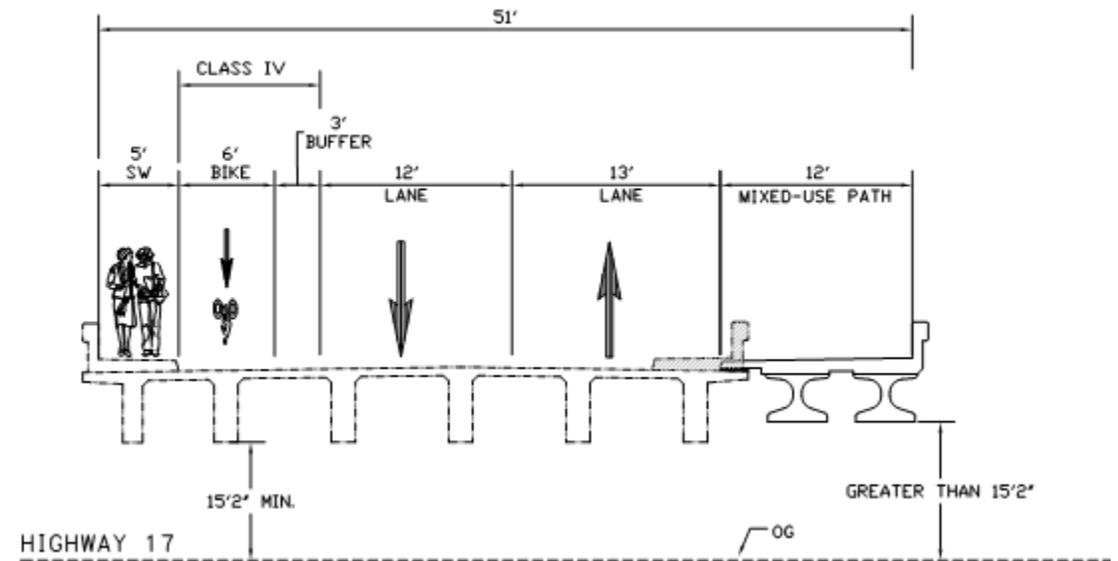
- Two-way Cycle Track with sidewalk.
- Provides redundant option for WB bicyclists.
- Potential shoulder separations for enhanced bicycle experience or wider sidewalk for enhanced pedestrian experience.

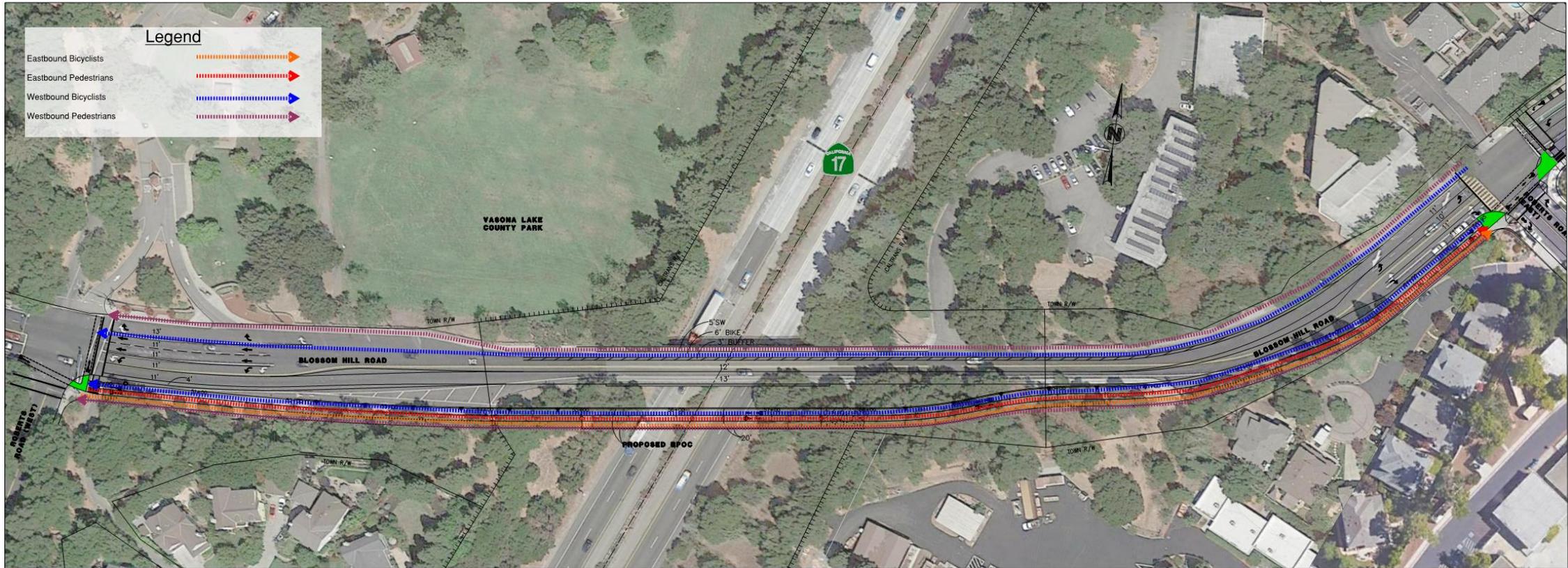


SECTION ALTERNATIVES



- **Traditional Cross-Section**
 - 12' mixed-use pathway along the south side.
 - Creative and Economical solution to Project's purpose and need, but requires Caltrans approval due to Nonstandard Design Features.
 - Throwaway Costs when/if Caltrans replaces the existing structure.
 - Overall width is reduced providing less impacts to trees and adjoining intersections.





User Group/Direction	Options
Bicyclists: Eastbound	Use the Bicycle and Pedestrian Overcrossing
Bicyclists: Westbound	Ride on the Class IV Bike Lane on the existing Blossom Hill Road Bridge; or cross to the south side to use the Bike and Pedestrian Overcrossing
Pedestrians: both directions	Use Existing Sidewalk on the north side of Blossom Hill Road Bridge; or walk on the Bike and Pedestrian Overcrossing

PROFILE AND IMPACTS



- Proposed bridge profile is roughly 6' higher than existing Blossom Hill Road towards east end of bridge.
- Wider Bridge more potential impacts to existing trees and mitigation.

Project Milestones



Feasibility Study and Future Phases

Milestone	Schedule
Preliminary Evaluation	January - March, 2020
Outreach Round 1 – Initial Screening	February 2020
Town Council confirmed two alternatives	March 3, 2020
Outreach Round 2	August 2020
Town Council considers preferred alternative	September 1, 2020
ATP Application for Construction Dollars	September 15, 2020
Final design	Early 2021 - August 2023
Advertise Construction	November 2023
Award Contract	January 2024
Construction (pending funding availability)	February 2024 – December 2025





TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 08/13/2020

ITEM NO: 2

DATE: August 3, 2020
TO: Complete Streets and Transportation Commission
FROM: Matt Morley, Director of Parks and Public Works
SUBJECT: Commission Adopted Priorities

RECOMMENDATIONS:

Staff recommends that the Commission confirm the Commission's work priorities for the year.

BACKGROUND:

At the July Commission meeting, the Commission reviewed the adopted priorities and engaged in a discussion on how to better reflect those priorities. Staff committed to providing this report to summarize the discussion and memorialize the priorities and the approach to managing the priorities.

DISCUSSION:

The discussion in July covered several important elements on how the priorities are presented and how they are addressed. The Commission recognizes that they will have an active role in delivering some priorities and in other priorities they will have more of a passive or advisory role as staff advances efforts, especially capital projects.

For those priorities where there is an active role, the Commission has assigned an ad hoc committee, typically consisting of two Commission members, to lead the advancement of the priority and to provide routine reports on the progress.

It is important to note that providing a Bike Valet at various Town events has been an important priority for the Commission, however due to limitations of COVID-19, this priority has been removed from the list for this year, with the acknowledgement that the Commission may put it back on the priority list when it makes sense to do so.

It is the Commission's desire that the active priorities remain on the regular Commission agenda for review at each Commission meeting. The passive or advisory items will appear on the agenda as staff has information to report on each. This report will serve to memorialize the list of priorities so that the Commission has a reference point for the full list.

PAGE 2 OF 3

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

NEXT STEPS:

With approval of this item, the monthly agenda will reflect the appropriate priorities for discussion.

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

2020 Complete Streets and Transportation Commission Priorities					
Rank	Active	Ad Hoc		Rank	Passive/ Advisory
Med	Identify Infrastructure Repairs & New Projects	Thompson Ristow		High	Beach Traffic/ Cut Through Traffic
Med	Los Gatos Creek Trail Improvements	Ehlers Verga		High	<u>Connect Los Gatos Projects</u> LGCT Connector to Hwy 9 Bike & Ped Hwy 17 Overcrossing Winchester Complete Streets Shannon Road Multi Use Path Kennedy Road Sidewalk Hwy 9 @ Massol Improvements Bike Ped Master Plan Community Shuttle
Med	Walk Audits	Ristow Thompson		High	Parking Study
				High	General Plan Update
				Low	Shared Mobility Devices



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 08/13/2020

ITEM NO: 6 D. I.

DATE: August 6, 2020
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Bicycle and Pedestrian Master Plan Update

RECOMMENDATION:

Staff recommends that the Commission support the Bicycle and Pedestrian Master Plan Update.

BACKGROUND:

At the February 21, 2017 meeting, the Town Council adopted the Town of Los Gatos Bicycle and Pedestrian Master Plan (BPMP). The BPMP was developed after a substantial community outreach process and gained strong support from the Bicycle and Pedestrian Advisory Commission (BPAC). It provides a roadmap for investments that will enhance bicycle and pedestrian mobility throughout the Town and allows the Town to participate more competitively in a range of local, regional, and State funds for bicycle and pedestrian related improvement projects.

At the June and July meetings, the Complete Streets and Transportation Commission received progress reports from staff on the Bicycle and Pedestrian Master Plan (BPMP) update, including a demonstration of the test version of the online Story Map at the July 9 meeting.

DISCUSSION:

Since the adoption of the BPMP the Town has continuously made progress in implementing priority projects identified by the community. The BPMP provides a policy foundation in the Town's efforts in competing for local and regional funds for bicycle and pedestrian improvements. Several projects have been completed and more projects have entered the design phase. The success has generated greater community support, as illustrated in many community outreach events and in the Town's budget priority survey in early 2020.

In 2019 the Town launched Connect Los Gatos, a program of bicycle and pedestrian projects that promote connectivity and improve the multimodal network throughout the Town.

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SUBJECT: Bicycle and Pedestrian Master Plan Update

DATE: August 3, 2020

In order to broaden community engagement and better align the current bike and pedestrian priorities and the Town's long-range goals, Town staff has initiated an update to the BPMP. The focused effort only updated Chapter 4, Network Recommendations and Project Prioritization.

The following project lists are included in the updated Chapter 4:

Table 4.1 - Completed Projects: reflects the accomplishments since the BPMP adoption in 2017

Table 4.2 - Connect Los Gatos Projects: Prioritized Bicycle and Pedestrian Improvements

Table 4.3 - Bicycle Improvements

Table 4.4 - Pedestrian Improvements

Table 4.5 - Town Wide Improvements

Table 4.6 - Town Wide Programs

Table 4.7 - Prioritized Town Wide Improvements

Table 4.8 - Prioritized Town Wide Programs

One exciting new feature is an online interactive map that illustrates project information and location. This online platform will allow staff to make timely updates about projects status, budget, and funding and facilitate community engagement.

As a way to engage the community and increase awareness for the Connect Los Gatos Program, staff conducted an Active Transportation Survey in July to better understand how residents are using the streets to meet their needs and invite suggestions on improvements what will make biking and walking safer for all.

This survey was open to everyone in the community and was promoted via social media posts and the Connect Los Gatos website. The survey had a total of 117 participants. The respondents provided valuable feedback on their top priorities, and specific locations of concern. Making intersection crossings safer and building new biking and walking paths separate from traffic were consistently voted as top priorities by participants. Highway 9, Blossom Hill Road, and Kennedy Road were identified as key locations of concern for bicycle and pedestrian safety. The input has helped inform the project list update.

The BPMP update reflects an important step in the assuring the Town's long-term success in implementing bicycle and pedestrian improvements. It will also provide meaningful context to support future efforts in competing in funding opportunities.

NEXT STEPS:

Staff plans to present the draft update for the Town Council's consideration at its September 1, 2020 meeting. The online Story Map will be posted on the Town's website in August.

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SUBJECT: Bicycle and Pedestrian Master Plan Update

DATE: August 3, 2020

Attachments:

1. Draft Project Tables in Bicycle and Pedestrian Master Plan Update
2. 2017 Bicycle and Pedestrian Master Plan, Chapter 4



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 08/13/2020

ITEM NO: 6 D. II.

DATE: August 3, 2020
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

RECOMMENDATIONS:

Staff recommends that the Commission provide input and:

- a. Support the Feasibility Study of the Highway 17 Bicycle and Pedestrian Overcrossing (BPOC) with the following key design elements:
 - Proceed with the final design of a separate bridge structure
 - Select the preferred alignment south of Blossom Hill Road Bridge
 - Select a wider bridge structure of between 16 and 20 feet
- b. Support the staff recommendation for proceeding with the analysis of three bridge type options: concrete, steel truss, and steel arch, and solicit community input in the final design phase;
- c. Support submittal of a grant application to Caltrans in the Active Transportation Program, seeking grant funds for project construction;
- d. Support a commitment of \$1 million in future budget (FY2023/24) as a non-ATP match should the ATP application be awarded.

BACKGROUND:

The Town began a Feasibility Study for the Highway 17 Bicycle and Pedestrian Overcrossing in late 2019. The project is included in the Fiscal Year 2020/21 Capital Improvement Program Budget.

At the March 3, 2020 meeting, the Town Council approved the project purpose and need and authorized staff to proceed with design alternatives for a separate bicycle and pedestrian overcrossing. Establishing the purpose and need at the onset of the project development phase helps to ensure the project reflects the community's vision and priorities. The approved project purpose and need are:

Purpose: The project would improve bicycle and pedestrian mobility across Highway 17 in the vicinity of the Blossom Hill Road overcrossing. The project includes a focus on improving safety for all modes of travel, creating a safe route to schools while promoting active transportation. Additionally, the project would result in reduced

traffic congestion and greenhouse gas emissions by providing comfortable mobility alternatives.

Need: With two travel lanes in each direction, carrying upwards of 63,000 vehicles per day, Highway 17 creates both a physical and psychological barrier for both pedestrians and bicyclists as it divides the Town in two. Blossom Hill Road is one of only a few roadways that provide east-west connectivity across the highway.

In April staff submitted a grant application to the Santa Clara Valley Transportation Authority (VTA) for the Measure B Bicycle and Pedestrian Competitive Grant Program. In June the VTA Board approved the Measure B program, including the \$2.75 million award to fund the final design phase of this project.

DISCUSSION:

This is one of the Connect Los Gatos projects and has received strong support from the community. The project team, made of Town staff and BKF Engineers and its sub-consultants, evaluated the key design elements and prepared recommendations for consideration. The project team will provide a presentation at the August 13 meeting. The staff report highlights the findings and recommendations.

Alignment Alternatives

At the beginning the project team evaluated three alignment alternatives:

- A new bicycle and pedestrian bridge connecting to Nino Avenue
- A separate bicycle and pedestrian bridge along Blossom Hill Road (BHR)
- Widening the existing BHR bridge for bicyclists and pedestrians

The project team is recommending a separate bridge structure with the preferred alignment south of Blossom Hill Road Bridge. The following evaluation criteria were used to guide the evaluation:

1. Community Feedback
2. Caltrans Coordination
3. Connectivity Analysis Study: existing travel patterns, future demand
4. User Experience: capacity and minimized conflicts among bicyclists and
5. Potential Environmental Impacts: utilities, Right of Way, geotechnical considerations, trees, and visual impacts
6. Cost: construction and maintenance

The recommended alternative presents several benefits: consistency with the existing desired travel line, shortest distance between key origins and destinations, no interference with the existing bridge, enhanced user experience, and neighborhood acceptance.

User Experience and Cross Section

The bicycle and pedestrian counts collected at the project location show a very high level of existing usage. In addition, the location serves bicyclists and pedestrians of all ages and abilities, including large numbers of youth and elderly. These factors add strengths to this project and are important considerations in deciding the width of the structure.

Many of the existing BPOC's in the Bay Area constructed in the last two decades are between 10 and 12 feet wide. Although they are considered sufficient to accommodate moderate bicycle and pedestrian volumes, those at busy locations, such as those along the Steven's Creek Trail, experience reported user conflicts. Several BPOC's that are under design, including the US 101/Shoreline Blvd BPOC (Mountain View) and I-880/Pacific Commons BPOC (Fremont), are being designed with cross sections between 18 and 20 feet wide.

The project team is recommending a cross section between 16 and 20 feet wide, with the final width determined during final design. This width will allow for two-way bike traffic and proper separation of bicyclists and pedestrians. The westbound bike lane west of the bridge can be enhanced with protected barriers, essentially extending the Class IV bike lane to the Vasona Park entrance.

Bridge Structure Types and Architecture

Given the project's location and utilization, the project team has identified three bridge structure types: concrete, steel truss and steel arch that would be most appropriate for the location. Each structure type has strength in architectural style and its own advantages and disadvantages in terms of structural support, anchoring to Highway 17, construction impact, and visual appearance. Staff recommends keeping all three types in consideration and delaying the decision on bridge type until the final design phase, allowing for additional evaluation and extensive community engagement.

Preliminary Evaluation of Environmental Impacts

The proposed bridge profile is roughly 6' higher than existing Blossom Hill Road towards the east end of bridge. It is anticipated that a number of trees to the southeast of the existing bridge will be removed, with a wider bridge having a somewhat greater impact to existing trees.

The project team also evaluated potential utility, visual, and right of way impacts. An environmental analysis in compliance with the California Environmental Quality Act (CEQA) will be prepared in the Final Design phase.

NEXT STEPS:

Staff plans to present the findings of the Feasibility Study and recommendations for the Town Council's consideration at its September 1, 2020 meeting. Additional community engagement

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SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

activities will be provided leading to the Town Council's decision, including project videos, social media promotion, eblasts through schools, updates on the project's website, and a virtual community meeting in late August.

Upon the Town Council's authorization, staff will submit the ATP grant application for construction funds before the September 15 deadline. The final design work will begin in early 2021 and is expected to be completed in 2023.