



**TOWN OF LOS GATOS
REGULAR MEETING OF THE
COMPLETE STREETS & TRANSPORTATION COMMISSION
AGENDA
SEPTEMBER 10, 2020
7:30 A.M.**

**IMPORTANT NOTICE REGARDING THE SEPTEMBER 10, 2020
COMPLETE STREETS & TRANSPORTATION COMMISSION MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID-19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting online and not in the RJ Bryant Service Center.**

PARTICIPATION

If you are interested in viewing the meeting or in providing oral comments real-time during the meeting, here is the Zoom Video Conference link for this meeting:

NEEDS TO BE UPDATED

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://losgatosca-gov.zoom.us/j/95117848268>

Or Telephone:

Dial: USA 215 446 3657 US Toll USA 888 363 4735 US Toll-free
Conference code: 160548

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom.
- If you are participating by phone on the Zoom app, press *2 on your telephone keypad to raise your hand.
- If you are participating by calling in, without a Zoom app, you must notify the Parks and Public Works Department at PPWComment@losgatosca.gov which item(s) you would like to speak on prior to 3:00 p.m. the day before the meeting.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Complete Streets & Transportation Commission meeting.

If you are unable to participate in real-time, and would like to submit Public Comment, you may email PPWComment@losgatosca.gov with the subject line “Public Comment Item #__” (insert the item number relevant to your comment) or “Verbal Communications – Non-Agenda Item.” Comments will be reviewed and distributed before the meeting if received prior to 3:00 p.m. the day before the meeting. All comments received will become part of the record.

REMOTE LOCATION PARTICIPANTS

The following Commission Members are listed to permit them to appear electronically or telephonically at the Commission meeting: CHAIR ROBERT BUXTON, VICE-CHAIR JEFF THOMPSON, COMMISSIONERS BILL EHLERS, PETER HERTAN, MARIA RISTOW, GILLIAN VERGA AND YOUTH COMMISSIONER ADAM MOORE. All votes during the teleconferencing session will be conducted by roll call vote.

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Commission or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Complete Streets & Transportation Commission Regular Minutes of August 13, 2020.
Staff Report

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted for each comment on any of the following items consistent with the Participation Instructions contained on page 1 of this agenda.)*

2. Commission Adopted Priorities 2020 (Attachment 1)
 - A. Identify Infrastructure Repairs
 - B. Los Gatos Creek Trail Improvements
 - C. Walk Audits (Attachment)
3. Youth Commissioner Report
4. Resident Communication Procedures (Attachment- Public Comment)
5. Bike to Anywhere (verbal report)
6. Police Department Update (verbal report) – Sgt. Borremeo (deferred to October meeting)
 - A. Parking Study Update (verbal report) - Jim Renelle

7. PPW Director's Report
 - A. Beach Traffic (verbal report)
 - B. Roadside Vegetation Management (Attachment)
 - C. Capital Project Update (verbal report)
 - D. Senior R.Y.D.E. (verbal report)
 - E. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>
 - I. Bicycle and Pedestrian Master Plan Update (verbal report)
 - II. Bicycle & Pedestrian Overcrossing over Highway 17 (verbal report)
 - III. Hwy 9 at Massol Avenue (verbal report)
 - IV. Winchester Complete Streets Quick Build (Attachment)
 - V. General Plan Update (verbal report)
8. Safe Routes to Schools Liaison (verbal report)
9. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

Next meeting scheduled: October 8, 2020

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 09/10/2020
REGULAR MEETING
ITEM NO: 1

DRAFT MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION MEETING

August 13, 2020

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, August 13, 2020 at 7:30 a.m. via video conferencing.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Jeff Thompson, Commissioners Bill Ehlers, Peter Hertan, Maria Ristow, Gillian Verga and Youth Commissioner Adam Moore absent.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Complete Streets & Transportation Regular Minutes of July 9, 2020.

MOTION: **Motion by Commissioner Ristow** to approve Consent Item 1 with one correction; Commissioner Reports "in the" to "since".
Seconded by Vice Chair Thompson.

VOTE: **Motion passed 6 to 1 by roll call.**

OTHER BUSINESS

2. Commission Adopted Priorities 2020 (Staff Report)

Matt Morley, PPW Director, presented the staff report.

- A. Identify Infrastructure Repairs

Maria Ristow, Commissioner, verbally reported on this item.

- B. Los Gatos Creek Trail Improvements

Gillian Verga, Commissioner, verbally reported on this item.

C. Walk Audits

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item to submit new ideas and/or audits to Natalie Hawkins by August 20, 2020.

3. Youth Commissioner

Adam Moore, Youth Commissioner, not present. Bob Buxton, Chair, commented that it is the 1st day of school for Adam Moore and Sasha Rue is the alternative youth commissioner.

4. Bike to Work Day – September 24 – Ad Hoc Report

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item.

5. Police Department Update (verbal report)

Sgt. Borrromeo, verbally reported on this item. Commission asked a question.

A. Parking Study Update (verbal report)

Jim Renelle, Town Parking Project Manager, verbally reported on this item. Commission discussed this item.

6. PPW Director's Report

A. Beach Traffic (verbal report)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

B. Capital Project Update (verbal report)

Matt Morley, PPW Director, verbally reported on this item.

C. Senior R.Y.D.E. (verbal report)

Bob Buxton, Chair, verbally reported on this item.

- D. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

Natalie Hawkins, Recording Secretary, verbally reported the public comment.

- I. Bicycle and Pedestrian Master Plan Update
(Staff Report & Attachments 1 & 2)
[Attachment 1](#)
[Attachment 2](#)

Ying Smith, Mobility and Transportation Manager, presented the staff report and attachments. Commission discussed this item.

MOTION: Motion by Commissioner Ristow to approve the staff report and move it on to Town Council.
Seconded by Vice Chair Thompson.

VOTE: Passed 6 to 1 by roll call.

- II. Bicycle & Pedestrian Overcrossing over Highway 17 (Staff Report)

Jaggi Bhandal, BFK Consultant, presented a power point presentation on this item. Ying Smith, Transportation & Mobility Manager, indicated the next community meeting via Zoom would be 08/25/2020 at 7 p.m. Commission discussed this item and thanked Jaggi Bhandal for a great presentation.

Savannah Van Akin, Intern, presented a video. Commission discussed this item and thanked Savannah for a good presentation.

MOTION: Motion by Commissioner Ristow, to support all four staff recommendations:

1. Support the Feasibility Study of the Highway 17 Bicycle and Pedestrian Overcrossing (BPOC) with the following key design elements:

- Proceed with the final design of a separate bridge structure
- Select the preferred alignment south of Blossom Hill Road Bridge
- Select a wider bridge structure of between 16 and 20 feet

2. Support the staff recommendation for proceeding with the analysis of three bridge type options: concrete, steel truss, and steel arch, and solicit community input in the final design phase;

3. Support submittal of a grant application to Caltrans in the Active Transportation Program, seeking grant funds for project construction;

4. Support a commitment of \$1 million in future budget (FY2023/24) as a non-ATP match should the ATP application be awarded.

Seconded by Commissioner Hertan.

VOTE: Motion passed 5 to 2 by roll call.

III. Hwy 9 at Massol Avenue (Verbal Report)

Previously discussed. Commission discussed this item.

7. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

8. VTA BPAC Liaison (verbal report)

Peter Hertan, Commissioner, verbally reported on this item.

COMMISSIONER REPORTS

Bob Buxton, Chair, verbally reported listened in on Transportation in the Region conversation with Ann Ravel and Commissioner Ristow.

Maria Ristow, Commissioner, verbally reported following Ann Ravel and attending the Silicon Valley Bike Coalition Summit. She indicated they conducted a survey and will be sending it to Natalie Hawkins, Recording Secretary, for distribution.

Peter Hertan, Commissioner, verbally reported that he attended the Silicon Valley Bike Coalition Summit as well.

ADJOURNMENT

The meeting adjourned at 9:35 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the August 13, 2020 meeting as approved by the Complete Streets & Transportation Commission.

/s/: Matt Morley, PPW Director

Prepared by Natalie Hawkins, Recording Secretary



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 08/13/2020

ITEM NO: 2

DATE: August 3, 2020
TO: Complete Streets and Transportation Commission
FROM: Matt Morley, Director of Parks and Public Works
SUBJECT: Commission Adopted Priorities

RECOMMENDATIONS:

Staff recommends that the Commission confirm the Commission's work priorities for the year.

BACKGROUND:

At the July Commission meeting, the Commission reviewed the adopted priorities and engaged in a discussion on how to better reflect those priorities. Staff committed to providing this report to summarize the discussion and memorialize the priorities and the approach to managing the priorities.

DISCUSSION:

The discussion in July covered several important elements on how the priorities are presented and how they are addressed. The Commission recognizes that they will have an active role in delivering some priorities and in other priorities they will have more of a passive or advisory role as staff advances efforts, especially capital projects.

For those priorities where there is an active role, the Commission has assigned an ad hoc committee, typically consisting of two Commission members, to lead the advancement of the priority and to provide routine reports on the progress.

It is important to note that providing a Bike Valet at various Town events has been an important priority for the Commission, however due to limitations of COVID-19, this priority has been removed from the list for this year, with the acknowledgement that the Commission may put it back on the priority list when it makes sense to do so.

It is the Commission's desire that the active priorities remain on the regular Commission agenda for review at each Commission meeting. The passive or advisory items will appear on the agenda as staff has information to report on each. This report will serve to memorialize the list of priorities so that the Commission has a reference point for the full list.

PAGE 2 OF 3

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

NEXT STEPS:

With approval of this item, the monthly agenda will reflect the appropriate priorities for discussion.

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

2020 Complete Streets and Transportation Commission Priorities					
Rank	Active	Ad Hoc		Rank	Passive/ Advisory
Med	Identify Infrastructure Repairs & New Projects	Thompson Ristow		High	Beach Traffic/ Cut Through Traffic
Med	Los Gatos Creek Trail Improvements	Ehlers Verga		High	<u>Connect Los Gatos Projects</u> LGCT Connector to Hwy 9 Bike & Ped Hwy 17 Overcrossing Winchester Complete Streets Shannon Road Multi Use Path Kennedy Road Sidewalk Hwy 9 @ Massol Improvements Bike Ped Master Plan Community Shuttle
Med	Walk Audits	Ristow Thompson		High	Parking Study
				High	General Plan Update
				Low	Shared Mobility Devices

From: [Tina Giusto](#)
To: [PPW Comment](#)
Cc: [Lisa Petersen](#); [Council](#); [Town Manager](#); [Mikey Gmail \(mike.giusto@gmail.com\)](mailto:mike.giusto@gmail.com)
Subject: Public Comment Item # 6 D. Connect Los Gatos Projects
Date: Wednesday, August 12, 2020 2:41:05 PM

To the Complete Streets & Transportation Commission (CSTC),

Please submit this letter for the record for your August 13, 2020 meeting. This is in regard to the Connect Los Gatos program and the Measure B Bike and Pedestrian Competitive Grant Award that will include the Kennedy Sidewalk and Bike Lanes project. As we understand it, \$832,300 has been allocated toward the creation of sidewalk and bike lanes on Kennedy Rd. We cannot find any plans or descriptions detailing what this will actually look like. As residents of the affected area, we wanted to voice our strong interest and concerns about this project and ask you please to keep us informed and take our input under consideration.

We have lived on Kennedy Road for 22 years, and are in a location that will be affected by this project. We love our neighborhood, and request that you handle decisions with utmost care when considering making big changes here. Please think about the families who live in these houses and live life on a busy road everyday. We certainly understand the need for safety measures on Kennedy, including the review of road markings, stop signs, speed limits, etc. We understand having a clearly marked bike/pedestrian lane would be helpful. However, we do not want raised sidewalks on this road, and implore you to consider other options. A standard raised sidewalk would destroy the traditional, rural aesthetic character that we love here. Most importantly, we need to keep our street parking in front of our houses. We rely on this parking for the safety of our teen drivers, elderly family drivers, visitors, and service people on a daily basis. Taking away parking for the residents will create a hardship on our daily lives as parking is such a scarce and precious commodity. Taking away our street parking will also create a safety issue for those of us who do not enjoy shuffling multiple cars in and out of a narrow driveway and pulling out onto the busy road. It will push parked cars onto neighboring streets where it will affect the daily life of residents on those streets as well. We are also very concerned about the engineering of this project, particularly, how

would a raised sidewalk work with our existing landscapes which would be lower than the sidewalk? How would you prevent tripping and flooding issues? Will this impose a cost to the homeowners to redo their landscaping to ameliorate such hazards?

We have not seen plans, so we are hoping the best options are still being considered. We implore you to find an alternative to a raised sidewalk, and we implore you to let residents keep our precious street parking so that we may continue to live safely on a busy road too. We ask this committee to please consider the residents' point of view, share the town's plans with us, and ask for our input. We are sure that there is a good compromise that will create safe passage ways without hurting the character, safety, and liveable nature of our road.

Thank you,
Tina and Michael Giusto
16928 Kennedy Rd
Los Gatos



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 08/13/2020

ITEM NO: 6 D. I.

DATE: August 6, 2020
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Bicycle and Pedestrian Master Plan Update

RECOMMENDATION:

Staff recommends that the Commission support the Bicycle and Pedestrian Master Plan Update.

BACKGROUND:

At the February 21, 2017 meeting, the Town Council adopted the Town of Los Gatos Bicycle and Pedestrian Master Plan (BPMP). The BPMP was developed after a substantial community outreach process and gained strong support from the Bicycle and Pedestrian Advisory Commission (BPAC). It provides a roadmap for investments that will enhance bicycle and pedestrian mobility throughout the Town and allows the Town to participate more competitively in a range of local, regional, and State funds for bicycle and pedestrian related improvement projects.

At the June and July meetings, the Complete Streets and Transportation Commission received progress reports from staff on the Bicycle and Pedestrian Master Plan (BPMP) update, including a demonstration of the test version of the online Story Map at the July 9 meeting.

DISCUSSION:

Since the adoption of the BPMP the Town has continuously made progress in implementing priority projects identified by the community. The BPMP provides a policy foundation in the Town's efforts in competing for local and regional funds for bicycle and pedestrian improvements. Several projects have been completed and more projects have entered the design phase. The success has generated greater community support, as illustrated in many community outreach events and in the Town's budget priority survey in early 2020.

In 2019 the Town launched Connect Los Gatos, a program of bicycle and pedestrian projects that promote connectivity and improve the multimodal network throughout the Town.

PAGE 2 OF 3

SUBJECT: Bicycle and Pedestrian Master Plan Update

DATE: August 3, 2020

In order to broaden community engagement and better align the current bike and pedestrian priorities and the Town's long-range goals, Town staff has initiated an update to the BPMP. The focused effort only updated Chapter 4, Network Recommendations and Project Prioritization.

The following project lists are included in the updated Chapter 4:

Table 4.1 - Completed Projects: reflects the accomplishments since the BPMP adoption in 2017

Table 4.2 - Connect Los Gatos Projects: Prioritized Bicycle and Pedestrian Improvements

Table 4.3 - Bicycle Improvements

Table 4.4 - Pedestrian Improvements

Table 4.5 - Town Wide Improvements

Table 4.6 - Town Wide Programs

Table 4.7 - Prioritized Town Wide Improvements

Table 4.8 - Prioritized Town Wide Programs

One exciting new feature is an online interactive map that illustrates project information and location. This online platform will allow staff to make timely updates about projects status, budget, and funding and facilitate community engagement.

As a way to engage the community and increase awareness for the Connect Los Gatos Program, staff conducted an Active Transportation Survey in July to better understand how residents are using the streets to meet their needs and invite suggestions on improvements what will make biking and walking safer for all.

This survey was open to everyone in the community and was promoted via social media posts and the Connect Los Gatos website. The survey had a total of 117 participants. The respondents provided valuable feedback on their top priorities, and specific locations of concern. Making intersection crossings safer and building new biking and walking paths separate from traffic were consistently voted as top priorities by participants. Highway 9, Blossom Hill Road, and Kennedy Road were identified as key locations of concern for bicycle and pedestrian safety. The input has helped inform the project list update.

The BPMP update reflects an important step in the assuring the Town's long-term success in implementing bicycle and pedestrian improvements. It will also provide meaningful context to support future efforts in competing in funding opportunities.

NEXT STEPS:

Staff plans to present the draft update for the Town Council's consideration at its September 1, 2020 meeting. The online Story Map will be posted on the Town's website in August.

PAGE 3 OF 3

SUBJECT: Bicycle and Pedestrian Master Plan Update

DATE: August 3, 2020

Attachments:

1. Draft Project Tables in Bicycle and Pedestrian Master Plan Update
2. 2017 Bicycle and Pedestrian Master Plan, Chapter 4



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 08/13/2020

ITEM NO: 6 D. II.

DATE: August 3, 2020
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

RECOMMENDATIONS:

Staff recommends that the Commission provide input and:

- a. Support the Feasibility Study of the Highway 17 Bicycle and Pedestrian Overcrossing (BPOC) with the following key design elements:
 - Proceed with the final design of a separate bridge structure
 - Select the preferred alignment south of Blossom Hill Road Bridge
 - Select a wider bridge structure of between 16 and 20 feet
- b. Support the staff recommendation for proceeding with the analysis of three bridge type options: concrete, steel truss, and steel arch, and solicit community input in the final design phase;
- c. Support submittal of a grant application to Caltrans in the Active Transportation Program, seeking grant funds for project construction;
- d. Support a commitment of \$1 million in future budget (FY2023/24) as a non-ATP match should the ATP application be awarded.

BACKGROUND:

The Town began a Feasibility Study for the Highway 17 Bicycle and Pedestrian Overcrossing in late 2019. The project is included in the Fiscal Year 2020/21 Capital Improvement Program Budget.

At the March 3, 2020 meeting, the Town Council approved the project purpose and need and authorized staff to proceed with design alternatives for a separate bicycle and pedestrian overcrossing. Establishing the purpose and need at the onset of the project development phase helps to ensure the project reflects the community's vision and priorities. The approved project purpose and need are:

Purpose: The project would improve bicycle and pedestrian mobility across Highway 17 in the vicinity of the Blossom Hill Road overcrossing. The project includes a focus on improving safety for all modes of travel, creating a safe route to schools while promoting active transportation. Additionally, the project would result in reduced

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

traffic congestion and greenhouse gas emissions by providing comfortable mobility alternatives.

Need: With two travel lanes in each direction, carrying upwards of 63,000 vehicles per day, Highway 17 creates both a physical and psychological barrier for both pedestrians and bicyclists as it divides the Town in two. Blossom Hill Road is one of only a few roadways that provide east-west connectivity across the highway.

In April staff submitted a grant application to the Santa Clara Valley Transportation Authority (VTA) for the Measure B Bicycle and Pedestrian Competitive Grant Program. In June the VTA Board approved the Measure B program, including the \$2.75 million award to fund the final design phase of this project.

DISCUSSION:

This is one of the Connect Los Gatos projects and has received strong support from the community. The project team, made of Town staff and BKF Engineers and its sub-consultants, evaluated the key design elements and prepared recommendations for consideration. The project team will provide a presentation at the August 13 meeting. The staff report highlights the findings and recommendations.

Alignment Alternatives

At the beginning the project team evaluated three alignment alternatives:

- A new bicycle and pedestrian bridge connecting to Nino Avenue
- A separate bicycle and pedestrian bridge along Blossom Hill Road (BHR)
- Widening the existing BHR bridge for bicyclists and pedestrians

The project team is recommending a separate bridge structure with the preferred alignment south of Blossom Hill Road Bridge. The following evaluation criteria were used to guide the evaluation:

1. Community Feedback
2. Caltrans Coordination
3. Connectivity Analysis Study: existing travel patterns, future demand
4. User Experience: capacity and minimized conflicts among bicyclists and
5. Potential Environmental Impacts: utilities, Right of Way, geotechnical considerations, trees, and visual impacts
6. Cost: construction and maintenance

The recommended alternative presents several benefits: consistency with the existing desired travel line, shortest distance between key origins and destinations, no interference with the existing bridge, enhanced user experience, and neighborhood acceptance.

PAGE 3 OF 4

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

User Experience and Cross Section

The bicycle and pedestrian counts collected at the project location show a very high level of existing usage. In addition, the location serves bicyclists and pedestrians of all ages and abilities, including large numbers of youth and elderly. These factors add strengths to this project and are important considerations in deciding the width of the structure.

Many of the existing BPOC's in the Bay Area constructed in the last two decades are between 10 and 12 feet wide. Although they are considered sufficient to accommodate moderate bicycle and pedestrian volumes, those at busy locations, such as those along the Steven's Creek Trail, experience reported user conflicts. Several BPOC's that are under design, including the US 101/Shoreline Blvd BPOC (Mountain View) and I-880/Pacific Commons BPOC (Fremont), are being designed with cross sections between 18 and 20 feet wide.

The project team is recommending a cross section between 16 and 20 feet wide, with the final width determined during final design. This width will allow for two-way bike traffic and proper separation of bicyclists and pedestrians. The westbound bike lane west of the bridge can be enhanced with protected barriers, essentially extending the Class IV bike lane to the Vasona Park entrance.

Bridge Structure Types and Architecture

Given the project's location and utilization, the project team has identified three bridge structure types: concrete, steel truss and steel arch that would be most appropriate for the location. Each structure type has strength in architectural style and its own advantages and disadvantages in terms of structural support, anchoring to Highway 17, construction impact, and visual appearance. Staff recommends keeping all three types in consideration and delaying the decision on bridge type until the final design phase, allowing for additional evaluation and extensive community engagement.

Preliminary Evaluation of Environmental Impacts

The proposed bridge profile is roughly 6' higher than existing Blossom Hill Road towards the east end of bridge. It is anticipated that a number of trees to the southeast of the existing bridge will be removed, with a wider bridge having a somewhat greater impact to existing trees.

The project team also evaluated potential utility, visual, and right of way impacts. An environmental analysis in compliance with the California Environmental Quality Act (CEQA) will be prepared in the Final Design phase.

NEXT STEPS:

Staff plans to present the findings of the Feasibility Study and recommendations for the Town Council's consideration at its September 1, 2020 meeting. Additional community engagement

PAGE 4 OF 4

SUBJECT: Highway 17 Bicycle and Pedestrian Overcrossing

DATE: August 3, 2020

activities will be provided leading to the Town Council's decision, including project videos, social media promotion, eblasts through schools, updates on the project's website, and a virtual community meeting in late August.

Upon the Town Council's authorization, staff will submit the ATP grant application for construction funds before the September 15 deadline. The final design work will begin in early 2021 and is expected to be completed in 2023.

connect SKATE *stay*
BIKES **LOS GATOS**
MJOG *gather* **PLAY** *walk*

Highway 17 Bicycle & Pedestrian Overcrossing Feasibility Study

Complete Streets and Transportation Commission Meeting

August 13, 2020
7:30 AM



- **Alternative 1** – A new bicycle and pedestrian bridge connecting to Nino Avenue
- **Alternative 2** – A separate bicycle and pedestrian bridge along Blossom Hill Road
- **Alternative 3** – Widening the existing Blossom Hill Road Bridge for bicyclists and pedestrians



EVALUATION CRITERIA

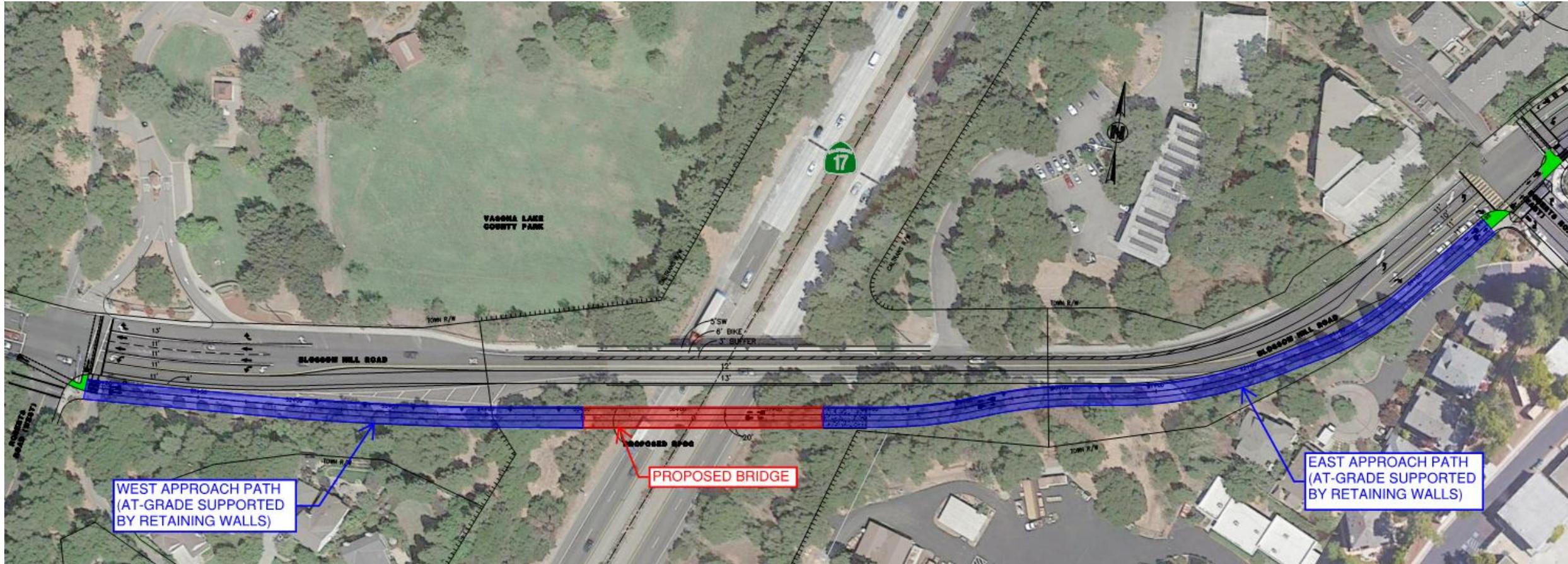


- Community Feedback
- Caltrans Coordination
- Origin/Destination Study
 - Existing travel patterns
 - Future demand
 - User Experience
- Utility Impacts
- Right of Way Impacts
- Geotechnical Considerations
- Environmental Constraints (Trees, Visual, etc)
- Cost



PREFERRED ALIGNMENT

(Separate Bridge South of Blossom Hill Rd)



USER EXPERIENCE AND CROSS-SECTION



- **Important Considerations:**
 - Bicycle and Pedestrian Counts
 - User Demographic
 - User Experience
 - Circulation Patterns and Connections to Key Destinations
 - Connectivity to Existing Facilities
- **Existing Counts along Blossom Hill Road are very high**
- **Example BPOC's for Comparison:**
 - Existing BPOC's located in the Bay Area = 10' to 12' wide
 - Several BPOC's in design = 18' to 20' wide. High counts and mode splits warrant wider sections.
 - US 101/Shoreline Blvd BPOC (Mountain View, CA)
 - I-880/Pacific Commons BPOC (Fremont, CA)
- **Project Recommendation = 16' to 20' wide. Final width to be determined during final design when more accurate information is available for design.**

BIKE AND PEDESTRIAN VOLUMES



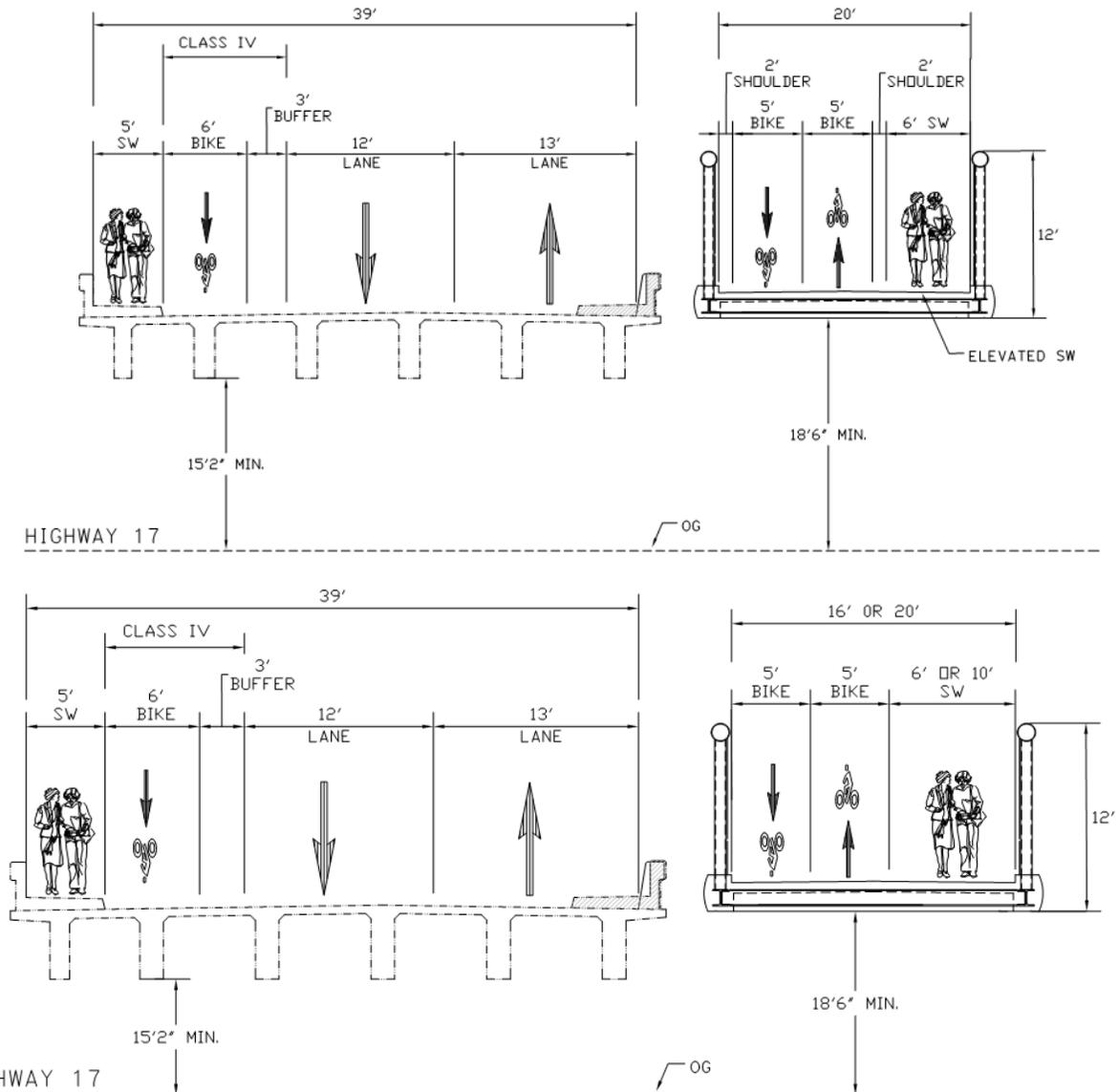
Peak 60-Minute Volumes

	Blossom Hill Road			Stevens Creek Trail Evelyn Avenue Bridge			Mary Avenue Bridge			Dale/Heatherstone Overcrossing		
				12' wide			12' wide			10' wide		
	Ped.	Bike	Total	Ped.	Bike	Total	Ped.	Bike	Total	Ped.	Bike	Total
Morning	87	46	133	29	137	166	24	39	63	59	139	198
Afternoon	174	84	258	30	109	139	39	44	83	36	83	119

SECTION ALTERNATIVES

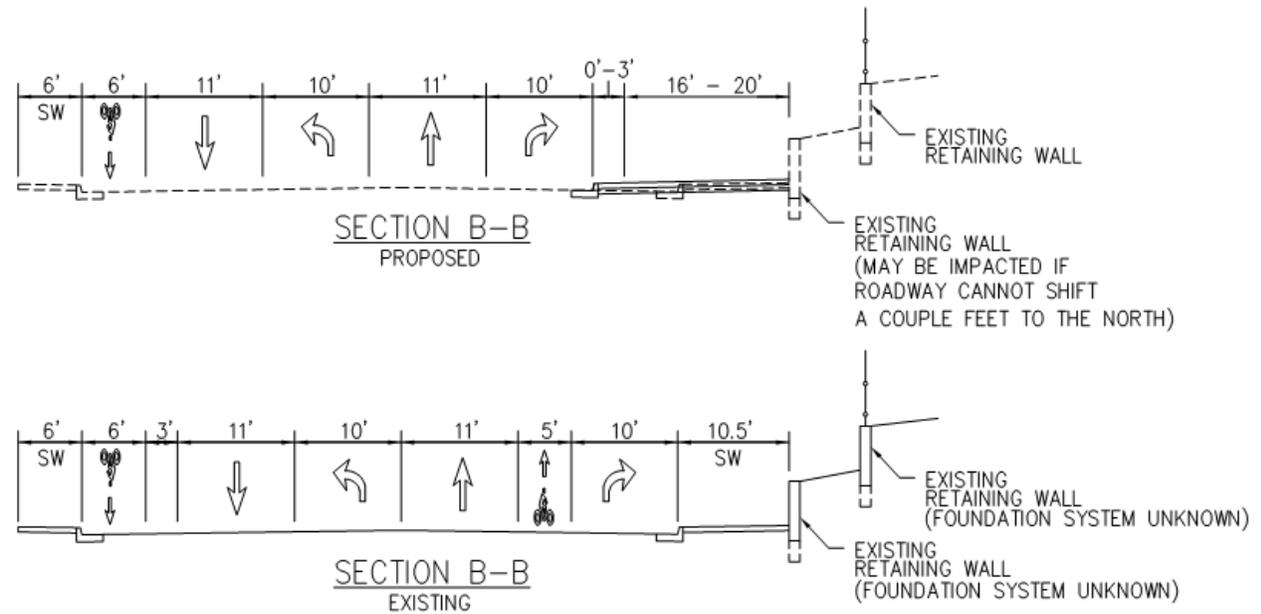
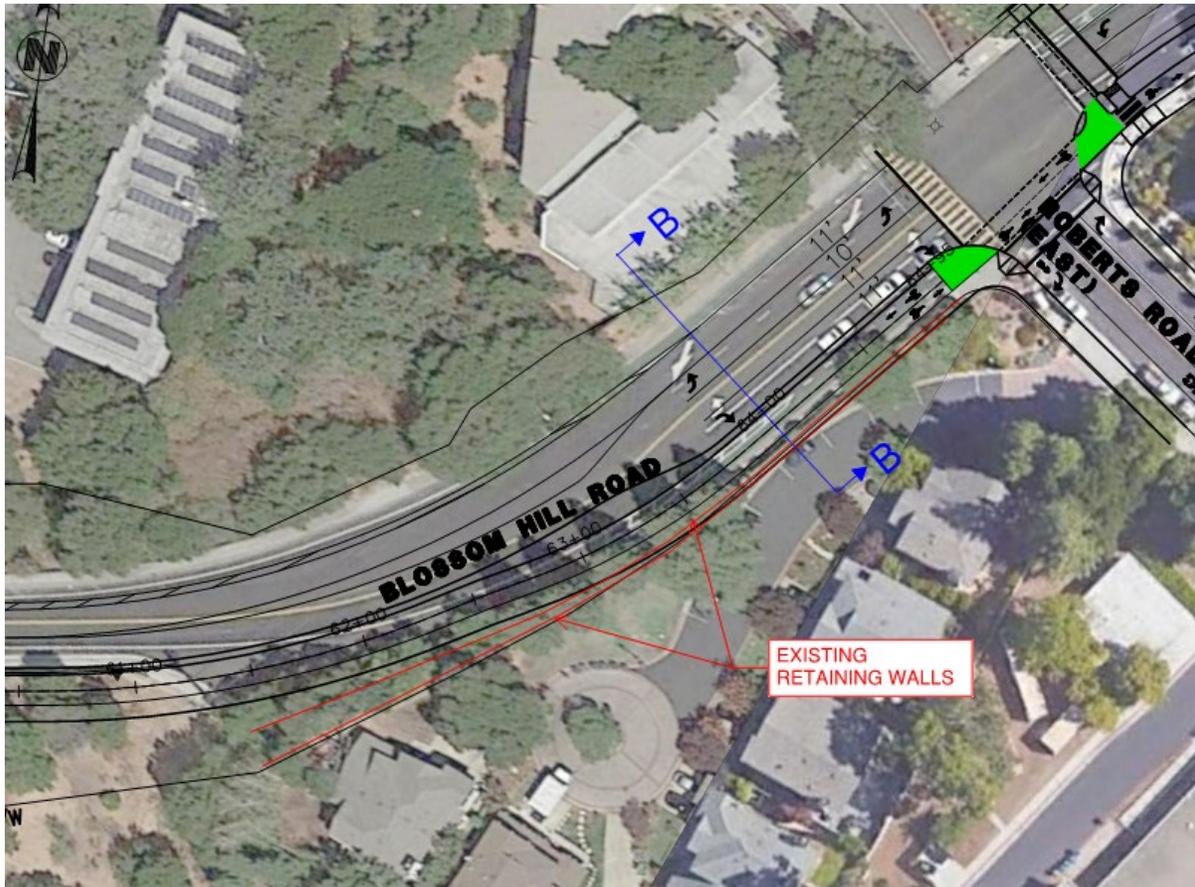


- **Enhanced Cross-Section (16' – 20')**
 - Two-way Cycle Track with sidewalk.
 - Provides redundant option for WB bicyclists.
 - Potential shoulder separations for enhanced bicycle experience or wider sidewalk for enhanced pedestrian experience.



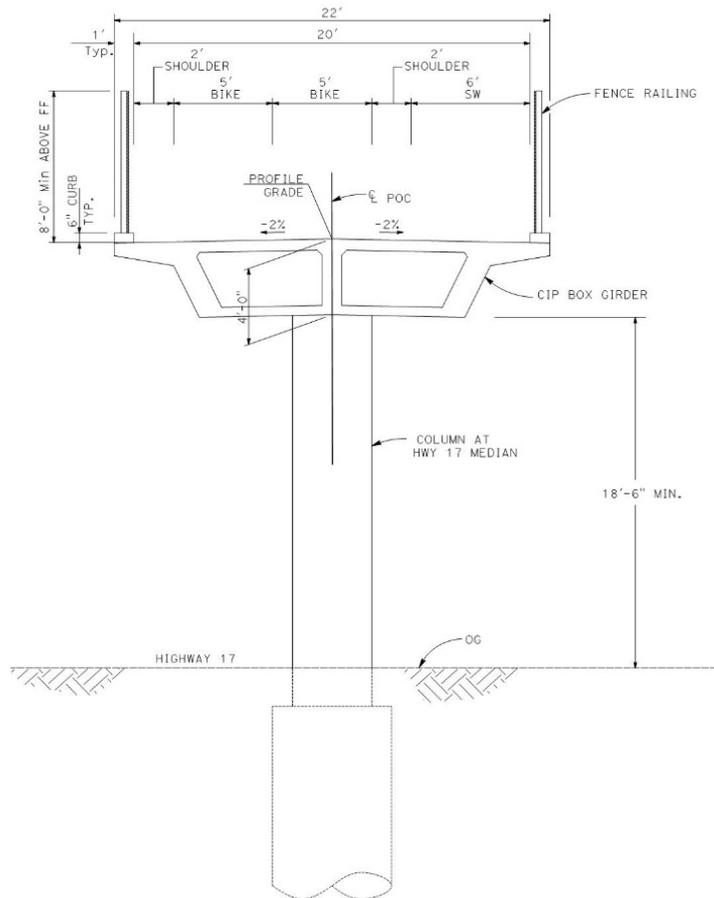
CROSS-SECTION CONSTRAINTS

(near E. Roberts Road intersection)



BRIDGE STRUCTURE TYPES AND ARCHITECTURE

Concrete Bridge



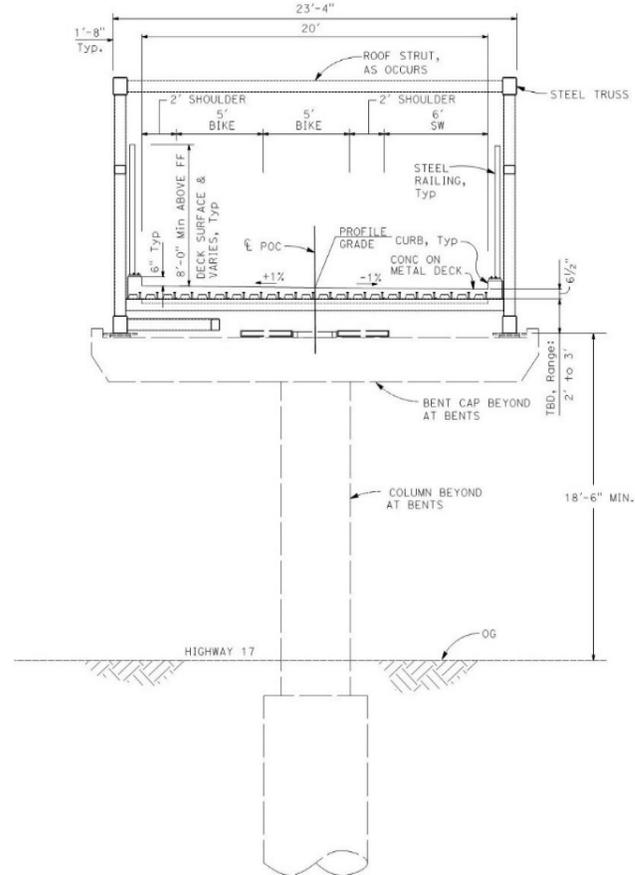
Highway 17 POC (north of Highway 85)

BRIDGE STRUCTURE TYPES AND ARCHITECTURE

Steel Truss Bridge



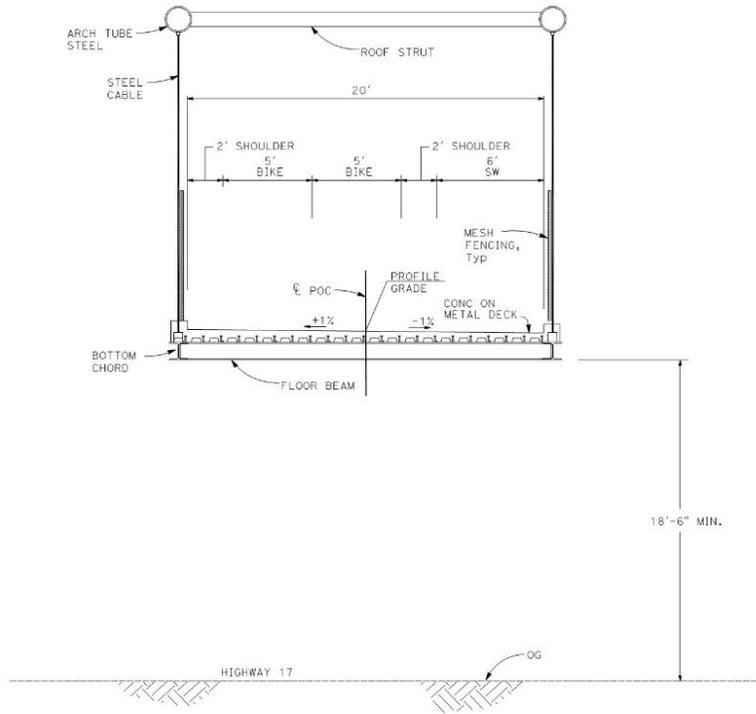
Mountain View Evelyn Avenue Bridge



Mountain View Stevens Creek Bridge

BRIDGE STRUCTURE TYPES AND ARCHITECTURE

Arch Bridge



I-80 POC (Berkeley, CA)

PRELIMINARY EVALUATION OF IMPACTS

- Utility Impacts
- Right of Way Impacts
- Geotechnical Considerations
- Environmental Constraints (Trees, Visual, etc)

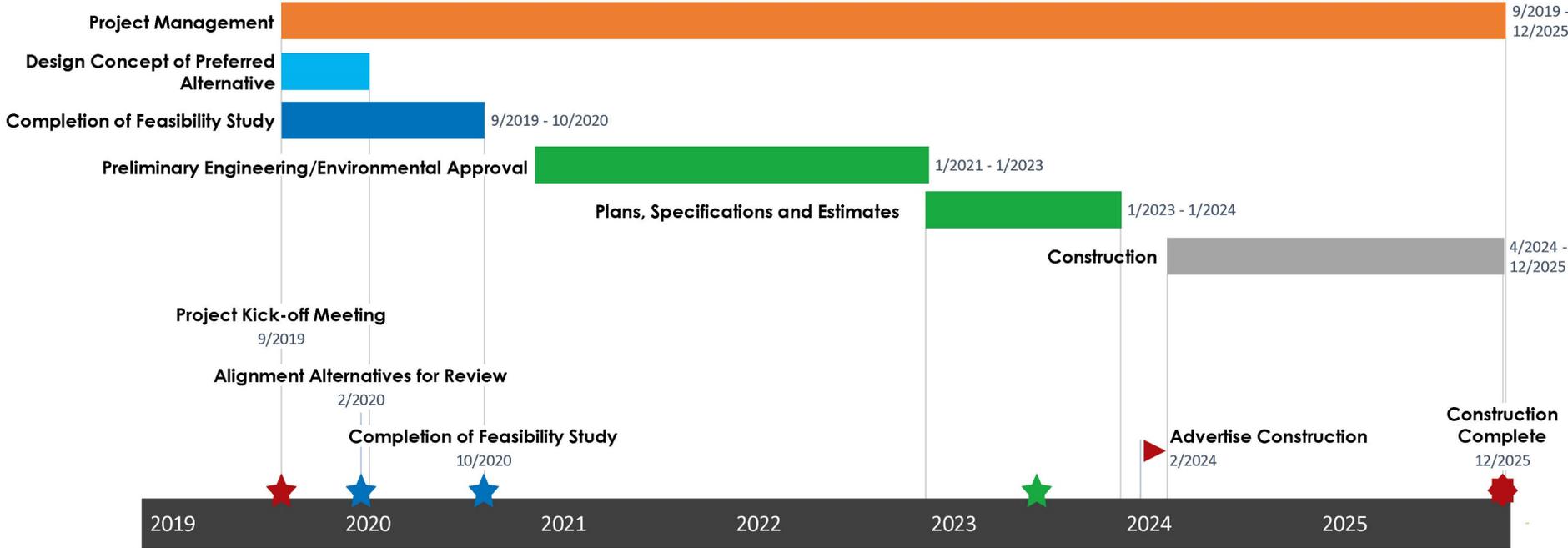


FUNDING PURSUITS



- **Preliminary Engineering and Final Design Phase**
 - Obtained \$2.75 million from VTA Measure B Program
 - \$1.20 million from Town (cumulative from project start)
- **Construction Phase**
 - Seeking approx. \$17-20 million from Active Transportation Program (ATP)
 - ATP Application deadline - September 15, 2020
 - Town will require \$1 million commitment in future (FY2023/24) budget as a non-ATP match

Project Milestones



Feasibility Study and Future Phases

Milestone	Schedule
Preliminary Evaluation	January - March, 2020
Outreach Round 1 – Initial Screening	February 2020
Town Council confirmed two alternatives	March 3, 2020
Community Meeting via Zoom	August 25, 2020 at 7:00 pm
Outreach Round 2	August 2020
Town Council considers preferred alternative	September 1, 2020
ATP Application for Construction Dollars	September 15, 2020
Final design	Early 2021 - August 2023
Advertise Construction	November 2023
Award Contract	January 2024
Construction (pending funding availability)	February 2024 – December 2025



2020 Complete Streets and Transportation Commission Priorities					
Rank	Active	Ad Hoc		Rank	Passive/ Advisory
Med	Identify Infrastructure Repairs & New Projects	Thompson Ristow		High	Beach Traffic/ Cut Through Traffic
Med	Los Gatos Creek Trail Improvements	Ehlers Verga		High	<u>Connect Los Gatos Projects</u> LGCT Connector to Hwy 9 Bike & Ped Hwy 17 Overcrossing Winchester Complete Streets Shannon Road Multi Use Path Kennedy Road Sidewalk Hwy 9 @ Massol Improvements Bike Ped Master Plan Community Shuttle
Med	Walk Audits	Ristow Thompson		High	Parking Study
				High	General Plan Update
				Low	Shared Mobility Devices

From: [Robert Buxton](#)
To: [Natalie Hawkins](#)
Subject: Walk Audits-CSTC(commissioner comments due today)
Date: Thursday, August 20, 2020 9:56:03 AM

ITEM NO.: 2.C.

1 of 13

Good morning,

Comments on the subject of walk audits:

The walk audit maps provided by SJ Walks are a bit cumbersome to use...

It is recommended that staff develop or recommend a procedure that is consistent for all and works for staff.

I have a concern on an area that we have walked 5 days a week for the last 5 months i.e.

Cardinal where it turns into Hilow...a blind curve that at the least needs serious signage...

not safe!

There is a large, dead oak tree just past the curve and before Marchmont that needs to be removed...I am surprised it made it through this last weather event.

The stretch of Hilow that is one lane in both directions-10 mph signs should be changed to 5mph. Traffic calming sign at Topping needs some maintenance...looks like it was hit and is unreadable.

I was going to send pictures but staying inside because of the smoke.

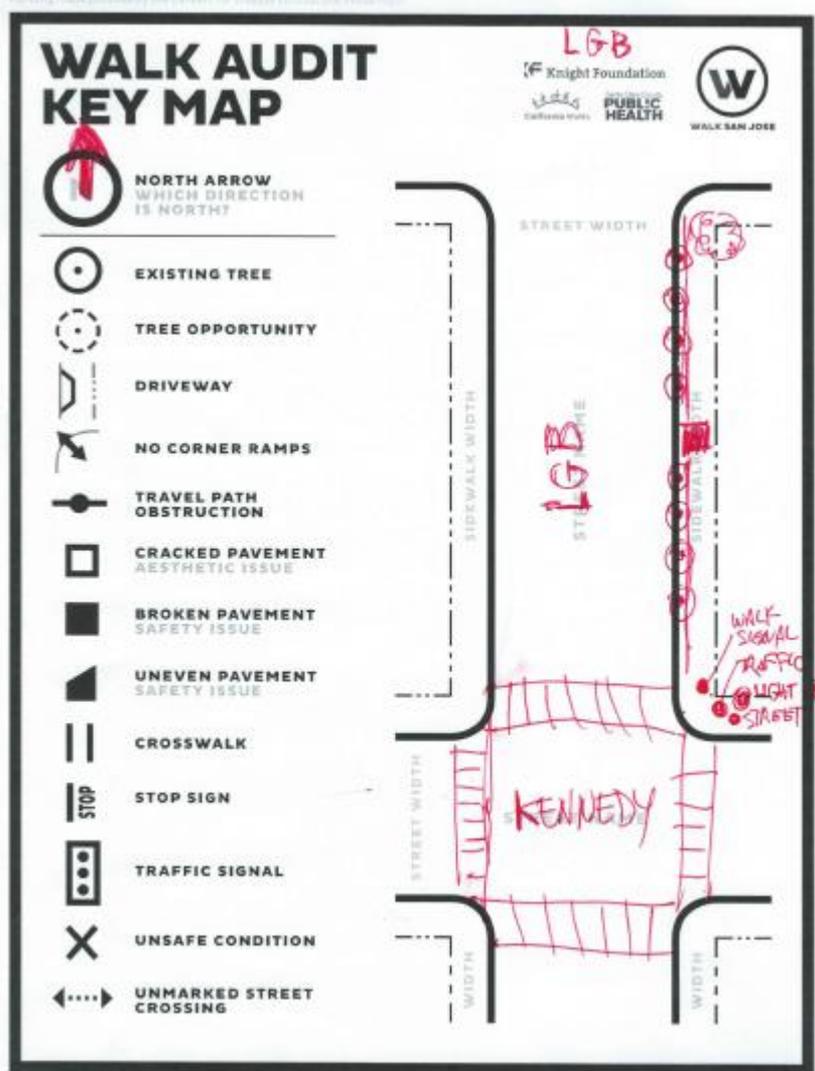
Once the Walk Audit procedure is refined, pictures should be a part of the presentation.

Have a great, safe day and as always, thanks for your help!

Bob

Sent from my iPad

LGB betw Kennedy & Spencer



LGB betw Kennedy & Spencer

WALK AUDIT CHECKLIST

STREET LGB
BLOCK _____

Walk audits study the conditions of a community to identify challenges and opportunities to improve pedestrian safety and comfort. Below are characteristics to consider when walking through the community. Consider others in your community including the elderly, children, and people with limited mobility. Use one sheet [front and back] for each block of each street.

RATE 1 Bad 2 Acceptable 3 Good **COMMENTS** Please be specific

SIDEWALK

Is the sidewalk wide enough to comfortably walk with others?
1 2 ~~3~~ **COMMENTS:** _____

What is the sidewalk condition [broken, trip hazards, etc.]?
1 2 ~~3~~ **COMMENTS:** _____

Is the sidewalk often interrupted for cars [driveways, loading, etc.]?
1 2 ~~3~~ **COMMENTS:** _____

Do intersections have ramps for wheelchairs, strollers, and carts?
1 2 ~~3~~ **COMMENTS:** _____

STREET

Are there safe places to cross the street [how far between them]?
1 2 3 **COMMENTS:** CROSS WALK ONLY AT INTERSECTIONS

Does traffic move at a speed that feels safe walking by or crossing?
~~1~~ 2 3 **COMMENTS:** _____

Are sidewalks separated from traffic [parkways, parking, trees, etc.]?
1 2 ~~3~~ **COMMENTS:** _____

Do drivers yield to people crossing the street at crosswalks?
~~1~~ 2 3 **COMMENTS:** HEAVY TRAFFIC

EXPERIENCE

Is there shade provided by trees, canopies, or building awnings?
1 ~~2~~ 3 **COMMENTS:** _____

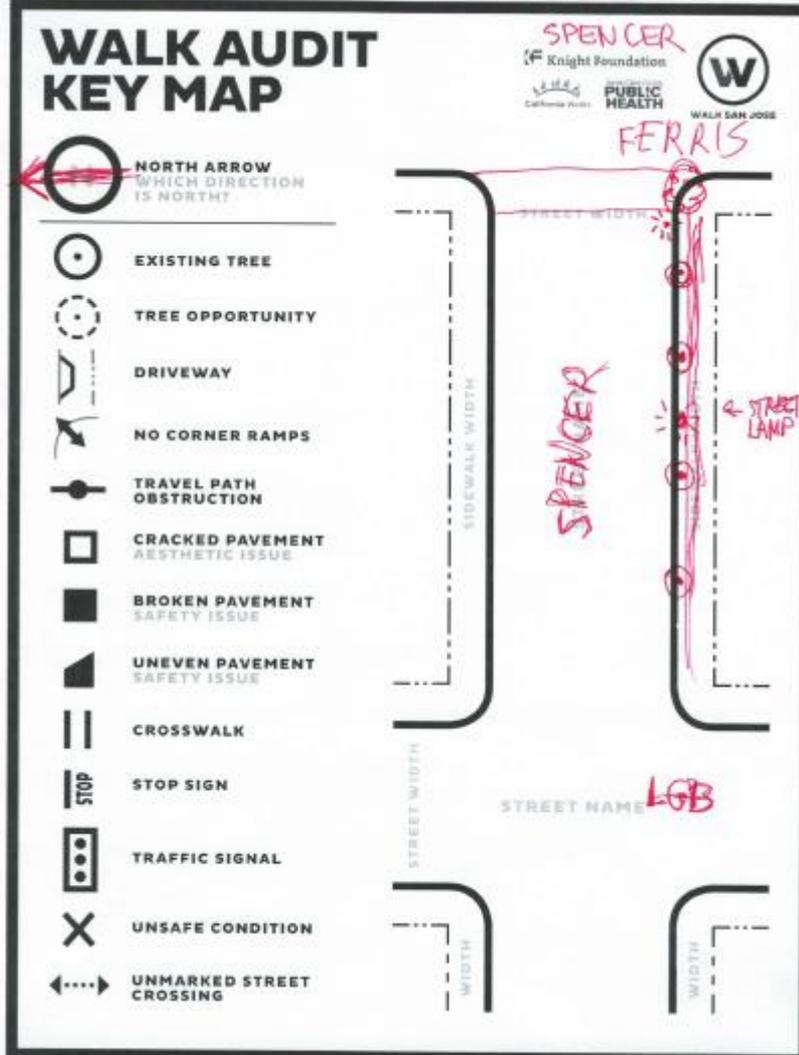
Do buildings face the sidewalk [doors/windows or blank walls, etc.]?
1 2 ~~3~~ **COMMENTS:** _____

Is there adequate lighting at night and an overall feeling of safety?
1 ~~2~~ 3 **COMMENTS:** _____

What is the condition of the area [trash, graffiti, blight, etc.]?
1 2 ~~3~~ **COMMENTS:** CLEAN

Spencer Ave betw LGB & Ferris

Walking audits provided by the Centers for Disease Control and Prevention



Spencer Ave betw LGB & Ferris

WALK AUDIT CHECKLIST

STREET	SPENCER
BLOCK	

Walk audits study the conditions of a community to identify challenges and opportunities to improve pedestrian safety and comfort. Below are characteristics to consider when walking through the community. Consider others in your community including the elderly, children, and people with limited mobility. Use one sheet [front and back] for each block of each street.

RATE ① Bad ② Acceptable ③ Good **COMMENTS** Please be specific

SIDEWALK

Is the sidewalk wide enough to comfortably walk with others?
 ① ② ③ **COMMENTS:** _____

What is the sidewalk condition [broken, trip hazards, etc.]?
 ① ② ③ **COMMENTS:** _____

Is the sidewalk often interrupted for cars [driveways, loading, etc.]?
 ① ② ③ **COMMENTS:** _____

Do intersections have ramps for wheelchairs, strollers, and carts?
 ① ② ③ **COMMENTS:** _____

STREET

Are there safe places to cross the street [how far between them]?
 ① ② ③ **COMMENTS:** LITTLE TRAFFIC

Does traffic move at a speed that feels safe walking by or crossing?
 ① ② ③ **COMMENTS:** _____

Are sidewalks separated from traffic [parkways, parking, trees, etc.]?
 ① ② ③ **COMMENTS:** _____

Do drivers yield to people crossing the street at crosswalks?
 ① ② ③ **COMMENTS:** _____

EXPERIENCE

Is there shade provided by trees, canopies, or building awnings?
 ① ② ③ **COMMENTS:** _____

Do buildings face the sidewalk [doors/windows or blank walls, etc.]?
 ① ② ③ **COMMENTS:** HOUSES

Is there adequate lighting at night and an overall feeling of safety?
 ① ② ③ **COMMENTS:** _____

What is the condition of the area [trash, graffiti, blight, etc.]?
 ① ② ③ **COMMENTS:** CLEAN

Ferris Ave betw Spencer & Kennedy

WALK AUDIT CHECKLIST

STREET Ferris
BLOCK _____

Walk audits study the conditions of a community to identify challenges and opportunities to improve pedestrian safety and comfort. Below are characteristics to consider when walking through the community. Consider others in your community including the elderly, children, and people with limited mobility. Use one sheet [front and back] for each block of each street.

RATE ① Bad ② Acceptable ③ Good **COMMENTS** Please be specific

SIDEWALK

Is the sidewalk wide enough to comfortably walk with others?
① ② ③ **COMMENTS:** _____

What is the sidewalk condition [broken, trip hazards, etc.]?
① ② ③ **COMMENTS:** ONE AREA HAS BROKEN SIDEWALK

Is the sidewalk often interrupted for cars [driveways, loading, etc.]?
① ② ③ **COMMENTS:** NO

Do intersections have ramps for wheelchairs, strollers, and carts?
① ② ③ **COMMENTS:** YES

STREET

Are there safe places to cross the street [how far between them]?
① ② ③ **COMMENTS:** YES

Does traffic move at a speed that feels safe walking by or crossing?
① ② ③ **COMMENTS:** LITTLE TRAFFIC

Are sidewalks separated from traffic [parkways, parking, trees, etc.]?
① ② ③ **COMMENTS:** NO

Do drivers yield to people crossing the street at crosswalks?
① ② ③ **COMMENTS:** N/A

EXPERIENCE

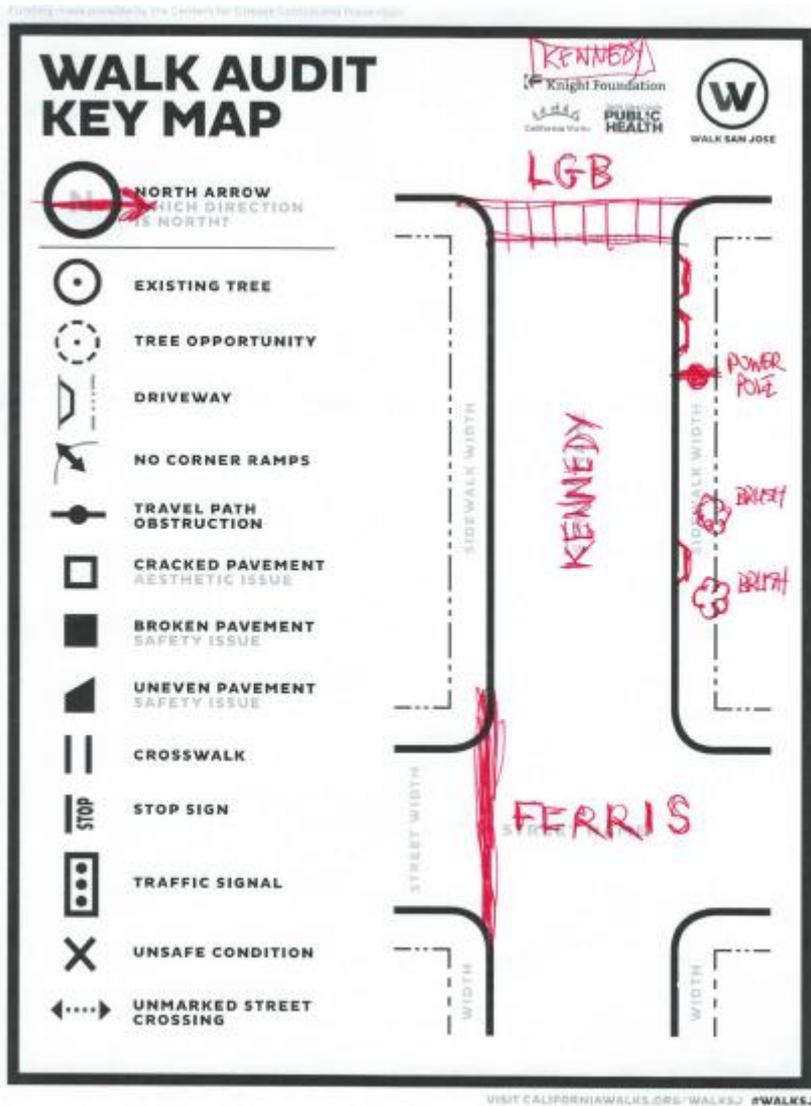
Is there shade provided by trees, canopies, or building awnings?
① ② ③ **COMMENTS:** YES

Do buildings face the sidewalk [doors/windows or blank walls, etc.]?
① ② ③ **COMMENTS:** HOUSES

Is there adequate lighting at night and an overall feeling of safety?
 ① ② ③ **COMMENTS:** NONE

What is the condition of the area [trash, graffiti, blight, etc.]?
① ② ③ **COMMENTS:** CLEAN

Kennedy betw Ferris & LGB



Kennedy betw Ferris & LGB

WALK AUDIT CHECKLIST

Walk audits study the conditions of a community to identify challenges and opportunities to improve pedestrian safety and comfort. Below are characteristics to consider when walking through the community. Consider others in your community including the elderly, children, and people with limited mobility. Use one sheet [front and back] for each block of each street.

RATE 1 Bad 2 Acceptable 3 Good	COMMENTS Please be specific
---------------------------------------	------------------------------------

SIDEWALK

Is the sidewalk wide enough to comfortably walk with others?
 1 2 3 **COMMENTS:** _____

What is the sidewalk condition [broken, trip hazards, etc.]?
 1 2 3 **COMMENTS:** _____

Is the sidewalk often interrupted for cars [driveways, loading, etc.]?
 1 2 3 **COMMENTS:** NO

Do intersections have ramps for wheelchairs, strollers, and carts?
 1 2 3 **COMMENTS:** YES

STREET

Are there safe places to cross the street [how far between them]?
 1 2 3 **COMMENTS:** ? TRAFFIC

Does traffic move at a speed that feels safe walking by or crossing?
 1 2 3 **COMMENTS:** _____

Are sidewalks separated from traffic [parkways, parking, trees, etc.]?
 1 2 3 **COMMENTS:** NO

Do drivers yield to people crossing the street at crosswalks?
 1 2 3 **COMMENTS:** YES

EXPERIENCE

Is there shade provided by trees, canopies, or building awnings?
 1 2 3 **COMMENTS:** LITTLE

Do buildings face the sidewalk [doors/windows or blank walls, etc.]?
 1 2 3 **COMMENTS:** NO YES

Is there adequate lighting at night and an overall feeling of safety?
 1 2 3 **COMMENTS:** NOT MUCH

What is the condition of the area [trash, graffiti, blight, etc.]?
 1 2 3 **COMMENTS:** CLEAN

WALK AUDIT CHECKLIST

STREET Highway 9
 BLOCK Tait/Massol

Walk audits study the conditions of a community to identify challenges and opportunities to improve pedestrian safety and comfort. Below are characteristics to consider when walking through the community. Consider others in your community including the elderly, children, and people with limited mobility. Use one sheet [front and back] for each block of each street.

RATE ① Bad ② Acceptable ③ Good

COMMENTS Please be specific

SIDEWALK

Is the sidewalk wide enough to comfortably walk with others?

① ② ③ **COMMENTS:** A few places w/ only 2 ft of clearance

What is the sidewalk condition [broken, trip hazards, etc.]?

① ② ③ **COMMENTS:** Mostly OK. A few repairs needed

Is the sidewalk often interrupted for cars [driveways, loading, etc.]?

① ② ③ **COMMENTS:** Mostly OK.

Do intersections have ramps for wheelchairs, strollers, and carts?

① ② ③ **COMMENTS:** Yes

STREET

Are there safe places to cross the street [how far between them]? Cars moving

① ② ③ **COMMENTS:** too fast. Missing crosswalk. ~~right~~ right after turn stop

Does traffic move at a speed that feels safe walking by or crossing?

① ② ③ **COMMENTS:** 35-40 mph, even though there is a flashing light

Are sidewalks separated from traffic [parkways, parking, trees, etc.]?

① ② ③ **COMMENTS:** Mostly OK.

Do drivers yield to people crossing the street at crosswalks?

① ② ③ **COMMENTS:** Speeds are too high. Missing CW at crossing Tait.

EXPERIENCE

Is there shade provided by trees, canopies, or building awnings?

① ② ③ **COMMENTS:** Yes, but trees narrow SW.

Do buildings face the sidewalk [doors/windows or blank walls, etc.]?

① ② ③ **COMMENTS:** OK.

Is there adequate lighting at night and an overall feeling of safety?

① ② ③ **COMMENTS:** Think OK. I didn't check at night

What is the condition of the area [trash, graffiti, blight, etc.]?

① ② ③ **COMMENTS:** Looks OK.

WALK AUDIT KEY MAP



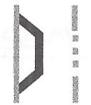
NORTH ARROW
WHICH DIRECTION IS NORTH?



EXISTING TREE



TREE OPPORTUNITY



DRIVEWAY



NO CORNER RAMPS



TRAVEL PATH OBSTRUCTION



CRACKED PAVEMENT
AESTHETIC ISSUE



BROKEN PAVEMENT
SAFETY ISSUE



UNEVEN PAVEMENT
SAFETY ISSUE



CROSSWALK



STOP SIGN



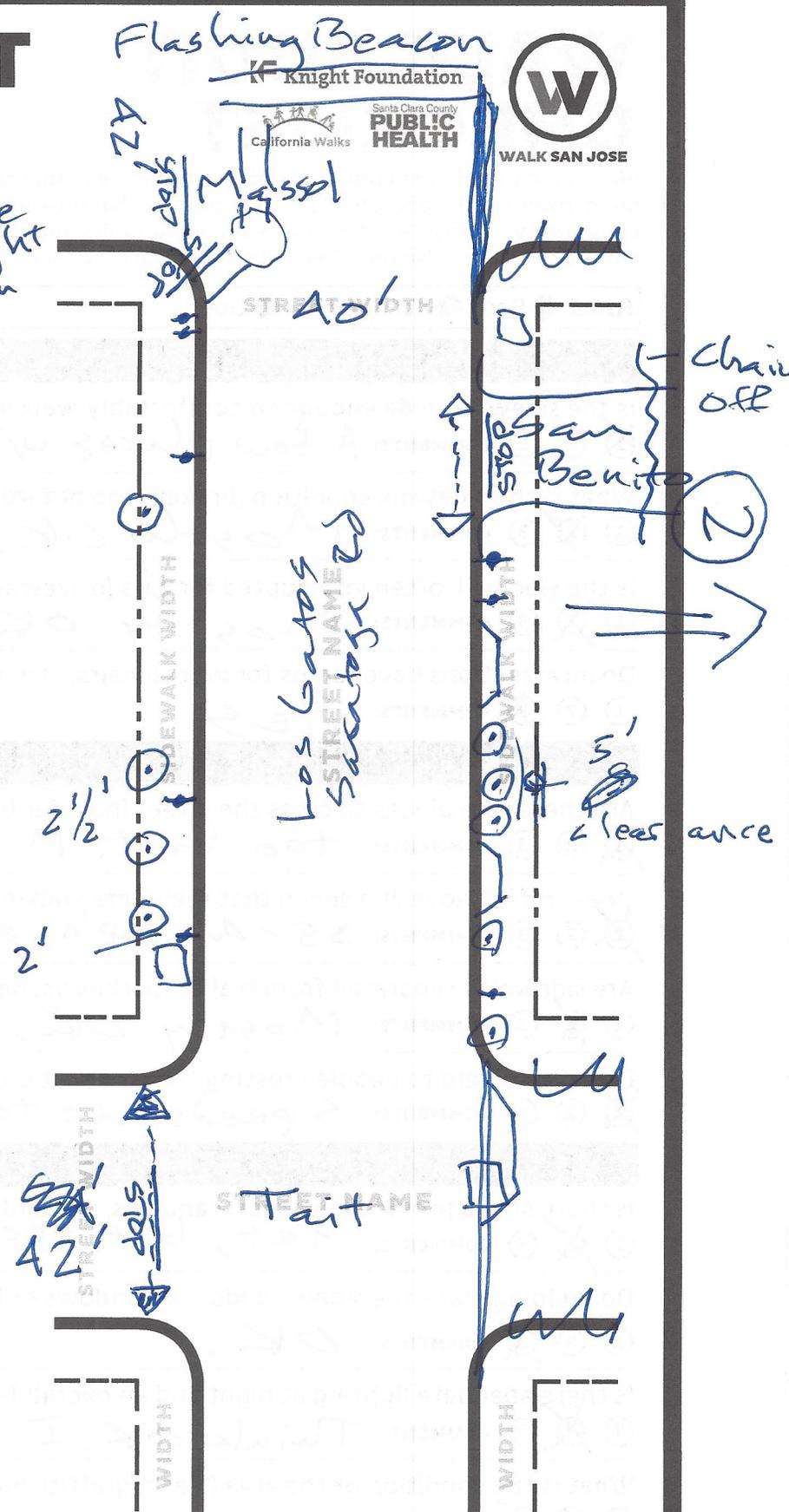
TRAFFIC SIGNAL



UNSAFE CONDITION



UNMARKED STREET CROSSING



WALK AUDIT CHECKLIST

STREET Highway 9

BLOCK Santa Cruz/University

Walk audits study the conditions of a community to identify challenges and opportunities to improve pedestrian safety and comfort. Below are characteristics to consider when walking through the community. Consider others in your community including the elderly, children, and people with limited mobility. Use one sheet [front and back] for each block of each street.

RATE ① Bad ② Acceptable ③ Good

COMMENTS Please be specific

SIDEWALK

Is the sidewalk wide enough to comfortably walk with others?

① ② ③ **COMMENTS:** Numerous places w/ obstacles only 2 ft. make SW

What is the sidewalk condition [broken, trip hazards, etc.]?

① ② ③ **COMMENTS:** Mostly OK, A few repairs needed.

Is the sidewalk often interrupted for cars [driveways, loading, etc.]?

① ② ③ **COMMENTS:** Mostly OK. One instance of sloped driveway

Do intersections have ramps for wheelchairs, strollers, and carts?

① ② ③ **COMMENTS:** Yes

STREET

Are there safe places to cross the street [how far between them]?

① ② ③ **COMMENTS:** Yes, Only 0.1 mi between crosswalks

Does traffic move at a speed that feels safe walking by or crossing?

① ② ③ **COMMENTS:** No, 35-40 mph on Highway 9.

Are sidewalks separated from traffic [parkways, parking, trees, etc.]?

① ② ③ **COMMENTS:** OK.

Do drivers yield to people crossing the street at crosswalks?

① ② ③ **COMMENTS:** Free right turns at N. Santa Cruz. No stop bars use at 20-25 mph

EXPERIENCE

Is there shade provided by trees, canopies, or building awnings?

① ② ③ **COMMENTS:** Yes, numerous trees + hat also block/narrow sw.

Do buildings face the sidewalk [doors/windows or blank walls, etc.]?

① ② ③ **COMMENTS:** Some diving back from roadway

Is there adequate lighting at night and an overall feeling of safety?

① ② ③ **COMMENTS:** Think OK. I didn't check at night

What is the condition of the area [trash, graffiti, blight, etc.]?

① ② ③ **COMMENTS:** Looks OK.

From: Marilyn Lammers <mlammers@earthlink.net>

Sent: Saturday, August 22, 2020 5:39 PM

To: PPW Comment <PPWComment@losgatosca.gov>; Lisa Petersen <LPetersen@losgatosca.gov>; Council <Council@losgatosca.gov>

Subject: Connect Los Gatos Projects

To the Members of the Complete Streets & Transportation Commission (CSTC)

I write to express my concern and opinions regarding the Kennedy Sidewalk and Bike Lanes project being proposed through the Measure B Bike and Pedestrian Competitive Grant Award. I have resided at this address for 42 years and have seen a dramatic increase in the amount of traffic in front of my home. I am aware of the need to address safety concerns for both pedestrians and bicyclists, but I wish to add my voice to the need to address safety concerns for residents.

My primary concern for the safety of myself and my neighbors is the loss of street parking we will face should you move forward with adding sidewalks on the south side of Kennedy Road. Because our homes are older, our driveways are narrow. When we have family, friends or service workers come to our homes, most choose to park on the street to avoid having to back out into the heavy traffic of Kennedy Road. Creating a situation that will require elderly drivers, or teen drivers such as is the case for my next-door neighbors, to back out onto a busy road of cars, pedestrians and bicyclists is to put all of these people at risk.

An additional concern I have is for the aesthetics of our area. The town of Los Gatos and specifically the neighborhood along Kennedy Road has been known for its quiet and rural feel with tree-lined streets. Adding sidewalks will dramatically impact this aesthetic. Some might see the addition of sidewalks as an opportunity to "clean up" and modernize the street, but I suggest this is the opposite of what we want to accomplish. I don't want our town and my street to lose this rural feel.

Kennedy Road already has sufficient room for bicyclists and pedestrians. I believe it is possible to add a bike lane, giving the bicyclists a safe and dedicated place in which to ride, without adding sidewalks. There will still be plenty of room for pedestrians, even when cars are parked on the street. The sidewalks are unnecessary and for me are hazardous. Sidewalks in nearby neighborhoods have been lifted in places due to the large trees, making them tripping hazards. I feel much safer walking on the asphalt along the parked cars.

It strikes me that the changes you are considering might make it more convenient for those who are riding or walking by while making it more unsafe for those of us who live on Kennedy Road. To prioritize the needs of a "passer-by" over mine as a resident would be to misplace your attention. I urge you to consider my needs as a resident in the area for which you are considering this project. Thank you for the work you are doing as public servants. Please feel to contact me, if I can be of any help as you discuss the pros and cons of this project.

Sincerely,

Marilyn Lammers
16912 Kennedy Road
Los Gatos, CA



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 09/10/20

ITEM NO: 7. B.

DATE: September 3, 2020
TO: Complete Streets and Transportation Commission
FROM: Matt Morley, Director of Parks and Public Works
SUBJECT: Roadside Vegetation Management Activities

RECOMMENDATION:

Receive the report on Roadside Vegetation Management Activities

BACKGROUND:

The Town Council annually adopts strategic priorities. One of the current priorities is the establishment of a roadside vegetation management program. The Town Council has also asked staff to expedite the establishment of the program to allow for roadside vegetation management to occur this year. Staff has been developing this program and provided a report to the Town Council at their regular meeting on September 1, 2020.

DISCUSSION:

The Vegetation Management Plan is available on the Town's website at this link: www.losgatosca.gov/VegetationManagement. The program addresses roadways in the Wildland Urban Interface (WUI) and categorizes each based on the criticality of the road and the need for vegetation management. Maps within the program document are an ideal way to visually review the scope.

At the Town Council Meeting, the Town Council approved an allocation of \$550k for this work through the Capital Improvement Program budget. This program is currently under environmental review, a process that takes 30 days if no objections are raised. Concurrent with the environmental review staff will solicit interest and pricing from qualified contractors for the work. Staff envisions entering contracts with two or three contractors to allow for addressing the work in an expedited fashion.

NEXT STEPS:

Once work is scheduled, staff will send letters to adjacent property owners and post signage on changeable message boards on the impacted roadways. Many roadways will need to be closed temporarily in order to facilitate the work. In addition to work that the Town implements,

PAGE 2 OF 2

SUBJECT: Roadside Vegetation Management Activities

DATE: September 3, 2020

much of the work will need to be coordinated with PG&E so that they can remove vegetation from around power lines.



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 09/10/2020

ITEM NO: 7.E.IV.

DATE: September 3, 2020
TO: Complete Streets and Transportation Commission
FROM: Matt Morley, Parks and Public Works Director
SUBJECT: Review of the Winchester Boulevard Class IV Bicycle Lane Project

RECOMMENDATION:

Review of the Winchester Boulevard Class IV Bicycle Lane Project

BACKGROUND:

The Connect Los Gatos Program is aimed at making it easier and safer for all to bike and walk in Los Gatos. Two projects that are included in the Connect Los Gatos Program are the Winchester Boulevard Class IV Bike Lane Project and the Winchester Boulevard Complete Streets Project. Both projects propose improvements to transform this corridor to improve safety and connections for motorists, bicyclists and pedestrians and to encourage more bicycling and walking trips. Both projects include grant funding for assistance in delivery of the improvements.

The design of the Winchester Boulevard Complete Streets Project is currently underway. Kimley-Horn and Associates, Inc., have been retained by the Town for the design of the project, which began in January 2020. Treatments likely to be included in the Winchester Boulevard Complete Streets Project are protected bike lanes with landscaped separations, enhanced pedestrian crossings, continuous sidewalk improvements, pedestrian refuge islands, landscaped medians, intersection modifications, and stormwater infiltration facilities.

The Winchester Boulevard Class IV Protected Bikeway Project is a separate project included in the Fiscal Year 2020-21 Capital Improvement Program Budget for a total amount of \$982,455, including a Transportation Fund for Clean Air (TFCA) grant of \$293,900 from the Bay Area Air Quality Management District.

PREPARED BY: Michelle Quinney
Acting Town Engineer

PAGE 2 OF 2

SUBJECT: Review of the Winchester Boulevard Class IV Bicycle Lane Project

DATE: September 10, 2020

BACKGROUND (continued):

At the June 16, 2020 Town Council meeting, Council approved an amendment to the existing consultant services agreement with Kimley-Horn and Associates to include the design of the Winchester Boulevard Class IV Bicycle Lane Project. As Kimley-Horn is also completing the design work for the overall Winchester Complete Streets Project, the amendment will allow for the work of the two projects to be integrated and compatible. Additionally, the work for the Winchester Boulevard Class IV Bicycle Lane Project will be combined and constructed with the upcoming street resurfacing project on Winchester Boulevard.

DISCUSSION:

The current design is approximately 35% complete and includes the installation of protected Class IV bicycle lanes for much of Winchester Boulevard between Blossom Hill Road and Wimbeldon Avenue. Improvements to the key intersections of Blossom Hill Road, Daves Avenue, and Lark/Wimbeldon are also proposed. To accomplish these improvements, the project includes the reduction of one northbound vehicular travel lane for much of the corridor, as well as some additional lane reductions at other appropriate locations. Removal of parking in some key areas along this portion of Winchester Boulevard is also proposed.

Staff will present the key elements of the proposed design in more detail to the Complete Streets and Transportation Commission at the September 10th meeting. Subsequently, an on-line community meeting will be held the week of September 21st to obtain input from the community regarding the proposed improvements. The schedule for the completion of the final design for the Winchester Class IV Bicycle Lane Improvement Project is November 2020. Completion of the design work in November of 2020 will allow the final improvements to be bid and constructed in conjunction with the Town's SB1 repaving project for Winchester Boulevard in 2021.

NEXT STEPS:

Following the input from the Commission and community, the design team will address all comments and revise the design if necessary. Should substantial public input require a redesign of the project, the project team will prepare the revisions and return to the CSTC prior to taking the layout to the Town Council with any recommendation from the CSTC for the Council's consideration of final approval.