



**TOWN OF LOS GATOS
TRANSPORTATION AND PARKING COMMISSION
REGULAR MEETING
THURSDAY, SEPTEMBER 12, 2019
RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA
7:30 A.M.**

*Robert Buxton, Chair
Megan Crummett, Vice Chair
Peter Hertan, Commissioner
Maria Ristow, Commissioner
Adam Moore, Primary Youth Commissioner
Jake Hakim, Alternate Youth Commissioner
Vacant, Commissioner
Vacant, Commissioner*

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Commission or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve Transportation & Parking Commission Regular Minutes of August 8, 2019 and the Special Minutes of August 20, 2019.
Staff Report

VERBAL COMMUNICATIONS (Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Commission Adopted Priorities 2019
 - A. Bus: Current School Bus Pilot Program (update)
 - B. Parking: Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)
3. New Commission Appointments (update and schedule)

4. Bicycle and Pedestrian Counts
5. Police Department Update
6. PPW Director's Report
 - A. Transportation and Parking Projects Update 19/20
 - I. Blossom Hill Road
 - II. Traffic Signal Upgrade
 - III. Paving
 - B. Ongoing Projects/ Programs of Interest List (Updates)
 - I. Parklets
 - II. Parking
 - III. Cut Through Traffic
 - IV. Traffic around schools
 - V. Senior R.Y.D.E. Program
 - VI. One-Way Street Pilot
 - VII. General Plan Update
7. Town BPAC Liaison (verbal report)
8. Safe Routes to Schools Liaison (verbal report)
9. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
TRANSPORTATION AND
PARKING COMMISSION
REPORT**

MEETING DATE: 09/12/2019
REGULAR MEETING
ITEM NO: 1

REGULAR MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING

August 8, 2019

The Transportation and Parking Commission of the Town of Los Gatos conducted a Regular Meeting on Thursday, August 8, 2019 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Megan Crummett, Commissioners Peter Hertan, Adam Moore and Maria Ristow.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Transportation and Parking Commission Special Meeting Minutes of July 11, 2019.

MOTION: **Motion** by Maria Ristow, Commissioner, to approve Consent Item 1.
Seconded by Peter Hertan, Commissioner.

VOTE: **Motion passed. 5/0; unanimously.**

OTHER BUSINESS

Ying Smith, Transportation and Mobility Manager, introduced and welcomed her new intern, Areli Perez.

Item # 7 moved to the top of the agenda.

7. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item.

2. Commission Adopted Priorities 2019

- A. **Bus:** Current School Bus Pilot Program (Update)

Ying Smith, Transportation and Mobility Manager, verbally reported on this item.

- B. **Parking:** Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)

Robert Buxton, Chair, stated that there will be a Special Meeting on 08/20/19 regarding this item. No new report from staff.

3. August 6th Council Study Session with Commission Chairs (verbal report)

Robert Buxton, Chair, verbally reported on this item.

4. Police Department Update

Greg Borromeo, PD Sergeant, verbally reported on this item. Commission discussed this item.

5. PPW Director's Report

- A. Transportation & Parking Projects Update 19/20

- I. Blossom Hill Road
- II. Traffic Signal Upgrade
- III. Paving

Ying Smith, Transportation and Mobility Manager, verbally reported on these items. Commission discussed item # I.

- B. Ongoing Projects/ Programs of Interest List (Updates)

- I. Parklets
- II. Parking
- III. Cut Through Traffic
- IV. Traffic around Schools
- V. Senior R.Y.D.E. Program
- VI. One-Way Street Pilot
- VII. General Plan Update
- VIII. Shannon & Kennedy Traffic

Ying Smith, Transportation and Mobility Manager, verbally reported on item #s I., VI. and VII. Commission discussed item # VIII. Robert Buxton, Chair, thanked staff for their work on the Englewood at Kennedy crosswalk. He also explained Item # V. to the new Youth Commissioner.

6. Town BPAC Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item.

8. VTA BPAC Liaison (verbal update)

Peter Hertan, Commissioner, indicated there was no new report due to no new VTA meeting.

COMMISSIONER REPORTS

Maria Ristow, Commissioner, verbally reported on the following items: Silicon Valley Annual Bike Summit, Town Council meeting 8/6/19 and Bike Los Gatos.

Peter Hertan, Commissioner, verbally reported on a Democracy Tent meeting he attended.

Robert Buxton, Chair, verbally reported on the driver's programs for older adults.

ADJOURNMENT

The meeting adjourned at 8:50 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the August 8, 2019 meeting as approved by the Transportation and Parking Commission.

Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary



**TOWN OF LOS GATOS
TRANSPORTATION AND
PARKING COMMISSION
REPORT**

MEETING DATE: 09/12/2019
REGULAR MEETING
ITEM NO: 1

SPECIAL MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING

August 20, 2019

The Transportation and Parking Commission of the Town of Los Gatos conducted a SPECIAL Meeting on Tuesday, August 20, 2019 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Commissioners Peter Hertan and Maria Ristow.

Absent: Vice Chair Megan Crummett and Youth Commissioners Adam Moore and Jake Hakim.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Parking Study (Review and provide input for comprehensive parking study)

Julie Dixon, from Dixon Resources, introduced her parking and mobility consulting company. Emily Kwatinetz, also from Dixon Resources, provided a current study status:

- 4 rounds of data collection in downtown and civic center (occupancy and turnover data)
- Stake Holder outreach (spoke to 77 employees, online survey and road map/ action plan)

Commissioners then gave their wish list items. Parking related discussion included the following:

- Overnight parking (security & lighting)
- Garbage cans vs. parking
- Bringing consumers to downtown
- Employee parking
- Autonomous vehicles
- Pedestrian and bicycle only downtown
- Electric vehicle charging stations
- E-scooters
- Bus parking
- HOV +3 last mile and parking
- Evacuation roads -parking
- High school teacher parking on Town lot
- Downtown time limits-2 hours extend
- Paid parking and tech options for availability

- Parking to block bicycles from traffic
- Parking garage- mixed use
- App for parking spaces inventory and availability
- Reduce parking spaces at businesses to encourage other modes of transportation
- Changing people's habits
- Do not remove vehicle traffic from downtown, just remove the parking in front of business
- More parking signage- digital
- Valet parking (cars & bicycles)
- Lot near Tollhouse- needs to be developed
- Permit parking- full cost recovery
- School busing

Julie Dixon asked follow up questions of the Commissioners regarding their wish list items.

COMMISSIONER REPORTS

Robert Buxton, Chair, verbally reported on his wife's first day of school bus experience at Blossom Hill School.

Peter Hertan, Commissioner, verbally reported on his school bus experience on the first day of school as well.

ADJOURNMENT

The meeting adjourned at 9:10 a.m.

This is to certify that the foregoing is a true and correct copy of the SPECIAL minutes of the August 20, 2019 meeting as approved by the Transportation and Parking Commission.

Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary