



**TOWN OF LOS GATOS  
BICYCLE AND PEDESTRIAN ADVISORY  
COMMISSION REPORT**

MEETING DATE: 04/04/2019

ITEM NO: 2

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**MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
REGULAR MEETING OF FEBRUARY 7, 2019**

The Bicycle and Pedestrian Advisory Commission of the Town of Los Gatos conducted a Regular Meeting on February 7, 2019 at 3:00 p.m.

**MEETING CALLED TO ORDER AT 3:09 P.M.**

**ROLL CALL**

Present: Chair Leonard, Commissioners Ehlers, Gilbert, Thompson, and Youth Commissioner Judy. Commissioners Loughridge and Owens arrived at 3:11 and 3:17 p.m.

**NEW MEMBER INTRODUCTIONS**

**NOMINATIONS/APPOINTMENTS**

1. Nominations/Appointment of Bicycle and Pedestrian Advisory Commission (BPAC) Chair and Vice-Chair

**MOTION:** Motion by Chair Leonard to nominate Commissioner Gilbert as Chair.  
Seconded by Commissioner Loughridge.

**VOTE:** Motion passed unanimously.

**MOTION:** Motion by Chair Leonard to nominate Commissioner Thompson as Vice-Chair.  
Seconded by Commissioner Loughridge.

**VOTE:** Motion passed unanimously.

2. Nominations/Appointment to Valley Transportation Authority (VTA) BPAC Liaison

**MOTION:** Motion by Commissioner Leonard to nominate Peter Hertan as Valley Transportation Authority (VTA) BPAC Liaison. Seconded by Commissioner Loughridge.

**VOTE:** Motion passed unanimously.

**SUBJECT: MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
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**COMMISSIONER REPORTS**

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

3. Approve Bicycle and Pedestrian Advisory Commission Regular Meeting Minutes of December 6, 2018.

**MOTION:** Motion by Chair Gilbert to correct item #4 in the minutes to reflect the item Seconded by Chair Leonard and approve Consent Item 3. **Seconded** by Commissioner Leonard.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

- Elaine M. Seid provided information on:

- Bike to Work Day to be held on May 9, 2019 and requested support from the Commission for the Town to be a sponsor for an energizer station in Los Gatos.
- Plein Air event the Los Gatos Rotary is hosting on June 23, 2019 and encouraged the Commission to support valet parking for the event.

-Maria Ristow provided information on a series of events highlighting the City of San Jose's new program called 'Better Bikeways' and promoted participation from BPAC members as "Role Models" to co-lead rides promoting Better Bikeways, or as participants.

**OTHER BUSINESS**

4. Identify 2019 BPAC Priorities

Assistant Public Works Director/Town Engineer Petersen introduced the item. The Commission discussed ideas of work items to add to the list. Four topics were discussed and identified.

**MOTION:** Motion by Commissioner Leonard to create four Ad Hoc Committees for the 2019 priorities.

1. Outreach (Gilbert/Judy/Leonard)
2. Bike Valet (Gilbert/Judy/Leonard)
3. Policy (Hertan/Leonard/Loughridge/Thompson)
4. Infrastructure (Ehlers/Loughridge/Thompson)

**Seconded by Chair Gilbert.**

**VOTE:** Motion passed unanimously.

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**OTHER BUSINESS** (continued):

**Chair Gilbert** gave each Ad Hoc Committee the task of bringing a summary of priorities to the next meeting to be approved by the BPAC as a whole.

5. Resolution Adopting a Complete Streets Policy

Transportation and Mobility Manager Smith presented the item and provided background and brought attention to edits in section B1 of the Draft Resolution Adopting a Complete Streets Policy. The change came from staff evaluation after consultation with VTA to be consistent with plans in section B1.

The Commission discussed.

**MOTION:**      **Motion by Commissioner Leonard** to approve the Draft Resolution Adopting a Complete Streets Policy of the Town of Los Gatos with changes in Section B1 as described on the screen and Section B4 as described on the screen with the additional change of B4 with the current word of should changing to shall. **Seconded by Commissioner Ehlers.**

**VOTE:**          **Motion passed unanimously.**

6. Discuss Spring into Green Events

Christina Hill, Town Events Specialist, provided an overview of the Spring into Green event scheduled for April 14th from 10am – 1pm at Town Plaza Park.

The Commission discussed the event and the ways the Commission can be involved to support the bike valet and make it a successful event.

**MOTION:**      **Motion by Commissioner Leonard** for the Commission to support the bike valet and authorize Commissioner Leonard to work with Safe Routes to School (SR2S) on a type of mini “Bike Rodeo” at the Spring into Green event. **Seconded by Commissioner Owens.**

**VOTE:**          **Motion passed unanimously.**

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**OTHER BUSINESS (continued):**

**7. PPW Update (Verbal Reports)**

**a) Assistant Public Works Director/Town Engineer Petersen**

**i) General Plan Update**

Assistant Public Works Director/Town Engineer Petersen verbally reported on the item and requested input for BPAC ideas from the Commissioners to be provided to the General Plan Advisory Committee.

The Commission discussed the possibility of scheduling a Special Meeting to discuss.

**MOTION:** **Motion by Commissioner Loughridge** that the Commission suggests having a Special Meeting happening either February 28<sup>th</sup> or March 7<sup>th</sup> to discuss the General Plan updates with all participants of the meeting providing a minimum of five priority items for the General Plan to staff within one week to discuss at the Special Meeting. **Seconded by Commissioner Ehlers.**

**VOTE:** **Motion passed unanimously.**

**ii) Blossom Hill Road Project Update**

Assistant Public Works Director/Town Engineer Petersen verbally reported on the item.

**b) Transportation and Mobility Manager Smith**

**i) Los Gatos Creek Trail to Highway 9 Connector Application to Safe Clean Water and Natural Flood Protection Grant Program**

Transportation and Mobility Manager Smith presented the item, asking for the Commission's support on staff's recommendations.

**MOTION:** **Motion by Commissioner Owens** to approve the report. **Seconded by Commissioner Leonard.**

**VOTE:** **Motion passed unanimously.**

**ii) 2016 Santa Clara County Measure B Updates**

Transportation and Mobility Manager Smith verbally reported on the item.

**iii) Fall 2018 Bike and Pedestrian Count Report**

Tabled for the April 4<sup>th</sup> meeting.

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**OTHER BUSINESS** (continued):

8. Town TPC Liaison

Item agendaized to the April 4<sup>th</sup> meeting to vote on a TPC Liaison.

9. Safe Routes to Schools Liaison

**Commissioner Ristow** provided an update on the item. The Commission discussed the need for a SR2S Liaison from the BPAC.

10. VTA BPAC Liaison (Verbal Report)

**Commissioner Hertan** provided an update on the item.

**ADJOURNMENT**

The meeting adjourned at 5:14 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 7, 2019 meeting as approved by the Bicycle and Pedestrian Advisory Commission.



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Lisa Petersen, Assistant Public Works Director/Town Engineer