

MEETING DATE: 10/10/2019 REGULAR MEETING

ITEM NO: 1

REGULAR MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING

September 12, 2019

The Transportation and Parking Commission of the Town of Los Gatos conducted a Regular Meeting on Thursday, September 12, 2019 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Megan Crummett, Commissioners Peter Hertan and Adam Moore. Absent: Maria Ristow, Commissioner

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Transportation and Parking Commission Regular Meeting Minutes of August 8, 2019 and Special Meeting Minutes of August 20, 2019.

MOTION:

Motion by Peter Hertan, Commissioner, to approve Consent Item 1.

Seconded by Megan Crummett, Vice Chair.

VOTE:

Motion passed. 4/0.

OTHER BUSINESS

- 2. Commission Adopted Priorities 2019
 - A. **Bus:** Current School Bus Pilot Program (Update)

Ying Smith, Transportation and Mobility Manager, verbally reported on this item.

B. **Parking:** Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)

Matt Morley, PPW Director, verbally reported on this item. Commission verbally commented on this item.

3. New Commission Appointments (update and schedule)

Bob Buxton, Chair, verbally reported on this item. Commission discussed this item.

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4. Bicycle and Pedestrian Counts

Bob Buxton, Chair, verbally reported on this item.

Adam Moore, Youth Commissioner, verbally reported on the last Youth Commission meeting. Commission discussed this item.

5. Police Department Update

Greg Borromeo, PD Sergeant, verbally reported on this item. Commission discussed this item.

6. PPW Director's Report

A. Transportation & Parking Projects Update 19/20

- I. Blossom Hill Road
- II. Traffic Signal Upgrade
- III. Paving

Matt Morley, PPW Director, verbally reported on these items and the 09/11/19 Morning Rotary Meeting he attended.

B. Ongoing Projects/ Programs of Interest List (Updates)

- I. Parklets
- II. Parking (previously discussed)
- III. Cut Through Traffic
- IV. Traffic around Schools
- V. Senior R.Y.D.E. Program
- VI. One-Way Street Pilot
- VII. General Plan Update

Matt Morley, PPW Director, verbally reported on item #s I., III., IV. & VII. Items II. & VI. were previously discussed.

7. Town BPAC Liaison (verbal report)

Bob Buxton, Chair, verbally reported on this item for Maria Ristow, Commissioner.

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8. Safe Routes to Schools Liaison (verbal report)

Bob Buxton, Chair, verbally reported on this item for Maria Ristow, Commissioner.

9. VTA BPAC Liaison (verbal update)

Peter Hertan, Commissioner, verbally reported on this item.

COMMISSIONER REPORTS

Robert Buxton, Chair, verbally reported his attendance at Back to School Night- manning the School Busing table, Town Council Meeting, 08/08/19 and Coffee with a Cop.

ADJOURNMENT

The meeting adjourned at 8:15 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the September 12, 2019 meeting as approved by the Transportation and Parking Commission.

Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary

Town Manager's Weekly Update 8/7/19

School Bus Pilot: Promotional Activities for School Year 2019/20 Service

Town staff is gearing up for the School Bus Pilot Service for the new school year working on promotional activities to increase ridership. With the continued assistance from the LGUSD, staff provided a new year service promotion message titled "Join Zippy on the School Bus" in the Back to School newsletter issue. In addition, promotional flyers have been posted around the Town. In the upcoming days leading up to the August 15 start date, staff will be updating the Town's School Bus website.

As of August 7, there are a total of 125 passengers that have signed up and purchased bus passes. The table below shows the details of the sign ups and provides a comparison to last year:

	Full Day	AM	PM	AM Max	PM Max	Full Day Equivalent	2018/19
Route A	32	7	9	39	41	40	52
Route B	44	3	13	47	57	52	66
Subtotal						92	118
Route C			17			17	N/A

Join Zippy on the School Bus

LGUSD Back to School newsletter issue

Will you and your children be happy being stuck in traffic to school? Are you open to a cleaner, healthier and calmer way to get them to school? Join Zippy on the school bus. Town of Los Gatos School Bus Pilot continues.

Find information on the project and buy your pass: https://www.losgatosca.gov/schoolbus

