

**COUNCIL POLICY
TOWN OF LOS GATOS**

Subject:
POLICY STATEMENT
CONCERNING COMMENDATIONS
AND PROCLAMATIONS

Enabling
Actions:

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Approved:

Effective
Date:
1/19/93

Revised
Date:



PURPOSE

To clarify the process for issuing proclamations and commendations.

POLICY

All matters proposed for Council or Mayoral action which commemorate a period of time or commend the actions of a person or a group or endorse a position or an idea not directly related to the affairs of the Town shall be screened by the Mayor.

If a group or individual requests such action, and the Mayor determines that there is no substantial political issue concerning such action, the Mayor may issue a proclamation or commendation.

If the supporting group or individual requests Council action rather than a Mayoral proclamation or commendation, the Mayor may place a resolution on the agenda for Council action depending on the importance of the action and the amount of additional business on the Council agenda.

APPROVED AS TO FORM.


Town Attorney