



TOWN OF LOS GATOS

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Comprehensive Parking Study RFP Response to Written Questions

The following questions with associated responses are provided for this RFP.

Question 1: Parking Data: "Staff anticipates expanding the counts through this study and anticipates the consultants will make recommendations on the quantity and timing of the additional data counts for public and private parking." Will it be the responsibility of the consultant to collect parking utilization data as part of the study, or would the Town prefer to have the consultant develop a detailed data collection plan and lead any necessary training sessions to allow the Town to staff data all data collection efforts through the Transportation and Parking Commission?

Response 1: The Town has relied on volunteers for data collection in the past with some success and some constraints. The Town does not have staff resources to conduct the counts with in house staff. We envision this being a part of the consultant's work. If there are other solutions, we are open to that and can work through that in our joint scoping efforts.

Question 2: One Way Street Pilot: "The Town plans on implementing a one-way street pilot during the summer of 2019 for a period of four months. This pilot may change the parking dynamic. Before and after information should be included in the analysis." Should the consultant budget to collect before and after parking data related to the one-way street pilot, or would the Town prefer to the consultant to direct Town staff in collecting this data?

Response 2: The Town has relied on volunteers for data collection in the past with some success and some constraints. The Town does not have staff resources to conduct the counts with in house staff. We envision this being a part of the consultant's work. If there are other solutions, we are open to that and can work through that in our joint scoping efforts.

Question 3: The requirement of providing links to video taped presentations is challenging may depend not on the proposer's capabilities but whether the client had chosen to record such a presentation. Is it possible to identify alternative methods of evaluation for this component based on the thinking that it may be outside of a consultant's influence whether a video record exists?

Response 3: Yes, alternative methods of evaluation are acceptable.

Question 4: If links to presentations are not available online (under Information to be Submitted C-2), can we submit a pdf in a separate file with our electronic submission?

Response 4: The intent is to obtain an idea of the presentation style for the project lead in a public setting. Provide any available supporting information that is available.

Question 5: How do they envision incorporating the one-way pilot into the parking study? Should we assume parking impacts only or do we need to consider traffic/circulation?

Response 5: Parking impacts only.

Questions 6: Will the town require an outside data collection team, or do they anticipate collecting data with town staff based on consultant methodology/direction?

Response 6: There have been no Town staff allocated to parking data collection.

Question 7: Does the town have a budget in mind?

Response 7: The Town has included this project in its CIP with a total project budget, but not a breakdown for consultant services. <https://www.losgatosca.gov/DocumentCenter/View/21588/Street-Improvements?bidId=>

Question 8: How many on and off-street stalls are located in each of the following geographic areas: High School Area, Civic Center Area, Downtown, One Way Street Pilot (on-street only)?

Response 8: High School Area – We do not have this information due to the combination of on-site parking and residential street parking. Civic Center Area - This link identifies the counts we have available. https://www.losgatosca.gov/DocumentCenter/View/21679/ParkCounts091117_with-updated-parking-spaces_mm-revised?bidId= Downtown – See the above link and also this link: <https://www.losgatosca.gov/DocumentCenter/View/21680/Downtown-Parking-Zones-with-counts?bidId=> If the numbers differ, we will be looking to the consultant to correct that during the study. One-Way Street pilot (on-street only) – This is being reviewed by the Town Council next Tuesday. The link to the staff report has been placed on the web page for this project.

Question 9: How many on-street parking permits are issued annually? Are permits issued electronically and linked to the license plate?

Response 9: Approximately 50 permits are issued in the business area. Additional permits in the residential areas townwide total 3,400. No integration with LPR is currently in place but is contemplated.

Question 10: How many data collection efforts would the City like within this project (i.e. weekday or weekend; weekday and weekend)?

Response 10: We would like consultant recommendations on the data collection necessary to provide representative information.

Question 11: Does the City want turnover or occupancy analysis?

Response 11: The Town would like your recommendation as to the need for this data.