



**APPLICATION**  
**BUSINESS TAX AND LICENSING**

*Gross Receipts Business*

Business #: \_\_\_\_\_  
 SIC Code: \_\_\_\_\_

**INSTRUCTIONS:**

- All questions on this form must be answered or designated not applicable (N/A) where appropriate.
- Additional information may be required pursuant to Los Gatos Town Code, Chapter 14.
- In compliance with requirements of the State Controller's Office, a Business Tax Certificate (License) will not be issued without the following information.

**PLEASE PRINT ALL INFORMATION:**

1. **Business Name:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_  
 Number Street City State ZIP

**Business Telephone #:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_  
 (If different) Number Street City State ZIP

2. **Type of Business (Please be specific):** \_\_\_\_\_  
**Type of Ownership (Check one only):**  
 Partnership  Corporation  Trust  Sole Proprietorship  LLC

**Owner(s) Name:** \_\_\_\_\_

**Owner(s) Telephone #:** \_\_\_\_\_ **Owner(s) Cellphone #:** \_\_\_\_\_

**Owner(s) Residence:** \_\_\_\_\_  
 Number Street City State ZIP

3. **At least one of the following is required:**  
 • Federal Employer ID #: \_\_\_\_\_  
 • State Employer ID #: \_\_\_\_\_

4. **State Board of Equalization #:** \_\_\_\_\_

5. **Complete the following:**  
 a. Gross Receipts (Retail, Manufacturing, Wholesale, Jobbing, E-commerce, etc.) are estimated. The license period runs annually from January – December.  
**SELECT ONE:**  \$40.00 In-Town BL Processing Fee  \$20.00 Out of-Town BL Processing Fee  \$30.00 BL Renewal Processing Fee  
 Plus \$4.00 SB 1186 State Mandated Fees PER BUSINESS (See notation on reverse side)

**Please write Gross Receipt and Tax Estimate Below (See chart on reverse side):**  
**Estimated Gross Receipts:** \$ \_\_\_\_\_  
**Estimated Tax Due** (add Processing and SB1186 fee to total\*): \$ \_\_\_\_\_

6. **Formula Retail Business:**  Yes  No  
 A retail business which, along with one or more other business locations, is required by contractual or other arrangement to maintain any of the following: standardized merchandise, services, décor, uniforms, architecture, colors, signs or other similar features.

7. **Alcohol Served:**  Yes  No

8. **Tobacco Products Sold:**  Yes  No

9. **Number of Employees:** \_\_\_\_\_ **If corporation, number (Attach list) of directors:** \_\_\_\_\_

10. **Number of Stations (Service Industry):** \_\_\_\_\_

It shall be unlawful for any person to transact and carry on any business, trade, profession, calling or occupation in the Town without first having procured a license from the Town. Sec.14.10.015. It is the responsibility of the business owner to renew their license annually. Courtesy notices will be mailed in December.

- If a business plans to establish within the Town limits, the Planning Division of Community Development requires approval/compliance of the zoning requirements for the pending business location.
- **I understand that obtaining this business license will not authorize me to use the property or conduct the business in violation of any Local, State, or Federal law. I understand that it is my obligation to determine the legal restrictions involved before beginning or changing the business.**

I DECLARE UNDER PENALTY OF PERJURY that the foregoing is true and correct and if called as witness I could competently testify to the facts contained herein.

**SIGNATURE:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

RETAIL BUSINESSES			WHOLESALE JOBGING E-COMM MANUFACTURER		
AT LEAST	BUTLESS THAN	TAX	AT LEAST	BUT LESS THAN	TAX
\$0	\$50,000	\$75.00	\$0	\$200,000	\$150.00
\$50,000	\$100,000	\$112.50	\$200,000	\$300,000	\$187.50
\$100,000	\$150,000	\$150.00	\$300,000	\$400,000	\$262.50
\$150,000	\$200,000	\$187.50	\$400,000	\$500,000	\$337.50
\$200,000	\$250,000	\$225.00	\$500,000	\$600,000	\$450.00
\$250,000	\$300,000	\$262.50	\$600,000	\$800,000	\$562.50
\$300,000	\$350,000	\$300.00	\$800,000	\$1,000,000	\$675.00
\$350,000	\$400,000	\$337.50	\$1,000,000	\$1,200,000	\$787.50
\$400,000	\$450,000	\$375.00	\$1,200,000	\$1,400,000	\$900.00
\$450,000	\$500,000	\$412.50	\$1,400,000	\$1,600,000	\$1,012.50
\$500,000	\$600,000	\$450.00	\$1,600,000	\$1,800,000	\$1,125.00
\$600,000	\$700,000	\$487.00	\$1,800,000	\$2,000,000	\$1,237.50
\$700,000	\$800,000	\$525.00	\$2,000,000	\$2,500,000	\$1,350.00
\$800,000	\$900,000	\$562.50	\$2,500,000	\$3,000,000	\$1,462.50
\$900,000	\$1,000,000	\$600.00	\$3,000,000	\$3,500,000	\$1,575.00
\$1,000,000	\$1,100,000	\$637.50	\$3,500,000	\$4,000,000	\$1,687.50
\$1,100,000	\$1,200,000	\$675.00	\$4,000,000	\$4,500,000	\$1,800.00
\$1,200,000	\$1,300,000	\$712.50	\$4,500,000	\$5,000,000	\$1,912.50
\$1,300,000	\$1,400,000	\$750.00	\$5,000,000	\$5,500,000	\$2,025.00
\$1,400,000	\$1,500,000	\$787.50	\$5,500,000	\$6,000,000	\$2,137.50
\$1,500,000	\$1,600,000	\$825.00	\$6,000,000	\$6,500,000	\$2,250.00
\$1,600,000	\$1,700,000	\$862.50	\$6,500,000	\$7,000,000	\$2,362.00
\$1,700,000	\$1,800,000	\$900.00	\$7,000,000	\$7,500,000	\$2,475.00
\$1,800,000	\$1,900,000	\$937.50	\$7,500,000	\$8,000,000	\$2,587.50
\$1,900,000	\$2,000,000	\$975.00	\$8,000,000	\$8,500,000	\$2,700.00
	& Above		\$8,500,000	\$9,000,000	\$2,812.50
			\$9,000,000	\$9,500,000	\$2,925.00
			\$9,500,000	\$10,000,000	\$3,037.50
			\$10,000,000	\$10,500,000	\$4,500.00
			\$10,500,000	\$11,000,000	\$4,612.50
			\$11,000,000	\$11,500,000	\$4,725.00
			\$11,500,000	\$12,000,000	\$4,837.50
			\$12,000,000		\$4,837.50
			for each \$550,000 or fraction thereof in excess of \$12,000,000		plus \$75.00

\* Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with building open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx).

The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov).

The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).