



TOWN OF LOS GATOS CALIFORNIA

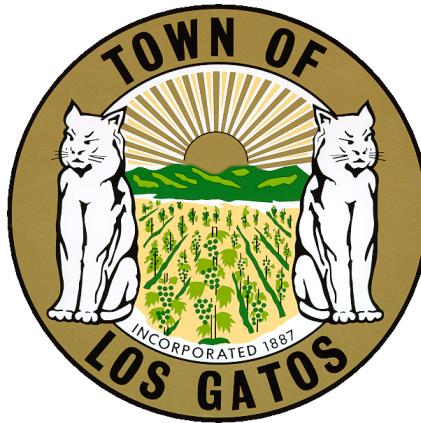


CAPITAL IMPROVEMENT PROGRAM BUDGET

**FISCAL YEAR 2023/24 -
2027/28**

COVER PHOTOS: NANCY BARRERA, JEFF JANOFF, JULIAN, KARLAK, AND HUNTER

TOWN OF LOS GATOS



CALIFORNIA

Capital Improvement Program

for

Fiscal Years July 1, 2023 to June 30, 2028

Town Council

Maria Ristow.....	Mayor
Mary Badame	Vice Mayor
Matthew Hudes	Council Member
Rob Moore.....	Council Member
Rob Rennie	Council Member

Prepared under the direction of:

Laurel Prevetti.....	Town Manager
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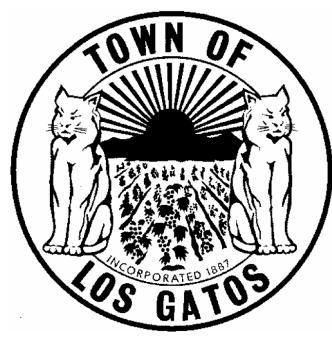


TABLE OF CONTENTS

INTRODUCTION

Town Manager's Message	A – 1
FY 2022/23 Completed or Withdrawn CIP Projects	A – 13
Budget Process Overview	A – 21

FINANCIAL SUMMARIES

Program Summaries

Streets Program	B – 5
Parks Program	B – 5
Public Facilities Program	B – 6

Fund Summaries

Total CIP Fund Summary	B – 9
Fund 411 - GFAR Fund	B – 10
Fund 471 – Traffic Mitigation Fund	B – 13
Fund 421 – Grants Fund	B – 15
Fund 461/462/463 – Storm Basin Funds	B – 17
Fund 472 – Utility Underground Fund	B – 19
Fund 481 – Gas Tax Fund	B – 21

STREETS PROGRAM

Street Reconstruction & Resurfacing Projects

Street Repair & Resurfacing	C – 6
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Street Repairs, Maintenance & Safety Projects

Unanticipated Repairs - Annual	C – 12
Retaining Wall & Guardrail Repairs	C – 14
Shannon Road Repair	C – 16
ADA Transition Plan	C – 18
Roadside Fire Fuel Reduction	C – 20
East Main Street Crosswalk Improvements	C – 22
Local Road Safety Plan	C – 24
VMT Mitigation Program	C – 26
Measure B Education & Encouragement	C – 28
Town-wide Speed Studies	C – 30

Street Improvement Projects

Curb, Gutter, & Sidewalk Maintenance	C – 38
Shannon Road Pedestrian and Bikeway Improvements	C – 40

TABLE OF CONTENTS

Utility Undergrounding Improvements	C – 42
Traffic Signal Modernization.....	C – 44
Downtown Streetscape Revitalization/Economic Recovery Efforts.....	C – 46
Highway 17/9 Interchange and Capacity Improvements	C – 48
Winchester Boulevard Complete Streets Final Design	C – 50
Winchester Class IV Bikeway	C – 52
Kennedy Sidewalk – LBG to Englewood.....	C – 54
Parking Program Implementation	C – 56
Storm Related Repairs	C – 58
Stormwater System – Pollution Prevention Compliance	C – 60
Annual Storm Drain Improvement Project.....	C – 62
Loma Street Drainage	C – 64
Harwood/Belridge Drainage Study	C – 66
709 University Avenue Drainage System Replacement	C – 68
333 University Avenue Inlet Capacity Improvements	C – 70
Downtown Parking Lots Seal Coat & Restriping	C – 72
Parking Lot 4 Repair/Waterproofing	C – 74

Bridge Projects

Quito Road - Bridge Replacement	C – 80
Highway 17 Bicycle & Pedestrian Bridge – Design	C – 82
Timber Bridge Inspection.....	C – 84

PARKS AND TRAILS PROGRAM

Park Improvement Projects

Oak Meadow Park Bandstand Area Improvements	D – 6
Town Plaza Turf Repairs.....	D – 8
Creekside Park Turf Replacement.....	D – 10
Parks Playground Fibar Project.....	D – 12
Pinehurst Community Garden	D – 14

Trail Improvement Projects

Charter Oaks Trail Improvements	D – 20
Open Space Trail Upgrades.....	D – 22
Los Gatos Creek Trail to Highway 9 Trailhead Connector Project.....	D – 24
Vegetation Management – Town-wide	D – 26
Lynne Ave Pedestrian Path Design	D – 28

TABLE OF CONTENTS

PUBLIC FACILITIES PROGRAM

Infrastructure Projects

Town Beautification.....	E – 6
Public Art Gateway Project.....	E – 8
Downtown Restroom Feasibility Study.	E – 10
Emergency Preparedness	E – 12
Annual ADA Compliance Work	E – 14
ADA Restrooms and HR Offices	E – 16
Civic Center Plumbing Repair	E – 18
Adult Recreation Center HVAC	E – 20
Building Replacement at Corporation Yard	E – 22
Termite Abatement at Water Tower.....	E – 24
Engineering Center Modifications	E – 26
HVAC Improvement – POB Building	E – 28
POB Space Study.....	E – 30
Library Improvements	E – 32
Battery Power Supply - Library	E – 34
ADA Upgrade Public Restrooms – Adult Recreation Building	E – 36

Equipment Projects

Town-wide Document Imaging Project	E – 42
Enterprise Resource Planning Upgrade	E – 44
EOC Communication Upgrades	E – 46
IT Disaster Recovery Improvements	E – 48

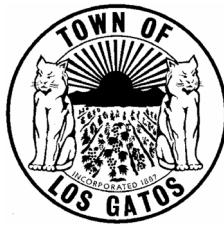
REFERENCE

Glossary.....	F – 1
Index.....	F – 7



Introduction

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TOWN OF LOS GATOS

CIVIC CENTER
110 E. MAIN STREET
LOS GATOS, CA 95030

April 17, 2023

Honorable Mayor and Town Council:

I am pleased to submit to you the Proposed Fiscal Year (FY) 2023/24 – 2027/28 Five-Year Capital Improvement Program (CIP) for the Town of Los Gatos. The CIP is a comprehensive five-year capital improvement plan designed to identify projects to develop and maintain the Town's infrastructure, consistent with the Town Council Core Goals of high quality infrastructure, community character, public safety, fiscal stability, good governance, and civic enrichment.

This CIP budget message contains:

- Town's Core Goals and Strategic Priorities
- CIP Financial Summary - Funding Sources
- Proposed FY 2023/24– 2027/28 CIP Overview
- Proposed FY 2023/24 CIP Overview
- FY 2022/23 Completed or Withdrawn Projects
- Budget Process Overview

Guidance for determining and prioritizing capital improvement projects is derived from key plans, including the General Plan, the Bicycle and Pedestrian Master Plan, the Stormwater Needs Assessment, the Facilities Condition Assessment, the Americans with Disabilities Act (ADA) Transition Plan, the Local Road Safety Plan, and the Council's Strategic Priorities. Specifically, in January 2023, the Town Council established the 2023-25 Strategic Priorities (see page A-3). The Core Goals and Strategic Priorities guide the preparation of both the Capital and Operating Budgets. The Town Council stated its capital budget priorities to continue implementation of the Downtown Parking Roadmap, continue mobility improvements for all transportation modes, manage the vegetation on Town lands to protect against wildfire, and advance other needed improvements. All of these efforts support improving and enhancing transportation options, public safety, and quality of life within the context of prudent fiscal management.

In May 2021, the Town's Finance Commission (in its Measure G oversight role) advised the Town Council on the use of the Measure G dedicated sales tax for Los Gatos. The Commission recommended that all accumulated Measure G funds through June 30, 2020 (\$1.2 million) be directed to the General Fund Appropriated Reserve (GFAR) for capital budgeting purposes consistent with the voter approved measure. Instead, the Council voted to allocate 50% to the capital program and 50% to the operating budget when it adopted the FY 2021/22 Operating and Capital Budgets. This direction is ongoing and the Proposed CIP reflects 50% of future Measure G revenues in each fiscal year.

Consistent with last year, the Proposed 2023/24 Capital Budget concentrates on funding key ongoing maintenance commitments (e.g., street paving), stormwater management in critical locations where street flooding occurs, and completing projects that are already in progress and/or have grant funding.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

As a result, the CIP documents several unfunded projects within the respective programs.

In evaluating funding for the Fiscal Year 2023/24 through 2028/29 CIP, staff considered projects in four categories:

- 1) Ongoing and Annual Projects;
- 2) Underfunded Existing One-Time Projects;
- 3) Infrastructure Backlog Items; and
- 4) Other Project Types for Consideration

For Ongoing and Annual Projects, the Proposed Capital Budget includes three new categories: Roadside Vegetation Management, Open Space Vegetation Management, and American with Disabilities Act Compliance. Several ongoing annual projects are being consolidated to improve project delivery and efficiencies.

Funding for Underfunded One-Time Projects is being enhanced where possible with additional funding proposed for Pinehurst Community Garden, Lynn Avenue Walkway, State Route 17 Corridor Congestion Relief Project, Restroom Upgrades for the Civic Center, Repair of Turf at Town Plaza Park, and Sealing and Restriping Downtown Parking Lots.

Four new projects are proposed that address stormwater related Infrastructure Backlog; one new project addresses facility-related backlog and two new projects are proposed for parks and trails.

All proposed capital projects are described in this document. The reserves and operating expenditures are discussed in more detail in the Proposed FY 2023/24 Operating Budget.



Ongoing Strategic Priorities 2023-2025



CAPITAL IMPROVEMENT PROGRAM

Introduction Section

CIP FINANCIAL SUMMARY – FUNDING SOURCES

The Town continues to be challenged in its attempts to secure a reliable ongoing source of revenue for the Capital Improvements Program. This year, the challenge is increasingly evident as the five-year CIP shows very little fund balance remaining in year five. The proposed five-year CIP reflects \$9.9 million in ongoing Gas Tax dedicated sources to help fund the proposed \$57.7 million of planned capital improvements. The balance of CIP funding of \$47.8 million is funded by one-time appropriations from the General Fund Appropriated Reserve (GFAR), Utility Undergrounding Funds, Traffic Mitigation Funds, Grant Funds, and Storm Drain Funds as follows:

Funding Sources for the FY 2023/24 - 2027/28 CIP				
		Carryforward	New Funding	Total
Ongoing	Gas Tax	\$ 1,476,257	\$ 8,407,570	\$ 9,883,827
One-Time	GFAR	16,747,770	17,965,539	34,713,309
	Utility Underground Funds	347,576	-	347,576
	Traffic Mitigation Funds	282,164	80,000	362,164
	Grant Funds	8,347,940	2,427,810	10,775,750
	Storm Drain Funds	444,984	1,196,300	1,641,284
Total Funding Available		\$ 27,646,691	\$ 30,077,219	\$ 57,723,910

GAS TAX

State Gasoline Tax revenue is distributed to the Town from the State of California and recorded in the Gas Tax Fund. This tax is also known as the “Highway Users Tax” or the “Motor Vehicle Fuel License Tax.” The gasoline tax is an 18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. Gas Tax revenue is allocated to the Town based on a per gallon of gas purchased within the Town limits and based on population. The estimated Gas Tax revenue totals approximately \$1.8 million for FY 2023/24 due to the Road Recovery and Repair Act of 2017 (SB1). These funds can only be used for new construction and reconstruction of Town streets.

LOCAL 2010 AND 2016 MEASURE B

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. Based on performance in years past, this funding source is expected to generate approximately \$180,000 annually for Los Gatos, which is used for street rehabilitation Town-wide.

In 2016, Santa Clara County voters approved Measure B, a transportation focused sales tax measure. After several years of legal challenges, the funding from Measure B has begun to be allocated. The most important element of this measure is ongoing road maintenance funding to the Town, an average of \$580,633 per year. Additional funds may be distributed to local projects on a competitive basis, and Los Gatos has been fortunate to receive project specific Measure B support in past years.

GFAR

The primary source of funding for the Town’s capital program is the Town’s General Fund Appropriated Reserve (GFAR). By Council direction, this fund receives transfers from the General Fund’s designated Reserve for Future and Special Projects, which receives most of the Town’s annual revenues above

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

operating expenditures after funding all legally restricted reserves at their required levels, including receipt of one-time funds from grants, property sales, and other reserves. Because of the availability of General Fund “one-time” sources in recent years, the Council approved a General Fund transfer to the GFAR fund in the amount of \$2.4 million transfer in FY 2018/19, \$5.8 million transfer in FY 2019/20, and \$3.4 million transfer in FY 2020/21, \$2.8 million in FY 2021/22. In FY 2022/23, the transfer to GFAR totaled to \$6.6 million. This amount comprised of \$2.9 million transfer from the American Rescue Plan Act (ARPA) fund, \$3.0 million from the General Fund and \$700,000 from the IT Replacement Fund.

For FY 2023/24, a transfer of \$1.6 million is proposed from the General Fund and \$638,273 will come from the Measure G District Sales Tax revenues as described above. The Council allocated 50% of the anticipated Measure G proceeds to the Capital Improvement Projects and 50% for operating expenditures. When actual proceeds are verified with year-end closing, Council will consider for approval the actual capital project(s) funded by Measure G proceeds.

Staff is recommending that the residual and current year Measure G proceeds dedicated for capital should be programmed toward the Shannon Road Repair Project. Future year Measure G proceeds dedicated for Capital Improvement Projects should be programmed toward the State Route 17 Corridor Congestion Relief Project. At the time of the budget adoption, a resolution would memorialize the project(s) that are funded by the Measure G proceeds dedicated to the Capital Improvement Program.

After these allocations, the projected Reserve for Future Capital/Special Projects as of June 30, 2023 has a forecasted balance of \$7.6 million. Sufficient balances are anticipated for the following five years of the Plan to allocate approximately \$1.6 million from the General Fund Reserve for Capital and Special Projects for FY 2023/24 and \$1.1 million annually from FY 2024/25 through FY 2027/28.

The other revenue sources for GFAR are the Construction Activities Mitigation Fee and a Refuse Vehicle Road Impact Fee. This Construction impact fee is assessed on construction projects based on the square foot size of the project at a rate of \$1.43 per square foot. These fees are intended to recover the damage caused to Town streets by construction traffic. Construction Impact fees generate at least \$110,000 annually. Refuse Vehicle Road impact Fee estimated to generate \$871,800 for FY 2023/24.

The funding from GFAR provides limited funds to implement the CIP; however, it is not enough to support future annual infrastructure maintenance or construct new facilities. Establishing a reliable, dedicated source of funding for basic capital improvements beyond the use of accumulated reserves remains a long-term need and important goal for the Town.

UTILITY UNDERGROUND FUNDS

The Utility Undergrounding Fund serves as a funding source for activities generally undertaken in conjunction with street improvement projects. The Town receives approximately \$30,000 annually in Utility Undergrounding funding which is derived from a Town construction tax of 18 cents charged for each square foot of building addition or alteration within the Town. Total cash balances currently on hand from the utility undergrounding construction tax are approximately \$3.3 million at FY 2022/23 year-end.

The Town’s allocation of Rule 20A credits was applied to the Utility Undergrounding Improvements Project recently completed along Los Gatos Boulevard between Lark Avenue and Chrico Drive. Recent legislative changes will end the Rural 20A portion of the undergrounding program, making this potentially the last PG&E funded Town underground project. However, this project still receives revenue from

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

undergrounding fees collected on development projects and so the project will remain open.

TRAFFIC MITIGATION FUNDS

The traffic impact mitigation fee assures that each new development or expansion of use pays its fair share of the transportation improvements needed to accommodate the cumulative traffic impacts. The fee is paid in full prior to issuance of the building permit for new development or expansion of use. This fee continues to play an important role in the Town's ability to fund roadway improvements. Traffic Mitigation Funds must be used solely for construction of identified traffic and transportation improvement projects. A nexus study is currently underway to determine potential changes to the traffic impact mitigation fee to align with the Council's adopted policies to reduce vehicle miles travelled (VMT).

GRANT FUNDS

The Town receives grant funds from various sources that help address some of the maintenance and improvement costs associated with Town infrastructure. Federal grants include Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds distributed through Valley Transportation Authority. For the Traffic Signal Modernization project, the Town secured a combination of Federal Innovative Deployment to Enhance Arterials (IDEA) grant funds and State Vehicle Registration Fee (VRF) grant funds. In addition, the Town utilizes Community Development Block Grant funds for specific qualifying projects, usually focused on accessibility. Total grant funding for FY 2023/24 is estimated at \$2.4M.

STORM DRAIN FUNDS

The Town also receives funding from its Storm Drain Fund, which relies on an established charge of \$2.00 per square foot of impervious surface created by new development. Depending on development activity, this fee produces approximately \$100,000 in revenue annually. After many years of charging only \$1.00 per square foot, this fee was adjusted with the updated FY 2023/24 Fees and Charges.

The remaining CIP revenue sources are primarily one-time funds from State or Federal government or from special revenue funds that have often fluctuated in tandem with the economy and the state budget. Examples of one-time funds include Valley Transportation Authority/Transportation Fund for Clean Air (VTA/TFCA) funds and State Proposition 42 Gas Tax funds.

PROPOSED FY 2023/24 – 2027/28 CIP OVERVIEW

The Capital Improvement Program is broadly grouped into the following categories:

- Streets Program, which maintains and ensures functional streets for pedestrians, bicycles, wheelchairs, and vehicles.
- Parks Program, which repairs or improves parks, park buildings, trails, and urban forestry.
- Public Facilities Program, which constructs and repairs public buildings, and purchases equipment.

The proposed CIP consists of primarily carry-forward projects from the prior year (\$27.6 million) as part of the multi-year programming of \$37.8 million. Approximately \$45.8 million (79.3%) is allocated to the streets, retaining walls, sidewalks, and curbs category; \$8.5 million (14.7%) is allocated to parks and trails projects; and \$3.5 million (6%) is allocated to public facility projects. Allocations are summarized below by type of major improvements within the program categories.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

FY 2023/24 - 2027/28 CIP by Program										
Five Year CIP Summary	Carry-forward		Carry-forward and FY 2023/24					Total By Category	Total By Program	
	2022/23	2023/24	Totals	2024/25	2025/26	2026/27	2027/28			
Streets										
Reconstruct/Resurfacing	\$ 4,928,250	\$ 3,423,977	8,352,226	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 22,048,013		
Maintenance & Safety	5,090,712	2,044,064	7,134,776	250,000	250,000	250,000	250,000	8,134,776		
Street Improvements	6,856,792	3,177,810	10,034,602	560,000	1,596,300	1,110,000	1,100,000	14,400,902		
Bridges	1,120,283	-	1,120,283	-	25,000	25,000	-	1,170,283	\$ 45,753,974	
Parks										
Park Improvements	446,630	650,000	1,096,630	140,000	-	25,000	-	\$ 1,261,630		
Trail Improvements	6,497,726	215,000	6,712,726	200,000	100,000	100,000	100,000	7,212,726	\$ 8,474,356	
Public Facilities										
Infrastructure Projects	1,928,836	614,280	2,543,116	62,500	62,500	25,000	25,000	\$ 2,718,116		
Equipment Projects	777,464	-	777,464	-	-	-	-	777,464	\$ 3,495,580	
TOTALS	\$ 27,646,692	\$ 10,125,131	\$ 37,771,823	\$ 4,636,447	\$ 5,457,747	\$ 4,958,947	\$ 4,898,947		\$ 57,723,910	

Total funding for street reconstruction and resurfacing for the next five years is planned at \$45.8 million with approximately \$26.6 million allocated in FY 2023/24 including carryovers. Over the five-year period, the CIP proposes \$23.7 million for various other street-related infrastructure improvements including curb, gutter and sidewalk maintenance; street intersection improvements; retaining wall reconstruction; and storm drain improvements.

Total funding for parks and trail improvements for the next five years is planned at \$8.5 million with approximately \$7.8 million allocated in FY 2023/24 including carryovers.

Total funding for public facilities infrastructure improvements and equipment projects for the next five years is planned at \$3.5 million with approximately \$3.3 million allocated in FY 2023/24 including carryovers.

Although the Proposed FY 2023/24 - 2027/28 CIP is a five-year plan, only the first year of the plan is formally adopted with funds appropriated by the Town Council as part of the budget process. Future year projects are funded with designated cash reserves on hand, supplemented by estimated annual revenues for capital funding purposes such as Gas Tax funds and state transportation funds. The scope and funding estimates may change based on the Town's fiscal situation and evolving priorities.

PROPOSED FY 2023/24 CIP OVERVIEW

The proposed \$37.8 million in the first year of the CIP and is comprised of approximately \$8.8 million in carryover funds from FY 2022/23 and approximately \$9.5 million in new funding. The \$9.5 million of new funding is comprised of \$4.7 million in General Fund Appropriated Reserve (GFAR), \$2.4 million in Grants and \$1.7 million from other sources.

The first year of the five-year plan (FY 2023/24) continues funding for the Town Council Strategic Priorities, including basic infrastructure needs. Street maintenance remains a Council priority as the Town is making efforts to improve its Pavement Condition Index (PCI), a standard rating of street conditions. The PCI reached a high rating of 74 in 2008 due to concentrated investments and is now at the level of 73 (2022 survey data). With the new County and State Transportation Funds, the investment in street maintenance of \$3.3 million per year will allow the Town's PCI to increase to 75 within the next five years.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The complete list of the proposed FY 2023/24 carry-forward and ten proposed project (categorized by funds and programs) can be found on page A-9. Projects are listed in the Financial Summary section and further described in the project detail pages by category. Below is a summary by category. The total FY 2023/24 CIP is \$37.8 million.

Carry-forward & New FY 2023/24 CIP Projects						
	GFAR	Grant and Awards	Gas Tax	Other *	Total	Estimated
Street Projects	\$ 16,503,986	\$ 5,375,406	\$ 3,157,771	\$ 1,604,724	\$ 26,641,887	
Park Projects	2,812,626	4,996,730	-	-	-	7,809,356
Public Facilities Projects	2,916,965	403,614	-	-	-	3,320,579
TOTAL OF CARRY-FORWARD & NEW PROJECTS	\$ 22,233,577	\$ 10,775,750	\$ 3,157,771	\$ 1,604,724	\$ 37,771,822	

* Other Funds include Storm Drain Fund, Traffic Mitigation Funds, Utility Underground Funds

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

Carry-forward & FY 2023/24 CIP Projects						
CARRY-FORWARD PROJECTS		GFAR	Grants and Awards	Gas Tax	Other	Total
<i>Streets</i>	* Street Repair & Resurfacing	\$ 4,834,455	\$ -	\$ 3,157,771	\$ -	\$ 7,992,226
	* Pavement Rehab-Crack Seal	360,000	-	-	-	360,000
	* Curb, Gutter & Sidewalk Maintenance	835,515	-	-	-	835,515
	* Retaining Wall Repairs	566,799	-	-	-	566,799
	* Shannon Road Repair	4,371,513	-	-	-	4,371,513
	ADA Transition Plan	14,850	-	-	-	14,850
	Roadside Fire Fuel Reduction - Annual	825,191	750,000	-	-	1,575,191
	East Main Street Crosswalk Improvements	272,300	-	-	-	272,300
	Local Road Safety Plan	-	-	-	-	-
	VMT Mitigation Program	75,465	-	-	-	75,465
	Measure B Education & Encouragement	-	78,657	-	-	78,657
	Shannon Road Ped & Bikeway Improvements	558,929	1,114,350	-	381,383	2,054,662
	Downtown Streetscape Revitalization/Economic Recovery E	787,928	-	-	-	787,928
	State Route 17 Corridor Congestion Relief Project	867,000	-	-	-	867,000
	* Winchester Boulevard Complete Streets (Final Design)	590,244	1,734,250	-	-	2,324,494
	Winchester Class IV Bikeway	-	-	-	-	-
	* Kennedy Sidewalk & Bike Lanes - LGB to Englewood	59,460	832,300	-	-	891,760
	Parking Program Implementation	390,906	-	-	-	390,906
	Storm Related Repairs	-	-	-	-	-
	Traffic Signal Modernization	-	461,492	-	148,784	610,276
	Utility Undergrounding Improvements	-	-	-	299,573	299,573
	Stormwater System - Pollution Prevention Compliance	265,278	-	-	-	265,278
	Annual Storm Drain Improvements	-	-	-	244,984	244,984
	Downtown Parking Lots Seal Coat & Restriping	12,227	-	-	-	12,227
	Parking Lot 4 Repair/Waterproofing	-	-	-	-	-
	Quito Road - Bridge Replacement	50,000	-	-	-	50,000
	Highway 17 Bicycle & Pedestrian Bridge - Design	665,926	404,357	-	-	1,070,283
<i>Parks</i>	Oak Meadow Bandstand Area Improvements	44,495	196,730	-	-	241,225
	Town Plaza Turf Repairs	27,000	-	-	-	27,000
	Parks Playground Fibar Project	57,469	-	-	-	57,469
	* Pinehurst Community Garden	270,936	-	-	-	270,936
	Charter Oaks Trail Repair Project	474,891	-	-	-	474,891
	Open Space Trail Upgrades	152,000	-	-	-	152,000
	Trailhead Connector	995,377	4,800,000	-	-	5,795,377
	* Vegetation Management - Town-wide	100,458	-	-	-	100,458
	* Lynn Ave Pedestrian Path Design	190,000	-	-	-	190,000
<i>Public Facilities</i>	* Town Beautification	25,203	-	-	-	25,203
	* Public Art Gateway Project	44,500	-	-	-	44,500
	Downtown Restroom Feasibility Study	25,000	-	-	-	25,000
	* Civic Center ADA Restrooms and HR Offices	915,000	-	-	-	915,000
	Civic Center Plumbing Repair	40,000	-	-	-	40,000
	Adult Recreation Center HVAC	115,000	-	-	-	115,000
	Building Replacement at Corporation Yard	471,883	-	-	-	471,883
	Termite Abatement @ Water Tower	25,000	-	-	-	25,000
	Engineering Counter Modification	40,000	-	-	-	40,000
	HVAC Improvement - POB Building	25,000	-	-	-	25,000
	Library Improvements	22,000	-	-	-	22,000
	Battery Power Supply - Library	26,135	-	-	-	26,135
	ADA Upgrade for Public Restrooms - Adult Recreation Buildi	183,000	403,614	-	-	586,614
	Town-wide Document Imaging Project	-	-	-	-	-
	Enterprise Resource Planning Upgrade	725,076	-	-	-	725,076
	EOC Communications Upgrade	24,308	-	-	-	24,308
	IT Disaster Recovery Improvements	28,080	-	-	-	28,080
TOTAL OF CARRY-FORWARD PROJECTS (INCLUDES NEW ALLOCATIONS)		\$ 21,451,797	\$ 10,775,750	\$ 3,157,771	\$ 1,074,724	\$ 36,460,042
*These carry-forward projects include new money for FY 2022/23 in the amount of \$8,813,351.						
NEW PROJECTS						
<i>Streets</i>	Unanticipated Repairs - Annual	100,000	-	-	-	100,000
	Town-wide Speed Study	-	-	-	80,000	80,000
	Loma Street Drainage	-	-	-	100,000	100,000
	Harwood/Belridge Drainage Study	-	-	-	100,000	100,000
	709 University Avenue Drainage System Replacement	-	-	-	200,000	200,000
	333 University Inlet Capacity Improvements	-	-	-	50,000	50,000
<i>Parks</i>	Creekside Park Turf Replacement	500,000	-	-	-	500,000
<i>Public Facilities</i>	Emergency Preparedness	96,780	-	-	-	96,780
	Annual ADA Compliance Work	10,000	-	-	-	10,000
	POB Space Study	75,000	-	-	-	75,000
TOTAL OF NEW PROJECTS		\$ 781,780	\$ -	\$ -	\$ 530,000	\$ 1,311,780
TOTAL OF CARRY-FORWARD & NEW PROJECTS		\$ 22,233,577	\$ 10,775,750	\$ 3,157,771	\$ 1,604,724	\$ 37,771,822

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

FY 2022/23

COMPLETED, CONSOLIDATED, OR WITHDRAWN PROJECTS

Several projects are expected to be completed by the end of FY 2022/23. The table below outlines the projects, funding sources, and total expenses of the completed projects, which is estimated to be \$2.4 million. More details about the completed projects can be found beginning on page A-13.

Projects Completed, Consolidated or Withdrawn in FY 2022/23								
		GFAR		Grant & Awards	Traffic Mitigation	Other *		Total Estimated
		Exp	Exp	Exp	Exp	Exp	Exp	Exp
Street Program								
Oak Grove Storm Repair	Completed	\$ 31,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,800
Maple Place Storm Repair	Completed	\$ 23,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,900
Annual Street Restriping	Consolidated	\$ 180,228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,228
Traffic Calming Projects	Consolidated	\$ 267,805	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 267,805
Sidewalk Improvements - Multiple Locations	Withdrawn	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bicycle & Pedestrian Improvements	Withdrawn	\$ 258,476	\$ 281,527	\$ 41,350	\$ -	\$ -	\$ -	\$ 581,353
Blossom Hill Road Traffic Study	Completed	\$ 126,553	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126,553
Bike & Pedestrian Improvements	Withdrawn	\$ 258,476	\$ 281,527	\$ 41,350	\$ -	\$ -	\$ -	\$ 581,353
Hernandez Ave Storm Drain Improvements	Withdrawn	\$ -	\$ -	\$ -	\$ -	\$ 17,180	\$ -	\$ 17,180
Park Program								
Belgatos Park Booster Pump Replacement	Completed	\$ 36,133	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,133
Forbes Mill Footbridge Improvements	Consolidated	\$ 51,767	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,767
Public Facilities Program								
Waterproofing Town-wide	Completed	\$ 71,405	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,405
Civic Center Security Improvements	Completed	\$ 105,326	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,326
Adult Recreation Center- Floor Repair	Completed	\$ 158,069	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,069
Engineering Document Archiving	Completed	\$ 47,576	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,576
Rehabilitate Auto Gates @ 41 Miles Ave		\$ 24,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,235
Fire Suppression (Halon) for Server Rooms	Completed	\$ 109,756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,756
TOTAL OF COMPLETED PROJECTS		\$ 1,751,506	\$ 563,054	\$ 82,700	\$ 17,180	\$ -	\$ -	\$ 2,414,440

* Other Funds include Storm Drain Fund, Gas Tax Funds, Utility Underground Funds

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

CONCLUSION

The challenge of finding a reliable ongoing revenue stream available for capital projects continues to be a Town priority. Recognizing the realities of funding challenges and uncertain local economic trends, the Town's FY 2023/24 – 2027/28 Capital Improvement Plan continues a strategy of funding the Town's most urgent capital needs.

I wish to thank all of the Departments, in particular Department Directors and members of their management and support staff, for their many hours of work and tireless efforts to present this Capital Improvement Program to the Town Council, as well as the following staff members:

Gitta Ungvari, Finance Director
Nicolle Burnham, Parks and Public Works Director
Maurice De Castro, Accountant
Mark Gaeta, Accountant
Jim Harbin, Parks and Public Works Superintendent
Dan Keller, Facilities and Environmental Programs Manager
Stefanie Hockemeyer, Senior Administrative Analyst
Kinjal Buch, Senior Engineering Technician

Respectfully submitted,



Laurel Prevetti
Town Manager

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

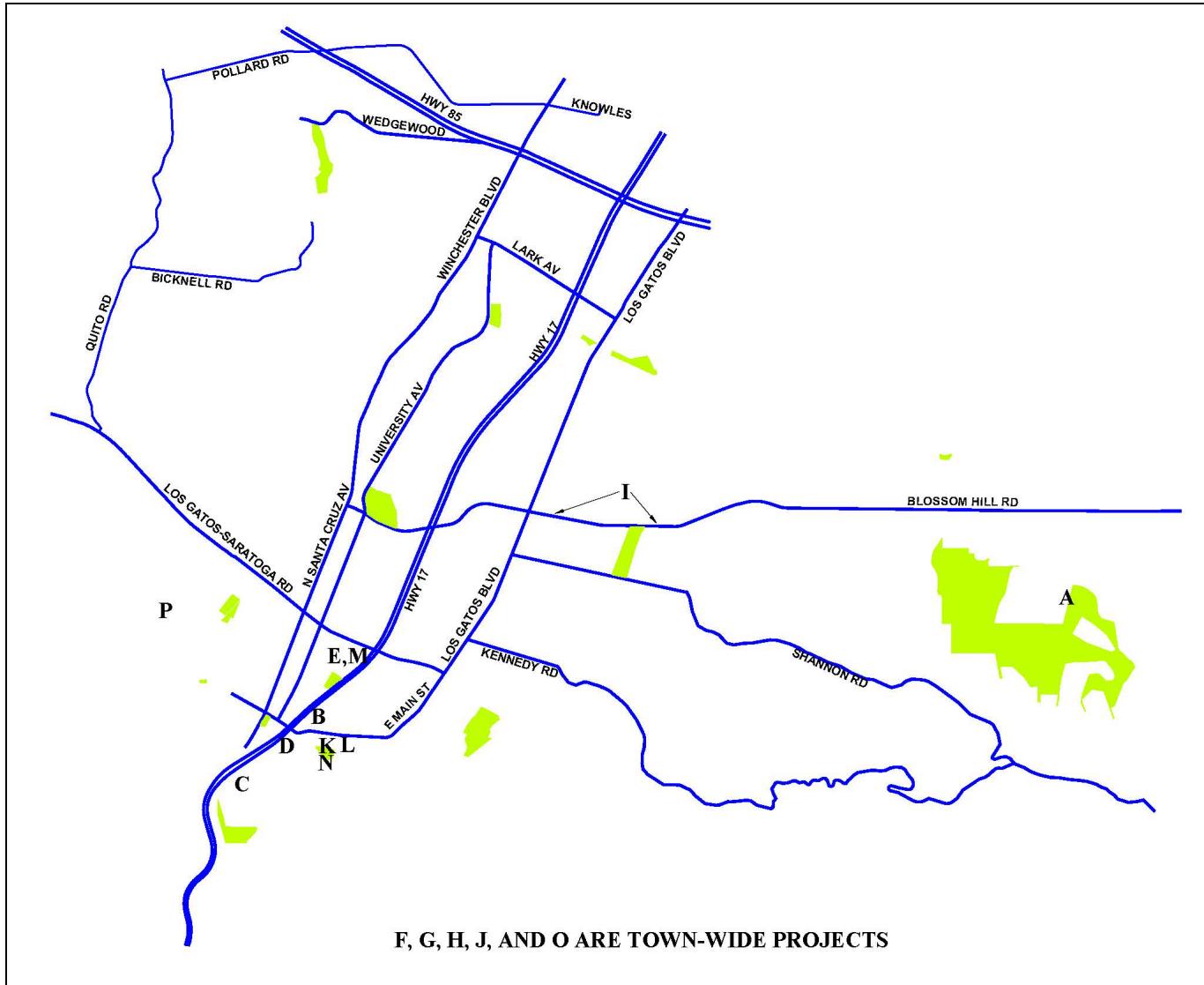


Completed or Withdrawn Projects

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COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23



A	Belgatos Park Booster Pump Replacement	I	Blossom Hill Road Traffic Safety
B	Forbes Mill Footbridge Improvements	J	Waterproofing Town-wide
C	Oak Grove Avenue Storm Drain Repair	K	Civic Center Security Improvements
D	Maple Place Storm Drain Repair	L	Adult Rec Center – Floor Repair
E	Rehabilitate Automatic Gates – 41 Miles Avenue	M	Engineering Document Archiving
F	Traffic Calming Projects	N	Fire Suppression (Halon) for Server Rooms
G	Sidewalk Improvements – Multiple Locations	O	Annual Street Restriping
H	Bicycle & Pedestrian Improvements	P	Hernandez Avenue Storm Drain Improvements

COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23



A - Belgatos Park Booster Pump Replacement

Belgatos Park Booster Pump Replacement

This project replaced a booster pump that is essential to functionality of the park restrooms and landscape irrigation.

The total project cost was approximately \$36,133.



B - Forbes Mill Footbridge Improvements

Forbes Mill Footbridge Improvements

This project funds the replacement of student artwork panels on Forbes Mill Footbridge.

The project has been consolidated with the Town Beautification project 821-2002 with a combined funding of \$15,000 annually.

COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23

 <p>C - Oak Grove Storm Drainage Repair</p>	<p>Oak Grove Storm Drainage Improvements</p> <p>The project funded repair of a failed storm drainage system and eroded bank between Oak Grove Avenue and the Flume Trail.</p> <p>The project was started and completed in 2023 using Unanticipated Repairs Funds at a total cost of \$31,800.</p>
 <p>D - Maple Place Storm Drain Repair</p>	<p>Maple Place Storm Drain Repair</p> <p>This project funded extension of a storm drainage line and placement of riprap to stabilize a bank at Maple Place.</p> <p>The project was started and completed in 2023 using Unanticipated Repairs Funds at a total cost of \$23,900.</p>

§

COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23

	<p>Rehabilitation of Automatic Gates</p> <p>This project replaced three automatic gates at the Parks and Public Works Corporation Yard. Total project cost was approximately \$21,485.</p> <p>The total project cost was approximately \$21,485.</p>
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E - Rehabilitation of Automatic Gates – 41 Miles Avenue

	<p>Traffic Calming Projects</p> <p>This project funds installation of traffic calming measures in select locations.</p> <p>The project has been consolidated with the Annual Street Repair and Resurfacing project 811-9901 with funding that varies annually based on revenues.</p>
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F - Traffic Calming Projects

	<p>Sidewalk Improvements – Multiple Locations</p> <p>This project funded a small amount of sidewalk improvements at various locations.</p> <p>The project has been withdrawn and its \$60,000 in funding added to the Shannon Road Pedestrian and Bike Improvements (Project 813-0218).</p>
---	--

G - Sidewalk Improvements – Multiple Locations

COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23

	<p>Bicycle and Pedestrian Improvements</p> <p>This project was to enhance bicycle and pedestrian safety and mobility throughout Town.</p> <p>The project has been withdrawn and the remaining \$231,524 in funding added to the Shannon Road Pedestrian and Bike Improvements (Project 813-0218).</p>
---	--

H - Bicycle and Pedestrian Improvements

	<p>Blossom Hill Road Traffic Safety</p> <p>This project funded design and implementation of traffic safety measures on Blossom Hill Road between Camelia Terrace and Cherrystone Drive.</p> <p>Design was completed and the remaining project funding (\$158,590) was allocated to Annual Street Repair and Resurfacing (811-9901) for construction.</p>
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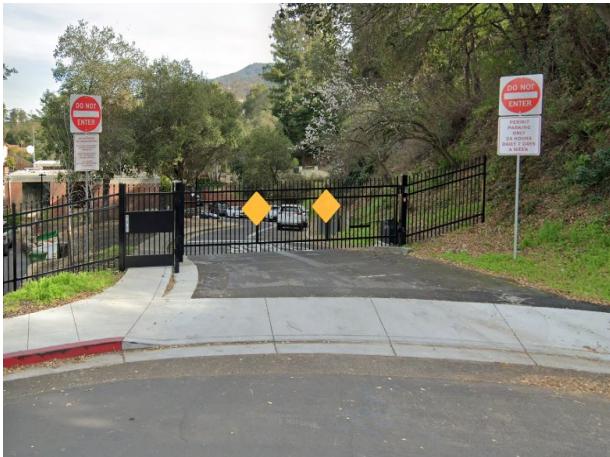
I - Blossom Hill Road Traffic Safety

	<p>Waterproofing Town Wide</p> <p>The project funded waterproofing at the Adult Recreation Center at 208 E Main Street and the Parks and Public Works Corporation Yard at 41 Miles Avenue</p> <p>The project was completed with a total cost of \$75,000.</p>
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J – Waterproofing Town Wide

COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23



Civic Center Security Improvements

This project added security gates and fencing at the rear of the Civic Center.

The total project cost was approximately \$110,000.

K – Civic Center Improvements



Adult Recreation Center Flooring Repair

This project replaced the flooring in the multi-purpose room within the Adult Recreation Center.

The total project cost was approximately \$200,000.

L – Adult Recreation Center Flooring Repair



Engineering Document Archiving

This project scanned and archived engineering documents, reducing paper records.

The total project cost was approximately \$47,577.

M - Engineering Document Archiving

COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23

 <p>N - Fire Suppression for Server Rooms</p>	<p>Fire Suppression for Server Rooms</p> <p>This project installed fire suppression system in server rooms at Civic Center and at the Police Operations Building.</p> <p>The total project cost was approximately \$109,757.</p>
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 <p>O – Annual Street Restriping</p>	<p>Annual Street Restriping</p> <p>This project is an annual program that focuses on striping a portion of the Town's streets, ensuring the safety of vehicles and pedestrians. Since FY 2007/08, the ongoing annual GFAR appropriation has been \$25,000.</p> <p>This project has been consolidated with the Annual Street Repair and Resurfacing project 811-9901.</p>
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 <p>P – Hernandez Avenue Storm Drain Improvements</p>	<p>Hernandez Avenue Storm Drain Improvements</p> <p>This project was initially considered in Fiscal Year 2017/18 with the assumption that work would be funded and completed in a future year. No clear scope of services or fee proposal has been developed and need for the project has not been sufficiently demonstrated to warrant future analysis so this project is being withdrawn.</p>
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COMPLETED, CONSOLIDATED, OR WITHDRAWN CIP PROJECTS

FY 2022/23



BUDGET PROCESS OVERVIEW

The Town Council adopts an annual Operating and Capital Budget and an annual budget update of the five-year Capital Improvement Program (CIP) for the Town of Los Gatos. The budgets contain summary level information for revenue and expenditure appropriations for the fiscal year beginning July 1st and ending June 30th. The budget documents are prepared in accordance with generally accepted accounting principles (GAAP).

Budget Purpose

The Operating and Capital Summary Budget and the Capital Improvement Program serve as the Town's financial plan, as well as a policy document, a communications tool, and an operations guide. Developed with an emphasis on long range planning, service delivery, and program management, a fundamental purpose of these documents is to provide a linkage between the services and projects the Town intends to accomplish, and the resources committed to get the work done.

The format of the budget facilitates this linkage by clearly identifying the program purpose, key projects, and work plan goals in relation to revenue and expenditures appropriations.

CIP Purpose

The CIP is designed to identify projects and funds required to adequately develop and maintain the Town's infrastructure, which is consistent with the Town Council core goal of maintaining the condition and availability of public facilities. The following plans provide additional guidance in developing priorities for capital improvement projects:

- General Plan
- Pavement Maintenance Program
- Bicycle and Pedestrian Master Plan
- Stormwater Needs Assessment
- Facilities Condition Assessment
- Americans with Disabilities Act (ADA) Transition Plan
- Local Road Safety Plan

In addition, project prioritization criteria such as health and safety issues, infrastructure or system condition, short term versus long term impacts, and availability of external funding sources are assessed as part of the process that staff uses to rank projects from high to low in preparing the proposed CIP. As it develops and matures in its application, the Town's Infrastructure Assessment Program will further support the Town's long-range Capital Improvement Program, focusing attention on the current and future infrastructure needs of the community, equity considerations, and balancing these needs with funding requirements and financial resources. Other technology tools used in CIP development include the use of the geographic information system, the traffic monitoring system, electronic files for tracking unfunded projects and replacement schedules, and an asset management program to track work requests.

The Town's capital projects are categorized as follows:

The Streets Program provides funding for maintaining a functional street system for all modes of travel, including bicycles, pedestrians, wheelchairs, strollers, scooters, and vehicles. Proposed projects are consistent with the General Plan, provide connectivity across Los Gatos, facilitate safe and efficient

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

movement through intersections for all modes, minimizing unnecessary traffic movement and noise through residential neighborhoods, and providing street lighting for safety.

The Public Facilities Program includes projects for constructing and repairing public buildings and purchasing equipment. Town buildings include the Civic Center, the Library, Police Operations Building, the Corporation Yard, Adult Recreation Center, Los Gatos Theatre, and other assets. Although the Town owns the three fire stations within Town limits, the Santa Clara County Fire District maintains them under contract. In addition, although the Town owns the Tait Avenue and Forbes Mill properties their maintenance has been contracted to the master tenant management.

The Parks Program includes projects for parks, park buildings, open spaces, urban forestry, trails, and urban beautification.

Basis of Budgeting and Accounting

Developed on a program basis with fund level authority, the Operating and Capital Budgets represent services and functions provided by the Town in alignment with the resources allocated during the fiscal year.

The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds for both the Town and the Successor Agency of the Town of Los Gatos Redevelopment Agency (RDA). RDA debt is continuing to be paid for the Certificate of Participation (COPs) used to finance the Library and other assets. Basis of Accounting and Budget refers to the timing factor concept in recognizing transactions. This basis is a key component of the overall financial system because the budget determines the accounting system. For example, if the budget anticipates revenues on a cash basis, the accounting system must record only cash revenues as receipts. If the budget uses an accrual basis, accounting must do likewise. The Town's budgeting and accounting systems both use a combination of modified accrual and full accrual basis in the accounting and budget systems.

Governmental Fund and Successor Agency Fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the period if they are susceptible to accrual (e.g., amounts can be determined and will be collected within the current period). Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

Proprietary Fund budgets are adopted using the full accrual basis of accounting whereby revenue budget projections are developed recognizing revenues expected to be earned during the period, and expenditures are developed for expenses anticipated to be incurred in the fiscal year. The Town maintains one type of proprietary fund: Internal Service Funds.

The Town's Fiduciary Funds are also budgeted under the modified accrual basis. The Town administers five trust funds. Trust funds are subject to trust agreement guidelines.

Summary of Budget Development

The Town develops its budgets with a team-based approach. Town Management and the Finance Department guide the process through budget development; however, program budgets and workplans are developed with each Department's Director, Analyst, and Program Manager's oversight and expertise. This approach allows for hands-on planning and creates a clearer understanding for both management and staff of a program's goals and functions to be accomplished in the next budget year.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The Development Process

Typically, both the Operating and Capital Budget and Capital Improvement Program processes begin early in the calendar year with the Town Council and Town Manager's collaborative development and refinement of initiatives and directives for the upcoming budget year as reflected in the Council adopted Strategic Priorities.

In January, the budget preparation process begins officially for staff with a budget kickoff meeting. Budget assumptions, directives, and initiatives developed by Town Council and management are provided to set the Town's overall objectives and goals. Department staff identifies and analyzes line-item program revenue and expenditure projections in coordination with Finance/Budget staff and Town Management. Town staff also consults with Town Commissions for their input on specific investments. Capital improvement projects are assessed and refined, and CIP funding and appropriation requirements are finalized.

Through rounds of budget briefings and revisions, final proposed program budget and work plans are developed by the end of April. Operational and capital work plans are finalized, and the Finance/Budget staff prepares financial summary information. Per the Town Code, the Town Manager submits the entire proposed budget package to the Town Council for its consideration, including Departmental budgets and work plans. Beginning in 2021, per a recent voter initiative, the draft Budget documents are provided to the Town Finance Commission for its review and comment at least 20 days before the Council's first consideration of the Budgets.

CIP Development Process

The long-term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location, except in the case of certain annual ongoing funds that are funded in smaller amounts due to project need. Equipment, operating, and maintenance costs associated with the CIP projects are identified where feasible, and will be included in future operating budgets. Cost estimates for new projects are based on 2023 dollars; however, engineering estimates for carryover projects from the prior year are updated to reflect current industry costs.

Under direction from the Town Manager's Office, the Parks and Public Works Department took the lead in the preparation of the proposed projects for consideration in the FY 2023/24 – 2027/28 Capital Improvement Program. In coordination with other Town Departments, projects were reviewed to ensure that the Town's priorities are addressed within available resources. In some cases, previously approved projects have been deferred due to reallocation of funding to other priorities and thus have been noted as unfunded projects in the program sections of the CIP.

The Town Manager's Office reviews the prioritized list of proposed capital improvement projects and funding sources in conjunction with the preparation of the FY 2023/24 Operating Budget. The Proposed CIP is then presented by the Town Manager to the Town Council. Both Budgets are provided to the Finance Commission for its review and comment at least 20 business days before the first Council consideration. The Commission is advisory to the Town Council.

The Proposed CIP is also submitted to the Planning Commission for review to ensure that the proposed projects are consistent with the Town's General Plan as required by State law (Government Code Section 65401).

The CIP is reviewed during this time to determine funding capabilities and project priorities, and to refine project work plans. Although the CIP budget document is prepared separately from the Operating and

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

Capital Budget, CIP program information is incorporated into the Operating and Capital Summary Budget document through the resulting financial appropriations and service level requirements.

Budget Adoption

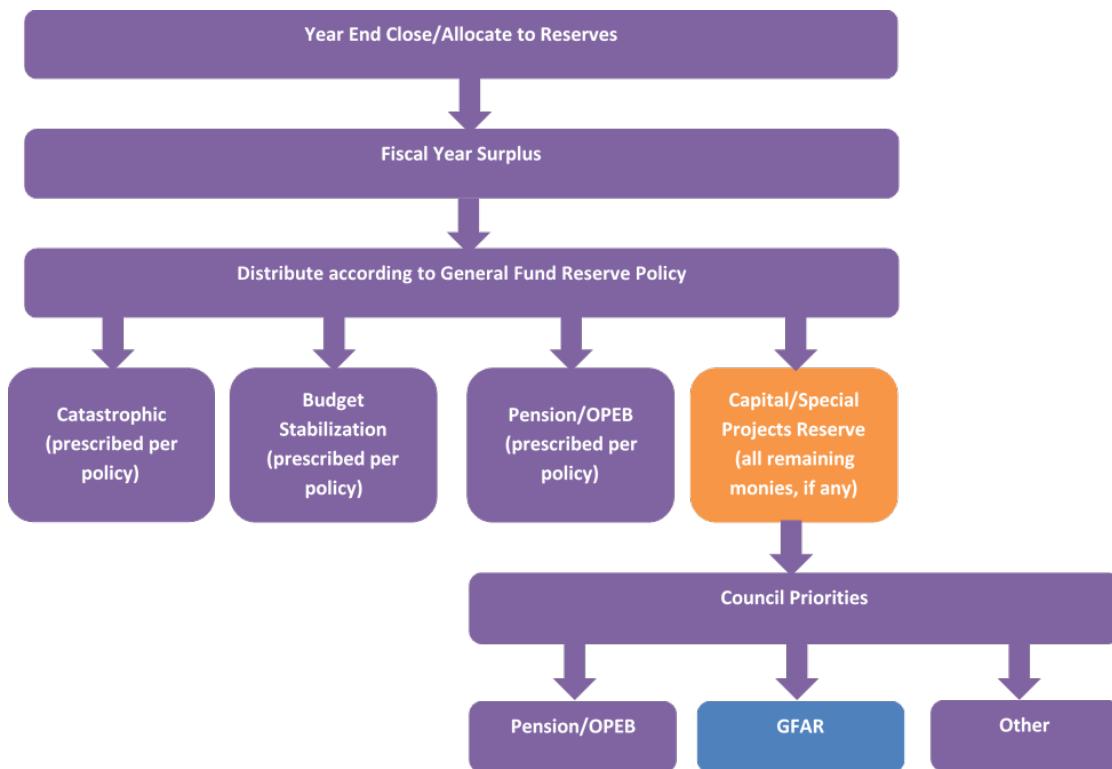
During the month of May, the Town Council reviews the proposed Operating and Capital Summary Budget, and the Capital Improvement Program for the five-year period at a public hearing. Notice of the hearing is published in a local newspaper at least ten days prior to the Council's public hearing date. The public is invited to participate and copies of the proposed budgets are primarily available for review on the Town website.

Final Council-directed revisions to the proposed budget are made and the budget documents are resubmitted to the Town Council for final adoption consistent with Los Gatos Town Code Section 2.30.295(b), which requires the Town Manager to annually prepare and submit a budget to the Town Council. This is accomplished in June at a noticed public hearing.

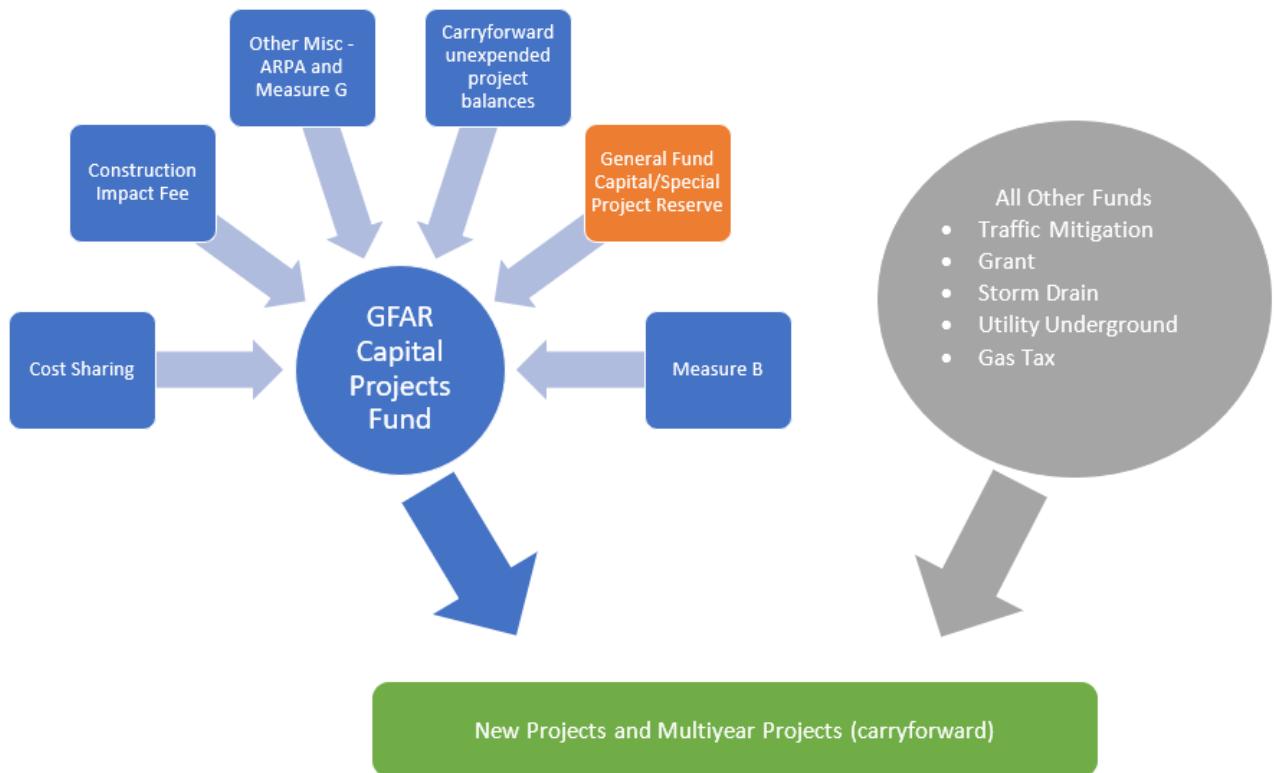
Budget Amendments

During the course of the fiscal year, workplan changes and unanticipated needs necessitate adjustments to the adopted budgets. The Town Manager is authorized to transfer appropriations between categories, departments, projects, and programs within a fund in the adopted budget, whereas the Town Council holds the authority for budget increases and decreases, and transfers between funds that may be approved at any Town Council meeting.

FISCAL YEAR SURPLUS FLOW OF FUNDS

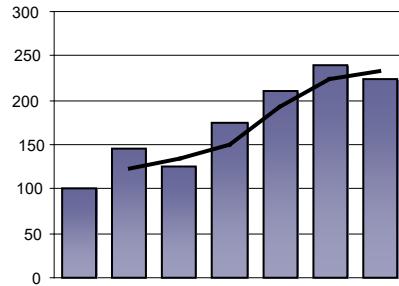


CAPITAL IMPROVEMENT PROGRAM



Financial Summaries

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FINANCIAL SUMMARIES

PROGRAM SUMMARIES

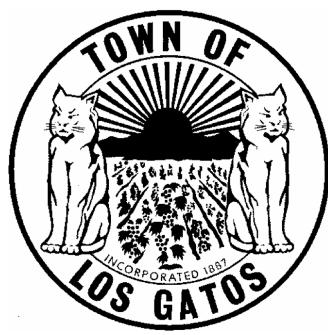
Streets Program.....	B – 5
Parks Program	B – 5
Public Facilities Program.....	B – 6

FUND SUMMARIES

Total CIP Fund Summary	B – 9
GFAR Fund	B – 10
Traffic Mitigation Fund	B – 13
Grants and Awards Project Fund.....	B – 15
Storm Basin Funds.....	B – 17
Utility Underground Fund.....	B – 19
Gas Tax Fund	B – 21

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

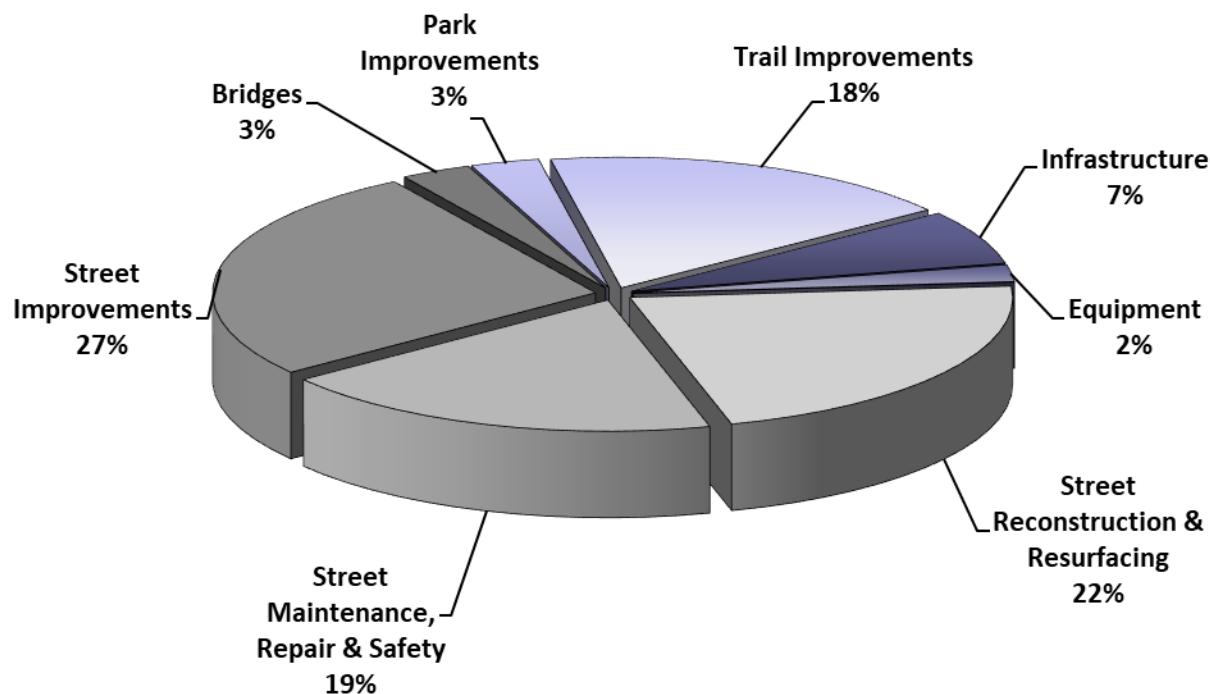


**FINANCIAL SUMMARIES
BY PROGRAM**

FY 2023/24

BUDGET BY PROGRAM CATEGORY

(Includes Carryforward and FY 2023/24 Budget)



Carryforward &

Budget by Program Category	FY 2023/24	Category %
Streets Program		
Street Reconstruction	\$ 8,352,226	22%
Maintenance, Repair & Safety Projec	\$ 7,134,776	19%
Street Improvements	\$ 10,034,602	27%
Bridges	\$ 1,120,283	3%
Streets Program	\$ 26,641,887	71%
Parks and Trails Program		
Park Improvements	\$ 1,096,630	3%
Trail Improvements	\$ 6,712,726	18%
Parks Program	\$ 7,809,356	21%
Public Facilities Program		
Infrastructure	\$ 2,543,116	7%
Equipment	\$ 777,464	2%
Public Facilities	\$ 3,320,580	9%
TOTAL PROJECT FUNDING	\$ 37,771,823	100%

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

Project Summary by Program

FY 2023/24 - 2027/28

STREETS PROGRAM SUMMARY									
	Expended Through 2021/22	2022/23 Estimated Actuals	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
Reconstruction									
9901 Street Repair & Resurfacing	-	2,778,798	4,748,250	3,243,977	3,243,947	3,243,947	3,243,947	3,243,947	23,746,811
9903 Pavement Rehab-Crack Seal	-	-	180,000	180,000	180,000	180,000	180,000	180,000	1,080,000
Maintenance-Safety									
9904 Unanticipated Repairs - Annual	-	-	-	100,000	100,000	100,000	100,000	100,000	500,000
9930 Retaining Wall Repairs	-	-	516,799	50,000	50,000	50,000	50,000	50,000	766,799
0008 Shannon Road Repair	-	146,430	2,557,449	1,814,064	-	-	-	-	4,517,943
0129 ADA Transition Plan	-	16,450	14,850	-	-	-	-	-	31,300
0130 Roadside Fire Fuel Reduction - Annual	-	-	1,575,191	-	100,000	100,000	100,000	100,000	1,975,191
0131 East Main Street Crosswalk Improvements	-	42,700	272,300	-	-	-	-	-	315,000
0132 Local Road Safety Plan	-	19,999	-	-	-	-	-	-	19,999
0133 VMT Mitigation Program	-	124,230	75,465	-	-	-	-	-	199,695
0134 Measure B Education & Encouragement	-	43,489	78,657	-	-	-	-	-	122,146
0135 Town-wide Speed Study	-	-	-	80,000	-	-	-	-	80,000
Street Improvements									
9921 Curb, Gutter & Sidewalk Maintenance	-	8,765	535,515	300,000	300,000	300,000	300,000	300,000	2,044,280
0218 Shannon Road Ped & Bikeway Improvements	-	64,371	2,054,662	-	-	-	-	-	2,119,033
0235 Downtown Streetscape Revitalization/Economic Recovery E	-	783,187	787,928	-	-	-	-	-	1,571,116
0237 State Route 17 Corridor Congestion Relief Project	-	600,000	867,000	-	-	800,000	800,000	800,000	3,867,000
0238 Winchester Boulevard Complete Streets (Final Design)	-	12,593	590,244	1,734,250	-	-	-	-	2,337,086
0240 Winchester Class IV Bikeway	-	-	-	-	-	-	-	-	-
0241 Kennedy Sidewalk & Bike Lanes - LGB to Englewood	-	-	198,200	693,560	-	-	-	-	891,760
0242 Parking Program Implementation	-	149,966	390,906	-	-	-	-	-	540,872
0243 Storm Related Repairs	-	44,300	-	-	-	-	-	-	44,300
0227 Traffic Signal Modernization	-	559,078	610,276	-	-	-	-	-	1,169,353
0225 Utility Undergrounding Improvements	-	-	299,573	-	-	-	-	-	299,573
0414 Stormwater System - Pollution Prevention Compliance	-	-	265,278	-	-	-	-	-	265,278
0420 Annual Storm Drain Improvements	-	225,316	244,984	-	-	-	-	-	470,300
0421 Loma Street Drainage	-	-	-	100,000	250,000	496,300	-	-	846,300
0422 Harwood/Berlidge Drainage Study	-	-	-	100,000	-	-	-	-	100,000
0423 709 University Avenue Drainage System Replacement	-	-	-	200,000	-	-	-	-	200,000
0424 333 University Inlet Capacity Improvements	-	-	-	50,000	-	-	-	-	50,000
0705 Downtown Parking Lots Seal Coat & Restriping	-	2,934	12,227	-	10,000	-	10,000	-	35,161
0708 Parking Lot 4 Repair/Waterproofing	-	43,956	-	-	-	-	-	-	43,956
Bridges									
0801 Quito Road - Bridge Replacement	-	235,087	50,000	-	-	-	-	-	285,087
0803 Highway 17 Bicycle & Pedestrian Bridge - Design	-	2,716,602	1,070,283	-	-	-	-	-	3,786,885
0804 Timber Bridge Inspection	-	-	-	-	-	25,000	25,000	-	50,000
Total Streets Projects	\$ -	\$ 8,618,249	\$ 17,996,036	\$ 8,645,851	\$ 4,233,947	\$ 5,295,247	\$ 4,808,947	\$ 4,773,947	\$ 54,372,223

PARK & TRAILS PROGRAM SUMMARY									
	Expended Through 2021/22	2022/23 Estimated Actuals	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
Parks									
4007 Oak Meadow Bandstand Area Improvements	-	36,577	241,225	-	-	-	-	-	277,802
4202 Town Plaza Turf Repairs	-	-	27,000	-	15,000	-	-	-	42,000
4605 Parks Playground Fibar Project	-	-	57,469	-	25,000	-	25,000	-	107,469
4610 Pinehurst Community Garden	-	-	120,936	150,000	100,000	-	-	-	370,936
4404 Creekside Park Turf Replacement	-	-	-	500,000	-	-	-	-	500,000
Trails									
4503 Charter Oaks Trail Repair Project	-	-	474,891	-	-	-	-	-	474,891
4504 Open Space Trail Upgrades	-	-	152,000	-	-	-	-	-	152,000
4505 Trailhead Connector	-	60,422	5,795,377	-	-	-	-	-	5,855,800
4508 Vegetation Management - Town-wide	-	24,185	458	100,000	100,000	100,000	100,000	100,000	524,643
4510 Lynn Ave Pedestrian Path Design	-	-	75,000	115,000	100,000	-	-	-	290,000
Total Parks Projects	\$ -	\$ 121,184	\$ 6,944,356	\$ 865,000	\$ 340,000	\$ 100,000	\$ 125,000	\$ 100,000	\$ 8,595,540

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

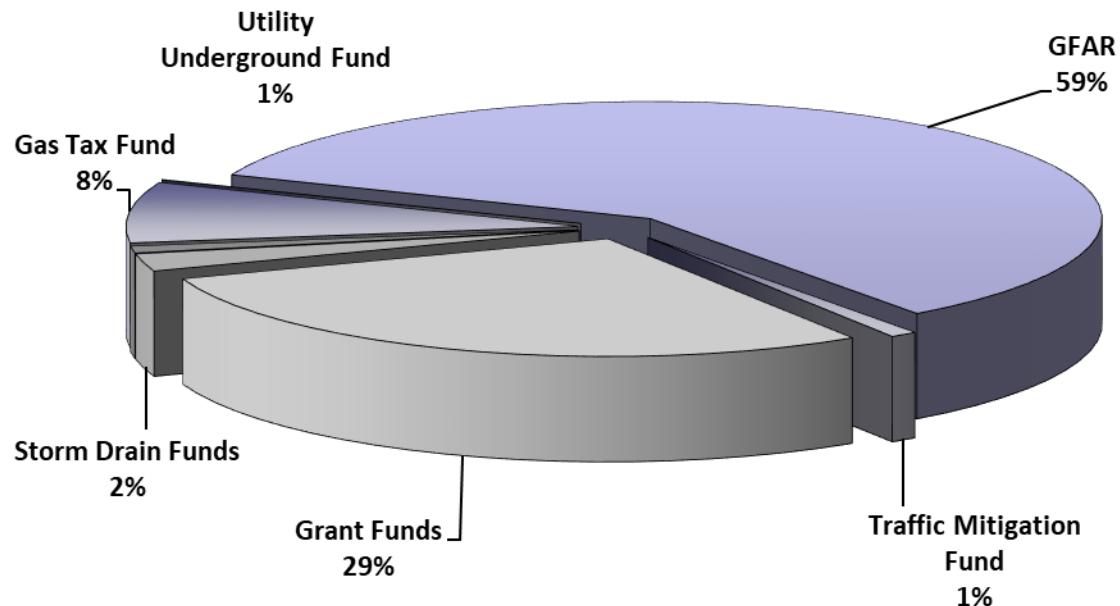
PUBLIC FACILITIES PROGRAM SUMMARY									
	Expended Through 2021/22	2022/23 Estimated Actuals	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
Infrastructure									
2002 Town Beautification	-	9,851	10,203	15,000	15,000	15,000	15,000	15,000	95,055
2009 Public Art Gateway Project	-	-	7,000	37,500	37,500	37,500	-	-	119,500
2011 Downtown Restroom Feasibility Study	-	-	25,000	-	-	-	-	-	25,000
2117 Civic Center ADA Restrooms and HR Offices	-	42,259	535,000	380,000	-	-	-	-	957,259
2120 Civic Center Plumbing Repair	-	-	40,000	-	-	-	-	-	40,000
2207 Adult Recreation Center HVAC	-	195,000	115,000	-	-	-	-	-	310,000
2302 Building Replacement at Corporation Yard	-	858,800	471,883	-	-	-	-	-	1,330,683
2309 Termite Abatement @ Water Tower	-	-	25,000	-	-	-	-	-	25,000
2310 Engineering Counter Modification	-	-	40,000	-	-	-	-	-	40,000
2403 HVAC Improvement - POB Building	-	-	25,000	-	-	-	-	-	25,000
2504 Library Improvements	-	-	22,000	-	-	-	-	-	22,000
2505 Battery Power Supply - Library	-	507,446	26,135	-	-	-	-	-	533,581
2601 ADA Upgrade for Public Restrooms - Adult Recreation Buildi	-	30,365	586,614	-	-	-	-	-	616,979
2012 Emergency Preparedness	-	-	-	96,780	-	-	-	-	96,780
2013 Annual ADA Compliance Work	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000
2404 POB Space Study	-	-	-	75,000	-	-	-	-	75,000
Equipment									
6003 Town-wide Document Imaging Project	-	16,989	0	-	-	-	-	-	16,990
6101 Enterprise Resource Planning Upgrade	-	622,709	725,076	-	-	-	-	-	1,347,785
6103 EOC Communications Upgrade	-	1,000	24,308	-	-	-	-	-	25,308
6104 IT Disaster Recovery Improvements	-	57,959	28,080	-	-	-	-	-	86,038
Total Facilities Projects	-	2,342,377	2,706,300	614,280	62,500	62,500	25,000	25,000	5,837,957
Total Street, Parks and Trails, and Public Facilities Projects	\$ -	\$ 11,081,810	\$ 27,646,692	\$ 10,125,131	\$ 4,636,447	\$ 5,457,747	\$ 4,958,947	\$ 4,898,947	\$ 68,805,720

**FINANCIAL SUMMARIES
BY FUND**

FY 2023/24

PROJECT SUMMARY BY FUND

(Includes Carryforward and FY 2023/24 Budget)



Budget by Fund	Carryforward & FY 2023/24	
	FY 2023/24	Fund %
GFAR	\$ 22,233,577	59%
Traffic Mitigation Fund	362,164	1%
Grant Funds	10,775,750	29%
Storm Drain Funds	894,984	2%
Utility Underground Fund	347,576	1%
Gas Tax Fund	3,157,771	8%
Total Budget by Fund	\$ 37,771,822	100.0%

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

Source and Use Summary Schedule All Capital Improvement Program Funds

SOURCE of FUNDS	Adjusted Budget FY 2022/23	Estimated FY 2022/23	Carryfwd & FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Beginning Fund Balance							
411 GFAR	\$ 12,416,133	\$ 14,783,788	\$ 14,442,944	\$ 262,763	\$ 240,147	\$ 242,531	\$ 209,915
411 Restricted - VTA Vehicle Registration I	296,598	-	296,598	296,598	296,598	296,598	296,598
411 Assigned - Open Space Trail	152,000	-	152,000	152,000	152,000	152,000	152,000
411 Assigned - Comcast PEG	50,000	-	50,000	50,000	50,000	50,000	50,000
411 Assigned - Measure G District Tax	1,769,057	-	2,406,415	638,273	1,292,274	1,164,370	1,053,809
411 Assigned - Downtown Parking (Tesla I)	100,000	-	196,000	292,000	388,000	484,000	580,000
411 Assigned - ARPA \$2.9M	-	-	1,470,000	275,000	37,500	-	-
471 Traffic Mitigation	177,028	177,028	187,028	177,028	177,028	177,028	177,028
471 Reserved for Capital Improvements	228,542	228,542	228,542	228,542	228,542	228,542	228,542
421 Grant Fund	(568,351)	(568,351)	(2,599,980)	137,126	137,126	137,126	137,126
461 Storm Basin #1	1,168,025	1,168,025	1,198,112	848,102	648,242	202,000	250,764
462 Storm Basin #2	2,205,726	2,205,726	2,032,829	1,762,935	1,817,645	1,873,553	1,930,677
463 Storm Basin #3	(154,940)	(154,940)	(151,742)	(321,152)	(320,212)	(319,211)	(318,158)
472 Underground Utilities	3,302,514	3,302,514	3,385,331	3,082,945	3,128,355	3,173,995	3,219,865
481 Gas Tax	1,836,068	1,836,068	1,644,728	168,471	168,471	168,471	168,471
Total Beginning Fund Balance	\$ 22,978,400	\$ 22,978,400	\$ 24,938,804	\$ 8,050,631	\$ 8,441,716	\$ 8,031,003	\$ 8,136,637
Revenues							
411 GFAR	\$ 12,269,749	\$ 10,451,534	\$ 5,603,872	\$ 3,612,435	\$ 3,630,529	\$ 3,647,872	\$ 3,664,465
471 Traffic Mitigation	1,495,864	741,021	372,164	10,000	10,000	10,000	10,000
421 Grant Fund	12,374,939	994,808	13,512,857	-	-	-	-
461 Storm Basin #1	49,680	30,087	49,990	50,140	50,058	48,764	49,959
462 Storm Basin #2	54,520	52,419	54,790	54,710	55,908	57,124	58,359
463 Storm Basin #3	880	3,198	890	940	1,001	1,053	1,116
472 Underground Utilities	52,490	82,817	45,190	45,410	45,640	45,870	46,100
481 Gas Tax	1,536,411	1,591,021	1,787,514	1,787,514	1,787,514	1,787,514	1,787,514
Total Revenues	\$ 27,834,533	\$ 13,946,905	\$ 21,427,266	\$ 5,561,148	\$ 5,580,649	\$ 5,598,197	\$ 5,617,512
TOTAL SOURCE OF FUNDS	\$ 50,812,933	\$ 36,925,305	\$ 46,366,070	\$ 13,611,779	\$ 14,022,366	\$ 13,629,200	\$ 13,754,149
USE of FUNDS	Adjusted Budget FY 2022/23	Estimated FY 2022/23	Carryfwd & FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Capital Program Expenditures							
411 GFAR	\$ 22,711,223	\$ 5,803,749	\$ 22,233,578	\$ 2,704,933	\$ 3,279,933	\$ 3,277,433	\$ 3,217,433
471 Traffic Mitigation	913,455	731,021	362,164	-	-	-	-
421 Grant Fund	11,374,377	3,026,437	10,775,750	-	-	-	-
461 Storm Basin #1	200,000	-	400,000	250,000	496,300	-	-
462 Storm Basin #2	300,000	225,316	99,684	-	-	-	-
463 Storm Basin #3	170,300	-	170,300	-	-	-	-
472 Underground Utilities	347,576	-	347,576	-	-	-	-
481 Gas Tax	3,152,618	1,676,361	3,157,771	1,681,514	1,681,514	1,681,514	1,681,514
Total Capital Program Expenditures	\$ 39,169,550	\$ 11,462,885	\$ 37,546,823	\$ 4,636,447	\$ 5,457,747	\$ 4,958,947	\$ 4,898,947
Transfers Out & Other Sources							
411 GFAR	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616
471 Traffic Mitigation	10,000	-	20,000	10,000	10,000	10,000	10,000
481 Gas Tax	106,000	106,000	106,000	106,000	106,000	106,000	106,000
Total Transfers Out & Designated	\$ 533,616	\$ 523,616	\$ 543,616	\$ 533,616	\$ 533,616	\$ 533,616	\$ 533,616
Unrestricted	\$ 11,109,767	\$ 24,938,804	\$ 8,275,631	\$ 8,441,716	\$ 8,031,003	\$ 8,136,637	\$ 8,321,586
TOTAL USE OF FUNDS	\$ 50,812,933	\$ 36,925,305	\$ 46,366,070	\$ 13,611,779	\$ 14,022,366	\$ 13,629,200	\$ 13,754,149

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GENERAL FUND APPROPRIATED RESERVES (GFAR) STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget	Estimated	Budget & Carryfwd	Proposed	Proposed	Proposed	Proposed
	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	2027/2028
SOURCE OF FUNDS							
Beginning Fund Balance							
Restricted - VTA Vehicle Registration Fees	296,598	-	296,598	296,598	296,598	296,598	296,598
Assigned - Open Space Trail	152,000	-	152,000	152,000	152,000	152,000	152,000
Assigned - Comcast PEG	50,000	-	50,000	50,000	50,000	50,000	50,000
Assigned - Measure G District Tax	1,769,057	-	2,406,415	638,273	638,273	1,164,370	1,053,809
Assigned - Downtown Parking (Tesla Charging Stations)	100,000	-	196,000	292,000	388,000	484,000	580,000
Assigned - ARPA \$2.9M	-	-	1,470,000	275,000	37,500	-	-
Unrestricted	12,416,133	14,783,788	14,442,944	262,763	894,149	242,531	209,915
Total Beginning Fund Balance	\$ 14,783,788	\$ 14,783,788	\$ 19,013,957	\$ 1,966,634	\$ 2,456,520	\$ 2,389,499	\$ 2,342,322
Revenues							
Construction Impact Fees	\$ 110,000	\$ 71,267	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Refuse Vehicle Road Impact Fee	871,800	365,992	871,800	871,800	871,800	871,800	871,800
Tesla Charging Stations	96,000	96,000	96,000	96,000	96,000	96,000	96,000
Shannon Road Repair	1,565,000	1,565,000	-	-	-	-	-
Street Repair & Resurfacing - 2016	1,824,346	1,335,576	1,069,432	-	-	-	-
Measure B Funding	-	-	-	-	-	-	-
Street Repair & Resurfacing - Slurry Seal	-	2,113	-	-	-	-	-
Street Repair & Resurfacing - San Jose	143,713	143,713	-	580,633	580,633	580,633	580,633
Water Company	-	-	-	-	-	-	-
Street Repair & Resurfacing - West Valley Sanitation District	55,545	55,545	-	-	-	-	-
Pavement Rehab Crack & Seal - Measure B Funding	180,000	190,649	180,000	180,000	180,000	180,000	180,000
Traffic Calming - Developer Contributions	10,000	-	-	-	-	-	-
Downtown Revitalization (COVID19 Income Replacement)	192,917	-	442,917	-	-	-	-
Curb, Gutter, & Sidewalk - Developer Contributions	10,000	5,320	10,000	10,000	10,000	10,000	10,000
Library Lobby Sound Mitigation	20,755	-	20,755	-	-	-	-
Enterprise Resource Planning Upgrade	33,000	33,000	-	-	-	-	-
VMT Mitigation Program	199,695	-	199,695	-	-	-	-
Charter Oaks Trail Improvement	350,000	-	350,000	-	-	-	-
50% of Measure G District Sale Tax	-	-	638,273	654,002	672,096	689,439	706,032
Operating Transfers In							
From General Fund	2,350,000	2,350,000	1,615,000	1,110,000	1,110,000	1,110,000	1,110,000
From Measure G District Sale Tax	656,978	637,359	-	-	-	-	-
From IT Fund	700,000	700,000	-	-	-	-	-
From ARPA Fund	2,900,000	2,900,000	-	-	-	-	-
Total Revenues	\$ 12,269,749	\$ 10,451,534	\$ 5,603,872	\$ 3,612,435	\$ 3,630,529	\$ 3,647,872	\$ 3,664,465
TOTAL SOURCE OF FUNDS	\$ 27,053,537	\$ 25,235,322	\$ 24,617,828	\$ 5,579,069	\$ 6,087,048	\$ 6,037,371	\$ 6,006,787

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GENERAL FUND APPROPRIATED RESERVES (GFAR)

STATEMENT OF SOURCE AND USE OF FUNDS

USE OF FUNDS	Adjusted Budget 2021/22	Estimated 2021/22	Budget & 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
Total Completed Projects	\$ 1,015,068	\$ 381,074	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Street Repair & Resurfacing	4,362,234	1,102,437	4,834,455	1,562,433	1,562,433	1,562,433	1,562,433
Pavement Rehab-Crack Seal	180,000	-	360,000	180,000	180,000	180,000	180,000
Curb, Gutter & Sidewalk Maintenance	544,280	8,765	835,515	300,000	300,000	300,000	300,000
Retaining Wall Repairs	516,799	-	566,799	50,000	50,000	50,000	50,000
Shannon Road Repair	2,703,879	146,430	4,371,513	-	-	-	-
ADA Transition Plan	31,300	16,450	14,850	-	-	-	-
Roadside Fire Fuel Reduction - Annual	825,191	-	825,191	100,000	100,000	100,000	100,000
East Main Street Crosswalk Improvements	315,000	42,700	272,300	-	-	-	-
Local Road Safety Plan	20,000	19,999	-	-	-	-	-
VMT Mitigation Program	199,695	124,230	75,465	-	-	-	-
Measure B Education & Encouragement	-	1,000	-	-	-	-	-
Shannon Road Ped & Bikeway Improvements	112,004	64,371	558,929	-	-	-	-
Downtown Streetscape	1,571,116	783,187	787,928	-	-	-	-
Revitalization/Economic Recovery Efforts							
State Route 17 Corridor Congestion Relief Project	867,000	-	867,000	-	800,000	800,000	800,000
Winchester Boulevard Complete Streets (Final Design)	602,836	12,593	590,244	-	-	-	-
Winchester Class IV Bikeway	-	-	-	-	-	-	-
Kennedy Sidewalk & Bike Lanes - LGB to Englewood	59,460	-	59,460	-	-	-	-
Parking Program Implementation	540,872	149,966	390,906	-	-	-	-
Stormwater System - Pollution Prevention Compliance	265,278	-	265,278	-	-	-	-
Downtown Parking Lots Seal Coat & Restriping	15,161	2,934	12,227	10,000	-	10,000	-
Parking Lot 4 Repair/Waterproofing	94,156	43,956	-	-	-	-	-
Quito Road - Bridge Replacement	285,087	235,087	50,000	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	1,360,581	694,656	665,926	-	-	-	-
Storm Related Repairs	44,300	44,300	-	-	-	-	-
Oak Meadow Bandstand Area Improvements	81,072	36,577	44,495	-	-	-	-
Town Plaza Turf Repairs	27,000	-	27,000	15,000	-	-	-
Parks Playground Fibar Project	57,469	-	57,469	25,000	-	25,000	-
Pinehurst Community Garden	120,936	-	270,936	100,000	-	-	-
Charter Oaks Trail Repair Project	474,891	-	474,891	-	-	-	-
Open Space Trail Upgrades	152,000	-	152,000	-	-	-	-
Trailhead Connector	1,055,800	60,422	995,377	-	-	-	-
Vegetation Management - Town-wide	24,643	24,185	100,458	100,000	100,000	100,000	100,000
Lynn Ave Pedestrian Path Design	75,000	-	190,000	100,000	-	-	-
Town Beautification	20,055	9,851	25,203	15,000	15,000	15,000	15,000
Public Art Gateway Project	7,000	-	44,500	37,500	37,500	-	-
Downtown Restroom Feasibility Study	25,000	-	25,000	-	-	-	-
Civic Center ADA Restrooms and HR Offices	577,259	42,259	915,000	-	-	-	-
Civic Center Plumbing Repair	40,000	-	40,000	-	-	-	-
Adult Recreation Center HVAC	310,000	195,000	115,000	-	-	-	-
Building Replacement at Corporation Yard	1,330,683	858,800	471,883	-	-	-	-
Termit Abatement @ Water Tower	25,000	-	25,000	-	-	-	-
Engineering Counter Modification	40,000	-	40,000	-	-	-	-
HVAC Improvement - POB Building	25,000	-	25,000	-	-	-	-
Library Improvements	22,000	-	22,000	-	-	-	-
Battery Power Supply - Library	30,000	3,865	26,135	-	-	-	-
ADA Upgrade for Public Restrooms - Adult Recreation Building	183,000	-	183,000	-	-	-	-
Town-wide Document Imaging Project	16,990	16,989	0	-	-	-	-
Enterprise Resource Planning Upgrade	1,347,785	622,709	725,076	-	-	-	-
EOC Communications Upgrade	25,308	1,000	24,308	-	-	-	-
IT Disaster Recovery Improvements	86,038	57,959	28,080	-	-	-	-
New Projects							
Unanticipated Repairs - Annual	-	-	100,000	100,000	100,000	100,000	100,000
Timber Bridge Inspection	-	-	-	-	25,000	25,000	-
Creekside Park Turf Replacement	-	-	500,000	-	-	-	-
Emergency Preparedness	-	-	96,780	-	-	-	-
Annual ADA Compliance Work	-	-	10,000	10,000	10,000	10,000	10,000
POB Space Study	-	-	75,000	-	-	-	-
Total Project Expenditures	\$ 22,711,223	\$ 5,803,749	\$ 22,233,578	\$ 2,704,933	\$ 3,279,933	\$ 3,277,433	\$ 3,217,433
Operating Transfers Out							
Transfer to GF	417,616	417,616	417,616	417,616	417,616	417,616	417,616
Transfer to BMP							
Total Operating Transfers Out	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616
Ending Fund Balance							
Restricted - VTA Vehicle Registration Fees	296,598	296,598	296,598	296,598	296,598	296,598	296,598
Assigned - Open Space Trail	152,000	152,000	152,000	152,000	152,000	152,000	152,000
Assigned - Comcast PEG	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Assigned - Measure G District Tax	2,426,035	2,406,415	638,273	1,292,274	1,164,370	1,053,809	959,840
Assigned - Downtown Parking (Tesla Charging Stations)	196,000	196,000	292,000	388,000	484,000	580,000	676,000
Assigned - ARPA \$2.9M	1,470,000	1,470,000	275,000	37,500	-	-	-
Unrestricted	(665,935)	14,442,944	262,763	240,147	242,531	209,915	237,299
Total Ending Fund Balance	\$ 3,924,698	\$ 19,013,957	\$ 1,966,634	\$ 2,456,520	\$ 2,389,499	\$ 2,342,322	\$ 2,371,738
TOTAL USE OF FUNDS	\$ 27,053,537	\$ 25,235,322	\$ 24,617,828	\$ 5,579,069	\$ 6,087,048	\$ 6,037,371	\$ 6,006,787

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GFAR FUND PROJECT SUMMARY								
	Expended Through 2022/23	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
Annual Projects								
9901 Street Repair & Resurfacing	\$ 11,081,550	\$ 3,271,992	\$ 1,562,463	\$ 1,562,433	\$ 1,562,433	\$ 1,562,433	\$ 1,562,433	\$ 22,165,737
9903 Pavement Rehab-Crack Seal	1,616,628	180,000	180,000	180,000	180,000	180,000	180,000	2,696,628
9921 Curb, Gutter & Sidewalk Maintenance	4,652,468	535,515	300,000	300,000	300,000	300,000	300,000	6,687,983
9930 Retaining Wall Repairs	1,595,978	516,799	50,000	50,000	50,000	50,000	50,000	2,362,777
0130 Roadside Fire Fuel Reduction - Annual	999,809	825,191	-	100,000	100,000	100,000	100,000	2,225,000
Carryforward Projects								
0008 Shannon Road Repair	361,121	2,557,449	1,814,064	-	-	-	-	4,732,634
0129 ADA Transition Plan	118,700	14,850	-	-	-	-	-	133,550
0131 East Main Street Crosswalk Improvements	-	272,300	-	-	-	-	-	272,300
0132 Local Road Safety Plan	8,000	-	-	-	-	-	-	8,000
0133 VMT Mitigation Program	50,305	75,465	-	-	-	-	-	125,770
0134 Measure B Education & Encouragement	11,700	-	-	-	-	-	-	11,700
0218 Shannon Road Ped & Bikeway Improvements	117,996	558,929	-	-	-	-	-	676,925
0235 Downtown Streetscape Revitalization/Economic Recovery Efforts	1,270,524	787,928	-	-	-	-	-	2,058,452
0237 State Route 17 Corridor Congestion Relief	-	867,000	-	-	800,000	800,000	800,000	3,267,000
0238 Winchester Boulevard Complete Streets (Final Design)	140,414	590,244	-	-	-	-	-	730,658
0241 Kennedy Sidewalk & Bike Lanes - LGB to Englewood	-	59,460	-	-	-	-	-	59,460
0242 Parking Program Implementation	57,628	390,906	-	-	-	-	-	448,534
0414 Stormwater System - Pollution Prevention Compliance	22,722	265,278	-	-	-	-	-	288,000
0705 Downtown Parking Lots Seal Coat &	84,839	12,227	-	10,000	-	10,000	-	117,066
0801 Quito Road - Bridge Replacement	64,594	50,000	-	-	-	-	-	114,594
0803 Highway 17 Bicycle & Pedestrian Bridge -	107,943	665,926	-	-	-	-	-	773,869
4007 Oak Meadow Bandstand Area Improvements	8,928	44,495	-	-	-	-	-	53,423
4202 Town Plaza Turf Repairs	9,116	27,000	-	15,000	-	-	-	51,116
4605 Parks Playground Fibar Project	92,531	57,469	-	25,000	-	25,000	-	200,000
4610 Pinehurst Community Garden	14,064	120,936	150,000	100,000	-	-	-	385,000
4503 Charter Oaks Trail Repair Project	109	474,891	-	-	-	-	-	475,000
4504 Open Space Trail Upgrades	-	152,000	-	-	-	-	-	152,000
4505 Trailhead Connector	243,167	995,377	-	-	-	-	-	1,238,544
4508 Vegetation Management - Town-wide	226,064	458	100,000	100,000	100,000	100,000	100,000	726,522
4510 Lynn Ave Pedestrian Path Design	-	75,000	150,000	100,000	-	-	-	325,000
2002 Town Beautification	119,571	10,203	15,000	15,000	15,000	15,000	15,000	204,774
2009 Public Art Gateway Project	50,000	7,000	37,500	37,500	37,500	-	-	169,500
2011 Downtown Restroom Feasibility Study	-	25,000	-	-	-	-	-	25,000
2117 Civic Center ADA Restrooms and HR Offices	22,742	535,000	380,000	-	-	-	-	937,742
2120 Civic Center Plumbing Repair	-	40,000	-	-	-	-	-	40,000
2207 Adult Recreation Center HVAC	-	115,000	-	-	-	-	-	115,000
2302 Building Replacement at Corporation Yard	1,321,098	471,883	-	-	-	-	-	1,792,981
2309 Termite Abatement @ Water Tower	-	25,000	-	-	-	-	-	25,000
2310 Engineering Counter Modification	-	40,000	-	-	-	-	-	40,000
2403 HVAC Improvement - POB Building	-	25,000	-	-	-	-	-	25,000
2504 Library Improvements	-	22,000	-	-	-	-	-	22,000
2505 Battery Power Supply - Library	-	26,135	-	-	-	-	-	26,135
2601 ADA Upgrade for Public Restrooms - Adult Recreation Building	-	183,000	-	-	-	-	-	183,000
6003 Town-wide Document Imaging Project	198,011	-	-	-	-	-	-	198,011
6101 Enterprise Resource Planning Upgrade	254,769	725,076	-	-	-	-	-	979,845
6103 EOC Communications Upgrade	24,692	24,308	-	-	-	-	-	49,000
6104 IT Disaster Recovery Improvements	113,962	28,080	-	-	-	-	-	142,042
6306 CERT Equipment	48,341	-	-	-	-	-	-	48,341
New Projects								
9904 Unanticipated Repairs - Annual			100,000	100,000	100,000	100,000	100,000	500,000
0804 Timber Bridge Inspection			-	25,000	25,000	-	-	50,000
4404 Creekside Park Turf Replacement			500,000	-	-	-	-	500,000
2012 Emergency Preparedness			61,780	-	-	-	-	61,780
2013 Annual ADA Compliance Work			10,000	10,000	10,000	10,000	10,000	50,000
2404 POB Space Study			75,000	-	-	-	-	75,000
Total GFAR Projects	\$ 25,110,084	\$ 16,747,770	\$ 5,485,807	\$ 2,704,933	\$ 3,279,933	\$ 3,277,433	\$ 3,217,433	\$ 59,823,393

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

TRAFFIC MITIGATION FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2022/23	Estimated 2022/23	Budget & Carryfwd 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/28
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 177,028	\$ 177,028	\$ 177,028	\$ 177,028	\$ 177,028	\$ 177,028	\$ 177,028
Reserved for Capital Improvements	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542
Deferred Traffic Mitigation							
Total Beginning Fund Balance	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570
Revenues							
Deferred Revenue	\$ 1,379,738	\$ 731,021	\$ 382,164	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
In-Lieu Fees	116,126						
Total Revenues	\$ 1,495,864	\$ 731,021	\$ 382,164	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL SOURCE OF FUNDS	\$ 1,901,434	\$ 1,136,591	\$ 787,734	\$ 415,570	\$ 415,570	\$ 415,570	\$ 415,570
USE OF FUNDS							
Completed Projects							
Bike & Pedestrian Improvements	\$ 33,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Traffic Signal Modernization	279,805	131,021	148,784	-	-	-	-
Highway 17/9 Interchange and Capacity Improvement	600,000	600,000	-	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	-	-	-	-	-	-	-
Shannon Road Ped & Bikeway Improvements	-	-	133,380	-	-	-	-
Proposed Projects							
Town-wide Speed Study			80,000				
Total Project Expenditures	\$ 913,455	\$ 731,021	\$ 362,164	\$ -	\$ -	\$ -	\$ -
Transfer to General Fund	\$ 10,000	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Operating Transfers	\$ 10,000	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Ending Fund Balance							
Reserved for Capital Improvements	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542
Unrestricted	749,437	177,028	177,028	177,028	177,028	177,028	177,028
Total Ending Fund Balance	\$ 977,979	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570	\$ 405,570
TOTAL USE OF FUNDS	\$ 1,901,434	\$ 1,136,591	\$ 787,734	\$ 415,570	\$ 415,570	\$ 415,570	\$ 415,570

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

TRAFFIC MITIGATION FUND PROJECTS									
	Expended Through 2022/23	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0218 Shannon Road Ped & Bikeway Improvements	\$ -	\$ 133,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133,380	
0227 Traffic Signal Modernization	823,484	148,784	-	-	-	-	-	972,268	
0231 Bike & Pedestrian Improvements Highway 17/9 Interchange and Capacity	41,350	-	-	-	-	-	-	41,350	
0237 Improvements	-	-	-	-	-	-	-	-	
0803 Highway 17 Bicycle & Pedestrian Bridge - Design	147,249	-	-	-	-	-	-	147,249	
<i>New Projects</i>									
0135 Town-wide Speed Study			80,000	-	-	-	-	80,000	
Total Traffic Mitigation Projects	\$ 1,012,083	\$ 282,164	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 1,374,247	

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GRANT FUND

STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2022/23	Estimated 2022/23	Budget & Carryfwd 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/2028
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ (568,351)	\$ (568,351)	\$ (2,599,980)	\$ 11,126	\$ 11,126	\$ 11,126	\$ (318,413)
Total Beginning Fund Balance	\$ (568,351)	\$ (568,351)	\$ (2,599,980)	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126
Revenues							
Street Repair & Resurfacing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Guardrail Replacement	-	-	-	-	-	-	-
School Bus Pilot Program	-	-	-	-	-	-	-
ADA Transition Plan	35,000	-	35,000	-	-	-	-
Roadside Fire Fuel Reduction	750,000	-	750,000	-	-	-	-
E. Main St. Speed Table/ Raised Crosswalk	-	-	-	-	-	-	-
Local Road Safety Program	-	-	-	-	-	-	-
Measure B Education & Encouragement	92,503	-	92,503	-	-	-	-
Hwy 9/University Intersection	-	-	-	-	-	-	-
Shannon Road Pedestrian & Bikeway Improvements	1,114,350	-	1,114,350	-	-	-	-
Traffic Signal Modernization	700,000	174,916	700,000	-	-	-	-
Bike & Ped Improvements (BHR East & West)	-	-	-	-	-	-	-
Winchester Blvd. Complete Streets (Final Design)	-	-	1,734,250	-	-	-	-
Winchester Class IV Bikeway	293,900	293,900	-	-	-	-	-
Kennedy Sidewalk between LGB and Engelwood	138,740	-	832,300	-	-	-	-
Curb, Gutter, & Sidewalk Maintenance	62,884	-	62,884	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	2,738,853	275,992	2,462,861	-	-	-	-
Battery Power Supply - Library	513,000	-	513,000	-	-	-	-
ADA Upgrade Public Restrooms - Adult Recreation Bldg	342,979	250,000	92,979	-	-	-	-
Oak Meadow Bandstand Area Improvements	196,730	-	196,730	-	-	-	-
Trailhead Connector Project	4,800,000	-	4,800,000	-	-	-	-
Charter Oaks Trail Repair	470,000	-	-	-	-	-	-
Total Revenues	\$ 12,248,939	\$ 994,808	\$ 13,386,857	\$ -	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ 11,680,588	\$ 426,457	\$ 10,786,876	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126
USE OF FUNDS							
Completed Projects							
Bike & Ped Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Street Repair & Resurfacing	-	-	-	-	-	-	-
ADA Transition Plan	-	-	-	-	-	-	-
Roadside Fire Fuel Reduction	750,000	-	750,000	-	-	-	-
E. Main St. Speed Table/ Raised Crosswalk	-	-	-	-	-	-	-
Local Road Safety Program	-	-	-	-	-	-	-
Measure B Education & Encouragement	121,146	42,489	78,657	-	-	-	-
Shannon Road Pedestrian & Bikeway Improvements	1,114,350	-	1,114,350	-	-	-	-
Traffic Signal Modernization	889,548	428,056	461,492	-	-	-	-
Winchester Blvd. Complete Streets (Final Design)	-	-	1,734,250	-	-	-	-
Winchester Class IV Bikeway	-	-	-	-	-	-	-
Kennedy Sidewalk between LGB and Engelwood	138,740	-	832,300	-	-	-	-
Curb, Gutter, & Sidewalk Maintenance	-	-	-	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	2,426,304	2,021,946	404,357	-	-	-	-
Oak Meadow Bandstand Area Improvements	196,730	-	196,730	-	-	-	-
Charter Oaks Trail Improvement	-	-	-	-	-	-	-
Trailhead Connector Project	4,800,000	-	4,800,000	-	-	-	-
Battery Power Supply - Library	503,581	503,581	-	-	-	-	-
ADA Upgrade Public Restrooms - Adult Recreation Bldg	433,979	30,365	403,614	-	-	-	-
Proposed Projects							
Total Expenditures	\$ 11,374,377	\$ 3,026,437	\$ 10,775,750	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance							
Unrestricted	\$ 306,211	\$ (2,599,980)	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126
Total Ending Fund Balance	\$ 306,211	\$ (2,599,980)	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126
TOTAL USE OF FUNDS	\$ 11,680,588	\$ 426,457	\$ 10,786,876	\$ 11,126	\$ 11,126	\$ 11,126	\$ 11,126

Note: The grants function primarily on a reimbursement basis.

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GRANT FUNDED PROJECTS									
	Expended Through 2022/23	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0129 ADA Transition Plan	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
0130 Roadside Fire Fuel Reduction	-	750,000	-	-	-	-	-	750,000	
0131 E. Main St. Speed Table/ Raised Crosswalk	-	-	-	-	-	-	-	-	
0134 Measure B Education & Encouragement	5,499	78,657	-	-	-	-	-	84,156	
0218 Shannon Road Pedestrian & Bikeway Improvements	-	1,114,350	-	-	-	-	-	1,114,350	
0227 Traffic Signal Modernization	630,114	461,492	-	-	-	-	-	1,091,606	
0231 Bike & Ped Improvements	281,527	-	-	-	-	-	-	281,527	
0238 Winchester Blvd. Complete Streets (Final	-	-	1,734,250	-	-	-	-	1,734,250	
0240 Winchester Class IV Bikeway	293,900	-	-	-	-	-	-	293,900	
0241 Kennedy Sidewalk between LGB and	-	138,740	693,560	-	-	-	-	832,300	
0803 Highway 17 Bicycle & Pedestrian Bridge -	415,225	404,357	-	-	-	-	-	819,582	
2505 Battery Power Supply - Library	9,419	-	-	-	-	-	-	9,419	
2601 ADA Upgrade Public Restrooms - Adult Recreation Bldg.	86,882	403,614	-	-	-	-	-	490,496	
4007 Oak Meadow Bandstand Area Improvements	-	196,730	-	-	-	-	-	196,730	
4503 Charter Oaks Trail Improvement	72,833	-	-	-	-	-	-	72,833	
4505 Trailhead Connector Project	343,000	4,800,000	-	-	-	-	-	5,143,000	
9901 Street Repair & Resurfacing	230,000	-	-	-	-	-	-	230,000	
9921 Curb, Gutter, & Sidewalk Maintenance	62,884	-	-	-	-	-	-	62,884	
<i>New Projects</i>									
Total Grant Funded Projects	\$ 2,466,284	\$ 8,347,940	\$ 2,427,810	\$ -	\$ -	\$ -	\$ -	\$ 13,242,034	

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2022/23	Estimated 2022/23	Budget & Carryfwd 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/2028
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 3,218,811	\$ 3,218,811	\$ 3,079,199	\$ 2,289,885	\$ 2,145,675	\$ 1,756,342	\$ 1,863,284
Total Beginning Fund Balance	\$ 3,218,811	\$ 3,218,811	\$ 3,079,199	\$ 2,289,885	\$ 2,145,675	\$ 1,756,342	\$ 1,863,284
Revenues							
Drainage Fees	\$ 92,500	\$ 73,124	\$ 92,500	\$ 94,350	\$ 96,237	\$ 98,162	\$ 100,125
Interest	12,580	12,580	13,170	11,440	10,730	8,780	9,310
Total Revenues	\$ 105,080	\$ 85,704	\$ 105,670	\$ 105,790	\$ 106,967	\$ 106,942	\$ 109,435
TOTAL SOURCE OF FUNDS	\$ 3,323,891	\$ 3,304,515	\$ 3,184,869	\$ 2,395,675	\$ 2,252,642	\$ 1,863,284	\$ 1,972,719
USE OF FUNDS							
Completed Projects							
Hernandez Ave Storm Drain Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Annual Storm Drain Improvements	670,300	225,316	244,984	-	-	-	-
Shannon Road Ped & Bikeway Improvements	-	-	\$ 200,000	-	-	-	-
Proposed Projects							
Loma Street Drainage	-	-	100,000	250,000	496,300	-	-
Harwood/Belridge Drainage Study	-	-	100,000	-	-	-	-
709 University Drainage Ave System Replacement	-	-	200,000	-	-	-	-
333 University Inlet Capacity Improvements	-	-	50,000	-	-	-	-
Total Expenditures	\$ 670,300	\$ 225,316	\$ 894,984	\$ 250,000	\$ 496,300	\$ -	\$ -
Ending Fund Balance							
Unrestricted	\$ 2,653,591	\$ 3,079,199	\$ 2,289,885	\$ 2,145,675	\$ 1,756,342	\$ 1,863,284	\$ 1,972,719
Total Ending Fund Balance	\$ 2,653,591	\$ 3,079,199	\$ 2,289,885	\$ 2,145,675	\$ 1,756,342	\$ 1,863,284	\$ 1,972,719
TOTAL USE OF FUNDS	\$ 3,323,891	\$ 3,304,515	\$ 3,184,869	\$ 2,395,675	\$ 2,252,642	\$ 1,863,284	\$ 1,972,719

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS PROJECTS									
	Expended Through 2022/23	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0420 Annual Storm Drain Improvement Prj	\$ 73,100	\$ 244,984	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,084	
0218 Shannon Road Ped & Bikeway Improvements	-	200,000	-	-	-	-	-	200,000	
<i>New Projects</i>									
0421 Loma Street Drainage			100,000	250,000	496,300	-	-	846,300	
0422 Harwood/Belridge Drainage Study			100,000	-	-	-	-	100,000	
0423 709 University Avenue Drainage System Replacement			200,000	-	-	-	-	200,000	
0424 333 University Inlet Capacity Improvements			50,000	-	-	-	-	50,000	
Total Storm Basin Funds Projects	\$ 73,100	\$ 444,984	\$ 450,000	\$ 250,000	\$ 496,300	\$ -	\$ -	\$ 1,714,384	

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2022/23	Estimated 2022/23	Budget & Carryfwd 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/2028
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 3,302,514	\$ 3,302,514	\$ 3,385,331	\$ 3,082,945	\$ 3,128,355	\$ 3,173,995	\$ 3,219,865
Total Beginning Fund Balance	\$ 3,302,514	\$ 3,302,514	\$ 3,385,331	\$ 3,082,945	\$ 3,128,355	\$ 3,173,995	\$ 3,219,865
Revenues							
Construction Tax	\$ 30,000	\$ 11,327	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Interest	22,490	22,490	15,190	15,410	15,640	15,870	16,100
Misc CIP refund		49,000					
Balance from PG&E	-	-	-	-	-	-	-
Total Revenues	\$ 52,490	\$ 82,817	\$ 45,190	\$ 45,410	\$ 45,640	\$ 45,870	\$ 46,100
TOTAL SOURCE OF FUNDS	\$ 3,355,004	\$ 3,385,331	\$ 3,430,521	\$ 3,128,355	\$ 3,173,995	\$ 3,219,865	\$ 3,265,965
USE OF FUNDS							
Completed Projects							
Carryforward Projects							
Shannon Road Ped & Bikeway Improvements	\$ 48,003	\$ -	\$ 48,003	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding Improvements	299,573	-	299,573	-	-	-	-
New Projects							
Total Expenditures	\$ 347,576	\$ -	\$ 347,576	\$ -	\$ -	\$ -	\$ -
Operating Transfers							
Total Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance							
Unrestricted	3,007,428	3,385,331	3,082,945	3,128,355	3,173,995	3,219,865	3,265,965
Total Ending Fund Balance	\$ 3,007,428	\$ 3,385,331	\$ 3,082,945	\$ 3,128,355	\$ 3,173,995	\$ 3,219,865	\$ 3,265,965
TOTAL USE OF FUNDS	\$ 3,355,004	\$ 3,385,331	\$ 3,430,521	\$ 3,128,355	\$ 3,173,995	\$ 3,219,865	\$ 3,265,965

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND PROJECTS									
	Expended Through 2022/23	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0218 Shannon Road Class 1 Multi-use Path	\$ 71,201	\$ 48,003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,204	
0225 Utility Undergrounding Improvements	2,852	299,573	-	-	-	-	-	302,425	
<i>New Projects</i>									
Total Utility Undergrounding Projects	\$ 74,053	\$ 347,576	\$ -	\$ 421,629					

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2022/23	Estimated 2022/23	Budget & Carryfwd 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/2028
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 1,836,068	\$ 1,836,068	\$ 1,644,728	\$ 168,471	\$ 168,471	\$ 168,471	\$ 168,471
Total Beginning Fund Balance	\$ 1,836,068	\$ 1,836,068	\$ 1,644,728	\$ 168,471	\$ 168,471	\$ 168,471	\$ 168,471
Revenues							
Gas Tax	\$ 575,070	\$ 573,577	\$ 623,735	\$ 623,735	\$ 623,735	\$ 623,735	\$ 623,735
Gas Tas - Traffic Congestion	277,170	288,122	332,617	332,617	332,617	332,617	332,617
Road Maintenance Rehabilitation	682,836	727,987	829,760	829,760	829,760	829,760	829,760
Interest	1,335	1,335	1,402	1,402	1,402	1,402	1,402
Total Revenues	\$ 1,536,411	\$ 1,591,021	\$ 1,787,514	\$ 1,787,514	\$ 1,787,514	\$ 1,787,514	\$ 1,787,514
TOTAL SOURCE OF FUNDS	\$ 3,372,479	\$ 3,427,089	\$ 3,432,242	\$ 1,955,984	\$ 1,955,984	\$ 1,955,984	\$ 1,955,984
USE OF FUNDS							
Completed Projects							
Total Completed Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
St Repair & Resurfacing	3,152,618	1,676,361	3,157,771	1,681,514	1,681,514	1,681,514	1,681,514
Proposed Projects							
Total Expenditures	\$ 3,152,618	\$ 1,676,361	\$ 3,157,771	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514
Operating Transfers	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
Total Operating Transfers	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
Ending Fund Balance							
Unrestricted	\$ 113,861	\$ 1,644,728	\$ 168,471	\$ 168,471	\$ 168,471	\$ 168,471	\$ 168,471
Total Ending Fund Balance	\$ 113,861	\$ 1,644,728	\$ 168,471	\$ 168,471	\$ 168,471	\$ 168,471	\$ 168,471
TOTAL USE OF FUNDS	\$ 3,372,479	\$ 3,427,089	\$ 3,432,242	\$ 1,955,984	\$ 1,955,984	\$ 1,955,984	\$ 1,955,984

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND PROJECTS								
	Expended Through 2022/23	Estimated Carryfwd to 2023/24	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>								
9901 Street Repair & Resurfacing	\$ 10,511,506	\$ 1,476,257	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 20,395,333
<i>New Projects</i>								
Total Gas Tax Fund Projects	\$ 10,511,506	\$ 1,476,257	\$ 1,681,514	\$ 20,395,333				

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries



Streets Program

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STREETS PROGRAM DIRECTORY

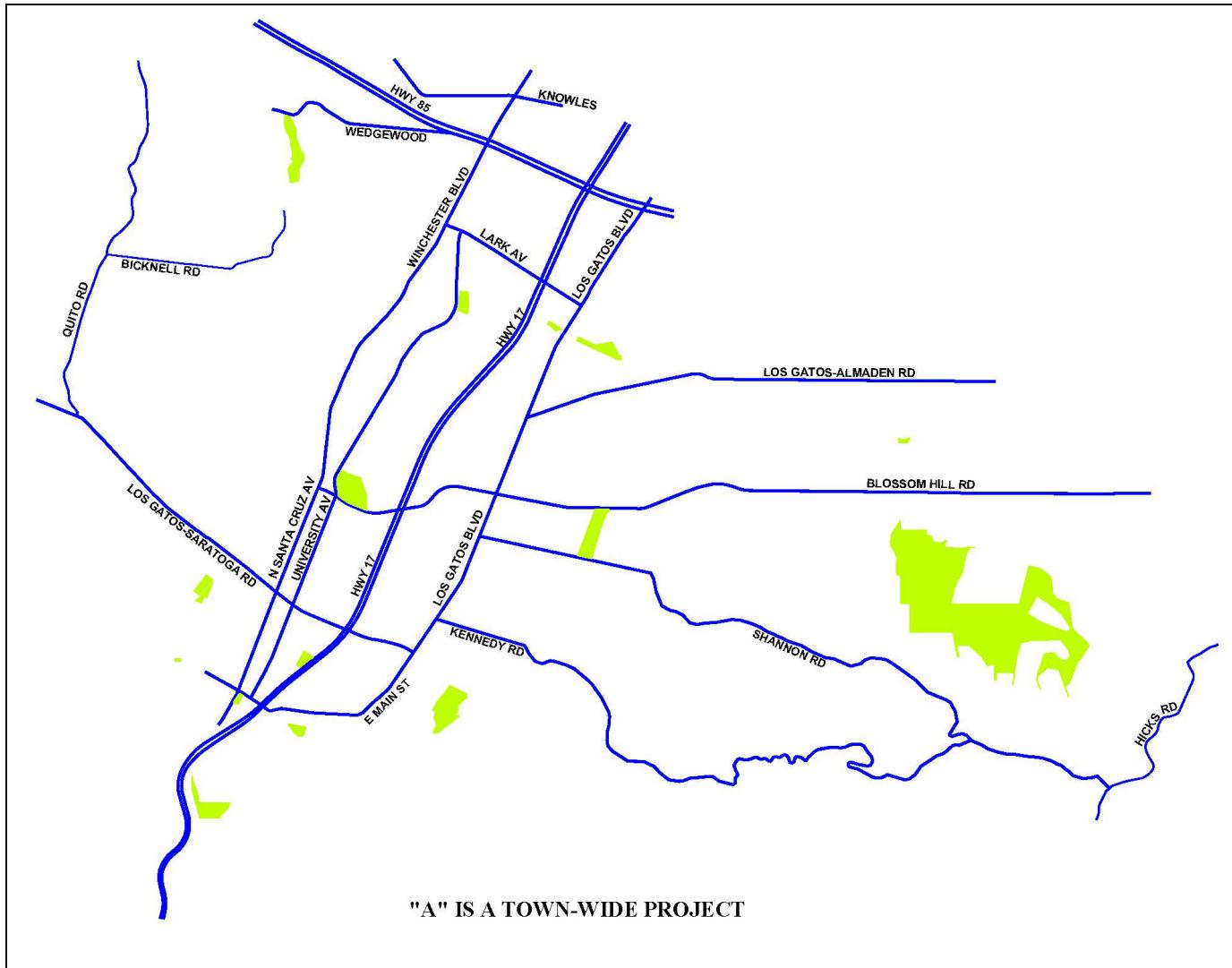
STREET RECONSTRUCTION AND RESURFACING PROJECTS		PAGE
9901	Street Repair & Resurfacing	C – 6
STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS		
9904	Unanticipated Repairs - Annual	C – 12
0930	Retaining Wall Repairs	C – 14
0008	Shannon Road Repair	C – 16
0129	ADA Transition Plan	C – 18
0130	Roadside Fire Fuel Reduction	C – 20
0131	East Main Street Speed Table/Raised Crosswalk	C – 22
0132	Local Road Safety Program	C – 24
0133	VMT Mitigation Program	C – 26
0134	Measure B Education & Encouragement	C – 28
0135	Town-wide Speed Studies	C – 30
STREET IMPROVEMENT PROJECTS		
9921	Curb, Gutter & Sidewalk Maintenance	C – 38
0218	Shannon Road Pedestrian and Bikeway Improvements	C – 40
0225	Utility Undergrounding Improvements	C – 42
0227	Traffic Signal Modernization	C – 44
0235	Downtown Streetscape Revitalization/Economic Recovery Efforts	C – 46
0237	Highway 17/9 Interchange and Capacity Improvements	C – 48
0238	Winchester Boulevard Complete Streets Final Design	C – 50
0240	Winchester Class IV Bikeway	C – 52
0241	Kennedy Sidewalk – LGB to Englewood	C – 54
0242	Parking Program Implementation	C – 56
0243	Storm Related Repairs	C – 58
0414	Stormwater System – Pollution Prevention Compliance	C – 60
0420	Annual Storm Drain Improvement Project	C – 62
0421	Loma Street Drainage	C – 64
0422	Harwood/Belridge Drainage Study	C – 66
0423	709 University Avenue Drainage System Replacement	C – 68
0424	333 University Avenue Inlet Capacity Improvements	C – 70
0705	Downtown Parking Lots Seal Coat & Restriping	C – 72
0708	Parking Lot 4 Repair & Waterproofing	C – 74
BRIDGE PROJECTS		
0801	Quito Road – Bridge Replacement	C – 80
0803	Highway 17 Bicycle & Pedestrian Bridge – Design	C – 82
0804	Timber Ridge Inspection	C – 84

STREETS PROGRAM

Street Reconstruction & Resurfacing



STREETS PROGRAM
Street Reconstruction & Resurfacing



PROJECT LOCATIONS	
A	Street Repair & Resurfacing

PROGRAM SECTION DIRECTORY

PAGE

9901 Street Repair & Resurfacing

C - 6

STREETS PROGRAM

Street Reconstruction & Resurfacing

PROGRAM SECTION DIRECTORY

PAGE

9901 Street Repair & Resurfacing

C - 6

STREETS PROGRAM

Street Reconstruction & Resurfacing

The Streets Program's *Street Reconstruction & Resurfacing* section contains Capital Improvement Program projects that resurface or repave the Town's streets as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in the Street Reconstruction & Resurfacing section, projects must have pavement rehabilitation as their main purpose. Safety issues, traffic levels, the Pavement Condition Index, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Reconstruction & Resurfacing projects in the five-year Capital Improvement Program.

Street Reconstruction and Resurfacing is an annual ongoing project, and the scope of work is adapted each year to match the available funding. The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42. In addition, Countywide Measure B (Nov 2016) increased the sales tax by $\frac{1}{2}$ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. Additional sources for annual paving include grant funding, if secured, such as State programs that focus on specific street categories or the rehabilitation of arterial or collector streets.

In addition to the funding sources noted above, Los Gatos has two additional designated sources for roadway maintenance: the Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$871,800 annually). These are impact fees that offset the use of Town roads by construction and trash collection. The future of the Refuse Vehicle Road Impact Fee is uncertain, as the contract with the Town's trash collection vendor is set for renewal in 2024 and all fees in that agreement are subject to change.

STREET RECONSTRUCTION & RESURFACING PROJECTS SUMMARY

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM STREET RECONSTRUCTION PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
Carryforward Projects 9901 Street Repair & Resurfacing New Projects	\$ 26,218,482	\$ 8,352,226	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 48,266,496
Total Street Reconstruction Projects	\$ 26,218,482	\$ 8,352,226	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 48,266,496

* Total FY 2022/23 Carryforward \$4,928,250

Note that this project carries over from year to year and the construction work occurs over two fiscal years each year, making it challenging to clearly define the annual spending. In this 2023-2028 budget new project numbers are being proposed for each year to provide a clearer assessment of spending on each project year.

STREETS PROGRAM

Street Reconstruction & Resurfacing



TOWN-WIDE

Project Name	Street Repair & Resurfacing	Project Number	811-9901
Department	Parks & Public Works		

Description This is an ongoing annual project for street rehabilitation throughout the Town to enhance safety for all travel modes and to maintain the Town's roadway infrastructure. This annual project improves the Town's roadways and prevents street pavements from deteriorating to more extensive and costly repair conditions.

Location This project occurs in various locations including Town-wide arterials, collectors, and neighborhood streets. To meet the SB1 requirements, every year the Council adopts a resolution identifying the streets needing repair. The final streets for the current construction season are identified at the time the specifications are brought forward for Council approval, which generally occurs in the spring.

Project Background Street rehabilitation projects are identified and prioritized according to pavement quality reflected by the Pavement Condition Index (PCI), field inspection, traffic level, and safety issues. Every three years, the Town conducts a full assessment on the condition of the streets through a consultant who specializes in the field. This assessment is funded through a grant from the Metropolitan Transportation Commission. The PCI information that results from the survey feeds into a street maintenance software program called StreetSaver. Jurisdictions in the Bay Area use the same program and methodology.

With the PCI information in the StreetSaver database, the program can produce a list of priority project street segments with types of recommended rehabilitations based on street conditions and budget available. As with many computer-generated reports, the output requires validation and adjustment. Staff conducts this validation through field observations and consideration of project proximity, all with an eye towards maximizing the value to the Town. The resulting list, sized to the available budget, creates the annual list of streets for this project.

Ongoing preventive maintenance of streets that are in good condition (PCI's above 70) with cost effective treatments such as crack sealing and slurry seal is an important practice to prevent streets from reaching lower PCI levels that require more extensive and proportionally more expensive rehabilitation. Streets in worse condition can often be treated with a rubber cape seal. For arterial streets with a lower PCI, asphalt overlay or rubber cape seal are often considered as the best return on investment over time. Streets in the poor condition category may need to be reconstructed. Reconstruction is the highest cost solution for fixing streets, and the goal is to maintain and rehabilitate

STREETS PROGRAM

Street Reconstruction & Resurfacing

street segments to avoid reconstruction. The Town has annually focused its resources on arterials and collector streets using asphalt overlays and rubber cape seal. Residential streets are typically treated with rubber cape seal or slurry seal.

The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42.

In November 2016, voters passed Countywide Measure B. This Measure increased the sales tax by $\frac{1}{2}$ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation has been \$580,633.

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. Eighty percent of the revenues collected by the VTA are returned to the local municipality in which they were generated. The remaining twenty percent is used for regional and County-wide projects. This funding source is expected to generate approximately \$180,000 annually for Los Gatos.

The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$871,800 annually). Both sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles. The future of the Refuse Vehicle Road Impact Fee is uncertain, as the contract with the Town's trash collection vendor is set for renewal in 2024 and all fees in that agreement are subject to change.

The project now also includes the annual street restriping and traffic calming projects to improve efficiency in project delivery.

Operating Budget Impacts

Conducting preventive maintenance on the Town's roadways extends the life of the streets and reduces the need for extensive reconstruction in the future and staff time spent on routine road maintenance. Engineering staff time for project design and oversight associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Reconstruction & Resurfacing

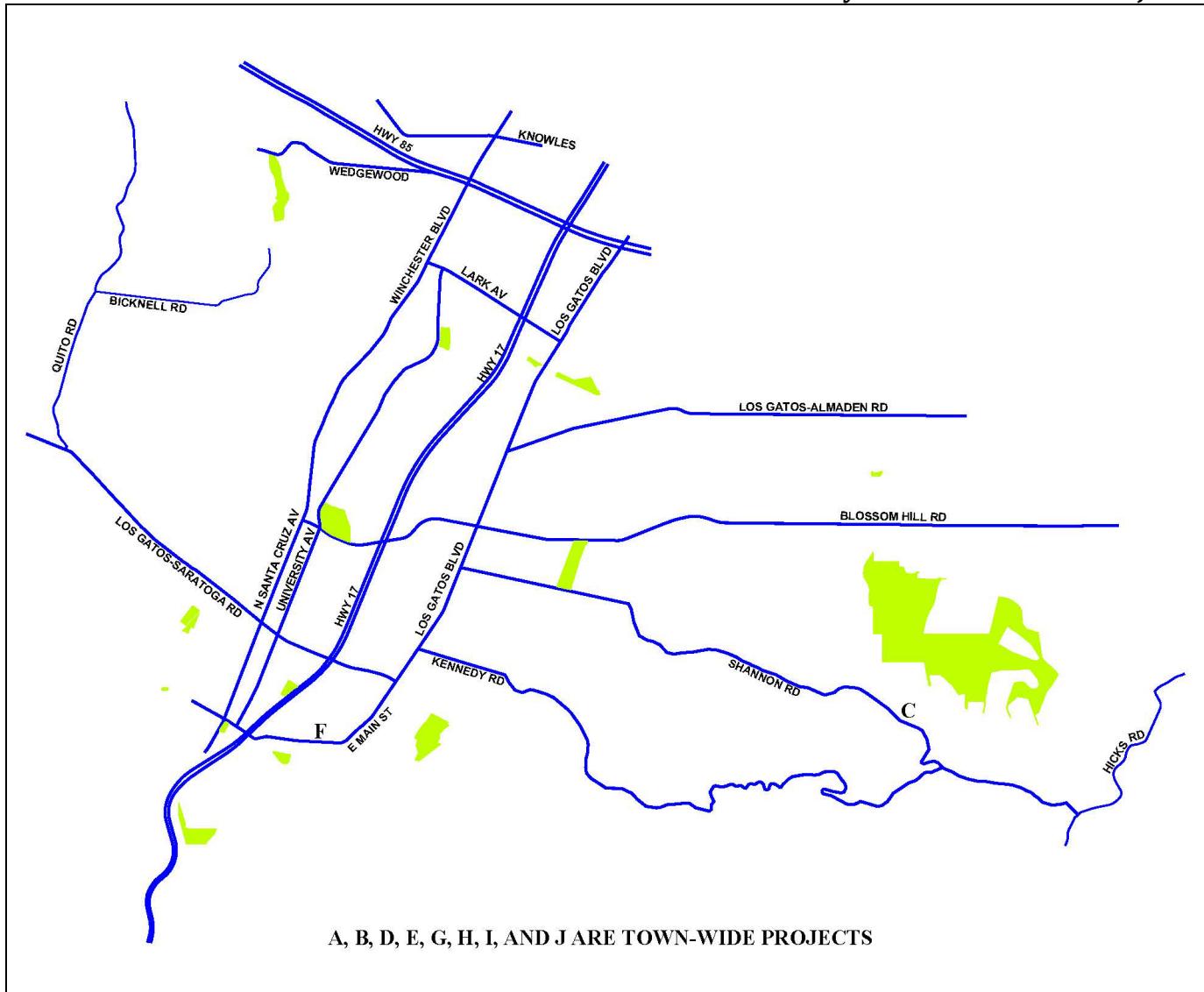
Project Components & Estimated Timeline	Fall 2023	Design	Prepare plans and specifications
	Winter 2023/24	Bid Process	Project bidding & contract award
	Spring 2024	Construction	Begin construction
	Fall 2024	Completion	Project completed

STREET REPAIR & RESURFACING							Project 811-9901					
SOURCE OF FUNDS	Prior Year	2022/23	Estimated	2023/24	New Funding	2023/24 Budget (w/Carryforward)	2024/25	2025/26	2026/27	2027/28	Total Project	
	Actuals	Estimated	Carryfwd to 2022/23				Proposed	Proposed	Proposed	Proposed		
GFAR												
Vehicle License Fee - 2010 Measure B	\$ 1,616,628	\$ -	\$ 180,000	\$ 180,000	\$ 360,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 2,696,628	
VTA Allocation - Measure B	-	1,335,576	488,769	580,663	1,069,432	580,633	580,633	580,633	580,633	580,633	4,727,541	
Other GFAR	11,081,550	(233,140)	2,783,223	981,800	3,765,023	981,800	981,800	981,800	981,800	981,800	18,540,634	
TOTAL GFAR FUND	12,698,178	1,102,437	3,451,992	1,742,463	5,194,455	1,742,433	1,742,433	1,742,433	1,742,433	1,742,433	25,964,802	
GRANTS & AWARDS	230,000	-	-	-	-	-	-	-	-	-	230,000	
GAS TAX												
Road Maintenance and Rehab Account (RMRA)	-	727,987	-	829,760	829,760	829,760	829,760	829,760	829,760	829,760	4,876,787	
Other Gas Tax & Prop 42	10,511,506	948,374	1,476,257	851,754	2,328,011	851,754	851,754	851,754	851,754	851,754	17,194,906	
TOTAL GAS TAX FUND	10,511,506	1,676,361	1,476,257	1,681,514	3,157,771	1,681,514	1,681,514	1,681,514	1,681,514	1,681,514	22,071,693	
TOTAL SOURCE OF FUNDS	\$ 23,439,685	\$ 2,778,798	\$ 4,928,250	\$ 3,423,977	\$ 8,352,226	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 48,266,496	
USE OF FUNDS	Prior Year	2022/23	Estimated	2023/24	New Funding	Budget (w/Carryforward)	2024/25	2025/26	2026/27	2027/28	Total Project	
	Actuals	Estimated	Carryfwd to 2022/23				Proposed	Proposed	Proposed	Proposed		
GFAR												
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	12,698,178	1,102,437	3,451,992	1,742,463	5,194,455	1,742,433	1,742,433	1,742,433	1,742,433	1,742,433	25,964,802	
TOTAL GFAR	\$ 12,698,178	\$ 1,102,437	\$ 3,451,992	\$ 1,742,463	\$ 5,194,455	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 25,964,802	
GRANTS & AWARDS												
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	230,000	-	-	-	-	-	-	-	-	-	230,000	
TOTAL GRANTS & AWARDS	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000	
GAS TAX & PROP 42												
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	10,511,506	1,676,361	1,476,257	1,681,514	3,157,771	1,681,514	1,681,514	1,681,514	1,681,514	1,681,514	22,071,693	
TOTAL GAS TAX & PROP 42	\$ 10,511,506	\$ 1,676,361	\$ 1,476,257	\$ 1,681,514	\$ 3,157,771	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 1,681,514	\$ 22,071,693	
TOTAL USE OF FUNDS	\$ 23,439,685	\$ 2,778,798	\$ 4,928,250	\$ 3,423,977	\$ 8,352,226	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 3,423,947	\$ 48,266,496	

Senate Bill 1 (2017, Beall and Frazier) Road Repair and Accountability Act project list is in preparation for the fiscal year 23/24 paving. The list will be considered by Town Council in May 2023 and included in the published Adopted Budget document.

STREETS PROGRAM

Street Safety and Maintenance Projects



PROJECT LOCATIONS	
A Unanticipated Repairs – Annual	F East Main Street Crosswalk Improvements
B Retaining Wall & Guardrail Repairs	G Local Road Safety Plan
C Shannon Road Repair	H VMT Mitigation Program
D ADA Transition Plan	I Measure B Education & Encouragement
E Roadside Fire Fuel Reduction	J Town-wide Speed Studies

STREETS PROGRAM

Street Safety and Maintenance Projects

PROGRAM SECTION DIRECTORY	PAGE
9904 Unanticipated Repairs - Annual	C – 12
9930 Retaining Wall & Guardrail Repairs	C – 14
0008 Shannon Road Repair	C – 16
0129 ADA Transition Plan	C – 18
0130 Roadside Fire Fuel Reduction	C – 20
0131 East Main Street Crosswalk Improvements	C – 22
0132 Local Road Safety Plan	C – 24
0133 VMT Mitigation Program	C – 26
0134 Measure B Education & Encouragement	C – 28
0135 Town-wide Speed Studies	C – 30

STREETS PROGRAM

Street Safety and Maintenance Projects

The Streets Program's *Street Repair, Maintenance & Safety Projects* section contains Capital Improvement Program projects that repair, maintain, or enhance safety features of the Town's streets and parking lots as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in this section, street repair, maintenance, or safety enhancements must be the project's main purpose. Public safety, equity, quality of life, regulatory mandates and effective management of town assets are all considerations in prioritizing Street Repair, Maintenance & Safety projects in the five-year Capital Improvement Program.

This section contains annual ongoing projects as well as one-time projects. GFAR is the primary funding source of projects in this category. GFAR funds may also be utilized to fund a portion of grant driven projects as a grant's local "match requirement." While annual appropriations are planned for these ongoing projects, funding adjustments may occur from year to year to align with changing priorities and schedules.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>							
9930 Retaining Wall Repairs	1,595,978	566,799	50,000	50,000	50,000	50,000	2,362,777
0008 Shannon Road Repair	507,551	4,371,513	-	-	-	-	4,879,064
0129 ADA Transition Plan	170,150	14,850	-	-	-	-	185,000
0130 Roadside Fire Fuel Reduction - Annual	999,809	1,575,191	100,000	100,000	100,000	100,000	2,975,000
0131 East Main Street Crosswalk Improvements	42,700	272,300	-	-	-	-	315,000
0132 Local Road Safety Plan	99,999	-	-	-	-	-	99,999
0133 VMT Mitigation Program	174,535	75,465	-	-	-	-	250,000
0134 Measure B Education & Encouragement	60,688	78,657	-	-	-	-	139,345
<i>New Projects</i>							
9904 Unanticipated Repairs - Annual	-	100,000	100,000	100,000	100,000	100,000	500,000
Total Maintenance & Safety Projects	\$ 3,651,410	\$ 7,054,776	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 11,706,185

* Total FY 2022/23 Carryforward \$5,090,712

STREETS PROGRAM

Street Safety and Maintenance Projects



TOWN-WIDE

Project Name	Unanticipated Repairs – Annual	Project Number	811-9904
Department	Parks & Public Works		
Description	For repair and replacement of assets damaged due to storms, failure due to age, or other unforeseen repairs that are needed to maintain public health and safety.		
Location	Town-wide		
Project Background	<p>This project provides a funding source for emergency repairs that must be completed quickly; or that are the result of unforeseen circumstances such as natural disasters, storms, or other incidents (e.g., traffic collisions, etc.). Use of this fund is intended for projects relatively small in scope. Following Town Manager approval of the use of these funds, a project is created to clearly document the specific use. In 2022/23 this fund supports completion of the Oak Grove Storm Drain Improvements and the Maple Place Storm Drain Repair.</p> <p>Large projects such as those requiring detailed design would be proposed as separate one-time projects, rather than through this source of funding. The funding source for this allocation is American Rescue Plan Act for Fiscal Years 2022/23.</p>		
Operating Budget Impacts	<p>Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project may utilize a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.</p>		

STREETS PROGRAM

Street Safety and Maintenance Projects

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Construction	N/A	Ongoing/As Needed

UNANTICIPATED REPAIRS - ANNUAL										Project 811-9904
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

STREETS PROGRAM

Street Safety and Maintenance Projects



TOWN-WIDE

Project Name Retaining Wall & Guardrail Repairs
Department Parks & Public Works

Project Number 815-9930

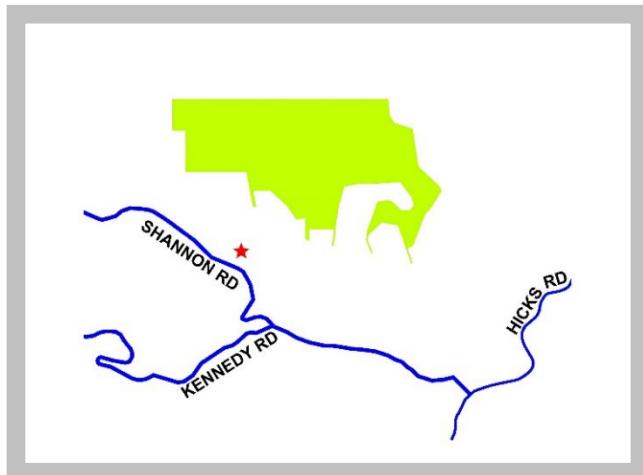
Description	The Retaining Wall and Guardrail Repair Replacement program focuses on the repair and/or replacement of retaining walls and guardrails that have become structurally deficient.
Location	Retaining wall and guardrail repair projects are identified throughout the Town and are prioritized in order of repair based on safety issues, roadway impacts, damages, and project costs.
Project Background	Retaining walls are installed to hold a hillside from sliding and are placed alongside a street at strategic locations where hillside erosion is anticipated. If the retaining wall fails, the street could subsequently fail; therefore, it is important to maintain the retaining walls as they are an integral part of the hillside roadway system. Some existing retaining walls have reached the end of their serviceable life and require replacement. Hillside locations are prioritized over smaller roadside embankments in accordance with the potential impacts from failures. Retaining walls are visually inspected annually; however, unanticipated weather events can quickly erode a wall's integrity and cause failure.
	Guardrails are often located on narrow stretches of roadway and protect vehicles and pedestrians from steep hillside embankments. As a result of hillside erosion and years of deferred maintenance, the guardrails have worn out and need repair or replacement.
	Town staff continues to monitor, prioritize, and schedule retaining wall and guardrail repairs and installations as needed and budget permitting. Due to limited yearly funding for this work, projects are typically bid every two or three years. In FY 2023/24, staff will inspect and evaluate additional retaining walls and guardrails to be prioritized for repairs.
Operating Budget Impacts	Once repaired, improved retaining walls reduce ongoing operating costs associated with maintenance and emergency response. Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project may utilize a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Ongoing / As Needed	Design and Construction	Project construction
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RETAINING WALL REPAIRS										Project 815-9930
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 1,595,978	\$ -	\$ 516,799	\$ 50,000	\$ 566,799	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 2,362,777
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 1,595,978	\$ -	\$ 516,799	\$ 50,000	\$ 566,799	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 2,362,777
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	1,595,978	-	516,799	50,000	566,799	50,000	50,000	50,000	50,000	2,362,777
TOTAL GFAR	\$ 1,595,978	\$ -	\$ 516,799	\$ 50,000	\$ 566,799	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 2,362,777
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 1,595,978	\$ -	\$ 516,799	\$ 50,000	\$ 566,799	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 2,362,777



Project Name	Shannon Road Repair	Project Number	811-0008		
Department	Parks & Public Works				
Description	This project will repair the roadway on Shannon Road annexed from the County in 2018.				
Location	This project will take place on Shannon Road between Santa Rosa Drive and Diduca Way.				
Project Background	<p>This portion of Shannon Road has experienced long-term pavement cracking and settlement issues. The section of the road was annexed into the Town of Los Gatos from unincorporated Santa Clara County in 2018. Routine maintenance undertaken by the County had typically consisted of sealing of asphalt pavement cracks and placement of additional asphalt concrete along the settling portions of the roadway to relevel the driving surface. There is reportedly up to several feet of asphalt along the outer edge of the road in some locations.</p> <p>Before the street was annexed, measures were undertaken by the County to stabilize the problematic areas of the roadway by injecting polyurethane foam below the outer half of the road embankment within the areas of historic settlement and cracking. The road was annexed to the Town from the County shortly after the completion of this repair. Despite the foam injection work, the road embankment has continued to move downslope and significant pavement distress has re-developed. The settlement has caused some of the injection pipes that were left following injection to protrude up through the pavement surface.</p> <p>A geotechnical study was conducted in 2020, and the consultant recommended retaining walls and reconstruction of the westbound lane to stabilize the embankment. In 2021, a design consultant was hired for the final design of the retaining walls. Staff anticipates final design to be completed by summer 2023.</p> <p>The funding appropriated for this project provides for the design of permanent solutions to the roadway failure. The construction cost for a permanent repair is estimated to be approximately \$4.4M and in 2022 the Town received \$1.565 million as part of a settlement agreement with the County and other parties. Additional funding is proposed from Measure G to fully fund construction.</p>				
Operating Budget Impacts	<p>Engineering staff time associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.</p>				

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Spring 2021	Preliminary Design	Project design & development
	Spring / Summer 2023	Design and Bid	Project Plans and Specifications
	Fall 2023	Construction	
	Winter 2024	Completion	Project completion / closeout

SHANNON ROAD REPAIR										Project 811-0008
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ 361,121	\$ 146,430	\$ 2,557,449	\$ 1,814,064	\$ 4,371,513	\$ -	\$ -	\$ -	\$ 4,879,064
TOTAL SOURCE OF FUNDS										
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	361,121	146,430	2,557,449	1,814,064	4,371,513	-	-	-	-	4,879,064
TOTAL GFAR	\$ 361,121	\$ 146,430	\$ 2,557,449	\$ 1,814,064	\$ 4,371,513	\$ -	\$ -	\$ -	\$ -	\$ 4,879,064
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 361,121	\$ 146,430	\$ 2,557,449	\$ 1,814,064	\$ 4,371,513	\$ -	\$ -	\$ -	\$ -	\$ 4,879,064

STREETS PROGRAM

Street Safety and Maintenance Projects



TOWN-WIDE

Project Name	ADA Transition Plan	Project Number	812-0129
Department	Parks & Public Works		

Description This project will update the Town's ADA Transition Plan.

Location This project is located Town-wide.

Project Background The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive rights to persons with disabilities in different areas including access to public accommodations and transportation. The ADA and Section 504 of the Rehabilitation Act of 1973 (Section 504) require state and local governments to ensure that their public facilities, public rights-of-ways, policies, programs, services, and activities are accessible and do not discriminate against persons with disabilities. ADA and Section 504 require the Town to self-evaluate for accessibility issues and develop a transition plan to eliminate barriers for persons with disabilities.

Federal Highway Administration (FHWA) and Caltrans (as the primary recipient of federal funds) require recipients of federal funds to be in compliance with the ADA and Section 504, including the requirement for an ADA self-evaluation and transition plan. The Town's ADA Transition Plan has not been updated since 1994. Through this project, the Town's ADA Transition Plan is being updated.

Operating Budget Impacts Staff time associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Spring 2021	Bid Process	Contract award
	Spring 2022	Design	Self-evaluation and transition plan
	Summer 2022	Completion	Finalize report
	Spring 2023	Prioritization	Work Plan for Improvements

ADA TRANSITION PLAN										Project 812-0129
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 118,700 35,000	\$ 16,450 -	\$ 14,850 -	\$ - -	\$ 14,850 -	\$ - -	\$ - -	\$ - -	\$ - -	\$ 150,000 35,000
TOTAL SOURCE OF FUNDS	\$ 153,700	\$ 16,450	\$ 14,850	\$ -	\$ 14,850	\$ -	\$ -	\$ -	\$ -	\$ 185,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	118,700	16,450	14,850	-	14,850	-	-	-	-	150,000
TOTAL GFAR	\$ 118,700	\$ 16,450	\$ 14,850	\$ -	\$ 14,850	\$ -	\$ -	\$ -	\$ -	\$ 150,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	35,000	-	-	-	-	-	-	-	-	35,000
TOTAL GRANTS & AWARDS	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTAL USE OF FUNDS	\$ 153,700	\$ 16,450	\$ 14,850	\$ -	\$ 14,850	\$ -	\$ -	\$ -	\$ -	\$ 185,000



TOWN-WIDE

Project Name Roadside Fire Fuel Reduction **Project Number** 812-0130

Department Parks & Public Works

Description This project will result in brush/vegetation management work along hillside roadways. Starting with the 2023/24 fiscal year, this project will be an annual ongoing effort.

Location This project will take place on hillside roadways in Town that were identified in the Town's Roadside Vegetation Management Plan.

Project Background This project provides brush/vegetation management work along roadways to reduce fire risks in the Wildland Urban Interface (WUI) areas including Town routes critical to ingress and egress of both resident evacuations and emergency first responders. Fire fuel reduction will provide enhanced safety on these routes.

The first year of this project in FY 2020/21 completed roadside fire fuel reduction on seven miles of the high priority roadway in WUI areas. In FY 2021/22, Council authorized additional funds and seven additional miles of roadway in the WUI areas were completed. For FY 2022/23, staff applied for a \$750,000 Federal Earmark grant (administered by the US Forest Service for the project which was approved in the adoption of the Federal Budget). Matching funds for the federal grant were authorized by Town Council in 2022/23 using ARPA funding. Another vegetation management project for Town open spaces can be found in this document in the Parks section.

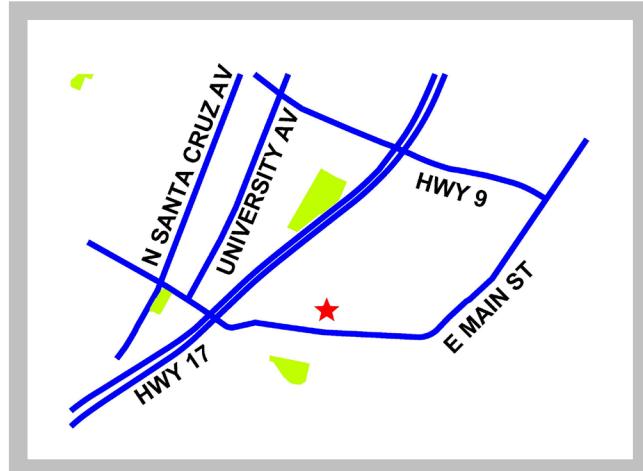
Operating Budget Impacts Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Annually – Winter / Spring	Design	Develop workplan
	Annually - Spring	Bid process	Project bidding & contract award
	Annually - Summer	Construction	Project construction
	Annually - Fall	Completion	Project completion

ROADSIDE FIRE FUEL REDUCTION - ANNUAL										Project 812-0130
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ 999,809	\$ -			\$ 825,191	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,225,000
GRANTS & AWARDS					\$ 750,000					750,000
TOTAL SOURCE OF FUNDS	\$ 999,809	\$ -	\$ 1,575,191	\$ -	\$ 1,575,191	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,975,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	999,809	-	825,191	-	825,191	100,000	100,000	100,000	100,000	2,225,000
TOTAL GFAR	\$ 999,809	\$ -	\$ 825,191	\$ -	\$ 825,191	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,225,000
GRANTS & AWARDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	Salaries and Benefits	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	750,000	-	750,000	-	-	-	-	750,000
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
TOTAL USE OF FUNDS	\$ 999,809	\$ -	\$ 1,575,191	\$ -	\$ 1,575,191	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,975,000



Project Name East Main Street
Crosswalk Improvements

Department Parks & Public Works

Project Number 812-0131

Description The project will investigate constructing speed tables, raised crosswalks, and/or bulb outs and other measures on East Main Street in front of Los Gatos High School to enhance pedestrian safety.

Location East Main Street in front of Los Gatos High School, between High School Court and Chicago Avenue.

Project Background Pedestrian crossing safety enhancement measures such as speed tables, raised crosswalks, and/or bulb outs will be considered for East Main Street in front of Los Gatos High School. Once designed, construction of the improvements will be incorporated into the annual street repair and resurfacing project.

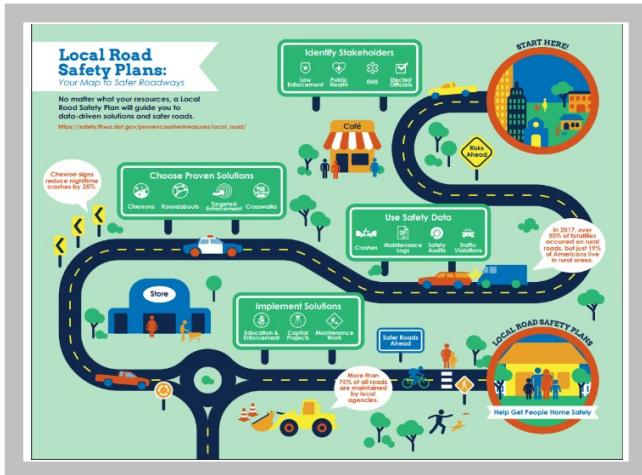
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Fall 2023	Preliminary Design	Project design & development
	Spring 2024	Bid Process	Project bidding & contract award
	Summer 2024	Construction	Project construction
	Fall 2024	Completion	Project completed

EAST MAIN STREET CROSSWALK IMPROVEMENTS										Project 812-0131
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ 42,700			\$ -	\$ -	\$ -	\$ -	\$ 315,000
TOTAL SOURCE OF FUNDS	GFAR	\$ -	\$ 42,700	\$ 272,300	\$ -	\$ 272,300	\$ -	\$ -	\$ -	\$ 315,000
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	42,700	272,300	-	272,300	-	-	-	-	315,000
TOTAL GFAR	\$ -	\$ 42,700	\$ 272,300	\$ -	\$ 272,300	\$ -	\$ -	\$ -	\$ -	\$ 315,000
Grants & Awards	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	Salaries and Benefits	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ 42,700	\$ 272,300	\$ -	\$ 272,300	\$ -	\$ -	\$ -	\$ -	\$ 315,000



TOWN-WIDE

Project Name Local Road Safety Plan

Project Number 812-0132

Department Parks & Public Works

Description This project prepared a Local Road Safety Plan for the Town.

Location This project is located Town-wide.

Project Background A Local Road Safety Plan (LRSP) is a new initiative in the State's Highway Safety Improvement Program (HSIP). Adopted by the Town Council in April 2022, the LRSP identified unique local roadway safety needs and recommended safety improvements. The adopted LRSP enables the Town to be eligible to apply and receive future HSIP funds. Funding remaining in this project may be used for consultant services to prepare future grant applications.

The Town was awarded a HSIP grant for completing the LRSP in an amount of \$72,000, the maximum grant amount allowed per agency. A minimum of 10% local match was required.

Operating Budget Impacts Staff time associated with this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

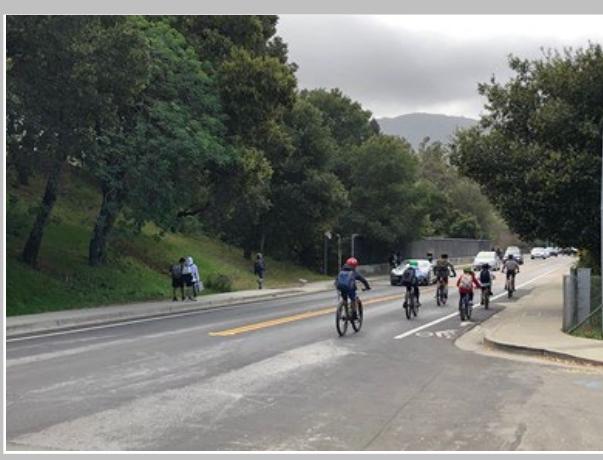
Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Fall 2020	RFP & Selection Process	Council authorizes issuing RFP Proposal evaluation and vendor selection. Council awards the contract and study begins.
	January 2021	Study	Study, analysis and community engagement.
	Summer 2023	Grant Application	
	Winter 2024	Completion	Project completion

LOCAL ROAD SAFETY PLAN										Project 812-0132
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 8,000	\$ 19,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,999
	72,000	-	-	-	-	-	-	-	-	72,000
TOTAL SOURCE OF FUNDS	\$ 80,000	\$ 19,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,999
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	8,000	19,999	-	-	-	-	-	-	-	27,999
TOTAL GFAR	\$ 8,000	\$ 19,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,999
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	72,000	-	-	-	-	-	-	-	-	72,000
TOTAL GRANTS & AWARDS	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
TOTAL USE OF FUNDS	\$ 80,000	\$ 19,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,999

STREETS PROGRAM

Street Safety and Maintenance Projects



TOWN-WIDE

Project Name VMT Mitigation Program

Project Number 812-0133

Department Parks & Public Works

Description This project will fund a required nexus study to support an update to the Town's transportation impact fee program.

Location This project is located Town-wide.

Project Background The Town's Transportation Analysis Policy and Guidelines have been updated to meet State law and the CEQA Guidelines.

The current Traffic Impact Mitigation Fee is based on roadway capacity analysis. The transition to VMT as a metric necessitates different mitigation measures to address impacts from driving. A nexus study is required to update the Town's mitigation fee program.

The Town's impact fee program must comply with the Mitigation Fee Act. It is envisioned that the new fee program would have either one combined fee including the LOS-based traffic impact mitigation fee and a new VMT-based fee, or two separate fees. The study will evaluate these two different approaches and other alternatives, develop a list of improvement projects, estimate project costs, and prepare the five statutory findings required for adoption of the fee program. The new fee program would be designed to help achieve the goals of reducing vehicle trips and vehicle miles of travel within the Town by avoiding or minimizing the need to expand existing roadway capacity. The new fee program would provide a mechanism for land use projects to complete CEQA clearance. The study will be completed in spring 2023, leading to a recommended fee program for the Town Council's consideration. If adopted, the Transportation Impact Fee Program will replace the Town's current Traffic Impact Mitigation Fees.

Operating Budget Impacts Staff time for project management is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Winter 2021	RFP & Selection Process	Award consultant services agreement
	Spring 2022	Study	Start Transportation Impact Fee update and nexus study
	Spring 2023	Completion	Study and recommendations completed. Council considers the VMT Mitigation Program and Fee.

VMT MITIGATION PROGRAM										Project 812-0133
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ 50,305	\$ 124,230	\$ 75,465	\$ -	\$ 75,465	\$ -	\$ -	\$ -	\$ 250,000
TOTAL SOURCE OF FUNDS		\$ 50,305	\$ 124,230	\$ 75,465						\$ 250,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	Salaries and Benefits	\$ -			\$ -	\$ -	\$ -	\$ -	
		Services/Supplies/Equipment	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Site Acquisition & Preparation	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Consultant Services	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Project Construction Expenses	\$ 50,305	\$ 124,230	\$ 75,465	\$ -	\$ 75,465	\$ -	\$ -	\$ 250,000
TOTAL GFAR			\$ 50,305	\$ 124,230	\$ 75,465					\$ 250,000
GRANTS & AWARDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	Salaries and Benefits	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	
		Services/Supplies/Equipment	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Site Acquisition & Preparation	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Consultant Services	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Project Construction Expenses	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GRANTS & AWARDS			\$ -	\$ -	\$ -					\$ -
TOTAL USE OF FUNDS			\$ 50,305	\$ 124,230	\$ 75,465					\$ 250,000

STREETS PROGRAM

Street Safety and Maintenance Projects



TOWN-WIDE

Project Name Measure B Education & Encouragement **Project Number** 812-0134

Department Parks & Public Works

Description This project provides education and encouragement programs to promote bicycle and pedestrian safety.

Location This project is located Town-wide.

Project Background For more than a decade, the Los Gatos-Monte Sereno Safe Routes to School (SR2S) has successfully partnered with the Town of Los Gatos to support students in the Los Gatos community by advancing bicycle and pedestrian safety initiatives.

With the passing of the 2016 Santa Clara County Measure B Sale Tax Measure, all jurisdictions in Santa Clara County have been receiving Measure B revenue in the Bicycle & Pedestrian Education and Encouragement Program based on a formula. The Town entered a funding agreement with VTA in 2019 to receive the Measure funds and implement the Education and Encouragement Program.

The Education and Encouragement Program is now largely funded by the Measure B funds and is executed under the leadership of the Town and the Los Gatos Union School District (LGUSD). The Town is required to submit an annual program of projects to VTA for approval and follow the program requirements. The program of projects outlines activities structured around education, encouragement, and communication. In addition to the well-established activities at the schools at LGUSD and LGHS, staff has expanded education and encouragement activities to the community in general and continued to explore new programs to be implemented at the school sites. The major activities include Back-to-School Events, student travel counts and survey, bike rodeo, Walk & Bike to School Week, Farmers Market pop-up, Bike to Breakfast, Kinder Pedestrian Training, helmet education and distribution, safety events at Spring into Green, and school community outreach meetings.

Operating Budget Impacts Staff time associated with this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

Project Components & Estimated Timeline	Annual Program			Program Development and Activities					

MEASURE B EDUCATION & ENCOURAGEMENT								Project 812-0134		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 11,700 5,499	\$ 1,000 42,489	\$ - 78,657	\$ -	\$ - 78,657	\$ -	\$ -	\$ -	\$ -	\$ 12,700 126,645
TOTAL SOURCE OF FUNDS	\$ 17,200	\$ 43,489	\$ 78,657	\$ -	\$ 78,657	\$ -	\$ -	\$ -	\$ -	\$ 139,345
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	11,700	1,000	-	-	-	-	-	-	-	12,700
TOTAL GFAR	\$ 11,700	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,700
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	5,499	42,489	78,657	-	78,657	-	-	-	-	126,645
TOTAL GRANTS & AWARDS	\$ 5,499	\$ 42,489	\$ 78,657	\$ -	\$ 78,657	\$ -	\$ -	\$ -	\$ -	\$ 126,645
TOTAL USE OF FUNDS	\$ 17,200	\$ 43,489	\$ 78,657	\$ -	\$ 78,657	\$ -	\$ -	\$ -	\$ -	\$ 139,345

STREETS PROGRAM

Street Safety and Maintenance Projects



TOWN-WIDE

Project Name Town-wide Speed Studies

Project Number 812-0135

Department Parks & Public Works

Description Conduct surveys on select roadways throughout Town to determine current speeds of travel.

Location This project is located Town-wide.

Project Background This project will fund data collection on the speeds with which vehicles travel on certain major Town roads. The data are used to inform the setting of speed limits.

Operating Budget Impacts Staff time associated with this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Safety and Maintenance Projects

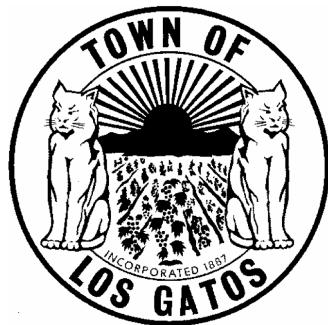
Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study	Fall 2023	
Project design & development	NA	

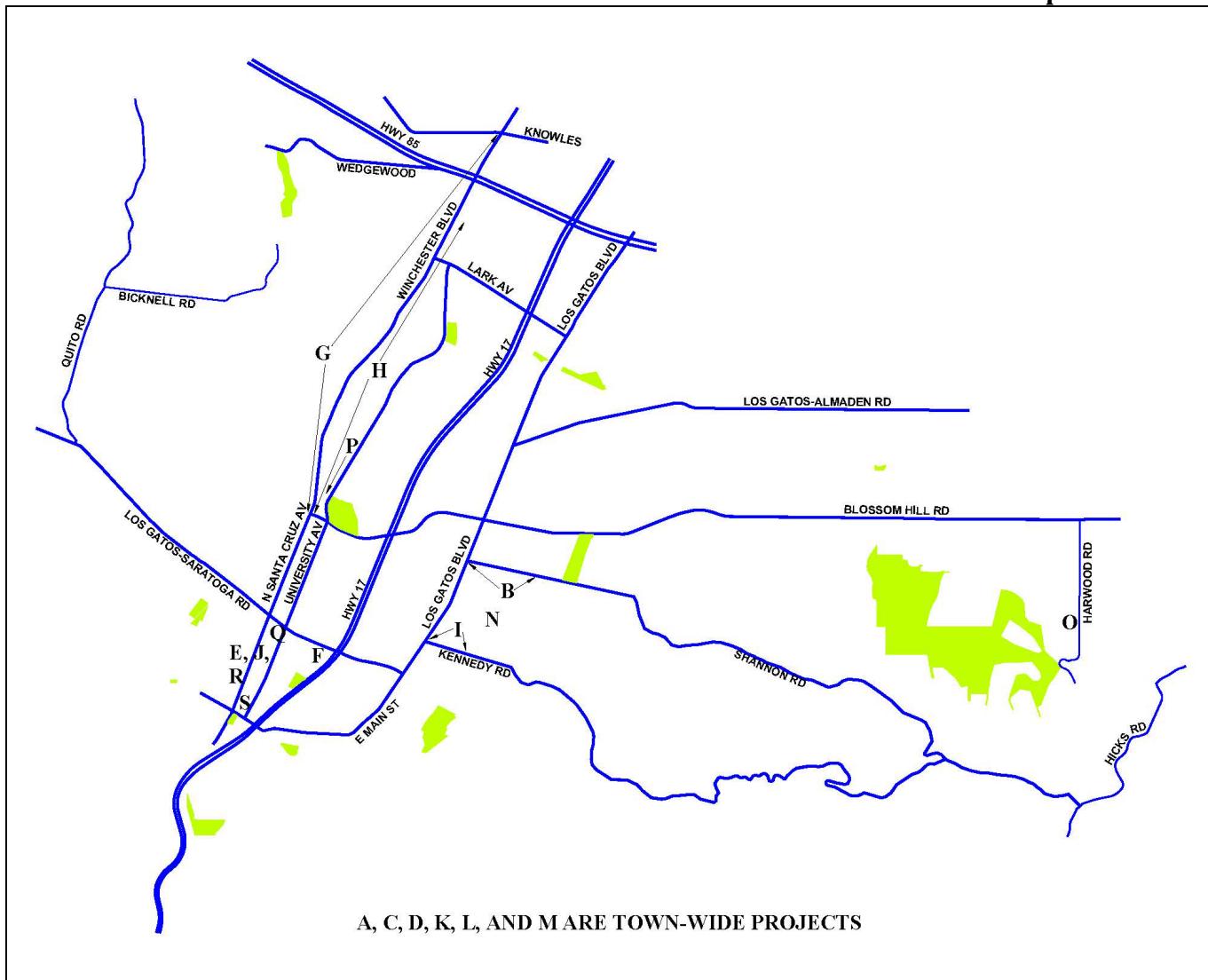
TOWN-WIDE SPEED STUDY										Project 812-0135
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
TRAFFIC MITIGATION	-	-	-	80,000	80,000	-	-	-	-	80,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
TRAFFIC MITIGATION										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	80,000	80,000	-	-	-	-	80,000
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

STREETS PROGRAM
Street Safety and Maintenance Projects



STREETS PROGRAM

Street Improvements



PROJECT LOCATIONS

A	Curb, Gutter & Sidewalk Maintenance	K	Storm Related Repairs
B	Shannon Road Pedestrian and Bikeway Improvements	L	Stormwater System – Pollution Prevention Compliance
C	Utility Undergrounding Improvements	M	Annual Storm Drain Improvement Project
D	Traffic Signal Modernization	N	Loma Street Drainage
E	Downtown Streetscape Revitalization/Economic Recovery Efforts	O	Harwood/Belridge Drainage Study
F	State Route 17 Corridor Congestion Relief Project	P	709 University Avenue Drainage System Replacement
G	Winchester Boulevard Complete Streets Final Design	Q	333 University Avenue Inlet Capacity Improvements
H	Winchester Class IV Bikeway	R	Downtown Parking Lots Seal Coat & Restriping
I	Kennedy Sidewalk – LGB to Englewood	S	Parking Lot 4 Repair/Waterproofing
J	Parking Program Implementation		

STREETS PROGRAM

Street Improvements

PROGRAM SECTION DIRECTORY	PAGE
9921 Curb, Gutter & Sidewalk Maintenance	C – 38
0218 Shannon Road Pedestrian and Bikeway Improvements	C – 40
0225 Utility Undergrounding Improvements	C – 42
0227 Traffic Signal Modernization	C – 44
0235 Downtown Streetscape Revitalization/Economic Recovery Efforts	C – 46
0237 Highway 17/9 Interchange and Capacity Improvements	C – 48
0238 Winchester Boulevard Complete Streets Final Design	C – 50
0240 Winchester Class IV Bikeway	C – 52
0241 Kennedy Sidewalk – LGB to Englewood	C – 54
0242 Parking Program Implementation	C – 56
0243 Storm Related Repairs	C – 58
0414 Stormwater System – Pollution Prevention Compliance	C – 60
0420 Annual Storm Drain Improvement Project	C – 62
0421 Loma Street Drainage	C – 64
0422 Harwood/Belridge Drainage Study	C – 66
0423 709 University Avenue Drainage System Replacement	C – 68
0424 333 University Avenue Inlet Capacity Improvements	C – 70
0705 Downtown Parking Lots Seal Coat & Restriping	C – 72
0708 Parking Lot 4 Repair & Waterproofing	C – 74

STREETS PROGRAM

Street Improvements

The Streets Program's *Street Improvements* section contains Capital Improvement Program projects that improve a roadway's function or structure, other than paving, as the primary scope of work. Typical Street Improvements projects include sidewalk, curb, and gutter improvements, storm drain improvements, the undergrounding of utilities, intersection improvements, sidewalk and median ramps, crosswalk improvements, and street lighting.

In this CIP, the Street Improvements section contains one-time and ongoing projects. Projects are prioritized based on safety needs, traffic levels, available funding sources, project costs, equity considerations, and community impacts.

Traffic Mitigation Funds, Storm Drain Funds, and the Utility Underground Fund all provide designated funding revenue through development fee charges for their related project categories. Los Gatos does not have a designated funding source for other street improvements which do not fall into these categories; however, grants, in-lieu fees, and community benefit funds are utilized when available.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM STREET IMPROVEMENT PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>							
9921 Curb, Gutter & Sidewalk Maintenance	\$ 4,724,117	\$ 835,515	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 6,759,632
0218 Shannon Road Ped & Bikeway Improvements	253,568	2,054,662	-	-	-	-	2,308,230
0235 Downtown Streetscape Revitalization/Economic Recovery Efforts	2,053,712	787,928	-	-	-	-	2,841,640
0237 State Route 17 Corridor Congestion Relief Project	600,000	867,000	-	800,000	800,000	800,000	3,867,000
0238 Winchester Boulevard Complete Streets (Final Design)	153,006	2,324,494	-	-	-	-	2,477,500
0240 Winchester Class IV Bikeway	942,062	-	-	-	-	-	942,062
0241 Kennedy Sidewalk & Bike Lanes - LGB to Englewood	-	891,760	-	-	-	-	891,760
0242 Parking Program Implementation	207,594	390,906	-	-	-	-	598,500
0243 Storm Related Repairs	44,300	-	-	-	-	-	44,300
0227 Traffic Signal Modernization	2,012,697	610,276	-	-	-	-	2,622,973
0225 Utility Undergrounding Improvements	2,852	299,573	-	-	-	-	302,425
0414 Stormwater System - Pollution Prevention Compliance	22,722	265,278	-	-	-	-	288,000
0420 Annual Storm Drain Improvements	298,416	244,984	-	-	-	-	543,400
0705 Downtown Parking Lots Seal Coat & Restriping	87,773	12,227	10,000	-	10,000	-	120,000
0708 Parking Lot 4 Repair/Waterproofing	199,800	-	-	-	-	-	199,800
<i>New Projects</i>							
0421 Loma Street Drainage	-	100,000	250,000	496,300	-	-	846,300
0422 Harwood/Belridge Drainage Study	-	100,000	-	-	-	-	100,000
0423 709 University Avenue Drainage System Replacement	-	200,000	-	-	-	-	200,000
0424 333 University Inlet Capacity Improvements	-	50,000	-	-	-	-	50,000
Total Street Improvement Projects	\$ 11,602,619	\$ 10,034,602	\$ 560,000	\$ 1,596,300	\$ 1,110,000	\$ 1,100,000	\$ 26,003,520

* Total FY 2022/23 Carryforward \$6,856,792

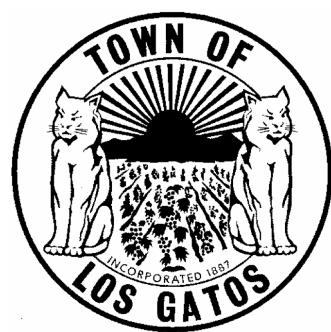
Street Improvements

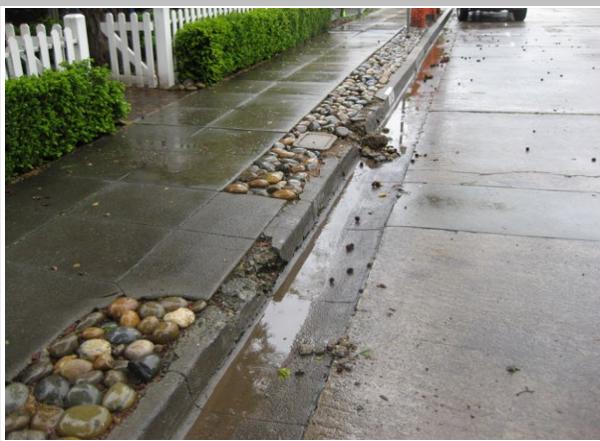
Unfunded / Underfunded Projects for future consideration

- Sidewalk Infill across from Fisher Middle School
- Additional Blossom Hill Road Intersection Safety Improvements at Cherry Blossom
- Highway 17 Bicycle and Pedestrian Overcrossing Construction Phase
- Kennedy Road Construction Phase
- Downtown Streetscape
- Union Avenue Widening and Sidewalks
- Los Gatos-Almaden Road Improvements
- North Santa Cruz Avenue Curb and Gutter Improvements North of Highway 9
- Los Gatos Boulevard Plan Line Study

STREETS PROGRAM

Street Improvements





TOWN-WIDE

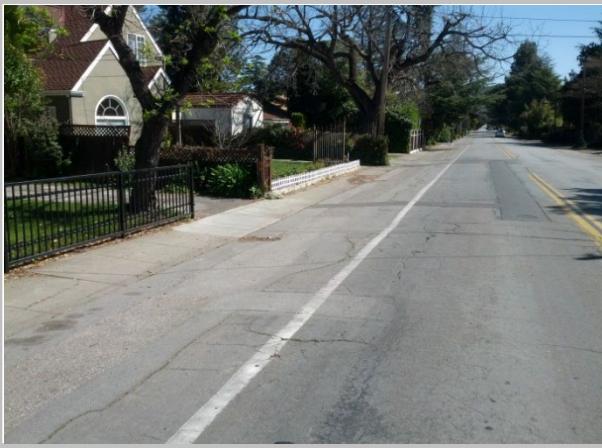
Project Name	Curb, Gutter, & Sidewalk Maintenance	Project Number	813-9921			
Department	Parks & Public Works					
Description	This is an ongoing annual project for the repair and replacement of hazardous and non-compliant curbs, gutters, and sidewalks throughout Town to enhance pedestrian and bicyclist accessibility and to improve storm water runoff infrastructure.					
Location	Curb, gutter, and sidewalk repair projects occur throughout the Town based on priority needs.					
Project Background	Curb, gutter, and sidewalk improvements in public parking lots and rights-of-way have historically been funded by the Town. The intent of this project is to keep pace with the deterioration of sidewalks and curbs. Specific project locations are identified and prioritized based on safety concerns, accessibility requirements, and street resurfacing locations.					
<p>The primary source of damage to sidewalks, curbs and gutters is tree root intrusion. Most of the streets in Town have mature trees in the planter areas between the sidewalks and curbs. These trees were planted many years ago without consideration of root growth and its impacts to the sidewalk, curb, and street. Over time, the tree roots cause cracks and raised concrete, leading to uneven surfaces. Staff develops an annual plan for sidewalk repair based on the level of damage as observed and reported by staff and residents, confirmed by staff inspection. The level of repair and maintenance performed in any given year has been limited by available annual funding. Funds are utilized predominantly to address locations where paving projects create a requirement for curb ramps and curb and gutter repair.</p>						
<p>In addition to sidewalk, curb and gutter maintenance, this project is used for installing Americans with Disabilities Act (ADA) compliant accessible curb ramps on Town streets as required by federal law in conjunction with Town street maintenance projects. Title II of the ADA obligates a jurisdiction to provide compliant curb ramps whenever streets are resurfaced from one intersection to another. ADA compliance has required a substantial portion of the annual funding allocation.</p>						
Operating Budget Impacts	Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.					

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2023	Design	Prepare plans and specifications
	Winter 2023/24	Bid Process	Project bidding & contract award
	Spring 2024	Construction	Project construction
	Summer 2024	Completion	Project completion

CURB, GUTTER & SIDEWALK MAINTENANCE										Project 813-9921
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 4,652,468 62,884	\$ 8,765 -	\$ 535,515 -	\$ 300,000 -	\$ 835,515 -	\$ 300,000 -	\$ 300,000 -	\$ 300,000 -	\$ 300,000 -	\$ 6,696,748 62,884
TOTAL SOURCE OF FUNDS	\$ 4,715,352	\$ 8,765	\$ 535,515	\$ 300,000	\$ 835,515	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 6,759,632
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	4,652,468	8,765	535,515	300,000	835,515	300,000	300,000	300,000	300,000	6,696,748
TOTAL GFAR	\$ 4,652,468	\$ 8,765	\$ 535,515	\$ 300,000	\$ 835,515	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 6,696,748
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	62,884	-	-	-	-	-	-	-	-	62,884
TOTAL GRANTS & AWARDS	\$ 62,884	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,884
TOTAL USE OF FUNDS	\$ 4,715,352	\$ 8,765	\$ 535,515	\$ 300,000	\$ 835,515	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 6,759,632



Project Name Shannon Road Pedestrian and Bikeway Improvements

Project Number 813-0218

Department Parks & Public Works

Description This project will make pedestrian and bikeway improvements at Shannon Road between Los Gatos Blvd. and Cherry Blossom Lane. Currently, there are approximately 1,000 feet of existing sidewalk and 2,000 feet of sidewalk gap.

Location The project is located on Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane.

Project Background Shannon Road is a two-lane neighborhood collector roadway, heavily traveled especially when the schools are in session. Shannon Road is used by residents dropping off students at various schools, such as Blossom Hill Elementary, Van Meter Elementary and Fisher Middle Schools. This is a popular route for students to bike and walk to schools. Shannon Road currently has intermittent sections of sidewalk between Los Gatos Boulevard and Cherry Blossom Lane.

In June 2018, the Town was awarded federal funding of \$940,100 by the Santa Clara Valley Transportation Authority (VTA) in the Vehicle Emissions Reductions Based at Schools (VERBS) Grant Program to support this project. In March 2022, Council accepted additional \$174,250 of the Transportation Fund for Clean Air (TFCA) grant funds from the Bay Area Air Quality Management District and Santa Clara Valley Transportation Authority.

The Class 1 multi-use path initially considered was deemed not feasible and not practical along the project area. After an extensive community engagement process and as approved by Council, sidewalks with buffered Class II bike lanes on both sides of Shannon Road are being designed to improve pedestrian and bicycle safety.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2021	Preliminary Design	Project design & development					
	Summer 2023	Bid process	Project bidding & contract award					
	Fall 2024	Construction	Project completion					

SHANNON ROAD PED & BIKEWAY IMPROVEMENTS								Project 813-0218		
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 117,996	\$ 64,371	\$ 558,929	\$ -	\$ 558,929	\$ -	\$ -	\$ -	\$ -	\$ 741,296
GRANTS & AWARDS	-	-	1,114,350	-	1,114,350	-	-	-	-	1,114,350
TRAFFIC MITIGATION	-	-	133,380	-	133,380	-	-	-	-	133,380
STORM BASIN	-	-	200,000	-	200,000	-	-	-	-	200,000
UTILITY UNDERGROUND	71,201	-	48,003	-	48,003	-	-	-	-	119,204
TOTAL SOURCE OF FUNDS	\$ 189,197	\$ 64,371	\$ 2,054,662	\$ -	\$ 2,054,662	\$ -	\$ -	\$ -	\$ -	\$ 2,308,230
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	117,996	64,371	558,929	-	558,929	-	-	-	-	741,296
TOTAL GFAR	\$ 117,996	\$ 64,371	\$ 558,929	\$ -	\$ 558,929	\$ -	\$ -	\$ -	\$ -	\$ 741,296
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	1,114,350	-	1,114,350	-	-	-	-	1,114,350
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 1,114,350	\$ -	\$ 1,114,350	\$ -	\$ -	\$ -	\$ -	\$ 1,114,350
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	133,380	-	133,380	-	-	-	-	133,380
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ 133,380	\$ -	\$ 133,380	\$ -	\$ -	\$ -	\$ -	\$ 133,380
STORM BASIN										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	200,000	-	200,000	-	-	-	-	200,000
TOTAL STORM BASIN	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
UTILITY UNDERGROUND										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	71,201	-	48,003	-	48,003	-	-	-	-	119,204
TOTAL UTILITY UNDERGROUND	\$ 71,201	\$ -	\$ 48,003	\$ -	\$ 48,003	\$ -	\$ -	\$ -	\$ -	\$ 119,204
TOTAL USE OF FUNDS	\$ 189,197	\$ 64,371	\$ 2,054,662	\$ -	\$ 2,054,662	\$ -	\$ -	\$ -	\$ -	\$ 2,308,230



TOWN-WIDE

Project Name Utility Undergrounding Improvements **Project Number** 813-0225

Department Parks & Public Works

Description This project will relocate utilities from above ground poles to underground facilities.

Location Town-wide

Project Background This project was initiated through Rule 20A and was funded and delivered by Pacific Gas & Electric (PG&E) in coordination with cities and counties. Rule 20A funds are collected from PG&E ratepayers. These funds grow in a reserve called Rule 20A credits, until such time that sufficient credits have accumulated for PG&E to implement an undergrounding project at an area identified by the local jurisdiction. Rule 20A credits are limited to use on roadways where traffic is heavy, making Los Gatos Boulevard a viable candidate. PG&E Rule 20A projects may take between seven and ten years to initiate depending on other PG&E priorities (such as fire safety), accumulation of credits, resolution of right-of-way issues, and completion of design.

For example, the Town's allocation of Rule 20A credits grew to approximately \$4.6M. PG&E completed the design and construction for a Rule 20A utility undergrounding project on Los Gatos Boulevard between Lark Avenue and Chirco Drive.

In addition to the Rule 20A program, the Town collects developer fees for utility undergrounding. These funds are held by the Town for future undergrounding projects. At this time the bulk of funding in this project is from developer fees. Future projects will be identified once funding accumulates to a level that allows for completion of an undergrounding project.

Operating Budget Impacts Staff time for overseeing the utility undergrounding project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	TBD as Projects are Identified	Design	Project design & development			
		Construction	Project construction begins			
		Completion	Project completion			

UTILITY UNDERGROUND IMPROVEMENTS								Project 813-0225		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
UTILITY UNDERGROUND	\$ 2,852	\$ -	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425
TOTAL SOURCE OF FUNDS	\$ 2,852	\$ -	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
UTILITY UNDERGROUND										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	2,852	-	299,573	-	299,573	-	-	-	-	302,425
TOTAL UTILITY UNDERGROUND	\$ 2,852	\$ -	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425
TOTAL USE OF FUNDS	\$ 2,852	\$ -	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425

**TOWN-WIDE**

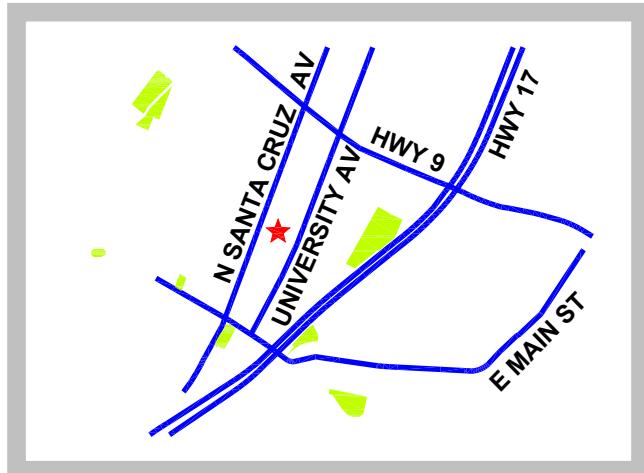
Project Name	Traffic Signal Modernization	Project Number	813-0227
Department	Parks & Public Works		
Description	This project is also known as the Smart Signals Project and will modernize and upgrade the Town's traffic signals/communications equipment to provide real-time data for the advanced traffic management and adaptive traffic control systems.		
Location	This project is located Town-wide at 31 signalized intersections and the communications network connecting the traffic signals to the new Traffic Management Center (TMC) in the Engineering Building.		
Project Background	This project is modernizing and enhancing the Town's traffic signal controllers throughout the Town and providing adaptive timing capability along the Los Gatos Boulevard corridor to allow for greater control and adaptation depending on real-time traffic conditions. It will also ensure that all 31 signaled intersections meet current safety standards and are upgraded to the advanced traffic management system for robust monitoring and control of signals from the Town's new TMC. The project will also include approximately one year of support services from the TMC vendor to assist with implementation and training. The Town was awarded several grants through the VTA and the MTC to complement the Town's investment of Traffic Impact Mitigation Funds.		
	There is still a need to replace and upgrade the aging traffic signal cabinets (housing of the controllers) and other related traffic signal infrastructure. Infrastructure and equipment related to the Traffic Signal Moderation project will be upgraded or replaced as funding permits.		
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Spring 2021	Bid Process	Project bidding & contract award
	Summer 2022	Construction	Project construction completion
	Fall 2022 – Summer 2023	Implementation	Project implementation

TRAFFIC SIGNAL MODERNIZATION								Project 813-0227			
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
GFAR	\$ 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22	
GRANTS & AWARDS	630,114	428,056	461,492								1,519,662
TRAFFIC MITIGATION	823,484	131,021	148,784								1,103,289
TOTAL SOURCE OF FUNDS	\$ 1,453,620	\$ 559,078	\$ 610,276	\$ -	\$ 610,276	\$ -	\$ -	\$ -	\$ -	\$ 2,622,973	
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	22	-	-	-	-	-	-	-	-	-	22
TOTAL GFAR	\$ 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22
GRANTS & AWARDS											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	630,114	428,056	461,492								1,519,662
TOTAL GRANTS & AWARDS	\$ 630,114	\$ 428,056	\$ 461,492	\$ -	\$ 461,492	\$ -	\$ 1,519,662				
TRAFFIC MITIGATION											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	823,484	131,021	148,784		148,784	-	-	-	-	-	1,103,289
TOTAL TRAFFIC MITIGATION	\$ 823,484	\$ 131,021	\$ 148,784	\$ -	\$ 148,784	\$ -	\$ 1,103,289				
TOTAL USE OF FUNDS	\$ 1,453,620	\$ 559,078	\$ 610,276	\$ -	\$ 610,276	\$ -	\$ 2,622,973				



Project Name Downtown Streetscape Revitalization/Economic Recovery Efforts

Project Number 813-0235

Department Parks & Public Works

Description These funds are being used to support economic recovery from the COVID-19 pandemic by installing semi-permanent parklets.

Location This project is located downtown.

Project Background The Downtown Streetscape infrastructure has aged and needs updating to continue to attract visitors and facilitate maintenance. Initial funding was set aside for a future project to reinvent the downtown streetscape. Past efforts that inform the longer term effort include a one-way street pilot on North Santa Cruz Avenue and a Comprehensive Downtown Parking Study.

On May 26, 2020, the Town Council unanimously voted to utilize the Downtown Streetscape Revitalization project to assist businesses in the economic recovery due to the COVID-19 pandemic, including the installation of temporary parklets, curbside pickup locations, and other modifications to the downtown. On June 8, 2020, Council allocated \$150,000 from the Downtown Streetscape Revitalization project for these improvements. In October 2020, the Council voted to create a grant program to assist with ADA compliance in the temporary K-rail parklets. January 2021, the Town Council establishing a grant program to incentivize the construction of semi-permanent parklets. In April 2021, the Council voted to apply the Town's American Rescue Plan Act (ARPA) funds towards enhanced semi-permanent parklet grants, continue subsidizing half of the costs of Conditional Use Permits, and put unallocated funds into this CIP project for future Council decisions related to economic recovery. Since the Town is expected to receive the federal funding in phases, these dollars are not included in the financial accounting for this project.

At this time all funds in this project are allocated to construction of semi-permanent parklets to support downtown businesses. At a future date, Council may identify new funding for a streetscape study.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Ongoing	Business Recovery	Support deployment of semi-permanent parklets, business license reductions, planning fee waivers, and other efforts.

DOWNTOWN STREETSCAPE REVITALIZATION/ECONOMIC RECOVERY EFFORTS								Project 813-0235		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 1,270,524	\$ 783,187	\$ 787,928	\$ -	\$ 787,928	\$ -	\$ -	\$ -	\$ -	\$ 2,841,639
TOTAL SOURCE OF FUNDS	\$ 1,270,524	\$ 783,187	\$ 787,928	\$ -	\$ 787,928	\$ -	\$ -	\$ -	\$ -	\$ 2,841,639
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	1,270,524	783,187	787,928	-	787,928	-	-	-	-	2,841,639
TOTAL GFAR	\$ 1,270,524	\$ 783,187	\$ 787,928	\$ -	\$ 787,928	\$ -	\$ -	\$ -	\$ -	\$ 2,841,639
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 1,270,524	\$ 783,187	\$ 787,928	\$ -	\$ 787,928	\$ -	\$ -	\$ -	\$ -	\$ 2,841,639



Project Name State Route 17 Corridor Congestion Relief Project **Project Number** 813-0237

Department Parks & Public Works

Description These funds will be used as a local match necessary to begin a conceptual study and continue the project design and environmental for improvements at Highway 9 and Highway 17.

Location This project is located at the Highway 9 and Highway 17 interchange and on Highway 17 from Route 9 to the Lark Avenue Exit.

Project Background The Countywide 2016 Measure B sales tax measure includes investments in the regional transportation infrastructure across nine program areas. The Santa Clara Valley Transportation Authority (VTA) manages the 2016 Measure B program and the VTA Board approves project prioritization and funding. The VTA approved the first set of projects on a two-year budget cycle with a ten-year look ahead at potential projects.

This project has begun the design phase with VTA as the project lead and Caltrans as a stakeholder and permitting authority. There are two components to this project. The first includes mainline efficiency improvements such as adding auxiliary lanes and realigning existing lanes. Auxiliary lanes might include continuing the on-ramp from Lark Avenue south to the Highway 9 off-ramp, facilitating a smoother transition of traffic. The second component includes reconstruction of the interchange at Highway 9. VTA approved 2016 Measure B funds to bring the project through preliminary design and environmental review. The allocation of 2016 Measure B funds requires at least a 10 percent contribution from non-2016 Measure B sources.

Past Town funding allocations have provided the 10% match for the study phase. Future funding will be needed to support design and construction. This five-year CIP allocates future funding to begin building the required match.

Operating Budget Impacts VTA is the project sponsor and manager. Town staff time for the project coordination is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

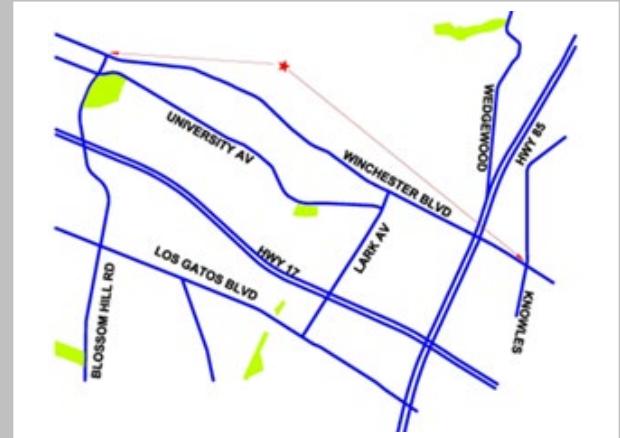
STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	2020-21	Project Approval / Environmental Document	Project assessment for viability
	2021-25	Environmental & Design	Conduct design and environmental work on the project
	TBD	Construction	Project construction (pending funding availability)
	TBD	Completion	Project completion

STATE ROUTE 17 CORRIDOR CONGESTION RELIEF PROJECT										Project 813-0237
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 867,000	\$ -	\$ 867,000	\$ -	\$ 800,000	\$ 800,000	\$ 800,000	\$ 3,267,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TRAFFIC MITIGATION	-	600,000	-	-	-	-	-	-	-	600,000
TOTAL SOURCE OF FUNDS	\$ -	\$ 600,000	\$ 867,000	\$ -	\$ 867,000	\$ -	\$ 800,000	\$ 800,000	\$ 800,000	\$ 3,867,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	867,000	-	867,000	-	800,000	800,000	800,000	3,267,000
TOTAL GFAR	\$ -	\$ 600,000	\$ 867,000	\$ -	\$ 867,000	\$ -	\$ 800,000	\$ 800,000	\$ 800,000	\$ 3,267,000
TRAFFIC MITIGATION										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	600,000	-	-	-	-	-	-	-	600,000
TOTAL TRAFFIC MITIGATION	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
TOTAL USE OF FUNDS	\$ -	\$ 600,000	\$ 867,000	\$ -	\$ 867,000	\$ -	\$ 800,000	\$ 800,000	\$ 800,000	\$ 3,867,000

Street Improvements



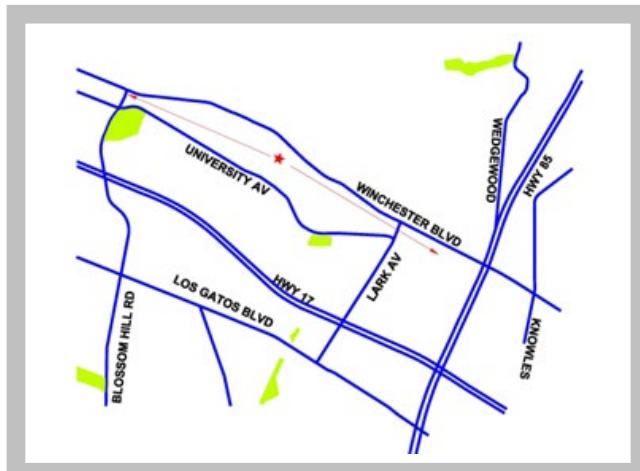
Project Name	Winchester Boulevard Complete Streets Final Design	Project Number	813-0238
Department	Parks & Public Works		
Description	This project will fund the conceptual engineering and final design for Complete Streets improvements on Winchester Boulevard.		
Location	This project location is Winchester Boulevard between Blossom Hill Road and Knowles Drive (Town limits).		
Project Background	Winchester Boulevard is a major arterial street parallel to Highway 17, which borders both the Town of Los Gatos and the City of Monte Sereno. The Los Gatos Bicycle and Pedestrian Master Plan (BPMP) identifies the construction of Class IV bike lanes along Winchester Boulevard as an improvement project. The construction of Winchester Class IV Bikeway is included as a separate project (CIP No. 813-0240). Complete Streets treatments will likely include enhanced bike lanes, pedestrian crossing, filling sidewalk gaps, pedestrian refuse islands, landscaped medians, intersection modifications, and stormwater retention.		
<p>In December 2019, the Town selected Kimley-Horn and Associates, Inc. as the consultant to complete engineering design. The conceptual engineering work was completed in the spring of 2020 and was used to support a grant application in the Measure B Bicycle and Pedestrian Competitive Grant Program. In June 2020 the Town was awarded a Measure B grant in the amount of \$1,734,250 to complete final design. A grant agreement for this project has not been executed and staff is working with VTA to evaluate potential alternative uses if this Winchester Boulevard Project were not advanced.</p>			
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Spring 2020	Conceptual Design	Complete Conceptual design
	TBD	Final Design	Complete Design Engineering (PS&E) and right-of-way certificate (pending Measure B grant schedule)
	TBD	Construction	Project construction

WINCHESTER BOULEVARD COMPLETE STREETS (FINAL DESIGN)									Project 813-0238	
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 140,414	\$ 12,593	\$ 590,244	\$ -	\$ 590,244	\$ -	\$ -	\$ -	\$ -	\$ 743,251
GRANTS & AWARDS	-	-	-	1,734,250	1,734,250	-	-	-	-	1,734,250
TRAFFIC MITIGATION	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 140,414	\$ 12,593	\$ 590,244	\$ 1,734,250	\$ 2,324,494	\$ -	\$ -	\$ -	\$ -	\$ 2,477,501
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	140,414	12,593	590,244	-	590,244	-	-	-	-	743,251
TOTAL GFAR	\$ 140,414	\$ 12,593	\$ 590,244	\$ -	\$ 590,244	\$ -	\$ -	\$ -	\$ -	\$ 743,251
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 140,414	\$ 12,593	\$ 590,244	\$ 1,734,250	\$ 2,324,494	\$ -	\$ -	\$ -	\$ -	\$ 2,477,501



Project Name Winchester Class IV Bikeway

Project Number 813-0240

Department Parks & Public Works

Description The project installed Class IV protected bike lines on Winchester Boulevard.

Location This project is located on Winchester Boulevard between Blossom Hill Road and Albright Way.

Project Background Winchester Boulevard is a major arterial street parallel to Highway 17, which borders both the Town of Los Gatos and the City of Monte Sereno. The Los Gatos Bicycle and Pedestrian Master Plan (BPMP) identifies the construction of Class IV bike lanes along Winchester Boulevard as an important improvement project for the Town. On January 29, 2020, the Town was awarded the Transportation Fund for Clean Air (TFCA) Regional Fund grant of \$293,900 from the Bay Area Air Quality Management District (BAAQMD) for the Winchester Boulevard Class IV Protected Bike Lanes Project. The TFCA funds will be applied to the construction phase.

Winchester Class IV Bikeway was installed as part of the annual Street Repair and Resurfacing Project in fall 2021. Remaining items for the project include reporting and monitoring per grant requirements and reimbursement invoicing.

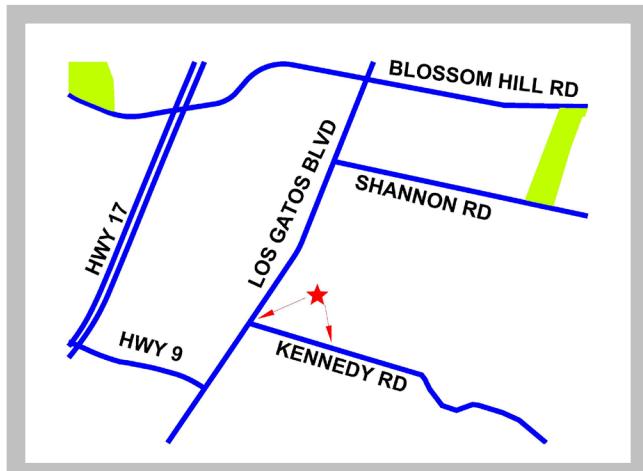
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2020	Preliminary Design	Project design & development
	Spring 2021	Bid Process	Project bidding & contract award
	Fall 2021	Construction	Construction completed.
	2021-2031	Monitoring Report	Annual Operations Report to BAAQMD

WINCHESTER CLASS IV BIKEWAY										Project 813-0240
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 648,162 293,900	\$ - -	\$ - -	\$ - -	\$ - -	\$ - -	\$ - -	\$ - -	\$ - -	\$ 648,162 293,900
TOTAL SOURCE OF FUNDS	\$ 942,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 942,062
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	648,162	-	-	-	-	-	-	-	-	648,162
TOTAL GFAR	\$ 648,162	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648,162
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	293,900	-	-	-	-	-	-	-	-	293,900
TOTAL GRANTS & AWARDS	\$ 293,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293,900
TOTAL USE OF FUNDS	\$ 942,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 942,062



Project Name	Kennedy Sidewalk & Bike Lanes – LGB to Englewood	Project Number	813-0241
Department	Parks & Public Works		
Description	The project will install sidewalks and Class II bike lanes on Kennedy Road.		
Location	This project location is Kennedy Road Between Los Gatos Boulevard and Englewood Avenue.		
Project Background	The Kennedy Road Sidewalk improvement project will provide safe connections to Los Gatos Boulevard, a destination point in Town for employment. The project is in a residential neighborhood that will provide benefits to Louise Van Meter Elementary School, R.J. Fisher Middle School, and Los Gatos High School. The project location is in close proximity to the VTA Bus Route 27 stop at Los Gatos Boulevard providing access to further destinations within the Town.		
<p>In June 2020 the Town was awarded a Measure B grant in the amount of \$832,300 for final design and construction of this project, and a portion of that funding was reallocated to the Los Gatos Creek Trail Connector Project. Future funding will be needed to support development of construction documents and construction of improvements. The project may require land acquisitions to widen the public right-of-way for the necessary improvements.</p>			
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.		

STREETS PROGRAM

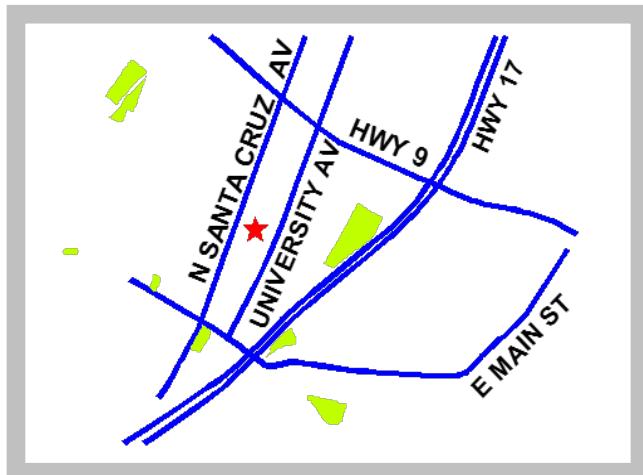
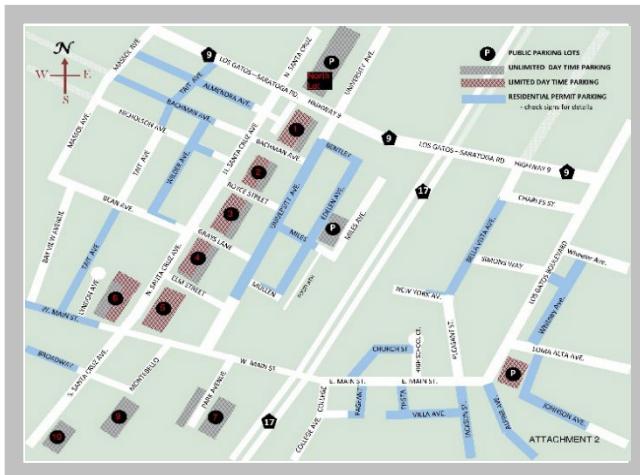
Street Improvements

Project Components & Estimated Timeline	Fall 2023	Preliminary Design	Project design & development
	TBD	Bid Process	Project bidding & contract award (May depend on right-of-way acquisition)
	TBD	Construction	Project construction

KENNEDY SIDEWALK & BIKE LANES - LGB TO ENGLEWOOD										Project 813-0241
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 59,460	\$ -	\$ 59,460	\$ -	\$ -	\$ -	\$ -	\$ 59,460
GRANTS & AWARDS	-	-	138,740	693,560	832,300	-	-	-	-	832,300
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 198,200	\$ 693,560	\$ 891,760	\$ -	\$ -	\$ -	\$ -	\$ 891,760
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	59,460	-	59,460	-	-	-	-	59,460
TOTAL GFAR	\$ -	\$ -	\$ 59,460	\$ -	\$ 59,460	\$ -	\$ -	\$ -	\$ -	\$ 59,460
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	138,740	693,560	832,300	-	-	-	-	832,300
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 138,740	\$ 693,560	\$ 832,300	\$ -	\$ -	\$ -	\$ -	\$ 832,300
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 198,200	\$ 693,560	\$ 891,760	\$ -	\$ -	\$ -	\$ -	\$ 891,760

STREETS PROGRAM

Street Improvements



Project Name Parking Program Implementation

Project Number 813-0242

Department Parks and Public Works/Police Department

Description This project consists of the phased implementation of the recommendations found in the Comprehensive Parking Study that concluded in early 2020. The first phase includes an employee permit program and enhanced wayfinding signage.

Location This project is located downtown and nearby neighborhoods.

Project Background In 2019, the Town conducted a Parking Study to identify the needs for parking in Los Gatos. The Parking Study provided a series of recommendations that should be implemented over time. The recommendations include adjustments to time limits, implementation of paid parking, permitting programs, wayfinding or signage enhancements, and other ideas that ensure the existing inventory is utilized effectively. Later stages of the program may look at parking capacity enhancements based on ongoing analysis.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Spring 2022	Design	Project design & development of first phase
	Summer 2023	Bid Process	Project bidding & contact award of first phase
	Fall 2023	Construction	Project construction of first phase

PARKING PROGRAM IMPLEMENTATION								Project 813-0242			
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
	GFAR	\$ 57,628	\$ 149,966	\$ 390,906	\$ -	\$ 390,906	\$ -	\$ -	\$ -	\$ 598,500	
TOTAL SOURCE OF FUNDS		\$ 57,628	\$ 149,966	\$ 390,906	\$ -	\$ 390,906	\$ -	\$ -	\$ -	\$ 598,500	
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	57,628	149,966	390,906	-	390,906	-	-	-	-	598,500	
TOTAL GFAR	\$ 57,628	\$ 149,966	\$ 390,906	\$ -	\$ 390,906	\$ -	\$ -	\$ -	\$ -	\$ 598,500	
GRANTS & AWARDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
	Salaries and Benefits	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-	
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL USE OF FUNDS	\$ 57,628	\$ 149,966	\$ 390,906	\$ -	\$ 390,906	\$ -	\$ -	\$ -	\$ -	\$ 598,500	

**TOWN-WIDE****Project Name** Storm Related Repairs**Project Number** 813-0243**Department** Parks and Public Works**Description** This project funds repairs to fencing, asphalt and concrete that occurred during the Winter 2023 storms.**Location** Town-wide**Project Background** The storms of January and March 2023 resulted in damage to certain Town assets such as fencing at the La Rinconada Tennis Courts and at the PPW yard. Tree falls resulted in damage to sidewalks and park walkways in various locations. This project provides funding for the repair of this damage using Unanticipated Repair funds for Fiscal Year 2022/23.**Operating Budget Impacts** Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Construction/Completion of necessary repairs	Summer 2023	

STORM RELATED REPAIRS										Project 813-0243
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ 44,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,300
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ 44,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,300
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	44,300	-	-	-	-	-	-	-	44,300
TOTAL GFAR	\$ -	\$ 44,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,300
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ 44,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,300

**TOWN-WIDE**

Project Name Stormwater System – Pollution Prevention
Compliance **Project Number** 816-0414

Department Parks & Public Works

Description This project will install improvements, such as trash capture devices, to reduce pollution in the storm water system and provide funding for other work required to meet the requirements of the Town's NPDES Stormwater Permit

Location This project is located Town-wide.

Project Background This project will support ongoing compliance with the Town's Municipal Stormwater Discharge Permit. Compliance requirements include a number of design related items like installing trash capture devices in storm inlets, as well as policy and program requirements such as identifying all storm drainage outfalls and monitoring them for illicit discharges. Available funding will not ensure full compliance with the permit, but the available funding will be used to support ongoing compliance efforts.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2023	Design	Project design & development
	Spring 2024	Bid Process	Project bidding & contact award
	Summer 2024	Construction	Project construction
	Winter 2024/25	Completion	Project completion

STORMWATER SYSTEM - POLLUTION PREVENTION COMPLIANCE								Project 816-0414			
SOURCE OF FUNDS	Prior Year	2022/23	Estimated	2023/24 New Funding	2023/24	2024/25 Budget (w/ Carryforward)	2024/25	2025/26	2026/27	2027/28	Total Project
	Actuals	Estimated	Carryfwd to 2022/23		2023/24 Budget (w/ Carryforward)		Proposed	Proposed	Proposed	Proposed	
GFAR	\$ 22,722	\$ -	\$ 265,278	\$ -	\$ 265,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 22,722	\$ -	\$ 265,278	\$ -	\$ 265,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,000
USE OF FUNDS	Prior Year	2022/23	Estimated	2023/24 New Funding	Budget	2024/25 (w/ Carryforward)	2024/25	2025/26	2026/27	2027/28	Total Project
	Actuals	Estimated	Carryfwd to 2022/23		(w/ Carryforward)		Proposed	Proposed	Proposed	Proposed	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	22,722	-	265,278	-	265,278	-	-	-	-	-	288,000
TOTAL GFAR	\$ 22,722	\$ -	\$ 265,278	\$ -	\$ 265,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,000
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 22,722	\$ -	\$ 265,278	\$ -	\$ 265,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,000

**TOWN-WIDE**

Project Name Annual Storm Drain Improvement Project **Project Number** 816-0420

Department Parks & Public Works

Description This project provides funding to improve existing storm drain infrastructure and install new systems where required to address stormwater runoff and drainage issues and enhance safety.

Location This project is located Town-wide.

Project Background The Town is responsible for keeping Town roads clear of excessive water and maintaining and improving stormwater infrastructure. Storm drain improvements in the Town right of ways and parking lots are necessary to manage water drainage issues within these Town locations. The intent of this project is to keep pace with the needs of the Town's storm drain system to prevent flooding in the Town right of ways.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

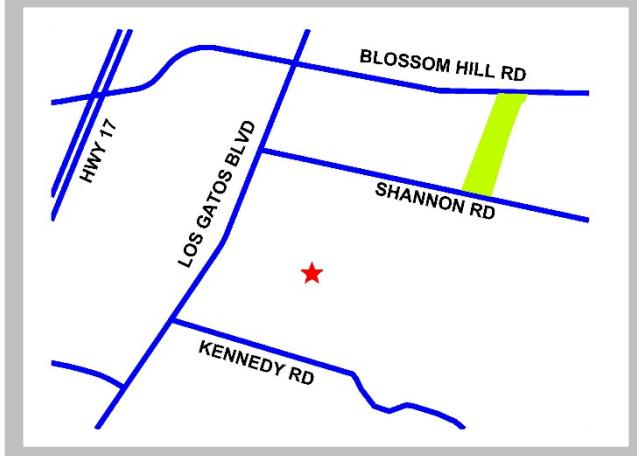
Street Improvements

Project Components & Estimated Timeline	TBD	Design	Project design & development
	TBD	Bid Process	Project bidding & contract award
	TBD	Construction	Project construction
	TBD	Completion	Project completion

ANNUAL STORM DRAIN IMPROVEMENTS										Project 816-0420
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
STORM BASIN #2	23,400	225,316	74,684	-	74,684	-	-	-	-	323,400
STORM BASIN #3	39,700	-	170,300	-	170,300	-	-	-	-	210,000
TOTAL SOURCE OF FUNDS	\$ 73,100	\$ 225,316	\$ 244,984	\$ -	\$ 244,984	\$ -	\$ -	\$ -	\$ -	\$ 543,400
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1 <i>Project Construction Expenses</i>	10,000	-	-	-	-	-	-	-	-	10,000
TOTAL STORM BASIN #1	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
STORM BASIN #2 <i>Project Construction Expenses</i>	23,400	225,316	74,684	-	74,684	-	-	-	-	323,400
TOTAL STORM BASIN #2	\$ 23,400	\$ 225,316	\$ 74,684	\$ -	\$ 74,684	\$ -	\$ -	\$ -	\$ -	\$ 323,400
STORM BASIN #3 <i>Project Construction Expenses</i>	39,700	-	170,300	-	170,300	-	-	-	-	210,000
TOTAL STORM BASIN #3	\$ 39,700	\$ -	\$ 170,300	\$ -	\$ 170,300	\$ -	\$ -	\$ -	\$ -	\$ 210,000
TOTAL USE OF FUNDS	\$ 73,100	\$ 225,316	\$ 244,984	\$ -	\$ 244,984	\$ -	\$ -	\$ -	\$ -	\$ 543,400

STREETS PROGRAM

Street Improvements



Project Name Loma Street Drainage

Project Number 816-0421

Department Parks & Public Works

Description This project will evaluate the existing drainage system on Loma Street including the outfall at Ross Creek, evaluate alternatives for reducing flooding and recommend improvements; Future year funding will be used for design and construction of recommended improvements.

Location Loma Street from Ferris Ave to Englewood Ave; Topping Way from Englewood Ave to Ross Creek.

Project Background Loma Street has experienced street flooding during rain events for many years. The existing drainage system has very few inlets, and the discharge at Ross Creek is susceptible to clogging.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

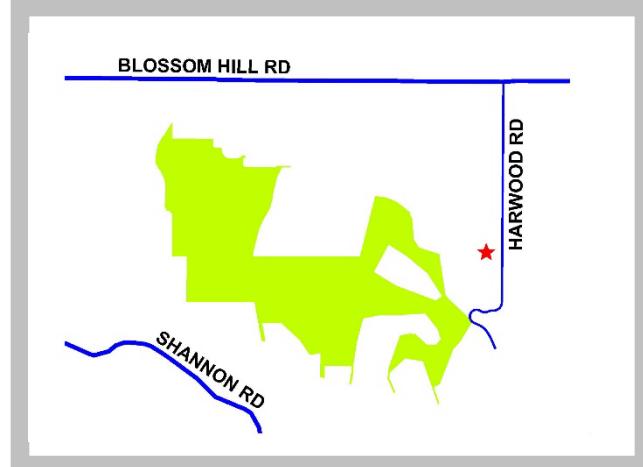
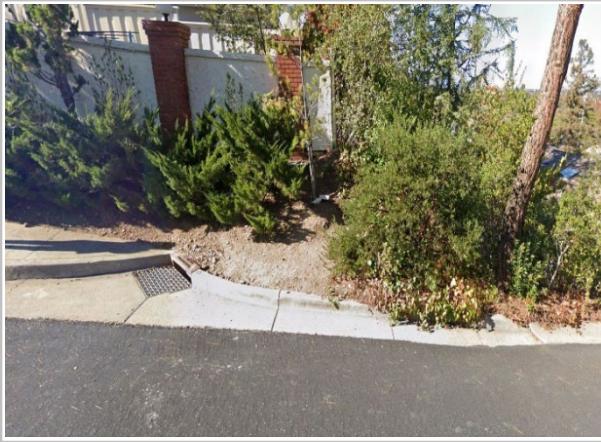
Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study / Engineering Evaluation	Winter 2024	
Design	TBD	
Bidding	TBD	
Construction	TBD	
Completion / Project Close out	TBD	

LOMA STREET DRAINAGE										Project 816-0421
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 250,000	\$ 496,300	\$ -	\$ -	\$ 846,300
STORM BASIN #2	-	-	-	-	-	-	-	-	-	-
STORM BASIN #3	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 250,000	\$ 496,300	\$ -	\$ -	\$ 846,300
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1 <i>Project Construction Expenses</i>	-	-	-	100,000	100,000	250,000	496,300	-	-	846,300
TOTAL STORM BASIN #1	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 250,000	\$ 496,300	\$ -	\$ -	\$ 846,300
STORM BASIN #2 <i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL STORM BASIN #2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORM BASIN #3 <i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL STORM BASIN #3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 250,000	\$ 496,300	\$ -	\$ -	\$ 846,300

Street Improvements



Project Name Harwood/Belridge Drainage Study

Project Number 816-0422

Department Parks & Public Works

Description This project will evaluate drainage system piping within a five-foot-wide easement between Belridge and Belcrest Drives. The project will assess the condition of the existing piping; assess alternative routing and recommend improvements; Future year funding will be used for design and construction of recommended improvements.

Location Between Belridge Drive and Belcrest Drive.

Project Background An existing pipe is located within a narrow drainage easement. Residents of the area regularly express concern about the pipe clogging and the easement collecting debris. This project will evaluate alternatives to potentially address concerns of the residents in this area.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Projects Components and Timeline

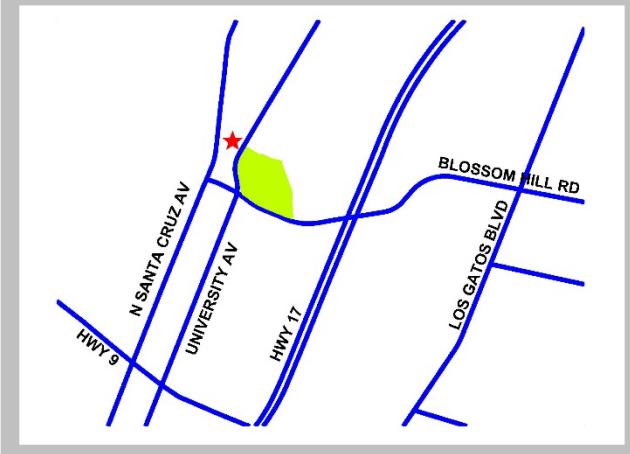
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study / Engineering Evaluation	Winter 2024	
Design	TBD	
Bidding	TBD	
Construction	TBD	
Completion / Project Close out	TBD	

HARWOOD/BELRIDGE DRAINAGE STUDY								Project 816-0422		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
STORM BASIN #2	-	-	-	-	-	-	-	-	-	-
STORM BASIN #3	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1 <i>Project Construction Expenses</i>	-	-	-	100,000	100,000	-	-	-	-	100,000
TOTAL STORM BASIN #1	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
STORM BASIN #2 <i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL STORM BASIN #2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORM BASIN #3 <i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL STORM BASIN #3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

STREETS PROGRAM

Street Improvements



Project Name 709 University Avenue Drainage System Replacement

Project Number 816-0423

Department Parks & Public Works

Description This project will provide for the development of construction documents and construction contracting to replace an existing failing drainage pipe.

Location Between University Avenue and Winchester Boulevard, west of Oak Meadow Park.

Project Background An existing corrugated metal drainage pipe runs between private properties at 709 University and 2 Winchester Boulevard. Sink holes are forming along the alignment of the drainage pipe and a replacement is likely required.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

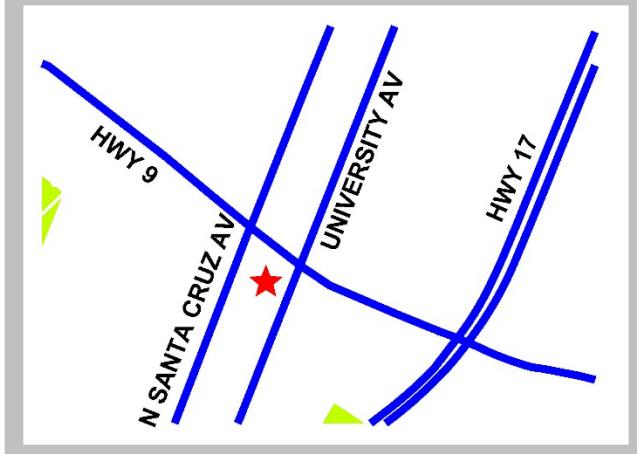
Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study	NA	
Design	Summer 2023	
Bidding	Winter 2024	
Construction	Spring 2024	
Completion / Project Close out	Summer 2024	

709 UNIVERSITY DRAINAGE AVE SYSTEM REPLACEMENT										Project 816-0423
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORM BASIN #2	-	-	-		200,000	-	-	-	-	200,000
STORM BASIN #3	-	-	-		-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1 <i>Project Construction Expenses</i>	-	-	-		-	-	-	-	-	-
TOTAL STORM BASIN #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORM BASIN #2 <i>Project Construction Expenses</i>	-	-	-	200,000	200,000	-	-	-	-	200,000
TOTAL STORM BASIN #2	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
STORM BASIN #3 <i>Project Construction Expenses</i>	-	-	-		-	-	-	-	-	-
TOTAL STORM BASIN #3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Street Improvements



Project Name 333 University Avenue Inlet Capacity Improvements
Department Parks & Public Works

Project Number 816-0424

Description This project will provide funding to install addition catch basins in University Avenue near 333 University Avenue.

Location University Avenue near 333 University Avenue.

Project Background This location is a low point on University Avenue where stormwater overtops the curbing during rain events. The addition of inlets will allow more water to flow into the drainage system and reduce roadway and property flooding.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

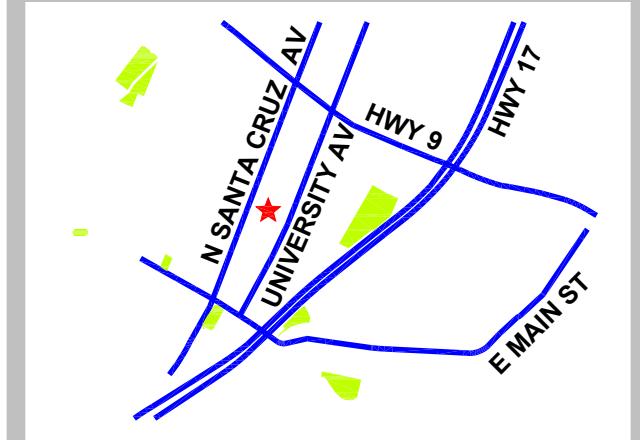
Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study	NA	
Design	Summer 2023	
Bidding	Spring 2024	
Construction	Summer 2024	
Completion / Project Close out	Summer 2024	

333 UNIVERSITY INLET CAPACITY IMPROVEMENTS										Project 816-0424
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORM BASIN #2	-	-	-	-	50,000	-	-	-	-	50,000
STORM BASIN #3	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
STORM BASIN #1 <i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL STORM BASIN #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORM BASIN #2 <i>Project Construction Expenses</i>	-	-	-	-	50,000	50,000	-	-	-	50,000
TOTAL STORM BASIN #2	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
STORM BASIN #3 <i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL STORM BASIN #3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Street Improvements



Project Name Downtown Parking Lots Seal Coat & Restriping

Project Number 817-0705

Department Parks & Public Works

Description This project will resurface downtown parking lots by applying a seal coat and then restriping.

Location This project is located at various Town-owned parking lots in downtown Los Gatos.

Project Background The public parking lots in downtown Los Gatos are heavily used. In order to keep their surfaces in good condition and prevent long term wear and damage, the parking lots need to be resurfaced and restriped. This project is necessary to prevent possible drainage or broken pavement problems in the future. To maintain these parking lots funding of this project is recommended bi-annually to provide funds for the required ongoing work.

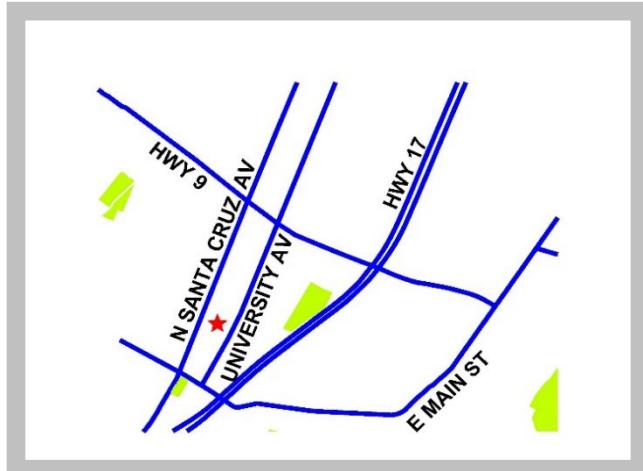
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2023	Preliminary Design	Project design & development
	Winter 2024	Bid Process	Project bidding & contract award
	Spring 2024	Construction	Project completion

DOWNTOWN PARKING LOTS SEAL COAT & RESTRIPIING										Project 817-0705
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 84,839	\$ 2,934	\$ 12,227		\$ 12,227	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 120,000
TOTAL SOURCE OF FUNDS	\$ 84,839	\$ 2,934	\$ 12,227	\$ -	\$ 12,227	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 120,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	84,839	2,934	12,227	-	12,227	10,000	-	10,000	-	120,000
TOTAL GFAR	\$ 84,839	\$ 2,934	\$ 12,227	\$ -	\$ 12,227	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 120,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 84,839	\$ 2,934	\$ 12,227	\$ -	\$ 12,227	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 120,000



Project Name Parking Lot 4 Repair & Waterproofing

Project Number 817-0708

Department Parks & Public Works

Description This project will remove and replace sections of concrete, waterproof the upper deck, and rework the planters of Parking Lot 4.

Location This project is located at Parking Lot 4 which is located on Railroad Way between Elm Street and Gray's Lane

Project Background Parking Lot 4, which includes an underground parking garage, was constructed nearly 25 years ago and there have not been any major infrastructure improvements to this facility since then. The concrete deck has deteriorated to the point that has caused water leaking from the upper section to the underground garage below. Replacement of sections of concrete, and waterproofing the upper deck was completed in 2022. Remaining work is limited to rehabilitating the planting areas.

Operating Budget Impacts Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2023	Construction	Project construction (irrigation and planters only - in house resources)
	Fall 2023	Completion	Project completion

PARKING LOT 4 REPAIR/WATERPROOFING								Project 817-0708		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 155,844	\$ 43,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,800
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 155,844	\$ 43,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,800
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	155,844	43,956	-	-	-	-	-	-	-	199,800
TOTAL GFAR	\$ 155,844	\$ 43,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,800
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 155,844	\$ 43,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,800

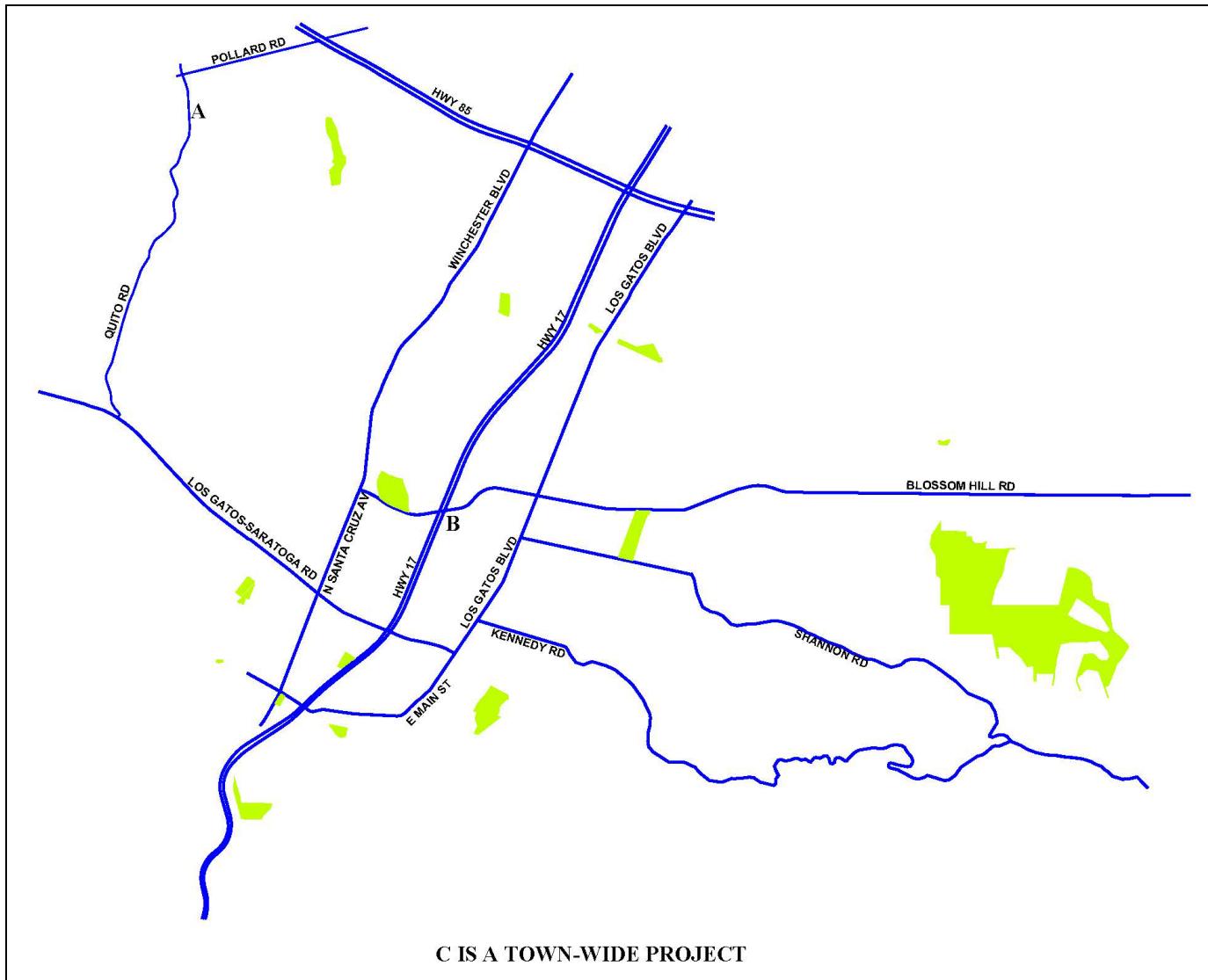
STREETS PROGRAM

Street Improvements



STREETS PROGRAM

Bridge Projects



PROJECT LOCATIONS	
A	Quito Road - Bridge Replacement
B	Highway 17 Bicycle & Pedestrian Bridge – Design
C	Timber Bridge Inspection

STREETS PROGRAM

Bridge Projects

PROGRAM SECTION DIRECTORY	PAGE
0801 Quito Road - Bridge Replacement	C - 79
0803 Highway 17 Bicycle & Pedestrian Bridge - Design	C - 81
0804 Timber Bridge Inspection	C - 83

STREETS PROGRAM

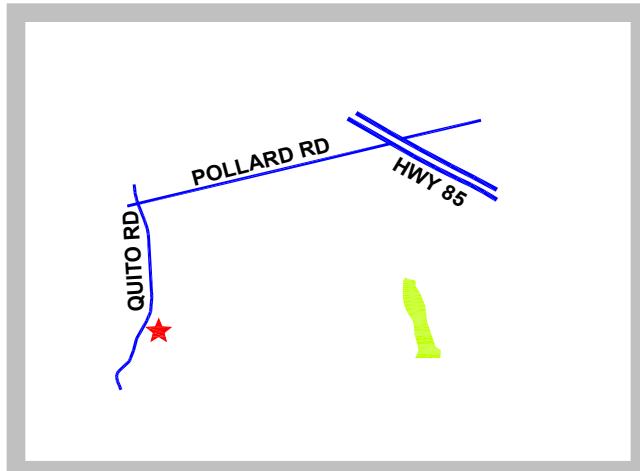
Bridge Projects

The Streets Program's *Bridge Projects* section contains Capital Improvement Program projects that repair, replace, or rehabilitate a deficient bridge structure as the primary scope of work.

Bridge structure safety falls under the guidance of state and federal regulations, and bridge projects are often driven by available funding from these jurisdictions, such as Caltrans grant programs or the federal Highway Bridge Replacement and Rehabilitation (HBRR) program. Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's bridges, and relies upon grant programs for major bridge improvement projects.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM							
BRIDGE PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>							
0801 Quito Road - Bridge Replacement	\$ 299,681	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
Highway 17 Bicycle & Pedestrian Bridge -							
0803 Design	3,387,019	1,070,283	-	-	-	-	4,457,302
<i>New Projects</i>							
0804 Timber Bridge Inspection	-	-	-	25,000	25,000	-	50,000
Total Bridge Projects	\$ 3,686,700	\$ 1,120,283	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 4,856,983

* Total FY 2022/23 Carryforward \$1,120,283



Project Name Quito Road - Bridge Replacement

Project Number 818-0801

Department Parks & Public Works

Description This project funds the Town's portion of the replacement cost for two bridges on Quito Road lead by the City of Saratoga to improve roadway safety and provide adequate storm water flow capacity in the creek under the bridge.

Location The two Quito Road bridges span a tributary of San Tomas Aquino Creek. The bridges are located on Quito Road in the vicinity of Old Adobe Road, approximately 1½ miles north of Highway 9, on the common boundary line between the City of Saratoga and the Town of Los Gatos.

Project Background San Tomas Aquino Creek is under the jurisdiction of the Santa Clara Valley Water District (SCVWD), while the replacement of the bridges is the shared responsibility of the City of Saratoga and the Town of Los Gatos. Both bridges are approximately ninety years old and have been classified "structurally deficient" under Caltrans guidelines. In addition, both bridges are not adequate to receive 100-year flood flows.

In 2001, the City of Saratoga, the project sponsor, secured partial funding (80%) through the federal Highway Bridge Replacement and Rehabilitation (HBRR) program to replace both bridges with wider span structures that will allow the 100-year design flood flow to pass underneath. Saratoga is the lead agency to oversee the design, environmental, right-of-way acquisition, and construction services for the project. The City of Saratoga, the Town of Los Gatos, and SCVWD agreed to share the duties and responsibilities for the project and the remaining 20% local match funding requirement.

After further evaluation of the bridges, it was determined that Quito Road would require reconstruction at each end of the bridge, which in turn requires additional right-of-way acquisitions and environmental reviews under both the State of California (Caltrans) and federal regulations. These changes have made it necessary to redesign this project, significantly increasing the estimated costs. The City of Saratoga has applied for additional funding from Caltrans due to the redesign. As a result of the additional project costs, the local funding match from the City of Saratoga, the Town of Los Gatos, and the SCVWD has increased from \$155,000 to \$238,000 for each agency. Based on the 2021 updated schedule from the City of Saratoga, the construction of these bridges is anticipated to start in 2023.

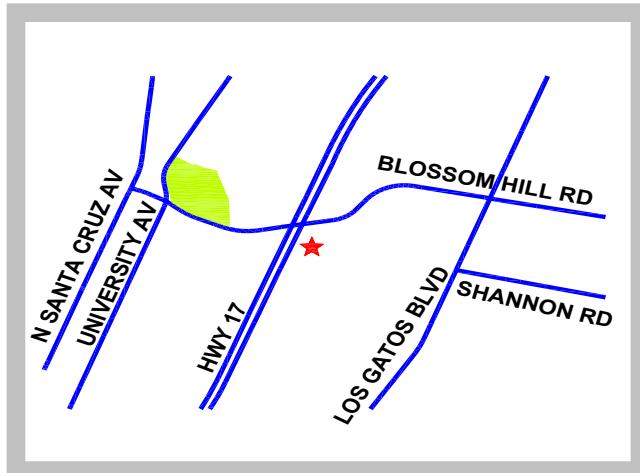
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Bridge Projects

Project Components & Estimated Timeline	Jan 2001	Grant Funding	The City of Saratoga obtained grant funding from the federal HBRR program.
	Oct 2001	Cooperative Agreement	Council approved a cooperative agreement with the City of Saratoga and SCVWD for the replacement of the two bridges.
	May 2002	Preliminary Design	City of Saratoga started preliminary design.
	2013	Right of way	Right of way acquisition process is ongoing and environmental permitting is underway.
	TBD 2023	Final Design	Complete design and project bidding by the City of Saratoga.
	TBD 2023	Construction Start	Begin reconstruction of bridge.
	TBD	Completion	Anticipated construction completion.

QUITO ROAD - BRIDGE REPLACEMENT										Project 818-0801
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	64,594	235,087	50,000	-	50,000	-	-	-	-	349,681
TOTAL GFAR	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681



Project Name Highway 17 Bicycle & Pedestrian Overcrossing – Design

Project Number 818-0803

Department Parks & Public Works

Description This project will fund the preliminary design, environmental clearance, and final design for the bicycle and pedestrian bridge over Highway 17 at Blossom Hill Road.

Location This project is located at Blossom Hill Road crossing Highway 17.

Project Background Highway 17 presents a barrier for bicyclists and pedestrians wanting to cross from one side of Los Gatos to the other. Current crossings are largely vehicle focused and often uncomfortable for other transportation modes. This is a suggested path included in the Safe Routes to School Phase 1 Study.

In September 2019, the Town selected BKF Engineers as the consultant to prepare a feasibility analysis and officially kicked off the project. At its March 3, 2020 meeting, the Town Council approved the project's Purpose and Need and authorized proceeding with design alternatives for a separate bicycle and pedestrian overcrossing. The feasibility analysis was completed in September 2020 and the Town Council approved the study and directed staff to proceed with the final design of a separate bicycle and pedestrian structure crossing over Highway 17 south of Blossom Hill Road.

In June 2020, the Town was awarded a grant of \$2,754,990 for final design of the project as part of VTA's Measure B Bicycle and Pedestrian Competitive Grant Program. The grant required a local match of \$946,200 which was approved by Council on December 1, 2020. A request for proposals for the final design was released on December 4, 2020. Through the consultant procurement process, the Town selected BKF Engineers to continue with the final design and initiated work for the phase in May 2021.

The design phases will include coordination with Caltrans, preliminary engineering, environmental reviews, final design, and construction cost estimating. It is estimated that the final design will be completed by spring 2024.

In future years, funds will be needed for the construction phase. The construction cost is currently estimated to be in the range of \$20 to \$30 million. Staff will continue to seek grant funds to complete this project. Construction is anticipated to take 18 months to complete following the bidding and award of a construction contract.

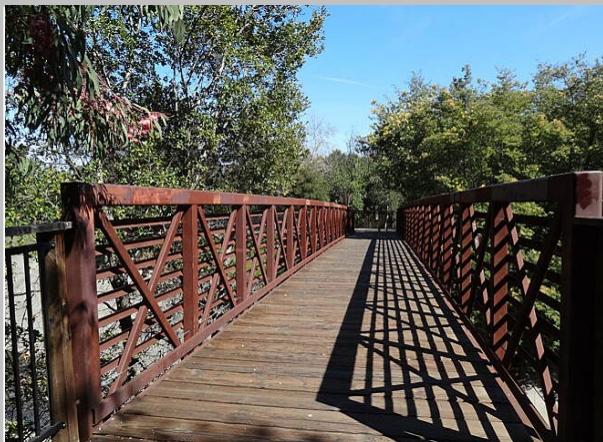
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Bridge Projects

Project Components & Estimated Timeline	Winter 2023	Environmental Clearances	Completion of technical studies - CEQA and NEPA determinations completed
	Spring 2024	Final Design	Completion of final design
	TBD	Construction	Complete construction

HIGHWAY 17 BICYCLE & PEDESTRIAN BRIDGE - DESIGN								Project 818-0803		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 107,943	\$ 694,656	\$ 665,926	\$ -	\$ 665,926	\$ -	\$ -	\$ -	\$ -	\$ 1,468,525
GRANTS & AWARDS	415,225	2,021,946	404,357							2,841,529
TRAFFIC MITIGATION	147,249	-	-							147,249
TOTAL SOURCE OF FUNDS	\$ 670,417	\$ 2,716,602	\$ 1,070,283	\$ -	\$ 1,070,283	\$ -	\$ -	\$ -	\$ -	\$ 4,457,303
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	107,943	694,656	665,926		665,926					1,468,525
TOTAL GFAR	\$ 107,943	\$ 694,656	\$ 665,926	\$ -	\$ 665,926	\$ -	\$ -	\$ -	\$ -	\$ 1,468,525
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	415,225	2,021,946	404,357		404,357					2,841,529
TOTAL GRANTS & AWARDS	\$ 415,225	\$ 2,021,946	\$ 404,357	\$ -	\$ 404,357	\$ -	\$ -	\$ -	\$ -	\$ 2,841,529
TRAFFIC MITIGATION										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	147,249	-	-	-	-	-	-	-	-	147,249
TOTAL TRAFFIC MITIGATION	\$ 147,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,249
TOTAL USE OF FUNDS	\$ 670,417	\$ 2,716,602	\$ 1,070,283	\$ -	\$ 1,070,283	\$ -	\$ -	\$ -	\$ -	\$ 4,457,303

**TOWN-WIDE****Project Name** Timber Bridge Inspection**Project Number** 821-0804**Department** Parks & Public Works**Description** The project will provide for structural inspection of timber bridges and boardwalks in the Town's trail system.**Location** Town-wide**Project Background** The Town owns three bridges / boardwalks: Los Gatos Creek Trail south of Miles Avenue; Los Gatos Creek Trail north of Lark Avenue; and Camino del Cerro over Ross Creek.**Operating Budget Impacts** Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

STREETS PROGRAM

Bridge Projects

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study	Summer 2026	
Design	NA	
Bidding	NA	
Construction	NA	
Completion / Project Close out	NA	

TIMBER BRIDGE INSPECTION										Project 818-0804
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
GRANTS & AWARDS										
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	25,000	25,000	-
TOTAL GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -

STREETS PROGRAM

Bridge Projects



Parks Program

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PARKS & TRAILS PROGRAM DIRECTORY

PARK PROJECT DIRECTORY

4007	Oak Meadow Park Bandstand Area Improvements	D – 6
4202	Town Plaza Turf Repairs	D – 8
4404	Creekside Park Turf Replacement	D – 10
4605	Parks Playground Fibar Project	D – 12
4610	Pinehurst Community Garden	D – 14

TRAIL PROJECT DIRECTORY

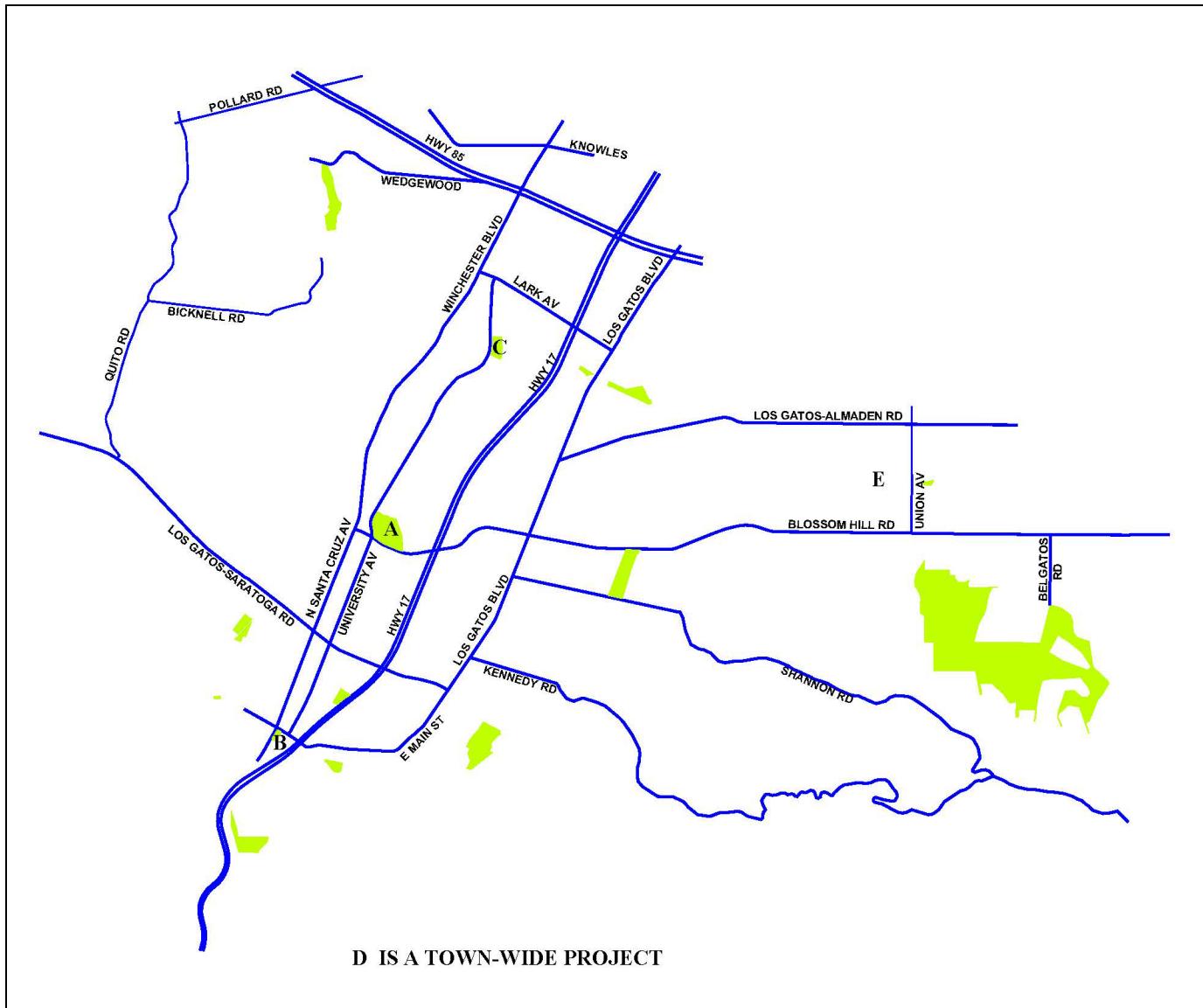
4503	Charter Oaks Trail Repair	D – 20
4504	Open Space Trail Upgrades	D – 22
4505	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	D – 24
4508	Vegetation Management – Town Wide	D – 26
4510	Lynn Ave Pedestrian Path Design	D – 28

PARKS & TRAILS PROGRAM DIRECTORY



PARKS & TRAILS PROGRAM

Park Improvement Projects



PROJECT LOCATIONS	
A	Oak Meadow Park Bandstand Area Improvements
B	Town Plaza Turf Repairs
C	Creekside Turf Replacement
D	Parks Playground Fibar Project
E	Pinehurst Community Garden

PARKS & TRAILS PROGRAM

Park Improvement Projects

PROGRAM SECTION DIRECTORY	PAGE
4007 Oak Meadow Park Bandstand Area Improvements	D – 6
4202 Town Plaza Turf Repairs	D – 8
4404 Creekside Turf Replacement	D – 10
4605 Parks Playground Fibar Project	D – 12
4610 Pinehurst Community Garden	D – 14

PARKS & TRAILS PROGRAM

Park Improvement Projects

The Parks Program's *Park Improvement Projects* section contains Capital Improvement Program projects that repair or improve a Town park as the primary scope of work. Typical park improvement projects include parking lot, walkway, and basketball or tennis court resurfacing; and park equipment or facility upgrades.

The Park Improvement Projects section does not have ongoing programs; all projects are considered one-time projects. The exception to this is the Parks Fibar replacement project. Because Fibar requires regular replacement and infill, this project is scheduled as a bi-annual project. The one-time park improvement projects are prioritized based on health and safety issues, available funding sources, infrastructure impacts, project costs, equity considerations, and community impacts.

Los Gatos does have Park Construction Tax Revenue as a designated funding source for the Parks operating program budget; however, tax receipts are limited to approximately \$11,000 per year, and are not sufficient for a capital program. In addition to GFAR funding, grants, in-lieu fees, and CDBG funds are pursued and utilized for park improvements when available.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM							
PARK IMPROVEMENT PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>							
4007 Oak Meadow Bandstand Area Improvement	\$ 45,505	\$ 241,225	\$ -	\$ -	\$ -	\$ -	\$ 286,730
4202 Town Plaza Turf Repairs	9,116	27,000	15,000	-	-	-	51,116
4605 Parks Playground Fibar Project	92,531	57,469	25,000	-	25,000	-	200,000
4610 Pinehurst Community Garden	14,064	270,936	100,000	-	-	-	385,000
<i>New Projects</i>							
4404 Creekside Park Turf Replacement	-	500,000	-	-	-	-	500,000
Total Park Improvement Projects	\$ 161,216	\$ 1,096,630	\$ 140,000	\$ -	\$ 25,000	\$ -	\$ 1,422,846

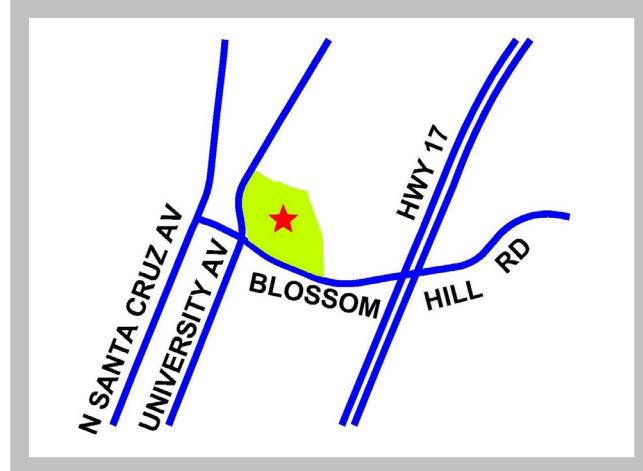
* Total FY 2022/23 Carryforward \$446,630

Unfunded Projects

- Blossom Hill Park Tennis Court Resurfacing
- Blossom Hill Park Turf Rehabilitation / Park Rehabilitation
- Civic Center Irrigation System Replacement
- Howe's Playlot Replacement
- Live Oak Manor Park Turf Rehabilitation / Park Rehabilitation
- Oak Hill Play Lot and Hardscape
- La Rinconada Park Turf Renovation / Park Rehabilitation
- La Rinconada Play Structure Replacement
- La Rinconada Tennis Court Resurfacing
- Oak Meadow Parking Kiosk
- Oak Meadow Park Air Force Plane Coating
- Oak Meadow Fencing Replacement
- Oak Meadow Restroom Expansion
- Plaza Park Improvements
- Roberts Road West Trail Connector
- Town-wide drinking fountains to hydration stations
- Oak Hill Play Lot and Hardscape
- Roberts Road West Trail Connector
- Oak Meadow Fencing Replacement
- Civic Center Irrigation System Replacement
- La Rinconada Park Turf Renovation
- Oak Meadow Restroom Expansion

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name Oak Meadow Bandstand Area Improvements

Project Number 831-4007

Department Parks & Public Works

Description This project will renovate the area around the Lyndon Bandstand at Oak Meadow Park.

Location The project is located at Oak Meadow Park, at the corner of Blossom Hill Road and University Ave.

Project Background Oak Meadow Park is a popular park and hosts a variety of community events, as well as many small private gatherings through the reservation process. Because of the increased demand for event space in the Town, the Lyndon Bandstand has become a popular destination for larger events and activities. To accommodate the increased need for programmable and reservable space, the area around the bandstand needs some improvements and modifications. This project will make improvements to the area around the bandstand and modify any irrigation, electrical, or other infrastructure to help make the space more programmable for weddings, musical events, and other community gatherings.

This project is largely supplemented by the Per Capita Program grant funds provided by State Proposition 68.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

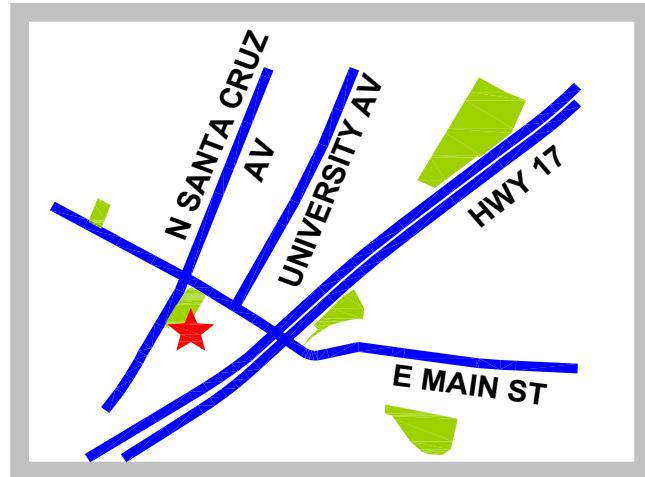
Park Improvement Projects

Project Components & Estimated Timeline	Fall 2022	Design	Project design & development
	Spring 2023	Bid Process	Project bidding & contract award
	Summer 2023	Construction	Project construction
	Winter 2023/24	Completion	Project completion

OAK MEADOW BANDSTAND AREA IMPROVEMENTS								Project 831-4007		
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 8,928	\$ 36,577	\$ 44,495	\$ -	\$ 44,495	\$ -	\$ -	\$ -	\$ -	\$ 90,000
GRANTS & AWARDS	-	-	196,730	-	196,730	-	-	-	-	196,730
TOTAL SOURCE OF FUNDS	\$ 8,928	\$ 36,577	\$ 241,225	\$ -	\$ 241,225	\$ -	\$ -	\$ -	\$ -	\$ 286,730
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	8,928	36,577	44,495	-	44,495	-	-	-	-	90,000
TOTAL GFAR	\$ 8,928	\$ 36,577	\$ 44,495	\$ -	\$ 44,495	\$ -	\$ -	\$ -	\$ -	\$ 90,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	196,730	-	196,730	-	-	-	-	196,730
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 196,730	\$ -	\$ 196,730	\$ -	\$ -	\$ -	\$ -	\$ 196,730
TOTAL USE OF FUNDS	\$ 8,928	\$ 36,577	\$ 241,225	\$ -	\$ 241,225	\$ -	\$ -	\$ -	\$ -	\$ 286,730

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name	Town Plaza Turf Repairs	Project Number	831-4202
Department	Parks & Public Works		
Description	This project will renovate the turf at Plaza Park.		
Location	The project is located at Town Plaza Park, at the corner of West Main Street and Santa Cruz Avenue.		
Project Background	<p>Plaza Park, located in the heart of downtown Los Gatos, is a popular park and hosts a variety of community events, such as Jazz on the Plaza and the Farmers' Market. Because of the amount of high foot traffic at this location, the turf is heavily impacted. This project will remove the existing sod and soil. New soil will be added to the area to enhance root growth and to re-grade the ground to mitigate standing water issues. Additionally, along with the installation of new turf grass, minor changes to the irrigation system will be completed to maximize water coverage. The turf was last replaced around 2010.</p> <p>The project will be completed during a period when there is the least impact on scheduled downtown events.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2023/24 Operating Budget.		

PARKS & TRAILS PROGRAM

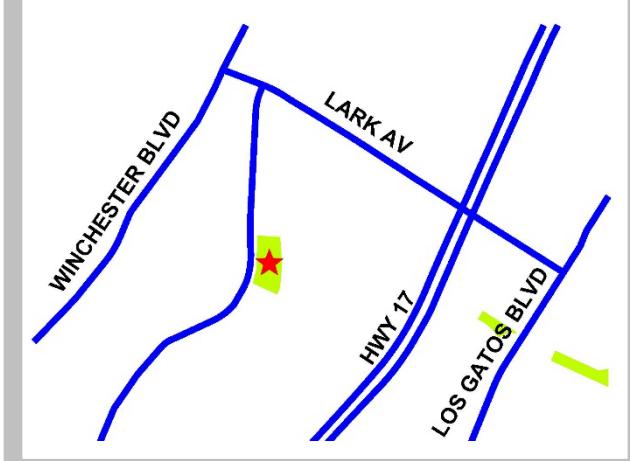
Park Improvement Projects

Project Components & Estimated Timeline	Summer 2024	Design	Project design & development
	Fall 2024	Bid Process	Project bidding & contract award
	Fall 2024	Construction	Project construction
	Winter 2025	Completion	Project completion

TOWN PLAZA TURF REPAIRS										Project 831-4202
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 9,116	\$ -	\$ 27,000		\$ 27,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 51,116
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 9,116	\$ -	\$ 27,000	\$ -	\$ 27,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 51,116
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	9,116	-	27,000	-	27,000	15,000	-	-	-	51,116
TOTAL GFAR	\$ 9,116	\$ -	\$ 27,000	\$ -	\$ 27,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 51,116
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 9,116	\$ -	\$ 27,000	\$ -	\$ 27,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 51,116

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name Creekside Turf Replacement

Project Number 831-4404

Department Parks & Public Works

Description This project will replace artificial turf replacement at Creekside Park.

Location This project is located at 930 University Avenue.

Project Background The artificial turf at Creekside Park was installed in 2013 with a useful life expectancy of 8-10 years. New artificial turf and infill, along with drainage issues will be addressed.

Operating Budget Impacts This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

Park Improvement Projects

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	TBD – contingent on future funding	
Bidding	TBD	
Construction	TBD	
Completion / Project Close Out	TBD	

CREEKSIDE PARK TURF REPLACEMENT										Project 831-4404
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	500,000	500,000	-	-	-	-	500,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

Project Name Parks Playground Fibar Project

Project Number 831-4605

Department Parks & Public Works

Description This project will replace Fibar material at all Town playgrounds.

Location This project will be completed at various parks in Los Gatos.

Project Background Several Town parks have playground structures that are heavily used by children and their families. Playground safety codes require that the Fibar material be spread under and around playground structures to prevent injury to children.

Fibar replacement is required when the material is below a specific depth near the playground structure. Fibar is a wood product that degrades over time based on foot traffic and weather conditions. This material should be replaced on a regular, as needed basis. This is an annual CIP project to improve the safety of the Town's playgrounds.

Operating Budget Impacts This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

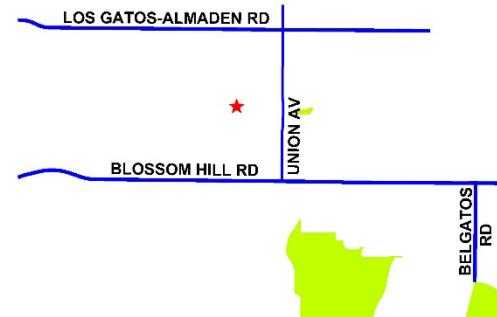
Park Improvement Projects

Project Components & Estimated Timeline	Fall 2023	Scope	Project development
	Winter 2024	Bid Process	Project bidding & contract award
	Spring 2024	Construction	Project construction
	Spring 2024	Completion	Project completion

PARKS PLAYGROUND FIBAR PROJECT										Project 831-4605
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 92,531	\$ -	\$ 57,469	\$ -	\$ 57,469	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 200,000
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ 92,531	\$ -	\$ 57,469	\$ -	\$ 57,469	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 200,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	92,531	-	57,469	-	57,469	25,000	-	25,000	-	200,000
TOTAL GFAR	\$ 92,531	\$ -	\$ 57,469	\$ -	\$ 57,469	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 200,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 92,531	\$ -	\$ 57,469	\$ -	\$ 57,469	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 200,000

PARKS & TRAILS PROGRAM

Park Improvement Projects

**Project Name**

Pinehurst Community Garden

Project Number

831-4610

Department

Parks & Public Works

Description

This project will study options to install a community garden within a Town lot near Pinehurst Avenue. There are currently PG&E and Valley Water utility easements through this lot.

Location

The project is located near Pinehurst Avenue between Lynn Avenue and Blossom Valley Drive.

Project Background

Community members advocated for a community garden in this specific Town location (APN: 523-43-007), west of Pinehurst Avenue between Lynn Avenue and Blossom Valley Drive. This open Town lot mainly consists of PG&E and Valley Water utility easements. Through this project, staff will work with the community members, PG&E, and Valley Water to investigate options and design to construct a community garden that meets the needs of parties involved. Funding in future years will allow for development of design documents and some portion of the construction.

Additional funds are likely required for the construction of the Pinehurst Community Garden. Construction costs will be designed as the project design advances.

Operating Budget Impacts

Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

Park Improvement Projects

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study / Concept Development	Fall 2023	
Design	Summer 2024	
Bidding	Contingent on Funding	
Construction	Contingent on Funding	
Completion / Project Close out	Contingent on Funding	

PINEHURST COMMUNITY GARDEN										Project 831-4610
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 14,064	\$ -	\$ 120,936	\$ 150,000	\$ 270,936	\$ 100,000	\$ -	\$ -	\$ -	\$ 385,000
TOTAL SOURCE OF FUNDS	\$ 14,064	\$ -	\$ 120,936	\$ 150,000	\$ 270,936	\$ 100,000	\$ -	\$ -	\$ -	\$ 385,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	14,064	-	120,936	150,000	270,936	100,000	-	-	-	385,000
TOTAL GFAR	\$ 14,064	\$ -	\$ 120,936	\$ 150,000	\$ 270,936	\$ 100,000	\$ -	\$ -	\$ -	\$ 385,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 14,064	\$ -	\$ 120,936	\$ 150,000	\$ 270,936	\$ 100,000	\$ -	\$ -	\$ -	\$ 385,000

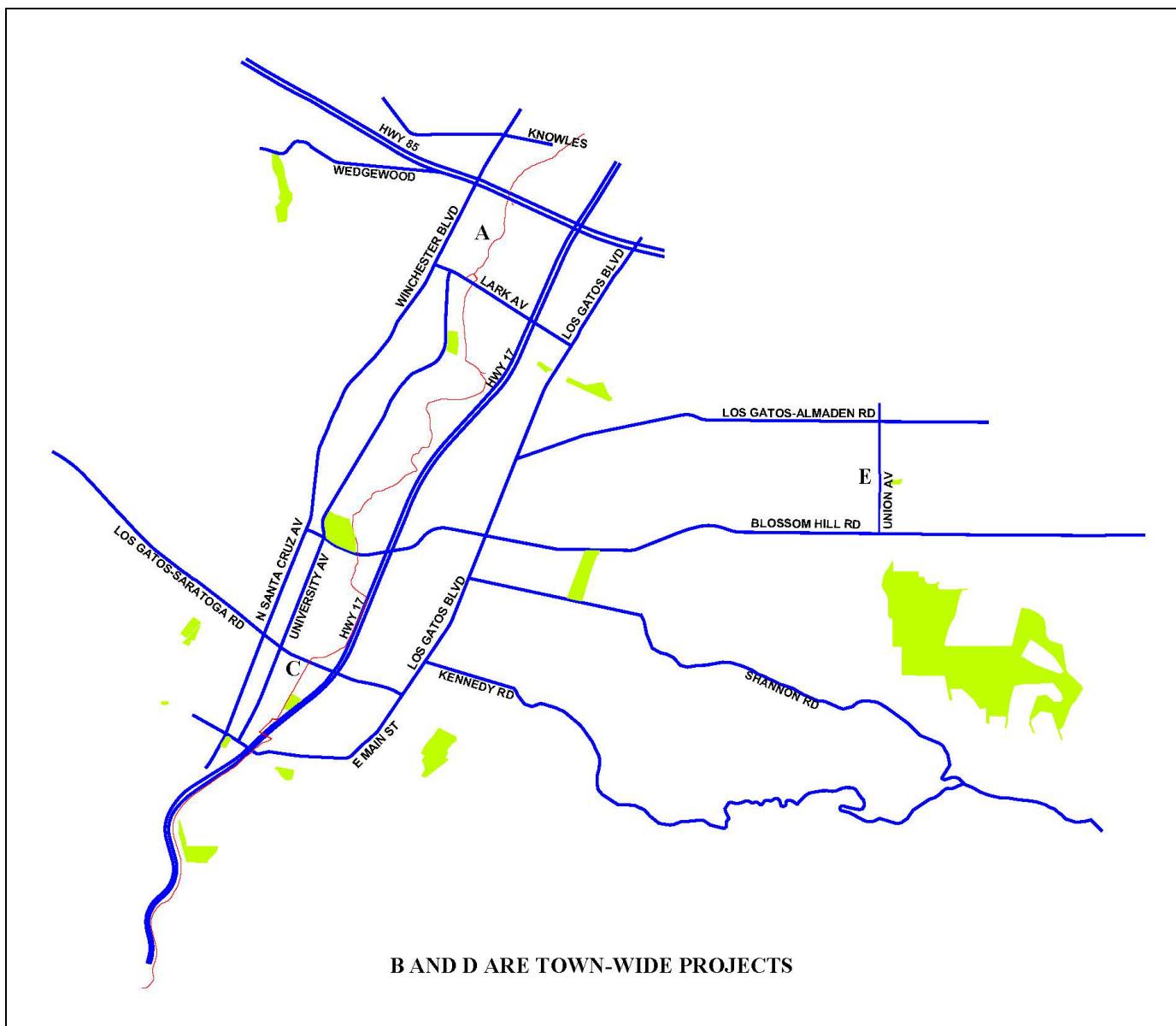
PARKS & TRAILS PROGRAM

Park Improvement Projects



PARKS & TRAILS PROGRAM

Trail Improvement Projects



B AND D ARE TOWN-WIDE PROJECTS

PROJECT LOCATIONS	
A	Charter Oaks Trail Repair
B	Open Space Trail Upgrades
C	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project
D	Vegetation Management – Town-Wide
E	Lynn Ave Pedestrian Path Design

PARKS & TRAILS PROGRAM

Trail Improvement Projects

PROGRAM SECTION DIRECTORY		PAGE
4503	Charter Oaks Trail Repair	D – 20
4504	Open Space Trail Upgrades	D – 22
4505	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	D – 24
4508	Vegetation Management – Town-wide	D – 26
4510	Lynn Ave Pedestrian Path Design	D – 28

PARKS & TRAILS PROGRAM

Trail Improvement Projects

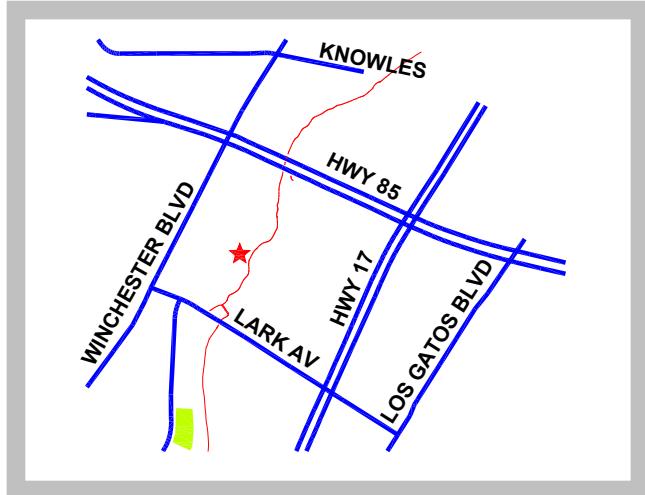
The Parks Program's *Trail Improvement Projects* section contains Capital Improvement Program projects that construct, repair, or improve a Town trail as the primary scope of work. Typical trail improvement projects include pathway construction or resurfacing.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM TRAIL IMPROVEMENT PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>							
4503 Charter Oaks Trail Repair Project	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	474,891
4504 Open Space Trail Upgrades	-	152,000	-	-	-	-	152,000
4505 Trailhead Connector	60,422	5,795,377	-	-	-	-	5,855,800
4508 Vegetation Management - Town-wide	24,185	100,458	100,000	100,000	100,000	100,000	524,643
4510 Lynn Ave Pedestrian Path Design	-	190,000	100,000	-	-	-	290,000
<i>New Projects</i>							
Total Trail Improvement Projects	\$ 84,607	\$ 6,712,726	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 7,297,334

* Total FY 2022/23 Carryforward \$6,497,726

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name Charter Oaks Trail Improvements

Project Number 832-4503

Department Parks & Public Works

Description This project will evaluate improvements along the Los Gatos Creek Trail from Lark Avenue towards Highway 85 near Charter Oaks.

Location This project is located on the Los Gatos Creek Trail near Charter Oaks.

Project Background The existing trail is adjacent to Los Gatos Creek and was damaged by flooding during the winter storms of 2017 and 2023. The impacts of the storm included damage to the fencing and to the asphalt pathway. The last trail repair work was completed in 2018 with funding provided by the Federal Emergency Management Agency (FEMA).

Subsequent to the trail repair work, the Town will further evaluate improvements along the trail from Lark Avenue towards Highway 85 utilizing Community Benefit funds in the amount of \$350,000 from the Albright project. In addition to evaluating long-term and feasible solutions to prepare the trail to be flood-ready, this project will also aim to address other concerns raised by the community, including congestion, user conflicts, and natural landscape. The scope will be determined through community outreach efforts. Staff submitted grant applications in the past seeking grant funds for comprehensive feasibility study and conceptual design.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Spring 2024	Preliminary Design	Project scope development			
	TBD	Final Design	Project design & development (contingent on completion of preliminary design)			
	TBD	Bid Process	Project bidding & contract award (pending available funding)			
	TBD	Construction	Project construction			

CHARTER OAKS TRAIL REPAIR PROJECT										Project 832-4503
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 109 72,833	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 475,000 72,833
TOTAL SOURCE OF FUNDS	\$ 72,942	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 547,833
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	109	-	474,891	-	474,891	-	-	-	-	475,000
TOTAL GFAR	\$ 109	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 475,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	72,833	-	-	-	-	-	-	-	-	72,833
TOTAL GRANTS & AWARDS	\$ 72,833	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,833
TOTAL USE OF FUNDS	\$ 72,942	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 547,833

PARKS & TRAILS PROGRAM

Trail Improvement Projects



TOWN-WIDE

Project Name Open Space Trail Upgrades
Department Parks & Public Works

Project Number 832-4504

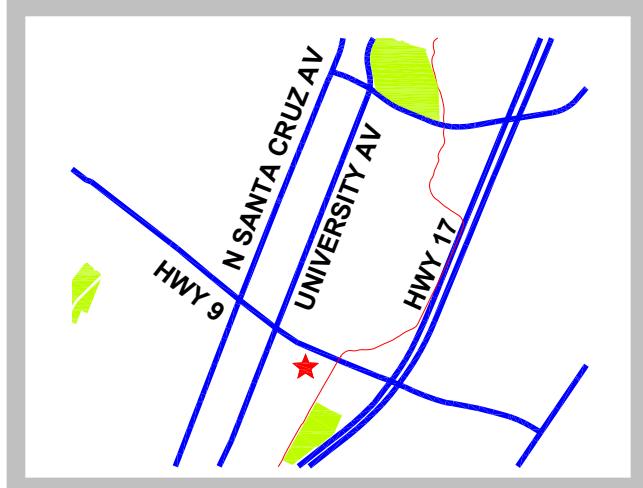
Description	This project will repair and replace old and damaged retaining walls, fences, and embankments along the trails in the Town's open spaces.
Location	This project is located in Santa Rosa Open Space, Heintz Open Space, and Belgatos Park.
Project Background	The Town has a number of open space preserves that are under its jurisdiction. There are several public trail networks that traverse the open space preserves in the hillsides. The aging process has deteriorated a number of retaining walls and embankments along some trail sections. Without proper repair and replacement, the possibility of failure of the trails will increase greatly. This project will repair and replace several retaining walls that are supporting the trails and their embankments. In addition, this project will improve the drainage system around the retaining walls to prevent further erosion of the trails. This project will also address two bridges at Belgatos Park.
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Summer 2023	Design	Project design & development
	Fall 2023	Bid Process	Project bidding & contract award
	Winter 2024	Construction	Project construction
	Fall 2024	Completion	Project completion

OPEN SPACE TRAIL UPGRADES										Project 832-4504
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	
TOTAL SOURCE OF FUNDS	GFAR	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ 152,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	152,000	-	152,000	-	-	-	152,000
TOTAL GFAR	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
GRANTS & AWARDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GRANTS & AWARDS	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000



Project Name Los Gatos Creek Trail to Highway 9 Trailhead Connector Project **Project Number** 832-4505

Department Parks & Public Works

Description This project will fund the design and construction of trailhead connections for Los Gatos Creek Trail to Highway 9.

Location This project is located on the Los Gatos Creek Trail near Highway 9.

Project Background This project will fund the design and construction of trailhead connections for Los Gatos Creek Trail to Highway 9. The project is an identified priority within Measure B and the Town's Bicycle and Pedestrian Master Plan. The Council approved the staff recommendation for the next steps on this project in June 2017. Caltrans approved the Authorization to Proceed with Preliminary Engineering, also known as E-76 approval, on December 13, 2018. In February 2019, the Town issued a Request for Proposal for the design and environmental services, and the consultant firm of Mott MacDonald Group was awarded the contract to complete the final design for the project.

On March 3, 2020, Council approved the preliminary layout of Los Gatos Creek Trail connections on both north and south sides of Highway 9.

The project design is complete and construction bidding is on process with construction targeted for Summer 2023.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Winter 2023	Environmental Clearance	Completion of CEQA and NEPA determinations
	Winter 2023	Final Design	Completion of final design
	Summer 2024	Construction	Project construction dependent on funding
	Winter 2025	Completion	Project completion

TRAILHEAD CONNECTOR										Project 832-4505
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 243,167	\$ 60,422	\$ 995,377	\$ -	\$ 995,377	\$ -	\$ -	\$ -	\$ -	\$ 1,298,967
GRANTS & AWARDS	343,000	-	4,800,000	-	4,800,000	-	-	-	-	5,143,000
TOTAL SOURCE OF FUNDS	\$ 586,167	\$ 60,422	\$ 5,795,377	\$ -	\$ 5,795,377	\$ -	\$ -	\$ -	\$ -	\$ 6,441,967
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	243,167	60,422	995,377	-	995,377	-	-	-	-	1,298,967
TOTAL GFAR	\$ 243,167	\$ 60,422	\$ 995,377	\$ -	\$ 995,377	\$ -	\$ -	\$ -	\$ -	\$ 1,298,967
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	343,000	-	4,800,000	-	4,800,000	-	-	-	-	5,143,000
TOTAL GRANTS & AWARDS	\$ 343,000	\$ -	\$ 4,800,000	\$ -	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -	\$ 5,143,000
TOTAL USE OF FUNDS	\$ 586,167	\$ 60,422	\$ 5,795,377	\$ -	\$ 5,795,377	\$ -	\$ -	\$ -	\$ -	\$ 6,441,967

PARKS & TRAILS PROGRAM

Trail Improvement Projects



TOWN-WIDE

Project Name	Vegetation Management – Town-wide	Project Number	832-4508
Department	Parks & Public Works		
Description	This project funds an ecological assessment to provide guidance for fuel removal in Town open space and right-of-way and ongoing funds for open space fuel reduction.		
Location	The project location is Town open spaces and rights-of-way.		
Project Background	The FEMA-approved Santa Clara Operational Area Hazard Mitigation Plan lists the wildfire hazard for the Town of Los Gatos as “high.” The funding allows for an ecological assessment to provide guidance for fuel removal in Town open spaces and rights-of-way, and ongoing funding for open space fuel reduction. The Town has been accepted for a FEMA grant for vegetation management work with a federal share of \$1,467,388 and a Town match requirement of \$489,130 and the application is pending approval for the implementation phase.		
Operating Budget Impacts	Staff time for the coordination and management of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.		

PARKS & TRAILS PROGRAM

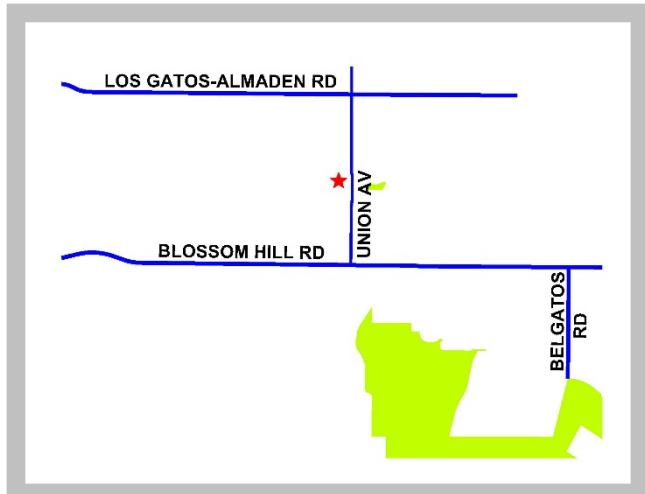
Trail Improvement Projects

Project Components & Estimated Timeline	Fall 2023	Scope	Project scope development
	Annual	RFP Process	Project RFP (pending available funding)
	Annual	Implementation	Vegetation Management
	Ongoing	Completion	Project completion

VEGETATION MANAGEMENT - TOWN-WIDE											Project 832-4508	
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project		
	GFAR	\$ 226,064	\$ 24,185			\$ 100,000	\$ 100,458	\$ 100,000	\$ 100,000		\$ 750,707	
TOTAL SOURCE OF FUNDS		\$ 226,064	\$ 24,185	\$ 458	\$ 100,000	\$ 100,458	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 750,707	
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project		
GFAR												
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	226,064	24,185	458	100,000	100,458	100,000	100,000	100,000	100,000	750,707		
TOTAL GFAR	\$ 226,064	\$ 24,185	\$ 458	\$ 100,000	\$ 100,458	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 750,707		
GRANTS & AWARDS												
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 226,064	\$ 24,185	\$ 458	\$ 100,000	\$ 100,458	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 750,707		

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name Lynn Ave Pedestrian Path Design

Project Number 832-4510

Department Parks & Public Works

Description This project is to design a pedestrian pathway through an open lot near Lynn Avenue between Pinehurst Avenue and Union Avenue.

Location This project is located at an open lot near Lynn Avenue between Pinehurst Avenue and Union Avenue.

Project Background Community members advocated for a new pedestrian path through an open lot near Lynn Avenue between Pinehurst Avenue and Union Avenue. Currently, there are no sidewalks on Lynn Avenue and the pathway through the open lot would improve connectivity in the neighborhood. This open lot is located on PG&E and Town parcels. This project provides funding for the design work for the path. Additional funding would be required for construction.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Projects Components and Timeline

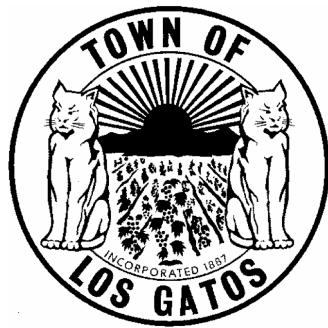
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study / Concept Development	Fall 2023	
Design	Summer 2024	
Bidding	Contingent on Funding	
Construction	Contingent on Funding	
Completion / Project Close out	Contingent on Funding	

LYNN AVE PEDESTRIAN PATH DESIGN										Project 832-4510
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 75,000	\$ 115,000	\$ 190,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 290,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 75,000	\$ 115,000	\$ 190,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 290,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	\$ 75,000	\$ 115,000	\$ 190,000	\$ 100,000	\$ -	\$ -	\$ 290,000
TOTAL GFAR	\$ -	\$ -	\$ 75,000	\$ 115,000	\$ 190,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 290,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 75,000	\$ 115,000	\$ 190,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 290,000

PARKS & TRAILS PROGRAM

Trail Improvement Projects





Public Facilities Program

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PUBLIC FACILITIES DIRECTORY

TOWN INFRASTRUCTURE PROJECT DIRECTORY

2002	Town Beautification	E – 6
2009	Public Art Gateway Project	E – 8
2011	Downtown Restroom Feasibility Study	E – 10
2012	Emergency Preparedness	E – 12
2013	Annual ADA Compliance Work	E – 14
2117	ADA Restrooms and HR Offices	E – 16
2120	Civic Center Plumbing Repair	E – 18
2207	Adult Recreation Center HVAC	E – 20
2302	Building Replacement at Corporation Yard	E – 22
2309	Termite Abatement at Water Tower	E – 24
2310	Engineering Counter Modifications	E – 26
2403	HVAC Improvement – POB Building	E – 28
2404	POB Space Study	E – 30
2504	Library Improvements	E – 32
2505	Battery Power Supply - Library	E – 34
2601	ADA Upgrade Public Restrooms – Adult Recreation Building	E – 36

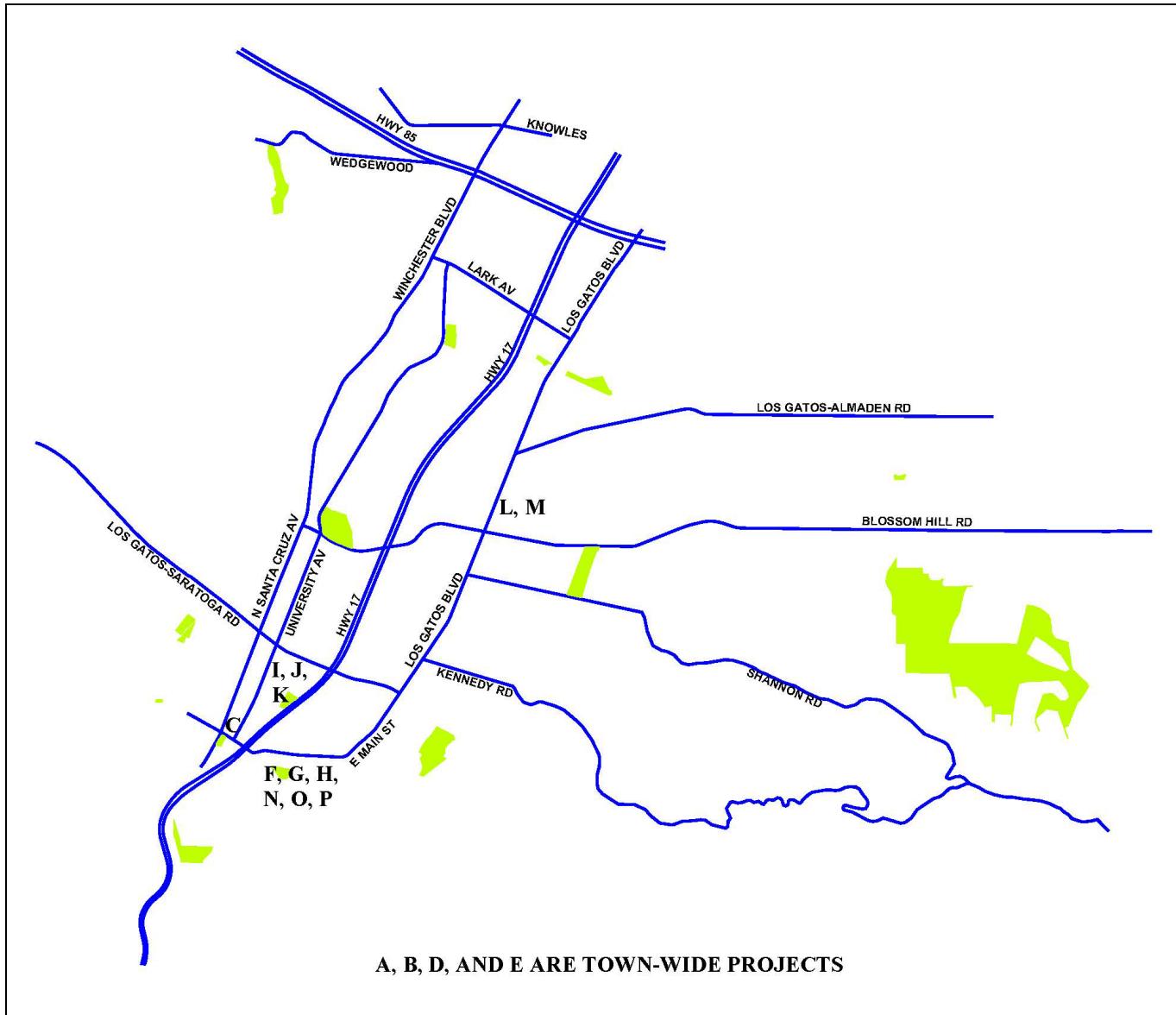
EQUIPMENT PROJECT DIRECTORY

6003	Town-Wide Document Imaging Project	E – 42
6101	Enterprise Resource Planning Upgrade	E – 44
6103	EOC Communication Upgrade	E – 46
6104	IT Disaster Recovery Improvements	E – 48

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PROJECT LOCATIONS			
A	Town Beautification	I	Building Replacement at Corporation Yard
B	Public Art Gateway Project	J	Termite Abatement at Water Tower
C	Downtown Restroom Feasibility Study	K	Engineering Counter Modifications
D	Emergency Preparedness	L	HVAC Improvement – POB Building
E	Annual ADA Compliance Work	M	POB Space Study
F	ADA Restrooms and HR Offices	N	Library Improvements
G	Civic Center Plumbing Repair	O	Battery Power Supply – Library
H	Adult Recreation Center HVAC	P	ADA Upgrade Public Restrooms – Adult Recreation Building

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects

PROGRAM SECTION DIRECTORY	PAGE
2002 Town Beautification	E - 6
2009 Public Art Gateway Project	E - 8
2011 Downtown Restroom Feasibility Study	E - 10
2012 Emergency Preparedness	E - 12
2013 Annual ADA Compliance Work	E - 14
2117 ADA Restrooms and HR Offices	E - 16
2120 Civic Center Plumbing Repair	E - 18
2207 Adult Recreation Center HVAC	E - 20
2302 Building Replacement at Corporation Yard	E - 22
2309 Termite Abatement at Water Tower	E - 24
2310 Engineering Counter Modifications	E - 26
2403 HVAC Improvement – POB Building	E - 28
2404 POB Space Study	E - 30
2504 Library Improvements	E - 32
2505 Battery Power Supply - Library	E - 34
2601 ADA Upgrade Public Restrooms – Adult Recreation Building	E - 36

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

The *Town Infrastructure & Facilities Projects* section contains Capital Improvement Program projects that maintain or improve the Town's public buildings and structures to keep them in a clean, safe, accessible, and functional condition. Projects in this section are Town Infrastructure Projects or Equipment Projects.

Town-owned buildings include the Civic Center, Library, Police Operations Center, Parks & Public Works Building and Corporation Yard, Los Gatos Theatre, and associated structures. The following buildings are leased to other agencies or entities: 208 East Main Street and 123 East Main Street, 4 Tait Avenue and Forbes Mill.

Town Infrastructure and Facilities Projects are prioritized in consideration of the user needs, federal and state mandates, federal and state grant opportunities and restrictions, and local community standards. The Community Development Department assumes responsibility for evaluating the overall conformance to the General Plan and the status of environmental assessment for proposed projects. The Parks & Public Works Department assumes responsibility for project design, planning, and construction.

This section contains annual ongoing improvement projects as well as identified one-time projects. The infrastructure and facilities projects are prioritized based on health and safety issues, infrastructure impacts, regulatory compliance, available funding sources, project costs, and community needs.

Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's public facilities; however, grants, CDBG funds, and donations are pursued and utilized when available.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM TOWN INFRASTRUCTURE & FACILITIES PROJECTS								
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted	
<i>Carryforward Projects</i>								
2002 Town Beautification	\$ 9,851	\$ 25,203	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 95,055	
2009 Public Art Gateway Project	-	44,500	37,500	37,500	-	-	119,500	
2011 Downtown Restroom Feasibility Study	-	25,000	-	-	-	-	25,000	
2117 Civic Center ADA Restrooms and HR Offices	42,259	915,000	-	-	-	-	957,259	
2120 Civic Center Plumbing Repair	-	40,000	-	-	-	-	40,000	
2207 Adult Recreation Center HVAC	195,000	115,000	-	-	-	-	310,000	
2302 Building Replacement at Corporation Yard	858,800	471,883	-	-	-	-	1,330,683	
2309 Termite Abatement @ Water Tower	-	25,000	-	-	-	-	25,000	
2310 Engineering Counter Modification	-	40,000	-	-	-	-	40,000	
2403 HVAC Improvement - POB Building	-	25,000	-	-	-	-	25,000	
2504 Library Improvements	-	22,000	-	-	-	-	22,000	
2505 Battery Power Supply - Library	507,446	26,135	-	-	-	-	533,581	
2601 ADA Upgrade for Public Restrooms - Adult R	30,365	586,614	-	-	-	-	616,979	
<i>New Projects</i>								
2012 Emergency Preparedness	-	96,780	-	-	-	-	96,780	
2013 Annual ADA Compliance Work	-	10,000	10,000	10,000	10,000	10,000	50,000	
2404 POB Space Study	-	75,000	-	-	-	-	75,000	
Total Infrastructure / Facility Projects	\$ 1,643,720	\$ 2,543,116	\$ 62,500	\$ 62,500	\$ 25,000	\$ 25,000	\$ 4,361,836	

*Total FY 2022/23 Carryforward \$1,928,836

Unfunded Projects

- Civic Center Improvements
- CNG Station Decommissioning
- Deferred maintenance at Town-owned, leased properties
- Deferred improvements to Town-owned properties
- ADA Improvements at Town-owned and leased properties

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Town Beautification

Project Number 821-2002

Department Parks & Public Works

Description This project funds Town-wide beautification projects on an annual, as-needed basis

Location This project location is Town-wide.

Project Background The Town Beautification Program was established to provide improvements to enhance the Town's beauty, particularly along public streets, sidewalks, and other Town property.

Projects funded with this source include the Town's Outside the Box Program which enhances the character of the community by adding artwork to utility boxes that are often targeted by graffiti vandals. Selected artwork contains environmental sustainability messages that include alternative transportation, clean energy, clean creeks, community sustainability, and healthy lifestyles. An interactive map of all utility box locations can be found on the Town's website.

Other projects include updating and replacing the Forbes Mill Pedestrian Bridge art panels, which prior to FY 2023/24 was funded as a separate project.

Operating Budget Impacts The project will use staff time for program management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Ongoing	
--	---------	--

TOWN BEAUTIFICATION										Project 821-2002	
SOURCE OF FUNDS	Prior Year	Estimated		2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25	2025/26	2026/27	2027/28	Total Project	
	Actuals	2022/23 Estimated	Carryfwd to 2022/23			Proposed	Proposed	Proposed	Proposed		
GFAR	\$ 119,571	\$ 9,851	\$ 10,203	\$ 15,000	\$ 25,203	\$ -	\$ -	\$ -	\$ -	\$ 214,625	
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-	
TOTAL SOURCE OF FUNDS	\$ 119,571	\$ 9,851	\$ 10,203	\$ 15,000	\$ 25,203	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 214,625	
USE OF FUNDS	Prior Year	Estimated		2023/24 New Funding	Budget (w/ Carryforward)	2024/25	2025/26	2026/27	2027/28	Total Project	
	Actuals	2022/23 Estimated	Carryfwd to 2022/23			Proposed	Proposed	Proposed	Proposed		
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	119,571	9,851	10,203	15,000	25,203	15,000	15,000	15,000	15,000	214,625	
TOTAL GFAR	\$ 119,571	\$ 9,851	\$ 10,203	\$ 15,000	\$ 25,203	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 214,625	
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-	
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL USE OF FUNDS	\$ 119,571	\$ 9,851	\$ 10,203	\$ 15,000	\$ 25,203	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 214,625	

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name

Public Art Gateway Project

Project Number

821-2009

Department

Parks & Public Works

Description

This project funds the procurement and installation of Town gateway public art.

Location

Town-wide

Project Background

In December 2022, the Town Council approved allocation of funds to procure and install three additional gateway public art pieces as recommended by the Arts and Cultural Commission. The installation timing depends on the procurement of the art pieces, with a goal of installing one per year for the next three years. The first gateway public art ("The Cat") was installed at Los Gatos-Saratoga Road near Alberto Way and the second was installed on Lark Avenue near the Highway 17 interchange.

Operating Budget Impacts

The project will use Parks and Public Works staff time for installation of the required concrete pads, construction management and inspection. Material costs for the installation of each piece is included in the capital budget. The staff time for this project will be included in the Parks and Public Works Department's FY 2023/24 Operating Budget, and additional funding has been added to support ongoing maintenance of these art pieces.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

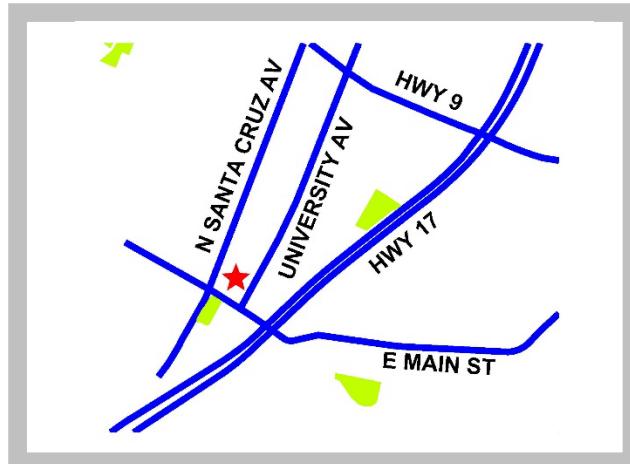
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Cat 3 Design	Fall 2023	
Cat 3 Bidding	Spring 2024	
Cat 3 Construction	Spring 2024	
Cat 4 Design	Fall 2024	
Cat 4 Bidding	Spring 2025	
Cat 4 Construction	Spring 2025	
Cat 5 Design	Fall 2025	
Cat 5 Bidding	Spring 2026	
Cat 5 Construction	Spring 2026	
Completion / Project Close Out	Summer 2026	

PUBLIC ART GATEWAY PROJECT										Project 821-2009
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 50,000	\$ -	\$ 7,000	\$ 37,500	\$ 44,500	\$ 37,500	\$ 37,500	\$ -	\$ -	\$ 169,500
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 50,000	\$ -	\$ 7,000	\$ 37,500	\$ 44,500	\$ 37,500	\$ 37,500	\$ -	\$ -	\$ 169,500
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	50,000	-	7,000	37,500	44,500	37,500	37,500	-	-	169,500
TOTAL GFAR	\$ 50,000	\$ -	\$ 7,000	\$ 37,500	\$ 44,500	\$ 37,500	\$ 37,500	\$ -	\$ -	\$ 169,500
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 50,000	\$ -	\$ 7,000	\$ 37,500	\$ 44,500	\$ 37,500	\$ 37,500	\$ -	\$ -	\$ 169,500

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Downtown Restroom Feasibility Study

Project Number 821-2011

Department Parks & Public Works

Description This project will result in development of cost estimates for construction and ongoing maintenance of a public restroom.

Location This project is located on the downtown area the intersection of Main Street and Santa Cruz Avenue.

Project Background This project will analyze alternative locations for a public restroom facility and consider utility needs and potential impacts of the work.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study Phase	Summer 2023	
Design	TBD – Contingent on Funding	
Bidding	TBD – Contingent on Funding	
Construction	TBD – Contingent on Funding	
Completion / Project Close Out	TBD – Contingent on Funding	

DOWNTOWN RESTROOM FEASIBILITY STUDY										Project 821-2011
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	25,000	-	25,000	-	-	-	25,000
TOTAL GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Emergency Preparedness

Project Number 821-2012

Department Emergency Manager

Description This project will fund improvements to emergency communication systems to enhance emergency preparedness and response, and to upgrade Community Emergency Response Team (CERT) Incident Command Post (ICP) equipment and supplies.

Location Town-wide

Project Background During local, state and/or national emergencies, communication is a critical component to protect public health and safety. Five areas of improvements have been identified to support emergency communications: Civilian Emergency Radio System, neighborhood incident command posts (ICP), the Town's Emergency Operations Center (EOC), the CERT trailer, and messaging between the ICP's, CERT trailer, and the EOC. For each of these five elements communication enhancements are needed to respond to disaster events effectively.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	TBD – Contingent on Funding	
Bidding	TBD – Contingent on Funding	
Construction	TBD – Contingent on Funding	
Completion / Project Close Out	TBD – Contingent on Funding	

EMERGENCY PREPAREDNESS										Project 821-2012
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ 96,780	\$ 96,780	\$ -	\$ -	\$ -	\$ -	\$ 96,780
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 96,780	\$ 96,780	\$ -	\$ -	\$ -	\$ -	\$ 96,780
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	96,780	96,780	-	-	-	-	96,780
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 96,780	\$ 96,780	\$ -	\$ -	\$ -	\$ -	\$ 96,780
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 96,780	\$ 96,780	\$ -	\$ -	\$ -	\$ -	\$ 96,780

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Annual ADA Compliance Work

Project Number 821-2013

Department Parks & Public Works

Description Annual ongoing source for minor upgrades or improvements needed to support ADA compliance for Town facilities (buildings, parks, sidewalks, etc.)

Location Town-wide

Project Background The Town has a number of facilities and amenities that are not compliant with the Americans with Disabilities Act requirements. In executing capital projects staff incorporate compliance upgrades, but this source will allow the updating of minor facilities during the course of routine maintenance.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

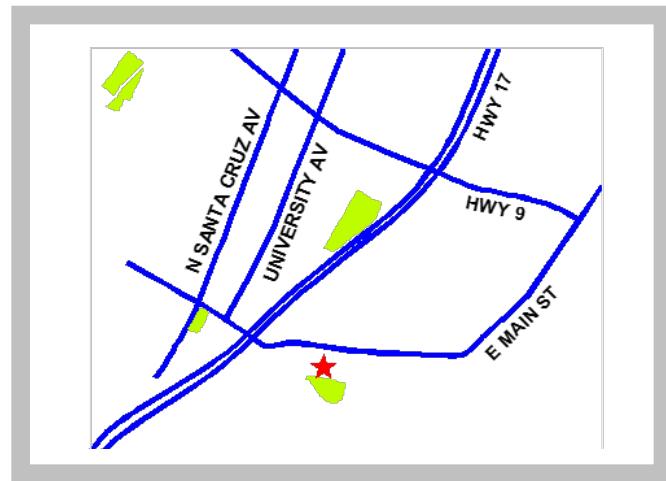
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	Ongoing	
Bidding	Ongoing	
Construction	Ongoing	

ANNUAL ADA COMPLIANCE WORK										Project 821-2013	
SOURCE OF FUNDS	Prior Year	2022/23	Estimated	2023/24 New Funding	2023/24	Budget	2024/25	2025/26	2026/27	2027/28	Total
	Actuals	Estimated	Carryfwd to 2022/23		(w/ Carryforward)	Proposed	Proposed	Proposed	Proposed	Project	
GFAR	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
USE OF FUNDS	Prior Year	2022/23	Estimated	2023/24 New Funding	Budget	2024/25	2025/26	2026/27	2027/28	Total	
	Actuals	Estimated	Carryfwd to 2022/23		(w/ Carryforward)	Proposed	Proposed	Proposed	Proposed	Project	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	50,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name ADA Restrooms and HR Offices

Project Number 821-2117

Department Parks & Public Works

Description This project will make ADA-compliant upgrades to the staff restrooms at the Civic Center and modify the HR offices.

Location This project is located at the Civic Center (110 E. Main Street).

Project Background This project will upgrade restrooms in the lower level of the Civic Center to make them compliant with the Americans with Disabilities Act. In addition, this project will remodel the HR offices in the Civic Center. Additional funding is added in the 2023/24 budget to replace the handicap ramp to the lower level of Civic Center as required to comply with ADA.

Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes full-time budgeted staff to support fluctuating workloads. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Summer 2023	Design	Project design & development
	Fall 2023	Bid Process	Project bidding & contract award
	Spring 2024	Construction	Project construction
	Summer 2024	Completion	Project close out

CIVIC CENTER ADA RESTROOMS AND HR OFFICES										Project 821-2117
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 22,742	\$ 42,259	\$ 535,000	\$ 380,000	\$ 915,000	\$ -	\$ -	\$ -	\$ -	\$ 980,000
TOTAL SOURCE OF FUNDS	\$ 22,742	\$ 42,259	\$ 535,000	\$ 380,000	\$ 915,000	\$ -	\$ -	\$ -	\$ -	\$ 980,000
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	22,742	42,259	535,000	380,000	915,000	-	-	-	-	980,000
TOTAL GFAR	\$ 22,742	\$ 42,259	\$ 535,000	\$ 380,000	\$ 915,000	\$ -	\$ -	\$ -	\$ -	\$ 980,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 22,742	\$ 42,259	\$ 535,000	\$ 380,000	\$ 915,000	\$ -	\$ -	\$ -	\$ -	\$ 980,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Civic Center Plumbing Repair

Project Number 821-2120

Department Parks & Public Works

Description This project will address leaking plumbing in various locations in the Civic Center

Location Civic Center, 110 E Main Street

Project Background The Civic Center plumbing has been leaking from joints and pinholes in several locations. Ceiling tiles are starting to become wet and deteriorating. The failed pipe joints and pinholes are due to the age of the mechanical infrastructure of the building. The piping is wrapped in insulation that contains asbestos so repairing the plumbing requires asbestos abatement in the locations where work is performed.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

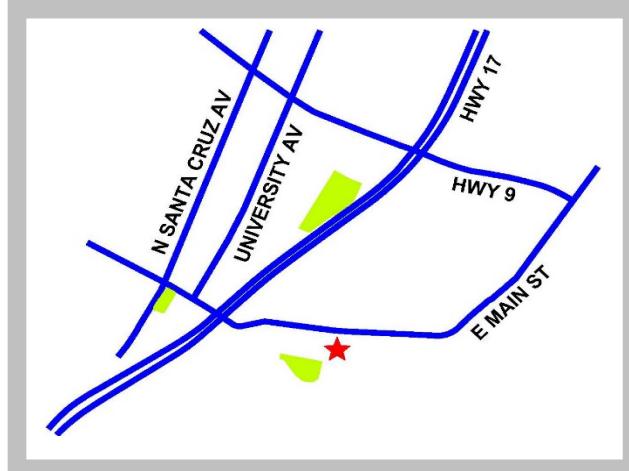
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	Fall 2022	
Bidding	Spring 2023	
Construction	Summer / Fall 2023	
Completion / Project Close Out	Winter 2024	

CIVIC CENTER PLUMBING REPAIR										Project 821-2120
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ 40,000
GRANTS & AWARDS										
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	40,000	-	40,000	-	-	-	40,000
TOTAL GFAR	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Adult Recreation Center – HVAC Unit Replacement

Project Number 821-2207

Department Parks & Public Works

Description This project will replace 18 fan coil pump units throughout the facility to maintain heating, ventilation, and air conditioning (HVAC) of the building.

Location This project is located at the Adult Recreation Center at 208 Main St.

Project Background The fan coil pump units throughout the facility have reached the end of their serviceable life and some have failed, leaving some rooms without heating or cooling capabilities. The replacement of these HVAC components is critical to provide a comfortable and functional space for the patrons of this building who are primarily seniors.

Operating Budget Impacts Staff time for coordination efforts with the Center's management and attendees during construction activities will be needed. Full-time maintenance staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

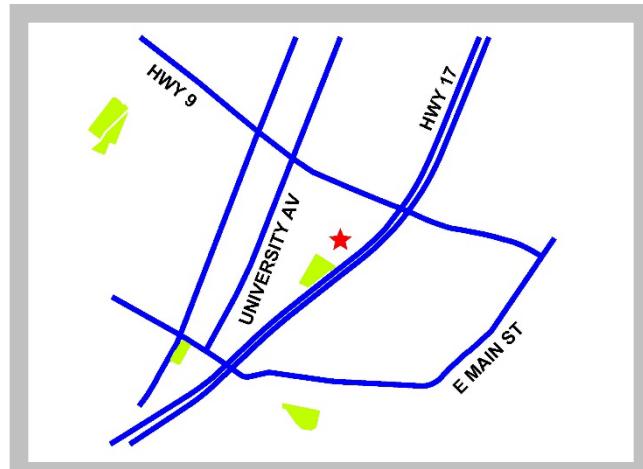
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2021/22	Design	Project design & development
	Summer 2022	Bid Process	Project bidding & contract award
	Spring 2023 Summer 2023	Construction Completion	Project completion with wall finish prep and paint Project close out

ADULT RECREATION CENTER HVAC										Project 821-2207
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	\$ -	\$ 195,000	\$ 115,000		\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ 310,000
GFAR	\$ -	\$ 195,000	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000
TOTAL SOURCE OF FUNDS	\$ -	\$ 195,000	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	\$ -	\$ 195,000	\$ 115,000		\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Site Acquisition & Preparation</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Consultant Services</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Project Construction Expenses</i>	- -	195,000	115,000	- -	115,000	- -	- -	- -	- -	310,000
TOTAL GFAR	\$ -	\$ 195,000	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Site Acquisition & Preparation</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Consultant Services</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Project Construction Expenses</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ 195,000	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Building Replacement at Corporation Yard **Project Number** 821-2302

Department Parks & Public Works

Description This project replaces an old building at the Parks and Public Works Department (PPW) Corporation Yard that was used for office space and evidence storage. The project also includes improvements to the Engineering and Maintenance Building.

Location This project is located at the PPW Corporation Yard at 41 Miles Avenue.

Project Background The maintenance staff has been using a small portable building located at the north side of the PPW Corporation Yard for their office facility. This building has deteriorated over the years and is becoming more difficult to maintain because of its aging infrastructure. The building had several problems including leaking roof and windows, a poor heating and cooling (HVAC) system, and no restroom facility in the building. This building was also used partially by the Police Department as their evidence storage facility. Evidence must be stored and kept at a certain room temperature, which requires an updated HVAC system.

The engineering and adjacent warehouse spaces have been remodeled to accommodate the maintenance staff who were displaced with the removal of the old portable building. The current phase of the project involves replacing the evidence building.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes budgeted staff to support fluctuating workloads. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Fall 2022	Bid Process	Project bidding & contract award
	Spring 2023	Construction	Project construction
	Summer 2023	Completion	Project completion

BUILDING REPLACEMENT AT CORPORATION YARD										Project 821-2302
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 1,321,098	\$ 858,800	\$ 471,883	\$ -	\$ 471,883	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 1,321,098	\$ 858,800	\$ 471,883	\$ -	\$ 471,883	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	1,321,098	858,800	471,883	-	471,883	-	-	-	-	2,651,781
TOTAL GFAR	\$ 1,321,098	\$ 858,800	\$ 471,883	\$ -	\$ 471,883	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 1,321,098	\$ 858,800	\$ 471,883	\$ -	\$ 471,883	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Termite Abatement at Water Tower

Project Number 821-2309

Department Parks & Public Works

Description This project includes appropriate abatement, repair, and possibly painting.

Location PPW Corporation Yard, 41 Miles Avenue

Project Background Staff has found what appears to be termite granules in the water tower and possibly the Administrative Offices as well. Assessment and abatement will be completed at both locations.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

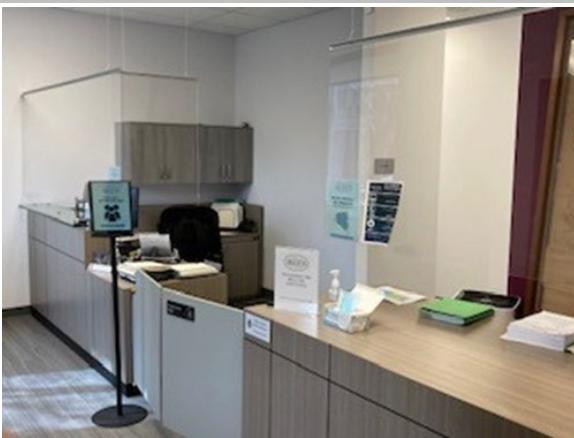
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	N/A	
Bidding	Spring 2023	
Construction	Summer / Fall 2023	
Completion / Project Close Out	Winter 2024	

TERMITIC ABATEMENT @ WATER TOWER										Project 821-2309
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	25,000	-	25,000	-	-	-	-	25,000
TOTAL GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Engineering Counter Modifications

Project Number 821-2310

Department Parks & Public Works

Description This project will assess consolidation of public counters at the Parks and Public Works Offices.

Location This project is located at the Engineering & Maintenance Building at the Parks & Public Works Corporation Yard at 41 Miles Ave.

Project Background Public facing operations for the Parks and Public Works Department are split between two buildings creating confusion for the public when they need to visit offices for services. This project would assess modifications to the Engineering Building counter to allow for the park reservation desk to be located in the same area the Engineering Permit counter, providing one location for the public to interact with PPW staff.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

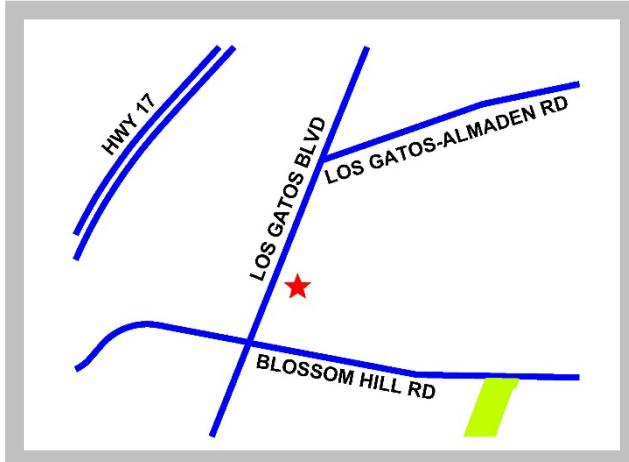
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	Spring 2023	
Bidding	Fall 2023	
Construction	Winter 2024	
Completion / Project Close Out	Spring 2024	

ENGINEERING COUNTER MODIFICATION								Project 821-2310		
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	\$ 40,000	-	-	-	-	-	\$ 40,000
TOTAL GFAR	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name HVAC Improvement – POB Building

Project Number 821-2403

Department Parks & Public Works

Description This project would install new motors to be incorporated into the Police Operation Building's Maintenance System to improve the management of the system and make it more energy efficient.

Location This project is located at the Police Operations Building at 15900 Los Gatos Blvd.

Project Background To make the Heating, Ventilation, Air Conditioning (HVAC) system at the Police Operations Building more efficient and fully functional, new motors are needed for seven existing economizers.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

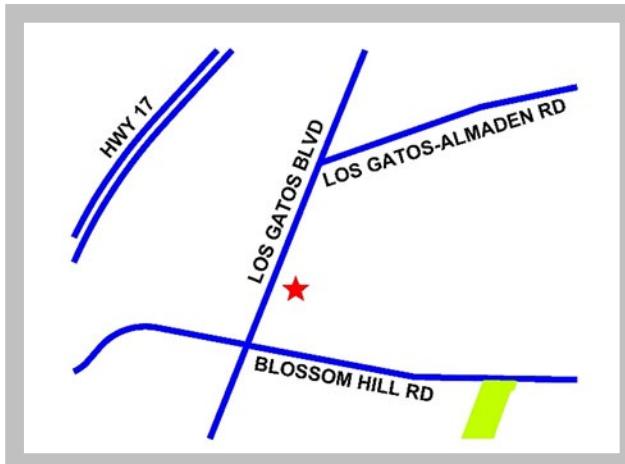
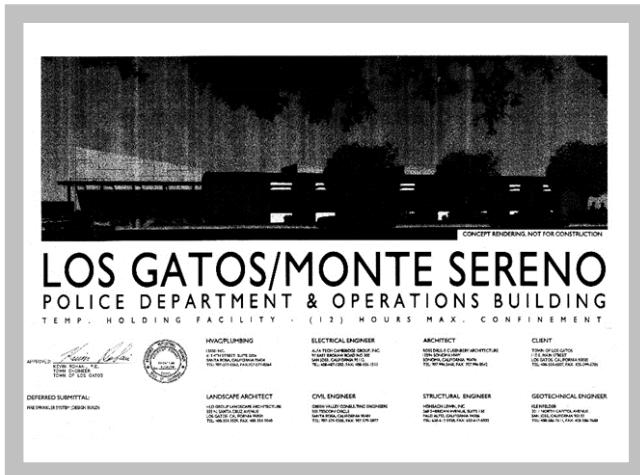
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	Fall 2023	
Bidding	Spring 2024	
Construction	Summer / Fall 2024	
Completion / Project Close Out	Fall 2024	

HVAC IMPROVEMENT - POB BUILDING										Project 821-2403
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	25,000	-	25,000	-	-	-	-	25,000
TOTAL GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name POB Space Study

Project Number 821-2404

Department Parks & Public Works

Project Manager Facilities Manager: Dan Keller

Description To evaluate the Police Operations Building and optimize use of space in an effort to provide office space for all of Police Department staff and equipment to be located in the same building.

Location Police Operations Building - 15900 Los Gatos Blvd

Project Background Police Department staffing and operations is currently split between Town Hall and the Operations Center. This split affects operational efficiency, coordination of services, and is confusing to the public. Locating all services in one facility would resolve or minimize these issues.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

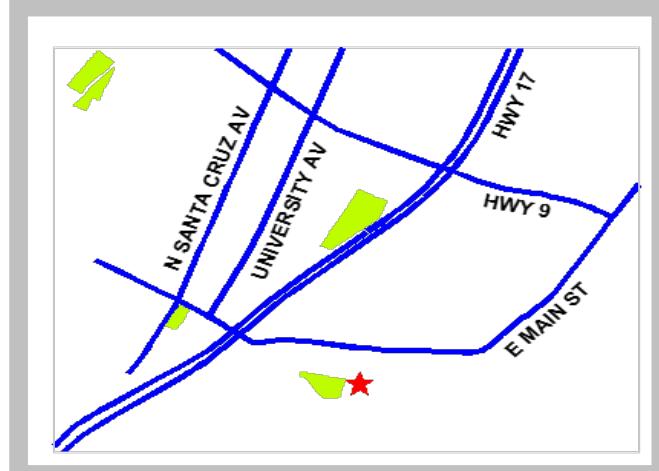
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Study	Fall 2024	
Design	TBD – Contingent on Study	
Bidding	TBD – Contingent on Study	
Construction	TBD – Contingent on Study	
Completion / Project Close out	TBD – Contingent on Study	

POB SPACE STUDY										Project 821-2404	
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
GFAR GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project	
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	\$ -	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	\$ -	
Consultant Services	-	-	-	-	-	-	-	-	-	\$ -	
Project Construction Expenses	-	-	-	75,000	75,000	-	-	-	-	75,000	
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	
GRANTS & AWARDS											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	\$ -	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	\$ -	
Consultant Services	-	-	-	-	-	-	-	-	-	\$ -	
Project Construction Expenses	-	-	-	-	-	-	-	-	-	\$ -	
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Library Improvements

Project Number 821-2504

Department Parks & Public Works

Description This project will install sound baffling to the low ceiling in the Library lobby and/or replace the lighting controllers that are at end of their service life.

Location This project location is inside the Library at 100 Villa Avenue.

Project Background This is the second phase of sound reduction in the Library following successful installation of doors to the teen area in phase one. This project will install sound baffling to the ceiling in the Library lobby to help diffuse noise once a viable solution is identified. Funding may be considered for other necessary improvements, such as replacement of lighting controllers or other improvements.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Projects Components and Timeline

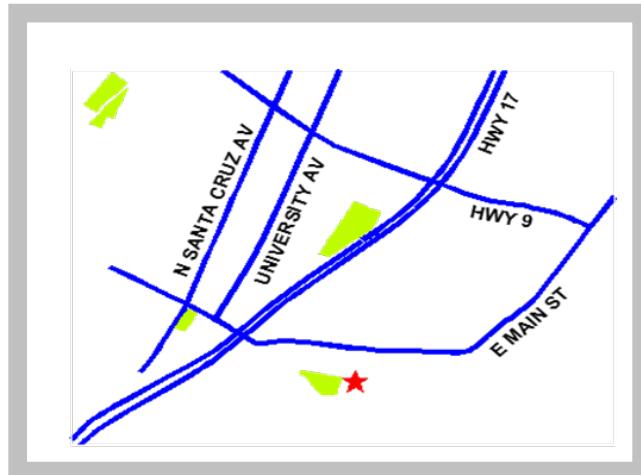
Per the direction of Town Council, starting in Fiscal Year 2023/24 the schedule for new projects added this year allows for changes in project schedules to be tracked over the life of a project. This new schedule will be implemented for all projects in next year's CIP.

Project Phase	Original Date	Revised Date
Design	Fall 2023	
Bidding	Spring 2024	
Construction	Spring 2024	
Completion / Project Close Out	Summer 2024	

LIBRARY IMPROVEMENTS										Project 821-2504
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ 22,000
GRANTS & AWARDS										
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	22,000	-	22,000	-	-	-	22,000
TOTAL GFAR	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Battery Power Supply - Library

Project Number 821-2505

Department Parks & Public Works

Description This project includes the development of a design plan and installation of a battery energy storage tied to the solar photovoltaic (PV) system at the Library.

Location This project is located at the Los Gatos Library, 100 Villa Avenue.

Project Background In FY 2020/21, grant funding became available through Silicon Valley Clean Energy Program and California Office of Emergency Services. To qualify for the grant funding, development of a plan for a community resilience project was required. The Library was chosen as a possible Community Resource Center and became an ideal candidate site for a battery back-up storage system for electric power. The system will provide short term backup power to the Library in the event of a power outage and will be tied to the existing photovoltaic (solar) system for continual regeneration of power. Grant agreements have been put in place. The design phase of the project has been completed and the construction will begin during late spring and summer 2023.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be reimbursed by the grant. On-going maintenance of the battery storage system should be minimal, with large cost replacement batteries in 7+ years.

PUBLIC FACILITIES PROGRAM

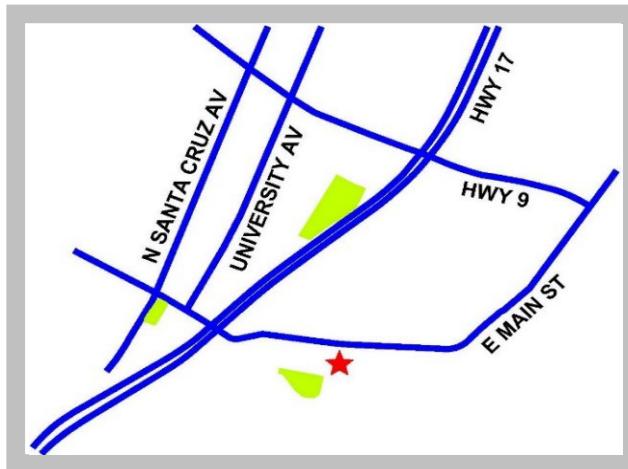
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Spring 2022	Bid process	Project design, bidding & contract award
	Fall 2022	Construction	Project Construction
	Fall 2023	Completion	Project Completion

BATTERY POWER SUPPLY - LIBRARY										Project 821-2505
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ 3,865	\$ 26,135	\$ -	\$ 26,135	\$ -	\$ -	\$ -	\$ -	\$ 30,000
GRANTS & AWARDS	-	503,581	-	-	-	-	-	-	-	503,581
TOTAL SOURCE OF FUNDS	\$ -	\$ 507,446	\$ 26,135	\$ -	\$ 26,135	\$ -	\$ -	\$ -	\$ -	\$ 533,581
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	3,865	26,135	-	26,135	-	-	-	-	30,000
TOTAL GFAR	\$ -	\$ 3,865	\$ 26,135	\$ -	\$ 26,135	\$ -	\$ -	\$ -	\$ -	\$ 30,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	503,581	-	-	-	-	-	-	-	503,581
TOTAL GRANTS & AWARDS	\$ -	\$ 503,581	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 503,581
TOTAL USE OF FUNDS	\$ -	\$ 507,446	\$ 26,135	\$ -	\$ 26,135	\$ -	\$ -	\$ -	\$ -	\$ 533,581

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name ADA Upgrade Public Restrooms – Adult Recreation Building **Project Number** 821-2601

Department Parks & Public Works

Description This project will make ADA-compliant upgrades to the public restrooms at the Recreation Building.

Location This project location is at the Adult Recreation Center at 208 E. Main Street.

Project Background The upstairs restrooms are beyond their useful life, are very small and non-ADA compliant. The building serves seniors and having an accessible facility is essential.

This project shows the use of Community Development Block Grant (CDBG) funds as a supplemental funding source. The CDBG Entitlement Program provides grants on a formula basis to develop viable urban communities by providing a suitable living environment, among other goals. The grant program has specific requirements, and this is one of the few Town projects that meets the CDBG requirements. Additional grant funding was provided by County of Santa Clara Board of Supervisors.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2023/24 Operating Budget.

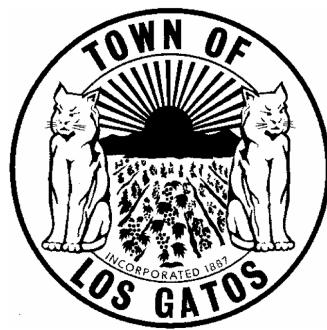
PUBLIC FACILITIES PROGRAM

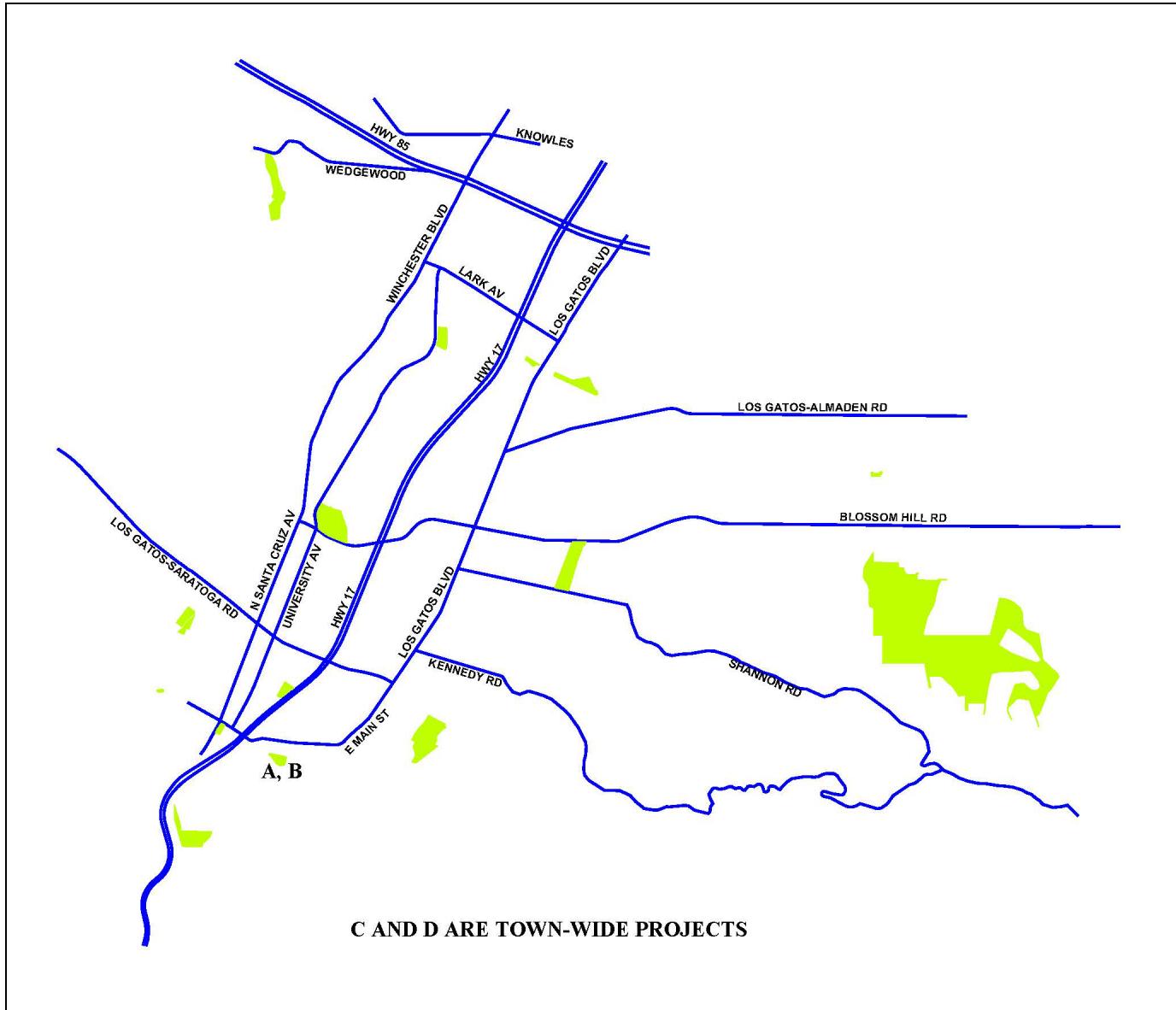
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Fall 2022	Design	Project design, development and plan approval
	Spring 2023	Bid Process	Project bidding & contract award
	Spring 2023	Construction	Project construction
	Fall 2023	Completion	Project completion

ADA UPGRADE FOR PUBLIC RESTROOMS - ADULT RECREATION BUILDING										Project 821-2601
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 183,000	\$ -	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 183,000
GRANTS & AWARDS	86,882	30,365	403,614	-	403,614	-	-	-	-	520,861
TOTAL SOURCE OF FUNDS	\$ 86,882	\$ 30,365	\$ 586,614	\$ -	\$ 586,614	\$ -	\$ -	\$ -	\$ -	\$ 703,861
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	183,000	-	183,000	-	-	-	-	183,000
TOTAL GFAR	\$ 86,882	\$ 30,365	\$ 183,000	\$ -	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 183,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	86,882	30,365	403,614	-	403,614	-	-	-	-	520,861
TOTAL GRANTS & AWARDS	\$ 86,882	\$ 30,365	\$ 403,614	\$ -	\$ 403,614	\$ -	\$ -	\$ -	\$ -	\$ 520,861
TOTAL USE OF FUNDS	\$ 86,882	\$ 30,365	\$ 586,614	\$ -	\$ 586,614	\$ -	\$ -	\$ -	\$ -	\$ 703,861

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects





PROJECT LOCATIONS	
A	Town-Wide Document Imaging Project
B	Enterprise Resource Planning Upgrade
C	EOC Communication Upgrade
D	IT Disaster Recovery Improvements

PUBLIC FACILITIES PROGRAM

Equipment Projects

PROGRAM SECTION DIRECTORY		PAGE
6003	Town-Wide Document Imaging Project	E – 42
6101	Enterprise Resource Planning Upgrade	E – 44
6103	EOC Communication Upgrade	E – 46
6104	IT Disaster Recovery Improvements	E – 48

PUBLIC FACILITIES PROGRAM

Equipment Projects

The *Equipment Projects* section contains Capital Improvement Program projects that provide new equipment; or replace, improve, or upgrade existing Town equipment.

All projects in this section are considered one-time projects, with no ongoing allocations. One-time equipment capital improvement projects are prioritized based on service level considerations, available funding sources, project costs, and community impacts.

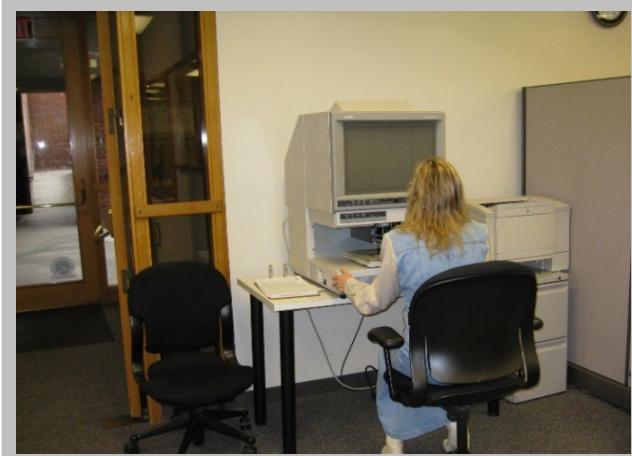
Los Gatos does not have a designated funding source for new equipment or the replacement or upgrading of existing equipment; however, grants are pursued and utilized when available.

FY 2023/24 - 2027/28 CAPITAL IMPROVEMENT PROGRAM EQUIPMENT PROJECTS							
	Expended Through 2022/23	2023/24 Budget & Carryfwd*	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	Total Budgeted
<i>Carryforward Projects</i>							
6003 Town-wide Document Imaging Project	215,000	0	-	-	-	-	215,000
6101 Enterprise Resource Planning Upgrade	877,478	725,076	-	-	-	-	1,602,554
6103 EOC Communications Upgrade	25,692	24,308	-	-	-	-	50,000
6104 IT Disaster Recovery Improvements	171,920	28,080	-	-	-	-	200,000
<i>New Projects</i>							
Total Equipment Projects	\$ 1,290,090	\$ 777,464	\$ -	\$ -	\$ -	\$ -	\$ 2,067,554

Total FY 2022/23 Carryforward \$777,464

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project: Town-Wide Document Imaging Project

Project Number 841-6003

Department Community Development/Police

Description This is the continuation of the first phase of a Town-wide project to convert existing microfiche and paper files to electronic storage and provide desktop access.

Location Town of Los Gatos Civic Center complex (110 E. Main Street).

Project Background The Community Development Department has an immediate need to provide electronic storage and retrieval of many archived documents. The electronic retrieval system will allow immediate access to all building and planning files for members of the Community Development Department via desktop access. Following implementation, priorities will be identified to expand document imaging to other departments, subject to available funding.

Operating Budget Impacts The Community Development Department collects permit fees, a portion of which will be used to offset some costs for document storage.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	FY 2023/24	Production	Continue document conversion of Building and Planning Division files.
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TOWN-WIDE DOCUMENT IMAGING PROJECT										Project 841-6003
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 198,011	\$ 16,989	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ 198,011	\$ 16,989	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000
Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	198,011	16,989	-	-	-	-	-	-	-	215,000
TOTAL GFAR	\$ 198,011	\$ 16,989	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 198,011	\$ 16,989	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000



Project Name	Enterprise Resource Planning (ERP) Upgrade	Project Number	841-6101
Department	IT, Finance, and HR		

Description This project is replacing the Town's existing financial/human resources system with a more modern ERP system. The new system will enhance the reporting capabilities, streamline process workflows, and provide self-service online services for community members and vendors.

Location The new ERP system will be SaaS based application and hosted by the vendor in Microsoft Azure's cloud infrastructure.

Project Background The current ERP system was originally implemented back in 2008 and has since become outdated. Staff determined that a more modern system was required to meet the demands for more advanced functionalities, improved efficiencies, fiscal transparency, and enhanced systems integration all in a single platform. The new ERP system will include the implementation of the following functional areas.

- Financial Management
- Advanced Scheduling
- Revenue Management
- Human Capital Management

The various modules for each functional area will be implemented through a phased approach spanning a two-year period.

Operating Budget Impacts The cost of the implementation is estimated to be \$1.3 million with an ongoing support & maintenance cost of \$158,000 annually.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Fall 2021	RFP Process	Selection of new ERP System based on requirements				
	Summer 2022	Implementation	Begin phased implementation				
	Summer 2024	Completion	All modules functional and business operations live on new system				

ENTERPRISE RESOURCE PLANNING UPGRADE										Project 841-6101
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ 254,769	\$ 622,709	\$ 725,076	\$ -	\$ 725,076	\$ -	\$ -	\$ -	\$ 1,602,554
TOTAL SOURCE OF FUNDS	\$ 254,769	\$ 622,709	\$ 725,076	\$ -	\$ 725,076	\$ -	\$ -	\$ -	\$ -	\$ 1,602,554
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GFAR	Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GFAR	Services/Supplies/Equipment	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
GFAR	Site Acquisition & Preparation	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
GFAR	Consultant Services	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
GFAR	Project Construction Expenses	254,769	622,709	725,076	- - -	725,076	- - -	- - -	- - -	1,602,554
TOTAL GFAR	\$ 254,769	\$ 622,709	\$ 725,076	\$ -	\$ 725,076	\$ -	\$ -	\$ -	\$ -	\$ 1,602,554
GRANTS & AWARDS	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRANTS & AWARDS	Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRANTS & AWARDS	Services/Supplies/Equipment	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
GRANTS & AWARDS	Site Acquisition & Preparation	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
GRANTS & AWARDS	Consultant Services	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
GRANTS & AWARDS	Project Construction Expenses	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 254,769	\$ 622,709	\$ 725,076	\$ -	\$ 725,076	\$ -	\$ -	\$ -	\$ -	\$ 1,602,554



Project Name EOC Communications Upgrade

Department Town Manager Office/IT/PD

Project Number 841-6103

TOWN-WIDE

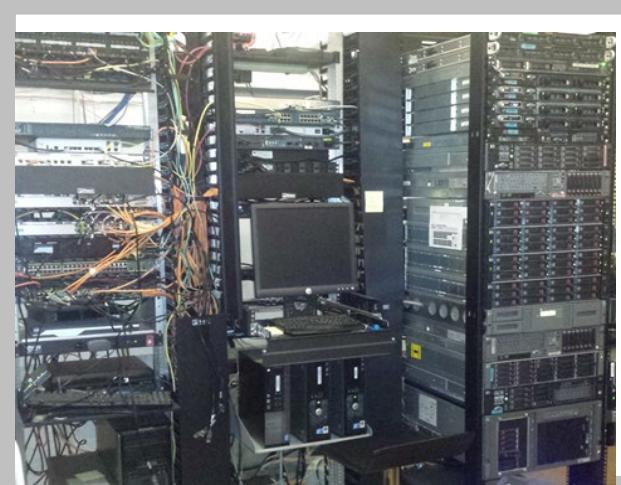
Description	This project upgrades identified deficiencies in the Town's Emergency Operations Center (EOC) communication and situational awareness capabilities.
Location	The project will enhance the communication and situational awareness systems within the EOC to create better interoperability and information sharing between Town staff, Public Safety, other agencies, and citizen volunteers in the event of an emergency.
Project Background	The recent wildfire disasters in California and lessons learned from prior Town emergency preparedness exercises continue to identify a lack of reliable communications as a major challenge in emergency responses. Without robust EOC communication capabilities the situational awareness necessary to adequately assess, and respond to, an operational area in the event of an emergency is severely compromised. Staff is seeking to create additional situational awareness platforms and multiple seamless communication channels between the Town EOC, County EOC, Town Public Safety staff, Town PPW staff, Town CDD staff, and CERT volunteers.
Operating Budget Impacts	This project will use staff time for management. The staff time for this project is included in the FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2018	Design	Initial project development
	Fall 2018	Procurement	Procurement of initial equipment and installation
	Fall 2020	Initial Phase Completion	Initial project completion
	Fall 2023	Design	Additional project scope development

EOC COMMUNICATIONS UPGRADE										Project 841-6103	
SOURCE OF FUNDS	Prior Year Actuals	2022/23 Estimated		Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR	\$ 24,692	\$ 1,000	\$ 24,308	\$ -	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000
GRANTS & AWARDS	-	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	\$ 24,692	\$ 1,000	\$ 24,308	\$ -	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000
USE OF FUNDS	Prior Year Actuals	2022/23 Estimated		Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	24,692	1,000	24,308	-	-	24,308	-	-	-	-	50,000
TOTAL GFAR	\$ 24,692	\$ 1,000	\$ 24,308	\$ -	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 24,692	\$ 1,000	\$ 24,308	\$ -	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000



TOWN-WIDE

Project Name IT Disaster Recovery Improvements

Department Town Manager Office/IT

Project Number 841-6104

Description This project upgrades the Town's existing Information Technology infrastructure including windows servers, storage, and network switches.

Location The project will enhance the IT systems used by all Town departments at all locations. Purchased computer hardware will be located at 110 E. Main Street, 41 Miles Ave., and 15900 Los Gatos Boulevard

Project Background Annually staff evaluates and replaces older servers and network infrastructure to ensure reliable operation. In FY 2017/18, staff began an IT disaster recovery inventory, identifying many areas to improve our disaster preparedness posture and increasing efficiencies with more modern infrastructure design. These improvements to IT infrastructure require more than a simple staggered replacement of a small percentage of servers. Improvements include Hypervisor Server Clusters and Replication, redundant Storage Area Networks, and Public Cloud DR Data Center, cloud managed network switches.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the FY 2023/24 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project development				
	Fall 2019	Procurement	Procurement of equipment and installation				
	Summer 2023	Completion	Project completion				

IT DISASTER RECOVERY IMPROVEMENTS								Project 841-6104		
Source of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	2023/24 Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed	Total Project
	Use of Funds	Prior Year Actuals	2022/23 Estimated	Estimated Carryfwd to 2022/23	2023/24 New Funding	Budget (w/ Carryforward)	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	2027/28 Proposed
GFAR	\$ 113,962	\$ 57,959	\$ 28,080	\$ -	\$ 28,080	\$ -	\$ -	\$ -	\$ -	\$ 200,001
TOTAL SOURCE OF FUNDS	\$ 113,962	\$ 57,959	\$ 28,080	\$ -	\$ 28,080	\$ -	\$ -	\$ -	\$ -	\$ 200,001
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Site Acquisition & Preparation</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Consultant Services</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Project Construction Expenses</i>	113,962	57,959	28,080	- -	28,080	- -	- -	- -	- -	200,001
TOTAL GFAR	\$ 113,962	\$ 57,959	\$ 28,080	\$ -	\$ 28,080	\$ -	\$ -	\$ -	\$ -	\$ 200,001
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Site Acquisition & Preparation</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Consultant Services</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
<i>Project Construction Expenses</i>	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ 113,962	\$ 57,959	\$ 28,080	\$ -	\$ 28,080	\$ -	\$ -	\$ -	\$ -	\$ 200,001

PUBLIC FACILITIES PROGRAM

Equipment Projects



Reference

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Accrual Basis Accounting - Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements.

Adoption - Formal action by the Town Council which sets the spending limits for the fiscal year. The Town's budget is adopted by Council resolution.

Appropriation - An authorization made by the Town Council that permits officials to incur obligations against and to make expenditures of government resources. Appropriations are typically granted for a one-year period.

Audit - Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the Town's Financial Statements present fairly the Town's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with its performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the Town's internal controls as well as recommending improvements to the Town's financial management practices.

Bonds - A bond is a written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date) together with period interest at a specified rate. Bonds are typically used to finance capital facilities.

Budget - As the Town's financial operating plan for the fiscal year, the budget displays the estimated expenditures (costs) for providing services and the estimated sources of revenue (income) to pay for them. Once the Town Council adopts the budget, the total becomes the maximum spending limit. Los Gatos' budget encompasses a single fiscal year (July 1 through June 30).

Budget Amendment - The Council has the sole responsibility for adopting the Town's budget and may amend or supplement the budget at any time after adoption. The Town Manager has the authority to approve administrative adjustments to the budget as outlined in the Financial and Administrative Policies set by Council.

Budget Document - The official financial spending and resource plan submitted by the Town Manager and adopted by the Town Council explaining the approved budget to the public and Town Council.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, comparative data from previous fiscal years, goals and objectives, and the views and recommendations of the Town Manager.

Budget Overview - This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (increase/decrease).

Budget Policies - General and specific guidelines adopted by the Council that govern the financial plan's preparation and administration.

Capital or Community Improvements - Capital or community improvements are major construction, acquisition, or maintenance/repair projects. Typical examples of major construction would include new

street improvements, park development, and public buildings. Acquisition includes land for parks and open space. Major maintenance/repairs may include street resurfacing or modifications to public buildings.

Capital Improvement Program (CIP) - The plan or schedule of expenditures for major construction of roads, sidewalks, Town facilities, and/or park improvements and for the purchase of equipment. The Town of Los Gatos' CIP follows a five-year schedule. Although the Town adopts the CIP budget in a process which is separate from the adoption of the budget, the budget incorporates the first year of the five-year CIP.

Capital Projects Fund - In governmental accounting, a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditures account which accumulates until the project is completed, at which time the fund ceases to exist.

Capital Outlay - Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery, equipment, and construction projects.

Capital Assets – See “Fixed Assets.”

Cash Basis Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CDBG (Community Development Block Grant) - Federal grant funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town. The Town primarily uses these funds for housing rehabilitation, public improvements, and local social programs.

Construction Tax - A construction tax is imposed upon the construction of any building, portion of a building, or a mobile home lot. Construction by definition means either new construction or enlargement. The taxes imposed are based upon a set rate per square foot as follows:

- a) **Capital Improvement Tax** - \$0.18 for each square foot of building addition or alteration
- b) **Underground Utility Tax** - \$0.18 for each square foot of building addition or alteration
- c) **Park Fund Tax** - \$0.04 for each square foot of building addition or alteration

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities - Items which may become liabilities of the Town but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services - Services provided to the Town from the private sector or other public agencies.

Contributed Capital - Resources which are extremely restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in, and contributions from developers.

Cost Allocation - A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer. In the Town's case, the general fund is the service provider and the external funds are the service consumer.

Deficit - The excess of liabilities over assets.

Department - A major organizational unit of the Town that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Developer Fees and Permits - Fees that are charged for various development-related services or permits based upon actual cost to the Town for providing the service or permit.

Documentary Transfer Tax - Imposed on the transfer of real property, exclusive of any lien or encumbrance. The Town receives 50% of such revenue collected by Santa Clara County.

Encumbrance - Commitment against an approved budget for unperformed (executory) contract for goods or services. Encumbrances cease when the obligation is paid or otherwise terminated. A purchase order is a common encumbrance.

Expenditure - The outflow of funds paid or to be paid for an asset obtained or goods and services obtained. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the Town determines its financial position and results of its operations. The Town's fiscal year runs from July 1 to June 30.

Five-Year Financial Forecast - Estimates of future revenues and expenditures to help predict the future financial condition of the community.

Fixed Assets - Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts in which financial transactions relating to revenues, expenditures, assets, and liabilities are recorded. Funds other than the General Fund typically have a unique funding source and purpose. Establishing funds enables the Town to account for the use of restricted revenue sources and carry on specific activities or pursue specific objectives.

Fund Accounting - System used by non-profit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance - Also known as financial position, fund balance is the excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

GAAP - (Generally Accepted Accounting Principles) - Uniform standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the Town.

Gas Tax Fund - The Gas Tax Fund is used to account for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street-related purpose in the Town's system of streets.

General Fund - In governmental accounting, fund used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund. The General Fund is the primary operating fund of the Town.

General Government – Includes offices and departments to support the Town Council, Town Clerk, Town Manager, Town Attorney, Town Treasurer, Human Resources, Finance, Community Development, Police, Parks and Public Works, and Library functions.

General Liability Self Insurance Fund - The General Liability Self Insurance Fund is used to provide the Town with liability and property insurance. Coverage is provided through the Town's participation in a joint powers agreement through the Association of Bay Area Governments (ABAG).

Grant - External contribution, and/or gift of cash, or other asset typically from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is Community Development Block grant funding from the federal government.

Housing Set-Aside Fund – This fund is used to account for the Redevelopment Agency's 20% set-aside property tax increment revenues and the associated expenditures to be used for increasing or improving low and moderate income housing.

Improvements - Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains, and sewers.

Intergovernmental Revenue - Revenue received from other governmental agencies and municipalities, such as grants from the state or federal government.

Inter-Fund Transfers - When the Town moves money between its various funds, it makes an inter-fund transfer, referred to as "transfers in" and "transfers-out." In aggregate, transfers in and out offset each other for the fiscal year.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by Santa Clara County levying property taxes.

Licenses and Permits - Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Lighting and Landscape Fund - The Town has formed six landscape and lighting district funds established by written consent of the property owners owning all of the property within the boundaries of the district.

Objective - A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program or service level.

Ordinance - A formal legislative enactment by the Town Council. It has the full force and effect of law within Town boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a Town's municipal code.

Operating Budget - The operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Personnel - Town staff.

Program - As subdivisions of departments, programs are budgetary or organizational units of government with limited sets of work responsibilities within their respective departments. Programs also serve to increase budgetary accountability. Los Gatos' budget is compiled on a program basis.

Property Tax - A tax imposed on real property (land and permanently attached improvements). The tax is based upon the assessed value of such property. The tax rate may not exceed 1% of assessed value.

Reserve - An account used to indicate that a portion of fund equity is designated, undesignated, or legally restricted for a specific purpose.

Resolution - A special order of the Town Council, which has a lower legal standing than an ordinance.

Resources - Total amounts available for appropriation including estimated revenues, inter-fund transfers, and beginning fund balances.

Revenue - Sources of income which the Town receives during a fiscal year. Examples of revenue include taxes, intergovernmental grants, charges for services, resources forwarded from the prior year, operating transfers for other funds, and other financing sources such as the proceeds derived from the sales of fixed assets.

Revenue Estimate - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a fiscal year.

Road Impact Fees - Pursuant to Article III of Chapter 15 of the Town Code, the Town collects road impact fees to finance road construction and maintenance projects throughout the town. Article IX of Chapter 15 authorizes the establishment of special fund accounts known as Road Impact #1, Road Impact #2, and Road Impact #3, into which all such fees are deposited. Because the road systems generally follow drainage patterns, the existing drainage basin map boundaries are used to track and expend funds for road construction and maintenance.

The amount of each fee collected is based on an estimate of the weight of the loads to be hauled to or from the project and the weight of heavy vehicles to be used in connection with the project. The fee is collected for Building Permits, Grading and Landscape Permits, Improvement Contracts, and Encroachment Permits. Money collected from such fees is to be used solely for design, construction, and

repair of Town streets and installation of sidewalk curb cut ramps when such a requirement is triggered by the level of work as provided by the Americans with Disabilities Act, within the prescribed area. Projects will be brought forward on an as-needed basis.

SA Trust Fund – Fund used to account for the proceeds of notes, and other forms of indebtedness, and the expenditure of these funds to pay the debt, administrative services and projects with the specified boundaries of the Successor Agency of the Town of Los Gatos Redevelopment Agency.

Sales Tax – 1% of taxable sales is returned to the Town by the State Board of Equalization on a monthly direct deposit basis. Under the “Triple Flip” agreement, 0.25% of the 1% is now received in association with property tax but remains sales tax in substance.

Special Revenue Fund - In governmental accounting, a fund used to account for the proceeds of a special revenue source (other than special assessments, expandable trusts, or for major capital projects) that are legally restricted to expenditure for a specified purpose.

Service Charge - Charges for specific services rendered.

Services and Supplies - Expenditures for services and supplies which are directly related to a department's primary service activities.

State Gas Tax Funds - Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes.

Supplemental Appropriation - An appropriation approved by the Council after the initial budget is adopted.

Taxes - Compulsory charges levied by the Town, county, or state governments for the purpose of financing services performed for the community's benefit.

Town Code - A legal compilation of Town Council-approved ordinances currently in effect. The code defines Town policy with respect to areas such as planning, etc.

Transfers In/Out - Money transferred from one Town fund to another. Differs from revenues and expenses - see definition of these terms, above.

REFERENCE SECTION

Index

Financial Summaries – by Fund

Total CIP Fund Summary.....	B – 9
Fund 411 - GFAR Fund	B – 10
Fund 471 – Traffic Mitigation Fund	B – 13
Fund 421 – Grants Fund.....	B – 15
Fund 461/462/463 – Storm Basin Funds	B – 17
Fund 472 – Utility Underground Fund.....	B – 19
Fund 481 – Gas Tax Fund	B – 21

Financial Summaries – by Program

Streets Program.....	B – 5
Parks Program.....	B – 5
Public Facilities Program.....	B – 6
FY 2022/23 Completed or Withdrawn CIP Projects.....	A – 13
Glossary.....	F – 1

Parks Program - Park Improvement Projects

Creekside Park Turf Replacement.....	D – 10
Oak Meadow Park Bandstand Area Improvements	D – 6
Parks Playground Fibar Project.....	D – 12
Pinehurst Community Garden	D – 14
Town Plaza Turf Repairs.....	D – 8

Parks Program – Trail Improvement Projects

Charter Oaks Trail Improvements	D – 20
Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	D – 24
Lynne Ave Pedestrian Path Design	D – 28
Open Space Trail Upgrades.....	D – 22
Vegetation Management – Town-wide.....	D – 26

Public Facilities Program – Equipment Projects

Enterprise Resource Planning Upgrade	E – 44
EOC Communication Upgrade	E – 46
IT Disaster Recovery Improvements.....	E – 48
Town-Wide Document Imaging Project	E – 42

Public Facilities Program – Infrastructure Projects

ADA Restrooms and HR Offices	E – 16
ADA Upgrade Public Restrooms – Adult Recreation Building	E – 36
Adult Recreation Center HVAC	E – 20
Annual ADA Compliance Work	E – 14
Battery Power Supply - Library	E – 34
Building Replacement at Corporation Yard	E – 22

REFERENCE SECTION

Index

Civic Center Plumbing Repair	E – 18
Downtown Restroom Feasibility Study.	E – 10
Emergency Preparedness	E – 12
Engineering Center Modifications	E – 26
HVAC Improvement – POB Building	E – 28
Library Improvements	E – 32
POB Space Study.....	E – 30
Public Art Gateway Project.....	E – 8
Termite Abatement at Water Tower.....	E – 24
Town Beautification.....	E – 6
Streets Program - Bridge Projects	
Highway 17 Bicycle & Pedestrian Bridge – Design	C – 80
Quito Road - Bridge Replacement	C – 82
Timber Bridge Inspection.....	C – 84
Street Program - Street Improvement Projects	
333 University Avenue Inlet Capacity Improvements	C – 70
709 University Avenue Drainage System Replacement	C – 68
Annual Storm Drain Improvement Project.....	C – 62
Curb, Gutter, & Sidewalk Maintenance.....	C – 38
Downtown Parking Lots Seal Coat & Restriping	C – 72
Downtown Streetscape Revitalization/Economic Recovery Efforts.....	C – 46
Harwood/Belridge Drainage Study	C – 66
Highway 17/9 Interchange and Capacity Improvements	C – 48
Kennedy Sidewalk – LBG to Englewood.....	C – 54
Loma Street Drainage	C – 64
Parking Lot 4 Repair/Waterproofing	C – 74
Parking Program Implementation	C – 56
Shannon Road Pedestrian and Bikeway Improvements.....	C – 40
Storm Related Repairs	C – 58
Stormwater System – Pollution Prevention Compliance	C – 60
Traffic Signal Modernization.....	C – 44
Utility Undergrounding Improvements	C – 42
Winchester Boulevard Complete Streets Final Design	C – 50
Winchester Class IV Bikeway	C – 52
Streets Program - Street Reconstruction & Resurfacing Projects	
Street Repair & Resurfacing.....	C – 6
Streets Program - Street Repairs, Maintenance & Safety Projects	
ADA Transition Plan	C – 18

REFERENCE SECTION

Index

East Main Street Crosswalk Improvements.....	C – 22
Local Road Safety Plan.....	C – 24
Measure B Education & Encouragement.....	C – 28
Retaining Wall & Guardrail Repairs	C – 14
Roadside Fire Fuel Reduction	C – 20
Shannon Road Repair	C – 16
Town-wide Speed Studies.....	C – 30
Unanticipated Repairs - Annual	C – 12
VMT Mitigation Program	C – 26
Town Manager's Message	A – 1



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