

**Town of Los Gatos Community Development Department**

110 E. Main Street

Los Gatos, CA 95030

Subject: Letter of Justification – Exterior Front and Rear Improvements for Venture Christian Church

Address: 16845 Hicks Rd. Los Gatos, CA 95032

Scope: Front Entry Exterior Modifications, Youth Hangout & Sport Court, Rear Accessibility Upgrades and new parking.**To Whom It May Concern:**

I am writing to provide a Letter of Justification for the proposed scope of work at the above-referenced property located in the Town of Los Gatos. The project consists of primarily exterior site and accessibility improvements intended to enhance safety, usability, and compliance with current codes and standards.

Project Summary

Exterior Front & Youth Hangout improvements include:

- Repairing or replacing deteriorated exterior finishes and materials in-kind (some of our existing concrete flatwork is likely original to the building).
- Updating our existing sports courts and exterior seating areas.
- Making minor site grading and paving adjustments to achieve compliant slopes.
- Enhancing site visibility and safety through minor lighting and signage adjustments.

Rear improvements include:

- Creating ADA access to the 3rd floor by installing a new wheelchair lift and balcony.
- Replacing deteriorating exterior stairs with new code compliant stairs and walkway.
- Adding new parking spaces.

Purpose and Justification

The proposed work is intended to:

- Enhance the site's compliance with ADA regulations and CBC codes.
- Improve public safety and usability for all site visitors, including those with disabilities.
- Preserve the character and aesthetics of the property while identifying the main building entry.

All work will be performed in accordance with applicable Town of Los Gatos planning and building codes, as well as relevant state and federal accessibility regulations. No significant increases to impervious surfaces, floor area, or building height are proposed as part of this scope.

We respectfully request your consideration and approval of this application. Please feel free to contact me should you have any questions or need additional documentation.

Sincerely,**Claire Whiteside**

Project Architect

Studio G Architects, Inc.