



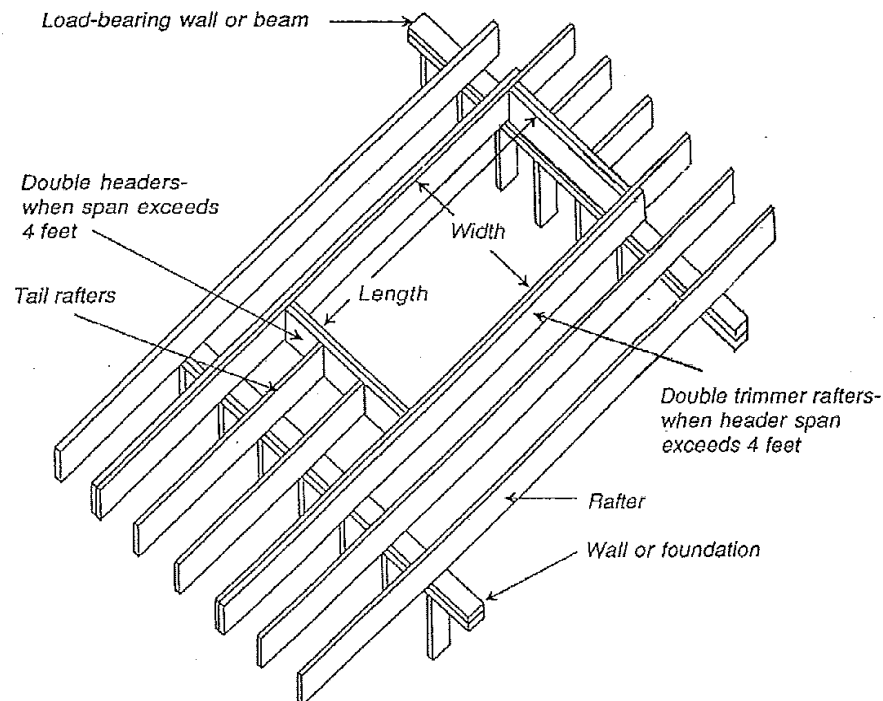
TOWN OF LOS GATOS SKYLIGHT FRAMING DETAIL & REQUIREMENTS

In order to process your request for a building permit, **please submit the items listed below and include this completed checklist in your submittal.** We do **not** accept submittals by mail or courier. **A plan check fee will be required after the preapplication process is completed.** If one or more required items are not submitted, the application will be considered incomplete and will not be accepted.

To submit your application, you will need to register for an account on the Town's portal:

<https://permits.losgatosca.gov>. Note that a Building Permit Technician **will need to approve your account** before you may move forward with your submission. The Building pre-application is a preliminary review for the building permit. You will need to upload to the pre-application in separate PDF's:

1. Completed permit application <https://www.losgatosca.gov/DocumentCenter/View/833/Building-Division-Permit-Applications?bidId=>
2. Plan set (PDF pages bookmarked and signed by design professional. Note: This must be ONE (1) PDF.)
3. Supporting documents (i.e. Structural Calculations, Title-24, etc.) which should be separate uploads.



2019 California Residential Code, Section R802.9

2019 California Building Code, Section 2308.10.4.3

- Headers with a span exceeding 4 feet must be framed with trimmers and header rafters that are doubled or of lumber of equivalent cross-section.
- The ends of header rafters more than six feet in length shall be supported by framing anchors or rafter hangers unless the rafters bear on a beam, partition, or wall.

Notes:

- Permits can only be issued to the property owner or a properly licensed contractor.
- If you are located in a homeowner's association, a letter from HOA approving any exterior work is required.