

# APPLICATION FOR SIGN PERMIT

**TOWN OF LOS GATOS - COMMUNITY DEVELOPMENT DEPT.**

**Civic Center: 110 E. Main Street, Los Gatos, CA 95030**

**Phone: (408) 354-6874**

**Permanent Sign: \$432.06**

**Temporary Sign: \$216.60**

**Change of Face: \$215.46**

**Sign Program: \$2,899.02**

Building Address: \_\_\_\_\_ Zone: \_\_\_\_\_

Present Use: \_\_\_\_\_ Assessor's Parcel Number(s): \_\_\_\_\_

Street Frontage: Street Name(s): \_\_\_\_\_

Business Frontage (ft.): Primary Business frontage: \_\_\_\_\_ (ft.)

Secondary business frontage: \_\_\_\_\_ (ft.)

Type of Sign Requested: \_\_\_\_\_

(Attached, time and temperature, ground, freestanding, attraction board, etc.)

Sign Area (sq.ft.) per face: \_\_\_\_\_ Total: \_\_\_\_\_ (sq.ft.)

\* (NOTE: For individual channeled letters, a six (6) inch margin around the letters will be included in the total sign area)

Sign Height (if freestanding or ground sign): \_\_\_\_\_ (ft.)

Overhead Clearance (if projecting or marquee sign): \_\_\_\_\_ (ft.)

Sign Materials (i.e., wood, metal canister, plastic, etc.): \_\_\_\_\_

Describe illumination (if any): \_\_\_\_\_ Intensity: \_\_\_\_\_

Is the application in conformance with LG Town Code Chapter 29? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the application in conformance with the Commercial Design Guidelines? Yes \_\_\_\_\_ No \_\_\_\_\_

If applicable; is the application in conformance with the Sign Program? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the application to modify a nonconforming sign? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the application to erect a temporary sign? Yes \_\_\_\_\_ No \_\_\_\_\_

Date temporary sign will be removed? \_\_\_\_\_

Prepare a sketch of the sign(s) showing dimensions, copy, colors and placement on the building. If the sign is a freestanding or ground sign, prepare a plot plan for the property which clearly indicates sign placement.

Are there existing signs on the parcel that will remain? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, attach an inventory of all existing signs. The inventory must include the size and the location on the building or property. (The inventory of signs need not be done for shopping centers of more than 30,000 sq. ft. or building area.)

Attach photographs of each wall upon which sign is requested, or each location.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Address

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Phone Number

*I hereby certify under penalty of perjury that all application materials and plans are true and correct.*

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Address, City, State, Zip

\_\_\_\_\_  
Phone Number

**Property Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE (FOR DEPARTMENT AUTHORIZATION)**

Sign(s) permitted by section(s) \_\_\_\_\_ of the Zoning Ordinance.

Approval granted: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Planning Division Authorization

\_\_\_\_\_  
Date

\_\_\_\_\_  
Receipt No.

\_\_\_\_\_  
Sign Permit No.

**COMMENTS: Building or electrical permit(s) may be required to erect signs authorized by this permit.**

	PLPERMIT	PLTRACK	PLANAP	TOTAL
New Permanent	\$379.00	\$15.16	\$37.90	\$432.06
Temporary Nonresidential	\$190.00	\$7.60	\$19.00	\$216.60
Change of Face Only	\$189.00	\$7.56	\$18.90	\$215.46
Sign Program	\$2,543.00	\$101.72	\$254.30	\$2,899.02